

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

## **Schedule Number: NC-AFU-75-027**

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

### Description:

In 1989, Air Force submitted N1-AFU-90-003 to cover all of their temporary items in AFR 12-50, Volume II, Disposition of Air Force Records (dated 1987) under a single job number. This schedule contains only temporary items, has not otherwise been superseded

Date Reported: 7/23/2024

NC-AFU-75-027

# INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

*(See Instructions on Reverse)*

*3 items*

*AFUC*

TO GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

LEAVE BLANK	
DATE RECEIVED <b>DEC 20 1974</b>	JOB NO <b>NC - AFUC - 75 - 27</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with drawn" in column 10	
<i>1-13-75</i> (Date)	<i>James B. Rhoads</i> Archivist of the United States

- 1 FROM (AGENCY OR ESTABLISHMENT)  
**DEPARTMENT OF THE AIR FORCE**
2. MAJOR SUBDIVISION  
**DIRECTORATE OF ADMINISTRATION**
3. MINOR SUBDIVISION  
**DOCUMENTATION SYSTEMS DIVISION**
4. NAME OF PERSON WITH WHOM TO CONFER  
**Mr. C. J. Phillips**
5. TEL EXT  
**11-29232**
6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

*Herbert G. Heigen*

Date \_\_\_\_\_ (Signature of Agency Representative) \_\_\_\_\_ (Title)

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
	<p align="center"><b>MILITARY AFFILIATE RADIO SYSTEM (MARS) RECORDS (Table 100-10)</b></p> <p>The purpose of this submission is to establish disposition standards for MARS records not presently covered in AFM 12-50. Proposal adds three new rules to Table 100-10. Rule 24 is required to provide instructions for disposition of records which are used on a daily basis, over an extended period of time. Proposed rule 25 is necessary to provide instructions to base MARS stations for disposition of records for which no requirement exists after a two year period (duplicate copies are maintained by the office of the Command Director of MARS, AFCS.) Proposed rule 26 provides guidance for disposition of documentation maintained at MARS warehouses.</p>		

*Copy to Agency 1/15/75 JH*

TABLE 100-10

## MILITARY AFFILIATE RADIO SYSTEM (MARS) RECORDS

R U L E	A	B	C	D
	IF DOCUMENTS ARE OR PERTAIN TO	CONSISTING OF	WHICH ARE	THEN
24	MARS property acquired from excess/surplus resources	Records that pertain to the acquisition, distribution, utilization and disposal of MARS property acquired from excess/surplus resources. Correspondence, transactions and reports related to the status of all transfers, re-configuration or cannibalizations and property inventories and accountability	at office of Command MARS Director	destroy after 5 years
25	Base MARS Station Jacket Files	Vouchers and supporting documents including property turn in/issue slips and shipping documents pertaining to the receipt and/or disposition of MARS property	at Base MARS Stations	destroy after 2 years
26	MARS property acquired for redistribution through MARS warehouses	Vouchers and supporting documents including stock record cards, inventories, turn in/issue slips and shipping documents that are relative to the acquisition, redistribution and/or disposition of property	at MARS warehouses	destroy after 2 years