

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-AU-2024-0006

Status: APPROVED
Date Approved: 10/09/2024

General Information

Agency or Establishment	Department of the Army
Record/Scheduling Group	AU - Army Undifferentiated Scheduling Group
Records Schedule Applies To	Agency-wide
Schedule Subject	Arlington National Cemetery Historical Maps and Architectural Drawings
Additional Schedule Information	<p>Arlington National Cemetery (ANC) officially became a national cemetery on June 15, 1864, by order of Secretary of War Edwin Stanton. The original cemetery was 200 acres and has since grown to 639 acres (as of early 2020). The Cemetery has several dozen monuments and memorials commemorating individuals, military units, wars and battles.</p> <p>This collection comprises rare historical maps and architectural drawings with significant intrinsic value. The ANC intends to transfer this direct offer once the schedule has been approved. Additionally, this schedule will also apply to any future discoveries of maps and architectural drawings with similar intrinsic value. These records possess distinctive qualities and characteristics that necessitate preservation in their original physical form exclusively. Certain records within this collection can be featured in exhibitions, showcasing unique signatures and mapping papers from the 1800s. It's crucial to note that this schedule does not encompass digitized records, as the electronic versions are deemed the official copies. Packaging of these rare items should be handled with extreme care.</p> <p>Before the transfer proposal, members from Agency and Research Services thoroughly assessed this collection. The included records are presently housed in the basement level of ANC's Welcome Center, which lacks adequate storage conditions, posing a risk to the collection's rarity and value. The records range from 1830 thru 1970, Army Regulation (AR) 290-5 Army National Cemeteries establishes regulations for national cemeteries.</p>
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No - the records covered by this schedule do not implicate Tribal interests

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Item Count

Total number of disposition items: 2

Number of Temporary disposition items: 0

Number of Permanent disposition items: 2

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 0

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Outline of Records Schedule Items for DAA-AU-2024-0006

Item #	Title	Disposition
0001	Historical Maps with Intrinsic Value	Permanent
0002	Historical Architectural Drawings with Intrinsic Value	Permanent

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Records Schedule Items

DAA-AU-2024-0006-0001	STATUS: Active
ITEM GENERAL INFORMATION	
Item Title	Historical Maps with Intrinsic Value
Item Description	Records include, but are not limited to, original maps, drawings and topographical documents to include boundaries and roads.
Is this item media neutral?	No
Media limitation	Paper/analog only
Is this item a Big Bucket?	No
MANUAL CITATION	
Agency Code	Army Regulation (AR) 290-5
Manual Title	Army National Cemeteries
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Permanent
Cutoff Instructions	There is no cutoff instruction
Are there multiple instructions for this item?	No
Transfer Instruction	Transfer to the National Archives immediately after approval of this schedule
ADDITIONAL INFORMATION	
Legal citation related to record retention (if applicable)	AR 290-5
Current Records Format	Paper-based textual records:Estimated volume has not been identified
Approximate first year of records covered by this authority	1830
End year of records covered by this authority	Year: 1970
Date span of the initial transfer	From: --/--/1830 To: --/--/1970
Are any of the records covered by this item subject to a FOIA exemption?	No

DAA-AU-2024-0006-0002	STATUS: Active
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ITEM GENERAL INFORMATION	
Item Title	Historical Architectural Drawings with Intrinsic Value
Item Description	This item includes final working sketches and drawings that document the design, construction, repair, restoration, or rehabilitation of buildings, roads, and other long-term structures considered historically, architecturally, or significant at Arlington National Cemetery.
Is this item media neutral?	No
Media limitation	Paper/analog only
Is this item a Big Bucket?	No
MANUAL CITATION	
Agency Code	AR 290-5
Manual Title	Army National Cemeteries
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
Final Disposition	Permanent
Cutoff Instructions	There is no cutoff instruction
Are there multiple instructions for this item?	No
Transfer Instruction	Transfer to the National Archives immediately after Approval of this schedule
ADDITIONAL INFORMATION	
Legal citation related to record retention (if applicable)	AR 290-5 Army National Cemeteries
Current Records Format	Paper-based textual records:Not identified
Approximate first year of records covered by this authority	1830
End year of records covered by this authority	Year: 1970
Date span of the initial transfer	From: --/--/1830 To: --/--/1970
Are any of the records covered by this item subject to a FOIA exemption?	No

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Signatory Information

Action	User	Date
Approve	Colleen Shogan	10/09/2024