

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0566-2022-0009

Status: INACTIVE
Date Approved: 02/12/2023

General Information

Agency or Establishment	United States Citizenship and Immigration Services
Record/Scheduling Group	0566 - Records of U.S. Citizenship and Immigration Services
Records Schedule Applies To	Agency-wide
Schedule Subject	Correspondence Numerical Index
Additional Schedule Information	IMMIGRATION CORRESPONDENCE NUMERICAL INDEX from Immigration and Naturalization Service, Records of the Department of Justice, 1906 -March 1957 Microfilmed by the Immigration and Naturalization Service, 1957
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	No- The records covered by this schedule do not implicate Tribal interests

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Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 0

Number of Permanent disposition items: 1

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 1

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Outline of Records Schedule Items for DAA-0566-2022-0009

Item #	Title	Disposition
0001	Correspondence Numerical Index	Permanent

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Records Schedule Items

DAA-0566-2022-0009-0001	STATUS: INACTIVE - NOT FOR USE
ITEM GENERAL INFORMATION	
Item Title	Correspondence Numerical Index
Item Description	The microfilmed Immigration Correspondence Numerical Index is a reference tool relating to INS Immigration Subject Correspondence Files (a.k.a. "56,000 Series" files) dated approximately 1906 to 1957 and now located in RG 85, Entry 9, "Subject and Policy Files, 1906–1957" (National Archives Identifier 559947). The index is in the physical custody of the National Archives.
Is this item media neutral?	No
Media limitation	Paper/analog only
Is this item a Big Bucket?	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
DO NOT USE. This item is inactive because NARA accessioned the records. The Transfer Request number is TR-0566-2024-0004	
Final Disposition	Permanent
Cutoff Instructions	Other: Immediate
Are there multiple instructions for this item?	No
Transfer Instruction	Transfer to the National Archives immediately after Schedule Approval/Signature
ADDITIONAL INFORMATION	
Current Records Format	Base Migration: Base Migration
Approximate first year of records covered by this authority	1906
End year of records covered by this authority	Year: 1957
Date span of the initial transfer	From: --/--/1906 To: --/--/1957
Are any of the records covered by this item subject to a FOIA exemption?	

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Signatory Information

Action	User	Date
Approve	Debra Wall	02/12/2023