

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NN-174-000040

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

In 1989, Air Force submitted N1-AFU-90-003 to cover all of their temporary items in AFR 12-50, Volume II, Disposition of Air Force Records (dated 1987) under a single job number. This schedule contains only temporary items, has not otherwise been superseded, and significantly predates the 1987 manual. Therefore it is assumed that this schedule is superseded by N1-AFU-90-003.

Date Reported: 7/23/2024

NN-174-000040

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

*AF-wide
10 items*

**REQUEST FOR AUTHORITY
TO DISPOSE OF RECORDS**

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED 31 AUG 1973	JOB NO. ONCE-174-40
NOTIFICATION TO AGENCY	
<p>In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.</p>	
Date 9-7-78	<p style="text-align: right;"><i>James B. Rhoads</i> Archivist of the United States</p>

**TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE AIR FORCE, HQ USAF

2. MAJOR SUBDIVISION
Director of Administration

3. MINOR SUBDIVISION
Documentation Systems Division

4. NAME OF PERSON WITH WHOM TO CONFER Mr. C.J. Phillips	5. TEL. EXT. 11/29209
---	---------------------------------

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

15 AUG 1973

Ellis F. Villiard

ELLIS F. VILLIARD
Documentation Systems Div
Directorate of Admin

(Date)

(Signature of Agency Representative)

(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	<p>COMMUNICATIONS-ELECTRONIC ACTIVITIES</p> <p>FREQUENCY MANAGEMENT RECORDS (T100-1) (Applicable Air Force-wide)</p> <p>The purpose of this submission is to update current table 100-1 to reflect disposition criteria for documentation being accumulated under present directives and procedures.</p> <p>(Documentation described in current table 100-1, rules 11, 12 and 13 will be transferred to table 100-7.)</p> <p>The film will meet the standards of 41 CFR 101-11.504 for microfilming and 101-11.506 for storing microfilm. <i>per authorization of C.J. Phillips - 9-4-73 CSR</i></p>	<p>NN 170-33</p> <p>171-8</p> <p>172-142</p>	

TABLE 100-1 FREQUENCY MANAGEMENT RECORDS

R U L E	A If documents are or pertain to	B consisting of	C which are	D then	Supersedes AFM 181-5 1 Dec 66 paragraph
1	radio frequencies	* Interdepartmental Radio Advisory Committee (IRAC) and Joint Frequency Panel (JFP) messages	* paper record at HQ USAF	* destroy after microfilm copies have been determined to be adequate substitutes.	X
1.1			* microfilm copies at HQ USAF	* destroy after 30 years or when no longer needed.	
2		radio frequency authorization (RFA) products, radio frequency notification and CSAF assignments messages	HQ USAF and MAJCOMS	* destroy when superseded, expired, cancelled, or has served its purpose.	
2.1			Major Subordinate Commands and C-E stations	* transfer to gaining command when C-E station is transferred. destroy when cancelled, superseded, or has served its purpose.	
		* data relating to deactivations, deletions, proposals, and engineering records		destroy when purpose has been served.	

TABLE 100-1. (Continued)

R U L E	A	B	C	D	Supersedes AFM 181-5 1 Dec 66. paragraph
4	(reserved)				
5	propagation records	studies and related data concerning conditions on a particular path		destroy when no longer needed.	
6	quarterly frequency utilization reports	quarterly editions		destroy when superseded by annual edition.	
7		annual editions		destroy after two years.	
8		usage reports		destroy after 1 year.	
9	command application files	correspondence, electrical messages and related data of a nature pertaining to a particular command or activity using frequencies	*major subordinate commands and above	destroy after cancellation or expiration of the frequency assignment(s) or inactivation of the facility or when no longer needed.	
10			*below major subordinate commands	*destroy on deactivation of circuits, or when no longer needed.	
	*denotes changes or additions.				