

# NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-060-99-007

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 08/29/2022

## ACTIVE ITEMS

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

ITEMS 1A, 1B, AND 1C ARE ACTIVE FOR RECORDS DATED 11/4/2019 AND PRIOR ONLY

ALL OTHER ITEMS EXCEPT THE ONES LISTED BELOW ARE ACTIVE

## SUPERSEDED AND OBSOLETE ITEMS

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

ITEM 1A WAS SUPERSEDED BY DAA-0060-2017-0022-0001, DAY FORWARD AS OF 11/4/2019

ITEMS 1B AND 1C WERE SUPERSEDED BY DAA-0060-2017-0022-0002, DAY FORWARD AS OF 11/4/2019

**REQUEST FOR RECORDS DISPOSITION AUTHORITY**  
*(See Instructions on reverse)*

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)  
 WASHINGTON, DC 20408

1. FROM (Agency or establishment)  
 Department of Justice

2. MAJOR SUBDIVISION  
 Justice Management Division

3. MINOR SUBDIVISION

4. NAME OF PERSON WITH WHOM TO CONFER  
 Bernard W. Berglind

5. TELEPHONE  
 202-514-6283

LEAVE BLANK (NARA use only)

JOB NUMBER  
 N1-60-99-7

DATE RECEIVED  
 4-22-99

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE  
 10-22-99

ARCHIVIST OF THE UNITED STATES  
*John W. Clark*

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required;  is attached; or  has been requested.

DATE 4-22-99	SIGNATURE OF AGENCY REPRESENTATIVE <i>Bernard W. Berglind</i> Bernard W. Berglind	TITLE Records Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p align="center"><b>General Files for Selected Primary Classes of the Duplex-Numeric System</b></p> <p>This schedule covers the general files maintained under selected primary classification numbers which have been previously approved or are pending approval by the National Archives and Records Administration (NARA). The primary classification numbers are listed below, together with the NARA Job Number and the Department component responsible for the primary classification:</p> <p>Class 196, <u>Amicus Participation in Private Antitrust Suits</u>, NARA Job No. N1-60-89-8, Antitrust Division</p> <p>Class 197, <u>Unfair Immigration Employment Practices</u>, NARA Job No. N1-60-88-3, Civil Rights Division</p> <p>Class 198, <u>Criminal Environmental Matters</u>, NARA Job No. N1-60-88-1, Environment and Natural Resources Division</p>		

Copies: Agency, NR + NWMDC

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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
1.	<p>Class 199, <u>Childhood Vaccine Injury</u>, NARA Job No. N1-60-93-3, Civil Division</p> <p>Class 200, <u>Inter-American Convention on Letters Rogatory and Additional Protocol</u>, NARA Job No. N1-60-93-5, Civil Division</p> <p>Class 201, <u>Radiation Exposure Compensation Act</u>, NARA Job No. N1-60-93-2, Item 1, Civil Division</p> <p>Class 202, <u>Public Accommodations under Americans with Disabilities Act (ADA) (Title III)</u>, NARA Job No. N1-60-97-3, Item 1, Civil Rights Division</p> <p>Class 203, <u>Money Laundering Control Act/Bank Secrecy Act</u>, NARA Job No. N1-60-93-13, Criminal Division</p> <p>Class 204, <u>State/Local Governments under Americans with Disabilities Act (Title II)</u>, NARA Job No. N1-60-97-3, Item 2, Civil Rights Division</p> <p>Class 206, <u>Freedom of Access to Clinic Entrances Act of 1994</u>, NARA Job No. N1-60-98-6, Civil Rights Division</p> <p>Class 207, <u>Pattern and Practice of Police Misconduct</u>, NARA Job No. N1-60-98-7, Civil Rights Division</p> <p>Class 208, <u>Church Arson Prevention Act of 1996</u>, NARA Job No. N1-60-98-5, Civil Rights Division</p> <p><b>General Files</b> General files are identified by standard sub-numbers (identifiable as "0" subs), each of which represents a definite category applicable to all classes. These sub-numbers may be used immediately after the standard primary class number, after the standard secondary district number, or in other combinations according to the rules of the particular classification. The files themselves are arranged chronologically. Any email and word processing documents determined to have record status shall be printed and included in the general files. The paper file is the recordkeeping system.</p> <p style="text-align: center;">Copies</p>		

REQUEST FOR RECORDS DISPOSITION AUTHORITY — CONTINUATION

JOB NUMBER

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7.  
ITEM  
NO.

8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION

9. GRS OR  
SUPERSEDED  
JOB CITATION

10. ACTION  
TAKEN (NARA  
USE ONLY)

- A. 04 - Executive orders and presidential proclamations
- 012 - Policies and procedures
- 016 - Definitions and interpretations

Disposition: PERMANENT. Transfer to the Washington National Records Center (WNRC) as space requirements and frequency of use dictate. Transfer to the National Archives in five-year blocks when 30 years old.

- B. 0 - General Correspondence

Disposition: Transfer to WNRC as space requirements and frequency of use dictate. Destroy when 10 years old.

Note: This disposition does not apply to instances in which an "0" is followed by a new sub. Such an occurrence also designates a litigative case file.

- C. All other general files (exclusive of 0, 04, 012, and 016).

Disposition: Transfer to WNRC as space requirements and frequency of use dictate. Destroy when 10 years old.

2.

**Electronic version of email messages and word processing documents.** Electronic documentation determined to have record status shall be copied to paper and filed in the record-keeping system, Item 1.

Disposition.

~~A.~~ Documentation having record status. Delete after copying to paper and placement in the recordkeeping system described in Item 1.

~~B.~~ All other documentation. Delete immediately.  
*Bernard Berglund agreeded that these were non-record materials and the item was struck 10/19/99 C. Conn*