

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

## **Schedule Number: NC1-AFU-80-11**

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

### Description:

In 1989, Air Force submitted N1-AFU-90-003 to cover all of their temporary items in AFR 12-50, Volume II, Disposition of Air Force Records (dated 1987) under a single job number. This schedule contains only temporary items, has not otherwise been superseded, and significantly predates the 1987 manual. Therefore it is assumed that this schedule is superseded by N1-AFU-90-003.

Date Reported: 7/23/2024

NC1-AFU-80-11

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

2/20/80

REQUEST FOR RECORDS DISPOSITION AUTHORITY  
(See Instructions on reverse)

LEAVE BLANK	
JOB NO	NCL-AFU-80-11
DATE RECEIVED	2-20-80
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	4-22-80
Signature	James E. O'Neil
Archivist of the United States	

TO GENERAL SERVICES ADMINISTRATION,  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)  
DEPARTMENT OF THE AIR FORCE

2 MAJOR SUBDIVISION  
1947 Administrative Support Group (HQ USAF)

3 MINOR SUBDIVISION  
Information Management and Resources Division

4 NAME OF PERSON WITH WHOM TO CONFER

Mrs Grace T. Rowe

5. TEL EXT

694-3527

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention

C DATE

6 FEB 1980

D SIGNATURE OF AGENCY REPRESENTATIVE

*Herbert G. Geiger*

E TITLE

HERBERT G. GEIGER, Chief  
Information Mgt and Resource Div

7  
ITEM NO

8. DESCRIPTION OF ITEM  
(With Inclusive Dates or Retention Periods)

9  
SAMPLE OR  
JOB NO

10.  
ACTION TAKEN

1

PROMOTION & DEMOTION RECORDS  
(Table 35-8, Applicable Air Force-wide)

The purpose of this submission is to add rules 2.1-2.4 to cover disposition of documentation pertaining to regular appointments, and indefinite reserve status. These changes will standardize retention period of regular Air Force appointment documentation at all Consolidated Base Personnel Offices (CBPO).

77-  
NCL-AFU-  
68 ^

6 items

Copy to agency, all FR's Closed 4-29-80

TABLE 35-8

Promotion and Demotion Records (see note 1)

[Amended by R. Ulise per G. Rowe, 4/14/80]

R U L E	A  If documents are or pertain to	B  consisting of	C  which are	D  then
1	*officer's appointments, promotion, demotion selection boards	proceedings, findings and related documents	*at AFMPC and ARPC	<del>retain for 5 years and return to WNRC to be destroyed</del> after 50 years (See note 2) [R.W. per G.R., 4/14/80]
2			*at other than AFMPC and ARPC	destroy 1 year after final action or on inactivation, whichever is sooner
2.1 *	regular appointments and indefinite reserve status	eligible and ineligible listings	at AFMPC	see rule 1
2.2 *			at other than AFMPC	destroy 6 months after all actions have been completed for that board
2.3 *		acceptance oaths/statements, medical certificates, statements of declination	at AFMPC and CBPOs	see table 35-1, rule 1
2.4 *			at other than AFMPC and CBPOs	destroy 6 months after all actions have been completed for that board
<p>Explanation of Abbreviation/Symbols:  AFMPC Air Force Manpower and Personnel Center  ARPC Air Reserve Personnel Center  CBPO Consolidated Base Personnel Office  WNRC Washington National Records Center</p>				
Note 2: Retain for 5 years and then return to WNRC.				[R.W. per G.R., 4/14/80]