

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0388-2024-0011

Status: APPROVED
Date Approved: 11/12/2024

General Information

Agency or Establishment	Southeastern Power Administration
Record/Scheduling Group	0388 - Records of the Southeastern Power Administration
Records Schedule Applies To	Agency-wide
Schedule Subject	Lands Program
Additional Schedule Information	<p>The Lands Program is responsible for developing and administering a program for the acquisition and management of land and land rights required for electric power transmission system. In carrying out this program, the Lands function has the sole responsibility within SEPA's marketing area for the potential acquisition and management of land and land rights and authorizing the acquisition, sale, transfer, or disposition of SEPA's real property.</p> <p>They also negotiate memorandums of understanding and interagency agreements with other federal agencies and support public forums, workshops, and similar meetings. In addition, the Lands function assists in the completion of real property transactions by providing appraisal services, preparing real estate documents, coordinating legal review and title review, maintaining land, and building records, preparing all condemnation assemblies, and coordinating with other federal agencies.</p>
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No - the records covered by this schedule do not implicate Tribal interests

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Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 0

Number of Permanent disposition items: 1

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0388-2024-0011

Item #	Title	Disposition
0001	Significant Land Records	Permanent

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Records Schedule Items

DAA-0388-2024-0011-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Significant Land Records	
Item Description	<p>Policies governing the acquisition and subsequent utilization of land and rights-of-way, and other related land matters.</p> <ul style="list-style-type: none"> • Precedent setting decisions and annual reports concerning land rights, acquisition, use and disposal. • Summary data showing land rights information and historical activities resulting from property right acquisitions, licenses, transfers, exchanges, permits, out grants, encroachments, and land disposals. 	
Is this item media neutral?	Yes	
Is this item a Big Bucket?	No	
MANUAL CITATION		
Agency Code	14.1-013	
Manual Title	Significant Land Records	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Permanent	
Cutoff Instructions	Other: End of fiscal year, upon publication, when superseded, or other closure action.	
Are there multiple instructions for this item?	No	
Transfer Instruction	Transfer to the National Archives 15 year(s) after cutoff	
ADDITIONAL INFORMATION		
Current Records Format	Textual data:TBD	
Approximate first year of records covered by this authority	1950	
End year of records covered by this authority	Still being created	
Frequency of transfer	1	
Are any of the records covered by this item subject to a FOIA exemption?	No	

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Signatory Information

Action	User	Date
Approve	Colleen Shogan	11/12/2024