

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0576-2023-0027

Status: APPROVED
Date Approved: 12/19/2024

General Information

Agency or Establishment	Office of the Director of National Intelligence
Record/Scheduling Group	0576 - Records of the Office of the Director of National Intelligence
Records Schedule Applies To	Agency-wide
Schedule Subject	BUDGET AND RESOURCE RECORDS
Additional Schedule Information	These files provide for the development and execution of the annual budget for the National Intelligence Program (NIP) based on budget proposals provided by Intelligence Community (IC) component organizations. These records build and defend the NIP budget and advance DNI Decision Documents related to the NIP, Congressional Budget Justification, budget testimony, OMB topline requests, lead Intelligence Program Budget Submission (IPBS) Reviews, the Military Intelligence Programs (MIP) budget, the IC financial auditability effort, and the Intelligence Resource Information System (IRIS) resource data base, or similar databases as implemented.
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No - the records covered by this schedule do not implicate Tribal interests

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Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 0

Number of Permanent disposition items: 1

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0576-2023-0027

Item #	Title	Disposition
0001	Congressional Budget Justification and Submission Files (pre-2017)	Permanent

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Records Schedule Items

DAA-0576-2023-0027-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Congressional Budget Justification and Submission Files (pre-2017)	
Item Description	Final reports and implementation plans for the NIP/MIP budget that are reported to Congress via submission to OMB. Includes DNI Decision Documents for the ODNI/CFO, IC, and the consolidated Performance and Accountability Report. Also includes the Intelligence Resource Information System (IRIS), which is a web-based application that provides tools for the submission, reporting, analysis, and collaboration for formulation, execution, and performance of financial data. A collateral system of IRIS, the Classified Local Area Network (CLAN), was decommissioned in April 2015 and shall be included in this disposition instruction. The Congressional Budget Justification Books (CBB) are the final reports documenting the National Intelligence Program Budget; normally in a set of books consisting of 12 volumes.	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	Yes	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	Yes	
	Superseded Items	
Superseded Item	Item Superseded in Part?	Explanation
N1-576-10-003 / CFO1a	Yes	GRS 1.3, item 010 applies to the post-2017 records.
N1-576-10-003 / CFO1b	Yes	GRS 1.3, item 010 applies to the post-2017 records.
N1-576-10-003 / CFO11	Yes	GRS 1.3, item 010 applies to the post-2017 records.
N1-576-10-003 / CFO9	Yes	GRS 1.3, item 010 applies to the post-2017 records.
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Permanent	

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Cutoff Instructions	Other: Cut off annually
Are there multiple instructions for this item?	No
Transfer Instruction	Transfer to the National Archives 30 year(s) after cutoff
ADDITIONAL INFORMATION	
Current Records Format	Textual data:Unknown
Approximate first year of records covered by this authority	2005
End year of records covered by this authority	Year: 2016
Date span of the initial transfer	From: 04/21/2005 To: 12/31/2016
Frequency of transfer	1
Are any of the records covered by this item subject to a FOIA exemption?	Yes
FOIA Exemption(s)	FOIA (b)(1) National Security, FOIA (b)(2) Internal Personnel Rules and Practices, FOIA (b)(3) Statute
What is the related statute for the FOIA B(3) exemption?	National Security Act of 1947, 50 USC subsection 3002

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Signatory Information

Action	User	Date
Approve	Colleen Shogan	12/19/2024

Group Title	Records Schedule Item Number	Item Title/Description	New Retention	Series Level Cut off Instructions, where applicable	Superseded Title	Superseded Schedule Number / Item Number	Superseded Retention	Office of Record
Schedule Subject : 2.1 Budget and Resource Records These files provide for the development and execution of the annual budget for the National Intelligence Program (NIP) based on budget proposals provided by Intelligence Community (IC) component organizations. These records build and defend the NIP budget and advance DNI Decision Documents related to the NIP, Congressional Budget Justification, budget testimony, OMB topline requests, lead Intelligence Program Budget Submission (IPBS) Reviews, the Military Intelligence Programs (MIP) budget, the IC financial auditability effort, and the Intelligence Resource Information System (IRIS) resource data base, or similar databases as implemented. .								
N/A	DAA-0576-2023-0027 0001	Congressional Budget Justification Files Final reports and implementation plans for the NIP/MIP budget that are reported to Congress via submission to OMB. Includes DNI Decision Documents for the ODNI/CFO, IC, and the consolidated Performance and Accountability Report. Also includes the Intelligence Resource Information System (IRIS), which is a web-based application that provides tools for the submission, reporting, analysis, and collaboration for formulation, execution, and performance of financial data. A collateral system of IRIS, the Classified Local Area Network (CLAN), was decommissioned in April 2015 and shall be included in this disposition instruction. The Congressional Budget Justification Books (CBB) are the final reports documenting the National Intelligence Program Budget; normally in a set of books consisting of 12 volumes.	Perm - Trans. 30 yrs after cutoff	Cut off annually	Congressional Budget Justification Materials: Congressional Budget Justification Books and the Intelligence Program Budget Submissions	N1-576-10-003 / CFO1a	Permanent	Chief Financial Officer
					Congressional Budget Justification Materials: Congressional Budget Reviews, Implementation Materials and Policy and Program Final Reports	N1-576-10-003 / CFO1b	Permanent	Chief Financial Officer
					Summary of Performance and Financial Information Materials	N1-576-10-003 / CFO11	Permanent	Chief Financial Officer
					Intelligence Resource Information System	N1-576-10-003 / CFO9	Permanent	Chief Financial Officer