

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-AFU-91-025

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

One-time disposal request for base closure; records presumed destroyed.

Date Reported: 7/22/2024

N1-AFU-91-025

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK
TO GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO N1-AFU-91-25
1. FROM (Agency or establishment) DEPARTMENT OF THE AIR FORCE		DATE RECEIVED 4/10/91
2. MAJOR SUBDIVISION Directorate of Information Management		NOTIFICATION TO AGENCY In accordance with the provisions of 44 USC 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.
3. MINOR SUBDIVISION Policy Division, SAF/AAIA		
4. NAME OF PERSON WITH WHOM TO CONFER Mr. R.P. Dwyer	5. TELEPHONE EXT. 703-614-3494	
6. CERTIFICATE OF AGENCY REPRESENTATIVE		ARCHIVIST OF THE UNITED STATES <i>James W. Moore</i>

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence is attached, or is unnecessary

B DATE 28 May 91	C SIGNATURE OF AGENCY REPRESENTATIVE <i>Grace T Rowe</i>	D TITLE Chief, Records Mgmt. Policy Branch Directorate of Information Mgmt.
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7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
	AUTHORIZATION FOR EARLY DISPOSAL OF SHORT-TERM TEMPORARY RECORDS ACCUMULATED BY CLOSING BASES Records listed on the enclosed sheets are approved for immediate destruction because they are no longer needed for administrative purposes and their early disposal would not adversely affect the legal rights of the U.S. Government or those affected by governmental activities. This authorization may be applied by other closing bases to effect the disposal of records covered by the same table and rule of AFR 12-50 so long as the reduction in retention period is not greater than the reduction approved in this job.		

Copies sent to Agency, NCF 6/19/91

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO.	DATE RECEIVED
1. FROM (Agency or establishment) DEPARTMENT OF THE AIR FORCE		NOTIFICATION TO AGENCY	
2. MAJOR SUBDIVISION Directorate of Information Management		In accordance with the provisions of 44 U.S.C. 3303, the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION Policy Division, SAF/AAIA			
4. NAME OF PERSON WITH WHOM TO CONFER Mr. R. P. Dwyer		5. TELEPHONE EXT. 782-614-3494	DATE
6. CERTIFICATE OF AGENCY REPRESENTATIVE		ARCHIVIST OF THE UNITED STATES	
<p>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of <u>6</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title B of the GAO Manual for Guidance of Federal Agencies, is attached.</p> <p>A. GAO concurrence: <input type="checkbox"/> is attached; or <input checked="" type="checkbox"/> is unnecessary.</p>			
8. DATE 28 MAR 1991	C. SIGNATURE OF AGENCY REPRESENTATIVE <i>Grace T Rowe</i>		D. TITLE GRACE T. ROWE Chief, Records Mgmt Policy Branch Directorate of Information Mgmt.
7 ITEM NO	8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN <i>(NARS USE ONLY)</i>
	<p>ONE-TIME AUTHORIZATION FOR EARLY DISPOSAL OF SHORT TERM TEMPORARY RECORDS DUE TO CLOSURE OF ZWEIBRUCKEN AIR BASE IN GERMANY</p> <p>Request NARA approval allowing Zweibrucken Air Base to destroy those temporary records listed in attachment 1.</p> <p>Zweibrucken Air Base will close in September 1991, and recommends the early destruction of specific base records. Their early destruction would result in significant costs savings to the government in terms of manpower, storage, and shipping costs; outweighing any possible administrative value.</p> <p>NARA told Air Force that Zweibrucken Air Base should transfer their temporary records with a retention period of less than nine years to the San Francisco Federal Records Center (attachment 2). If Zweibrucken Air Base has temporary records whereby their early destruction would not adversely affect Air Force operations or legal requirements, then prepare an SF 115 for their disposal.</p> <p>Air Force is concerned about the retention of X-rays. The records center told Zweibrucken Air Base to ship the X-rays (attachment 3), but we need more information before we can make a decision (attachment 4).</p>		

