

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0413-2023-0006

Status: APPROVED
Date Approved: 10/31/2024

General Information

| | |
|--|--|
| Agency or Establishment | National Credit Union Administration |
| Record/Scheduling Group | 0413 - Records of the National Credit Union Administration |
| Records Schedule Applies To | Agency Subdivision |
| Major Subdivision | Office of External Affairs and Communications |
| Minor Subdivision | Web Communications |
| Schedule Subject | Web Content Records |
| Additional Schedule Information | <p>The National Credit Union Administration's (NCUA) public website, www.ncua.gov, is the primary location for the NCUA to inform the general public of its mission and activities. It serves as a gateway to the NCUA's divisions' public websites and to a wide variety of information created by the NCUA and its division organizations. The Office of External Affairs and Communication develops, maintains, and administers the site.</p> <p>Additionally, the Office of External Affairs and Communications develops, maintains and administers the NCUA's consumer website, MyCreditUnion.gov. This site serves as the primary information portal for the NCUA's consumer-focused resources. Primarily, this content is originated by the NCUA's Office of Consumer Financial Protection and Office of Credit Union Resources and Expansion, with supplemental support from other NCUA divisions.</p> <p>Copies of agency informational content and resources originated by other offices and disseminated through the website are not covered by this records schedule. The federal record documents which are the source documents for these copies published on the website are covered by the approved applicable NCUA records schedules and are retained by the originating office.</p> |
| Is There a Classified Version of This Schedule? | No |
| Is consultation and coordination with Tribal Governments required? | Exempt from requirement - Independent Regulatory Agency |

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Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 1

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0413-2023-0006

| Item # | Title | Disposition |
|---------------|---------------------|--------------------|
| 0001 | Web Content Records | Temporary |

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Records Schedule Items

| | |
|---|---|
| DAA-0413-2023-0006-0001 | STATUS: Active |
| ITEM GENERAL INFORMATION | |
| Item Title | Web Content Records |
| Item Description | Records that include the content that the web team creates for ncu.gov and mycreditunion.gov. Includes the quarterly and annual snapshots of the content. |
| Is this item media neutral? | No |
| Media limitation | Digital only |
| Is this item a Big Bucket? | No |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | |
| Does this item supersede existing disposition authorities? | No |
| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Temporary |
| Cutoff Instructions | Other: Cutoff at the end of the calendar year. |
| Retention Period | Destroy 10 year(s) after cutoff |
| ADDITIONAL INFORMATION | |
| Are any of the records covered by this item national security classified? | No |
| GAO Approval Required | No |

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Signatory Information

| Action | User | Date |
|---------------|----------------|-------------|
| Approve | Colleen Shogan | 10/31/2024 |