NOTICE - SOME ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-060-92-005

Some items in this schedule are either obsolete or have been superseded by new NARA approved records schedules. This information is accurate as of: 11/4/2024

ACTIVE ITEMS

These items, unless subsequently superseded, may be used by the agency to disposition records. It is the responsibility of the user to verify the items are still active.

All other items on schedule remains active

SUPERSEDED AND OBSOLETE ITEMS

The remaining items on this schedule may no longer be used to disposition records. They are superseded, obsolete, filing instructions, non-records, or were lined off and not approved at the time of scheduling. References to more recent schedules are provided below as a courtesy. Some items listed here may have been previously annotated on the schedule itself.

items 7/A & 7/B was superseded by DAA-0060-2022-0018-0001

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, REC	ON JOB NUMBER	PAGE 2 _{OF} 3	
7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	Except with regard to Item 6, the disposition of any record provided below shall not be construed to require the UST to maintain such records.		
1.	Chapter 7 asset bankruptcy case files. UST offices will retain case files until the case is closed by the Court.	NC1-60-82-6, #1	
	Disposition: Transfer to the Federal Records Center (FRC) six months after the case is closed by the Court . Destroy three years after the case is closed.		
2.	Chapter 7 no-asset bankruptcy case files.	"", #2	
	Disposition: UST offices shall destroy case files after reviewing the trustee's no-asset report.		
3.	Chapter 11 bankruptcy case files. UST offices will retain case files until (a) the case is dismissed by the Court, or (b) the Court issues an order confirming a reorganization plan.	"", #3	3.
	Disposition: Transfer to the FRC six months after dismissal or confirmation. Destroy three years after dismissal or confirmation.		
4.	Chapter 12 bankruptcy case files.		
	Disposition: UST offices shall destroy case files six months after the entry of an order dismissing the case, or the entry of an order confirming a Chapter 12 plan, whichever occurs first.		
5.	Chapter 13 bankruptcy case files.	Ncl-60-82-6, #4	
	Disposition: UST offices shall destroy case file materials after the expiration of the thirty (30) day period following the entry of the order dismissing the case, or the entry of an order confirming a Chapter 13 plan, whichever occurs first.		

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REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION					
7 TEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NAR USE ONLY)		
•	Panel Trustees 180-day/semi-annual report. UST offices will retain the two most recent 180-day/semi-annual reports provided by the panel trustees.				
	Disposition: The UST shall transfer eligible reports annually to the FRC. or upon Destroy after XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX	accumulation of on oot	8		
•	Cassette tapes of meetings of creditors and equity security holder held pursuant to 11 USC 341(a).	NC1-60-83-1			
	a. <u>Cases filed under Chapters 7, 11, 12 and 13 of Title 11 USC</u> .				
	<u>Disposition</u> : Except as provided in section b below, erase or destroy the cassette tapes two (2) years after the date of the conclusion of the meeting of creditors.				
	b. All cases under Title 11, USC.				
	Disposition: The cassette tapes may be retained for longer than the period described in section a above if the UST determines retention of the tapes to be useful for one of the following purposes:				
	 collecting assets of the estate; determining the appropriateness of discharge; obtaining relevant information about the affairs of the debtor; 				
	 (4) investigating the organization structure of the debtor; (5) fixing compensation of profes- 				
	sional persons; (6) investigating or prosecuting criminal conduct, including but not limited to perjury.				
	NOTE: If the tapes are retained past the two-year retention period, they may be erased or destroyed whenever the UST thereafter determines that the basis for retention no longer exists.				