

NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC-015-76-001

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 04/28/2021

ACTIVE ITEMS

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

All items not listed below remain active.

Note: NC1-015-76-22 states that it supersedes NC-015-76-001, but NC1-015-76-22's item descriptions make it clear that it actually adds two new items to the series covered in NC-015-76-001.

SUPERSEDED AND OBSOLETE ITEMS

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Item 1a was superseded by NC1-015-77-08 item 3a

Item 1b was superseded by NC1-015-77-08 item 3b

Item 6d was superseded by NC1-015-76-25 item 6-4

Item 7 was superseded by NC1-015-76-25 item 2-60

Item 10 was superseded by NC1-015-76-25 item 2-80

**REQUEST AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

15 items
TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408 *PG 15*

DATE RECEIVED		JOB NO.	
AUG 5	1975	NC-	15-76-1
NOTIFICATION TO AGENCY			
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.			
9-9-75 <i>James E. O'Keefe</i> Date acting Archivist of the United States			

1. FROM (AGENCY OR ESTABLISHMENT) Veterans Administration	
2. MAJOR SUBDIVISION Central Office and Field	
3. MINOR SUBDIVISION Fiscal Divisions, Field Stations	
4. NAME OF PERSON WITH WHOM TO CONFER H. D. Thombs	5. TEL. EXT. 148-3662
6. CERTIFICATE OF AGENCY REPRESENTATIVE:	

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 3 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

JUL 29 1975
Blake E. Turner
BLAKE E. TURNER

Assistant Administrator for
Planning and Evaluation

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
FISCAL RECORDS			
1.	Payee Account Card Files pertaining to education of Korean Conflict Veterans and War Orphans under Title 38, U.S.C., Chapters 33 and 35 respectively. (Public Laws 550 and 634) (Mechanized).	NN 165-27	
1a.	Korean Conflict Veterans Payee Card File Destroy 1 year after the delimiting date of educational assistance under Title 38, U.S.C., Chapter 34.		
1b.	War Orphans Payee Card File Destroy 1 year after the delimiting date for educational assistance to War Orphans under Title 38, U.S.C., Chapter 35.		
2.	Microfilm of Cash Control Machine Receipts received for payment of Insurance Premiums. Destroy 60 years after the year in which created.	NN 165-43	
3.	Microfilm Record of Inactive Award Account Card Files on Benefit Payments. Destroy 50 years after the year in which created.	II NNA 2417	
4.	Records of Funds and Effects - Inactive Cards - (Deceased Patients Funds). Destroy 6 years and 3 months after the close of the fiscal year following the date of the veterans death.	NN 164-144	

Copy to All Centers 9-12-75(1)

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
5.	Report under Section 1311 of Public Law 83-663, Approved August 26, 1954. Destroy 12 years after the year in which created.	XX <i>[Handwritten initials]</i>	
6.	Readjustment Allowance Records created or received by Central Office and the VA Washington Regional Office in administering the program of benefits to unemployed veterans under the provision of Title V, PL 346, 78th Congress.		
6a.	Program Operating directives, such as: Administrative letters, operational procedural letters, manual of procedures, laws, regulations and decisions; service letters and agents procedural letters. Retain as segment of VA historical files. <i>Permanent (PL)</i>	XX <i>[Handwritten initials]</i>	
6b.	Agreements with State unemployment agencies to administer the program under the operational procedures and guides of the VA. Destroy immediately.	XX <i>[Handwritten initials]</i>	
6c.	Lists of outstanding, unclaimed and/or cancelled checks or equivalent, submitted by state agencies when claim processing functions were transferred to Central Office. Destroy immediately.	XX <i>[Handwritten initials]</i>	
6d.	Cancelled outstanding checks submitted for reissue, and related correspondence - disallowed checks. Destroy immediately.		
6e.	Unclaimed checks submitted from State agencies with check lists (Cancelled checks). Destroy immediately.		
7.	Control Listings prepared by the Insurance In-Force and Awards System for verification, control, (and reconciliation of the basic subsidiary account) and related control records. Destroy after 1 year and after audit by the Fiscal Audit Division, Internal Audit Service.	XX <i>[Handwritten initials]</i>	
8.	Transaction History Lists (hard copy) prepared by the Automatic Data Processing System on Insurance Accounts and Insurance Award Accounts. Destroy 3 months after microfilming and after determining the microphotographic copies are adequate substitutes for the records.	NN 167-33 163-79 168-33	

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS—Continuation Sheet

7. ITEM NO.	8. DESCRIPTION OF ITEM (WITH INCLUSIVE DATES OR RETENTION PERIODS)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
9.	<p>Microfilm copy of Transaction History Lists on Insurance Accounts and Insurance Award Accounts and used as an administrative record as well as a finance record of these accounts. Destroy 50 years after the year in which created.</p>		
10.	<p>Unclaimed moneys, punched card files, converted to magnetic tape for computerized operations and maintenance. Destroy 5 years after successful conversion to magnetic tape.</p> <p>Simultaneous separate submission to Records Management and Services Branch, GAO.</p> <p>Prior to disposal of these records, consideration will be given to the moratorium on disposal of ADP records, pending outcome of the Federal anti-trust suit against IBM.</p>		