

# NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-015-97-001

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 04/28/2021

## **ACTIVE ITEMS**

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

All other items remain active.

## **SUPERSEDED AND OBSOLETE ITEMS**

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

Item 1b was superseded by N1-015-98, item 1

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
WASHINGTON, DC 20408

1. FROM (Agency or establishment)  
Department of Veterans Affairs (VA)

2. MAJOR SUBDIVISION  
Veterans Health Administration (VHA)

3. MINOR SUBDIVISION  
VA Central Office and Field Facilities

4. NAME OF PERSON WITH WHOM TO CONFER  
Sherwin Lynch

5. TELEPHONE  
(202) 273-8312

LEAVE BLANK (NARA use only)

JOB NUMBER *NI-15-97-1*

DATE RECEIVED  
*10-18-96*

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE *4-21-97* ARCHIVIST OF THE UNITED STATES:  
*John W. Paul*

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached \_\_\_ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE *10/15/96* SIGNATURE OF AGENCY REPRESENTATIVE *Donald L. Neilson* TITLE  
Director, Information Management Service

7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1	Electroencephalograph (EEG) Records  A typical EEG detects electrical impulses of the brain and records them on long sheets of graph paper (tracing). A single EEG procedure consists of at least 120 sheets of graph paper. VA Form 10-2614s, Electroencephalographic Request and Report (interpretation), is used to record the results of a tracing.	NCI-15-84-15 RCS 10-1, Item No. 127-1	
1a	Electroencephalograph Tracing  <u>Disposition:</u> Destroy after 7 years.		
1b	Electroencephalographic Request and Report (interpretation)  <u>Disposition:</u> Destroy after 7 years.  Paper and microform copies only. Note: Regardless of the record medium, the records are destroyed after 7 years. This request and accompanying appraisal pertain to records maintained in EEG Offices.		

APR 30 1997 *MAN* copy to: Agency, NR  
*NWDD*