TABLE/RULE/DISP	DESCRIPTION OF RECORD	SCHEDULED DESTRUCTION DATE
T5-1 R3 (7 YEARS)	Regulations, Manuals, Supplements, Staff Digests, Pamphlets, Visual Aids, Periodicals - below HQ USAF and Major Commands	1 Jan 92-1 Jan 98
T6-1 R15 (1 YEAR)	Printing Duplicating/Micrographic/Copying Reports	1 Sep 91-1 Sep 92
T8-1 R13 (1 YEAR)	Consolidated Base Personnel Office Letters (Copies)	1 Jan 92
T10-3 R1 (1 YEAR)	Background Material to Orders in Rule 2, 2.1, and 4	1 Jan 92
T10-1 R2 (1 YEAR)	General Correspondence (Temporary)	1 Jan 92
T10-1 R14 (1 YEAR)	Staff Meeting and Conferences (not covered elsewhere) (Information Copies)	1 Jan 92
T10-3 R3 (1 YEAR)	Temporary Order	1 Jan 92
T10-3 R1	Background Material to Orders (Listed Above)	1 Jan 92
T11-1 R4	Office Administrative Files (Destroy when no longer needed)	1 Jan 93
T11-2 R13 (1 YEAR)	Fund-Raising Campaigns	1 Jan 92
T26-1 R18.1 (1 YEAR)	Manpower Change Request (Information Copy)	1 Jan 92
T30-4 R16 (1 YEAR)	System Change Requests	1 Jan 92
T30-1 R19 (2 YEARS)	Equal Opportunity Treatment Statistics	1 Jan 92, 1 Jan 93
T30-1 R15 (2 YEARS)	Drug/Alcohol Abuse Control Statistics	1 Jan 92, 1 Jan 93
T35-12 R1 (1 YEAR)	Test Control Rosters (Airmen)	1 Jan 92
T35-12 R2 (1 YEAR)	Airmen Ineligible for Promotion Roster ^{Testing}	1 Jan 92
T35-12 R3 (1 YEAR)	Airmen Promotion Testing Roster ^{Purge}	1 Jan 92
T35-12 R8 (1 YEAR)	Airmen Promotion Selection Monthly Listing	1 Jan 92
T35-12 R10 (1 YEAR)	Promotion Test Requirements	1 Jan 92
T40-7 R7 (2 YEARS)	CCPO Manpower Management Reports	1 Jan 92
T40-4 R4 (2 YEARS)	Performance/Incentive Awards	1 Jan 92
T40-2 R2.1 (2 YEARS)	Job Element Qualifications Questionnaires	1 Jan 92
T40-1 R26 (3 YEARS)	Personnel Management and Administration	1 Jan 92, 1 Jan 93
T40-2 R22 (2 YEARS)	Employee Placement Assistance (Stopper Lists)	1 Jan 92, 1 Jan 93

T40-2 R22.1(2 YRS)	Employee Placement Assistance - (Priority Placement Prog.)	1 Jan 92, 1 Jan 93
T40-2 R10(2 YEARS)	Promotions	1 Jan 92, 1 Jan 93
T40-1 R13(2 YEARS)	Chronological Journal File	1 Jan 92, 1 Jan 93
T40-3 R1(5 YEARS)	Annual Training, Development and Financial Plans	1 Jan 92, 1 Jan 93 1 Jan 94, 1 Jan 95
T40-3 R4(2 YEARS)	Training Through Installation Facilities	1 Jan 92, 1 Jan 93
T40-2 R12(2 YEARS)	Reduction-in-Force	1 Jan 92, 1 Jan 93
T50-1 R18(1 YEAR)	Training Summaries	1 Jan 92, 1 Jan 93
T50-1 R18	Training Summaries (Listed Above)	1 Jan 92
T50-2 R31(1 YEAR)	ATCs Certificate - Requests for Cancellation	1 Jan 92
T50-2 R40(1 YEAR)	ATCs Certificates Suspension/Withdrawal-Supporting Documents	1 Jan 92
T50-2 R41(1 YEAR)	ATC Training Schedules/Tests	1 Jan 92
T50-2 R43(1 YEAR)	ATC Facility Classification	1 Jan 92
T51-1 R4(6 MONTHS)	Flight Instructors Records	1 Aug 91-1 Dec 91
T56-1 R2.2(2 YRS)	Material Accounting Records (Destruction Reports)	1 Aug 91-1 Dec 91
T56-1 R6(1 YEAR)	Visitor Register	1 Jan 92
T56-1 R22(1 YEAR)	Certification Records	1 Jan 92
T56-1 R5.1	Accounts Inspection Reports (Destroy after MAJCOM Inspection)	1 Jan 92, 1 Jan 93
T56-2 R12(1 YEAR)	TEMPEST Reports	1 Jan 92
T60-3 R6.1(1 YEAR)	Changes to Aircrew Standardization Manual (AF Form 847)	1 Jan 92
T60-3 R10(1 YEAR)	Aircraft Arrivals and Departures	1 Jan 92, 1 Jan 93
T60-1 R24(2 YEARS)	Minutes of Meetings (Air Traffic Control Board)	1 Jan 92, 1 Jan 93 1 Jan 94
T60-1 R25(1 YEAR)	Operational Readiness <i>Evacuations</i>	1 Jan 92
T60-2 R3(1 YEAR)	Flight Plans	1 Apr 91-1 Apr 92
T66-1 R4.2(1 YEAR)	Material Deficiency Reporting and Investigating	1 Jan 92

