

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0138-2024-0007

Status: APPROVED
Date Approved: 07/10/2024

General Information

Agency or Establishment	Federal Energy Regulatory Commission
Record/Scheduling Group	0138 - Records of the Federal Energy Regulatory Commission
Records Schedule Applies To	Agency-wide
Schedule Subject	Web Content and Social Media Records
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No - the records covered by this schedule do not implicate Tribal interests

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Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 1

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-0138-2024-0007

Item #	Title	Disposition
0001	Web and Social Media Records	Temporary

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Records Schedule Items

DAA-0138-2024-0007-0001		STATUS: Active
ITEM GENERAL INFORMATION		
Item Title	Web and Social Media Records	
Item Description	The FERC.gov website contains agency related information provided by the website and displayed to external and internal users in a web browser. Item covers the information content uploaded to the website as well as Web management and operations records that provide context and structure to the site. Social media refers to the various activities integrating web technology, social interaction, and user-generated content. Social media records include blogs, wikis, social networks, photo libraries, virtual worlds, location-based services, and video sharing sites. FERC use social media internally and externally to share information, support business processes, and connect people to government.	
Is this item media neutral?	No	
Media limitation	Digital only	
Is this item a Big Bucket?	No	
MANUAL CITATION		
Agency Code	N/A	
Manual Title	N/A	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS		
Does this item supersede existing disposition authorities?	No	
Is this item a deviation from the GRS?	No	
DISPOSITION INSTRUCTION		
Final Disposition	Temporary	
Cutoff Instructions	Other: When superseded, obsolete, or no longer needed for FERC business	
Retention Period	Destroy 3 year(s) after cutoff	
ADDITIONAL INFORMATION		
Legal citation related to record retention (if applicable)	N/A	
Are any of the records covered by this item national security classified?	No	
GAO Approval Required	No	

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Signatory Information

Action	User	Date
Accept	Steven Rhodes	02/23/2024
Approve	Colleen Shogan	07/10/2024