

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0087-2024-0001

Status: APPROVED
Date Approved: 10/09/2024

General Information

| | |
|--|---|
| Agency or Establishment | United States Secret Service |
| Record/Scheduling Group | 0087 - Records of the U.S. Secret Service |
| Records Schedule Applies To | Agency-wide |
| Schedule Subject | Non Intrusive Inspection (NII) systems |
| Additional Schedule Information | Non Intrusive Inspection (NII) systems help Secret Service law enforcement and security personnel perform more effective and efficient screenings to detect and prevent contraband from entering protected facilities. NII records may include images and related telemetry produced through the use of magnetometers, X-rays, gamma rays, and explosive ordnance detection (EOD) technologies, which allow Secret Service personnel to inspect persons and personal effects, packages, parcels, and conveyances without the need for an intrusive manual search. |
| Is There a Classified Version of This Schedule? | No |
| Is consultation and coordination with Tribal Governments required? | No - the records covered by this schedule do not implicate Tribal interests |

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Item Count

Total number of disposition items: 2

Number of Temporary disposition items: 2

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0087-2024-0001

| Item # | Title | Disposition |
|---------------|--|--------------------|
| 0001 | Records of no security/law enforcement interest. | Temporary |
| 0002 | Records of security/law enforcement interest. | Temporary |

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Records Schedule Items

| | | |
|---|--|-----------------------|
| DAA-0087-2024-0001-0001 | | STATUS: Active |
| ITEM GENERAL INFORMATION | | |
| Item Title | Records of no security/law enforcement interest. | |
| Item Description | Scans, images, videos, and/or related records produced using NII equipment which indicate no threat, contraband, or security concern is present; and which have no further law enforcement interest. | |
| Is this item media neutral? | Yes | |
| Is this item a Big Bucket? | No | |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | | |
| Does this item supersede existing disposition authorities? | No | |
| Is this item a deviation from the GRS? | No | |
| DISPOSITION INSTRUCTION | | |
| Final Disposition | Temporary | |
| Cutoff Instructions | Other: Cut off upon determination that screening subject is cleared for entry; or when record is not needed to support an entrance determination. | |
| Retention Period | Destroy immediately after cutoff | |
| ADDITIONAL INFORMATION | | |
| Are any of the records covered by this item national security classified? | No | |
| GAO Approval Required | Requested and Received | |

| | | |
|---|---|-----------------------|
| DAA-0087-2024-0001-0002 | | STATUS: Active |
| ITEM GENERAL INFORMATION | | |
| Item Title | Records of security/law enforcement interest. | |
| Item Description | Scans, images, videos, and/or related records produced using NII equipment which indicate a threat, contraband, or security concern is present; or which may have further law enforcement interest. | |
| Is this item media neutral? | Yes | |
| Is this item a Big Bucket? | No | |
| SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS | | |
| Does this item supersede existing disposition authorities? | No | |

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| | |
|---|--|
| Is this item a deviation from the GRS? | No |
| DISPOSITION INSTRUCTION | |
| Final Disposition | Temporary |
| Cutoff Instructions | Other: Cut off upon determination that screening subject is not cleared for entry; or when record is identified as needed to support an entrance determination, prosecution, or other law enforcement decision. |
| Retention Period | Other: Retain until inclusion in master case or incident file is verified, then destroy. Longer retention is authorized for administrative, legal, audit, or other operational purposes (whichever is longer), not to exceed five years. |
| ADDITIONAL INFORMATION | |
| Are any of the records covered by this item national security classified? | No |
| GAO Approval Required | Requested and Received |

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Signatory Information

| Action | User | Date |
|---------|----------------|------------|
| Approve | Colleen Shogan | 10/09/2024 |