T66-14, R2	(2 YRS) Government Owned Telephone Service, Cable and Terminal Transfer Records	1 Jan 92
T67-4 R14	(1 YEAR) Supporting Records (Base Stock Record Accounts)	1 Jan 92
T67-3 R1	(1 YEAR) Active Unit Property Record	1 Jan 92
T75-3 R3	(3 YEARS) Transportation Requests and Meal Tickets, MAC Transportation Authorizations (MTA) (also see Table 75-9)	1 Jan 92, 1 Jan 93
T85-4 R7	(2 YEARS) Work Control	1 Jan 93
T90-1 R6	(3 YEARS) Family Housing Survey Programming Questionnaire	1 Jan 92
T90-3, R11	(2 YRS) DD Form 2085 and Related Correspondence (Unaccompanied Personnel Housing (UPH) Inventory and Utilization Data)	1 Jan 92
T111-1 R6	(1 YEAR) All General Courts-Martial Records, and Special Courts-Marital Records Involving a Bad Conduct Discharge (Copies)	1 Jan 92
T111-1 R9	(1 YEAR) Special Courts-Martial Records Not Involving a Bad Conduct Discharge (Copies)	1 Jan 92
T111-1 R13	(1 YEAR) Summary Courts-Martial Records (Copies)	1 Jan 92
T111-1 R27	(1 YEAR) Records of Punishment Imposed Under Article 15, UCMJ (Copies)	1 Jan 92
T111-1 R34	(6 MONTHS) Court Reporter's Record Special Courts-Martials (Resulting in Conviction and not involving a Bad Conduct Discharge)	1 Jan 92-1 Apr 92
T111-1 R35	(1 YEAR) Court Reporter's Record (Special Courts-Maritals Resulting in Conviction and Involving Approved BCD; Article 32 Investigations, and General Courts-Martials (Resulting in Approved Convictions))	1 Jan 92-1 Jan 93
T111-1 R49	(5 YRS) Automated Military Justice Analysis and Management System (AMJAMS) Monthly Output Products/Reports	1 Jan 92, 1 Jan 93 1 Jan 94, 1 Jan 95 1 Jan 96
T111-1 R58	(1 YEAR) Strength Reports, Including Desire AMJ STG Produced as Result of AMJAMS/ADPS Interface	1 Jan 92
T111-1 R52	(1 YEAR) AMJAMS Source/Input Forms and Computerized Records (Data on Article 15 Punishments)	1 Jan 92
T111-1 R54	(2 YEARS) AMJAMS Source/Input Forms and Computerized Records (Data on Cases where Courts-Marital Charges are Preferred and Resulted in Trial by Courts-Martial)	1 Jan 92

