

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: n1-060-88-009

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

item 1 is superseded by DAA-0060-2015-0005-0001

item 2 is superseded by DAA-0060-2015-0005-000 day forward from 01/2016

Date Reported: 8/20/2024

n1-060-88-009

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

JOB NO

NI-60-88-9

DATE RECEIVED

7-13-88

TO **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

NOTIFICATION TO AGENCY

1 FROM (Agency or establishment)

Department of Justice

In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

2 MAJOR SUBDIVISION

Civil Division

3 MINOR SUBDIVISION

Office of the Assistant Attorney General

4 NAME OF PERSON WITH WHOM TO CONFER

Paula Fishbein
7/6/88

5, TELEPHONE EXT

724-7550

DATE

5/14/89

ARCHIVIST OF THE UNITED STATES

[Signature]

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE	C SIGNATURE OF AGENCY REPRESENTATIVE	D TITLE
07-13-88	<i>Bernard W. Berglund</i> Bernard W. Berglund	Assistant Chief, Records Management Section/FASS/JMD

7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARS USE ONLY)
1.	<p><u>OFFICE OF THE ASSISTANT ATTORNEY GENERAL, CIVIL DIVISION</u></p> <p>Official files of the Assistant Attorney General, Civil Division (AAG/CIV). Files consist of all subject, project, and other correspondence relating to the policies and/or operations of the Civil Division.</p> <p>Disposition: <u>Permanent</u>. Cutoff at the end of each AAG/CIV tenure. Transfer to the Washington National Records Center (WNRC) when no longer needed for reference, or two years after cutoff, whichever is sooner. Offer to the National Archives 15 years after cutoff.</p>		
2.	<p>Official files of Deputy Assistant Attorneys General, Civil Division (DAAG/CIV), and Special Assistants (SA). Files consist of all subject, project, and other correspondence relating to the operations of the Civil Division.</p> <p>*DAAG files withdrawn, as no records were available for examination. SA files appraised as temporary; see p. 2.</p>		

All changes to this proposed schedule have been approved by:

Cathie Linton
NARA Appraiser
3/31/89 date

Bernard W. Berglund
DOJ Records Officer
03-30-89 date

REQUEST FOR RECORDS DISPOSITION AUTHORITY - CONTINUATION

JOB NO
N1-60-88-9

PAGE
2 OF 2

7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p>Disposition: Permanent. Cutoff at the end of DAAC/CIV and SA tenure. Temporary. Cut off at the end of to the WNRC when no longer needed for reference, or two years after cutoff, whichever is sooner. Offer to the National Archives Destroy 15 years after cutoff.</p>		