T111-1 R55 (1 YEAR)	AMJAMS Source/Input Forms and Computerized Records (All Other Cases)	1 Jan 92
T112-1 R20 (5 YRS)	Claims Administration Management Program (CAMP) - below HQ USAF	1 Jan 92, 1 Jan 93 1 Jan 94, 1 Jan 95 1 Jan 96
T123-1, R3 (1 YEAR)	Inspection Reports not Otherwise Covered in this Table	1 Jan 92
T125-1 R14 (2 YRS)	Traffic Reports	1 Jan 92, 1 Jan 93
T125-1 R29.1 (1 YR)	MWD Program Status Reports	1 Jan 92
T125-1 R18 (2 YRS)	Firearms Authorization for Employees	1 Jan 93
WITHDRAWN T127-1 R8 (5 YEARS)	ward Reports	1 Jan 92
T127-2 R6 (1 YEAR)	Flight, Ground, and Munitions Mishap paraphrased Information Messages	1 Jan 92, 1 Jan 93
T136-2 R3 (1 YEAR)	Ammunition and Explosives Material (Inspection Reports)	1 Jan 92
T136-2 R2 (2 YEARS)	Ammunition and Explosive Material (ADR) (Disposition Reports)	1 Jan 92, 1 Jan 93
WITHDRAWN T160-4 R10	- Diagnostic X-Ray Films, including Ultrasound, Computed Tomography and Nuclear Medicine Films (see attached letter to HQ USAFE)	1 Jan 92
T161-1 R1 (2 YEARS)	Aerospace Medicine Reports	1 Jan 92, 1 Jan 93
WITHDRAWN T168-12 R1 (4 YRS)	Committee Meetings and Civilian Peer Review - at medical treatment facilities	1 Jan 92, 1 Jan 93 1 Jan 94, 1 Jan 95
T172-2 R2 (2 YRS)	Budget Development - Budget Copies - below Major Commands	1 Oct 91
T172-2 R2.1 (1 YR)	Budget Development - at other than budget offices	1 Oct 91, 1 Oct 92
T172-3 R3 (2 YEARS)	Allocation and Allotments	1 Oct 91, 1 Oct 92
T172-3 R15 (1 YEAR)	Statistical Control Data	1 Oct 91, 1 Oct 92
T176-6 R10 (2 YRS)	Ration Cards and Coupons (Affidavits Loss of Cards)	1 Jan 92
T176-6 R11 (2 YRS)	Ration Cards and Coupons (Control Registers)	1 Jan 92
T177-1 R3 (1 YEAR)	Statements of Certification (Financial)	1 Oct 91, 1 Oct 92
T177-21 R3 (3 YRS)	Leave and Attendance File	1 Oct 91
T177-32 R13 (2 MONTHS)	Data Collection Listings	1 Oct 91
T177-32 R30 (1 YEAR)	Control Logs	1 Oct 91, 1 Oct 92

T177-35 R4	(1 YEAR) Examinations, Inspections and Surveys	1 Oct 92
T182-2 R14	(2 YRS) Accountable Container Receipts	1 Jan 92, 1 Jan 93
T183-1 R6	(1 YEAR) Delivery Receipt for ARFCOS Material from Account	1 Jan 92
T20 ⁵ -1 R40	(1 YEAR) Survey, Inspections and Program Reviews (Security Inspections)	1 Jan 92
T205-1 R7	(1 YEAR) Security Control Records	1 Jan 92
T205-1 R15	(1 YEAR) Top Secret Control (Inventories)	1 Jan 92
T205-1 R18	(2 YRS) Record Suspense Receipt, and Destruction Certificate File	1 Jan 92, 1 Jan 93
T205-1 R7	Security Control Records <i>(Listed Above)</i>	1 Jan 92
T205-1 R19	(2 YRS) Security Termination Statements	1 Jan 92, 1 Jan 93
T205-1 R41	(1 YEAR) Surveys, Inspections and Program Reviews <i>(Security Reviews)</i>	1 Jan 92, 1 Jan 93
T207-1 R6	(1 YEAR) Aerospace Security Plan	1 Jan 92
T211-1 R15	(1 YEAR) Survivor Benefit Plan	1 Jan 92
T355-1 R29	(2 YRS) Plans <i>(Disaster Preparedness)</i>	1 Jan 93
T700-7 R6	(3 YRS) ADPE Site Environment	1 Jan 92
T700-8 R24	(1 YEAR) ADPE Utilization and Maintenance Forms	1 Jan 92
T700-9 R9	Telephone Toll Calls <i>(Destroy when no longer needed)</i>	1 Oct 91, 1 Oct 92
T700-9 R10	(2 YRS) Telephone, Telegraph, Teleautograph & Nontactical Radio Accounting Records	1 Jan 92
T700-16 R3-6	(1 YR) Systems Control Operations - Logs, Messages, Usage, etc.	1 Jan 92
T700-16 R1 ⁷	(1 YEAR) Systems Outage	1 Jan 92
T900-1 R2	(2 YEARS) Special Honors, Trophies, and Awards - <i>at initiating activities</i>	1 Jan 92
T900-1 R15	(1 YEAR) Favorable Communications <i>(Honors and Awards)</i>	1 Jan 92
T900-1 R16	(1 YEAR) Outstanding Personnel Programs	1 Jan 92, 1 Jan 93
T900-1 R40	(1 YEAR) Aircraft "Save" Awards <i>(Other than Approved/Disapproved)</i>	1 Jan 92
T900-1 R42	(1 YEAR) Air Traffic Controller Badge	1 Jan 92

REQUEST FOR RECORDS DISPOSITION AUTHORITY
 (See Instructions on reverse)

LEAVE BLANK

TO: **GENERAL SERVICES ADMINISTRATION
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

JOB NO.

DATE RECEIVED

1. FROM (Agency or establishment)
DEPARTMENT OF THE AIR FORCE

NOTIFICATION TO AGENCY

2. MAJOR SUBDIVISION
Directorate of Information Management

In accordance with the provisions of 44 U.S.C. 3303, the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

3. MINOR SUBDIVISION
Policy Division, SAF/AAIA

4. NAME OF PERSON WITH WHOM TO CONFER

5. TELEPHONE EXT. DATE

ARCHIVIST OF THE UNITED STATES

Mr. R. P. Dwyer

703-614-3494

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 15 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence: is attached; or is unnecessary.

8. DATE

C. SIGNATURE OF AGENCY REPRESENTATIVE

D. TITLE

2 APR 1991

Inace T Rowe

GRACE T. ROWE
 Chief, Records Management Policy Branch
 Directorate of Information Management

7
 ITEM
 NO

8 DESCRIPTION OF ITEM
 (With Inclusive Dates or Retention Periods)

9. GRS OR
 SUPERSEDED
 JOB
 CITATION

10 ACTION
 TAKEN
 (NARS USE
 ONLY)

ONE-TIME AUTHORIZATION FOR EARLY DISPOSAL OF
 SHORT TERM TEMPORARY RECORDS DUE TO CLOSURE
 OF HELLENIKON AIR BASE IN GREECE

Request NARA approval allowing Hellenikon Air Base to destroy those temporary records listed in attachment 1.

Hellenikon Air Base will close in June 1991, and recommends the early destruction of specific base records. Their early destruction would result in significant costs savings to the government in terms of manpower, storage, and shipping costs; outweighing any possible administrative value.

NARA told Air Force that Hellenikon Air Base should transfer their temporary records with a retention period of less than nine years to the San Francisco Federal Records Center (attachment 2). If Hellenikon Air Base has temporary records whereby their early destruction would not adversely affect Air Force operations or legal requirements, then prepare an SF 115 for their disposal.

Air Force is concerned about the retention of X-rays. Request NARA approval to dispose of the listed X-rays or retain them in Europe until the normal January 1992 disposition.

RECORDS DATA

Y 75	SERIES DESCRIPTION (With inclusive dates of records) (f)	RESTRIC- TION (g)	DISPOSAL AUTHORITY (Schedule and item number) (h)	DISPOSAL DATE (i)	COMPLETED BY RECOR
					DISPOSITION (j)
	7206 AIR BASE GROUP INACTIVATION (STAGING AREA INACTIVATION)				
	<u>SPOL (Law Enforcement)</u> Prisoner reports and Rosters, <u>chron.</u> 1983, 1 folder		T125-2, R8	Jan 92	8 YEARS
	<u>ACFM-1 (Material Section)</u> Accrued Expenditures Paid files, Chron., 85 Interfunds Oct 84- Jan 85 Interfunds Feb-Jun 85 Interfund Jun-Sep 85 Byothers		T177-18, R6	Jan 92	6 YEARS, 3 MONTHS
	<u>SGAS (Hospital Admin)</u> Regulations, Manuals, Supplements Staff Digests, Pamphlets, 1984, alphabetical		T5-1, R3	Jan 92	7 YEARS
	Byothers Vouchers Z001-Z0620				
	<u>ACFPT (Travel Pay)</u> Pay and Allowances (Mil & Civ), 1985, chronological		T177-8, R1,	Jan 92	6 YEARS
	<u>IMP (Publications Management)</u> Regulations, Manuals, Supplements, Staff Digests, Pamphlets, 1984, alphabetical.		T5-1, R3	Jan 92	7 YEARS
	<u>SVF (SERVICES DINING FACILITY)</u> Supporting Payments to Contractors, 1985, Organizational Audit Tapes, Jan-Apr 85 Audit Tapes, May-Aug 85 Audit Tapes, Sep-Dec 85 AF1131s, 79, 1254, DDF 1150s AFF 1339, Jan-Apr 85 AFF 1339, May-Dec 85		T146-1, R17	Jan 92	6 YEARS, 3 MONTHS
	<u>ACC (Cost Branch)</u> Reports of Survey Case Files, 1985, subjective.		T177-9, R1	Jan 92	6 YEARS
	<u>LGSPD (Document Control)</u> Supporting Records - Local Purchase Receipt Records, 1985, Chron.		T67-4, R14.1	Jan 92	6 YEARS, 3 MONTHS

X

WITHDRAWN

WITHDRAWN

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ATCH 1

WITHDRAWN	<u>AC (Chap. 1)</u> Chaplain Funds, 1985, chron.	T176-3, R44.2	Jan 92	6 YEARS
	<u>ACFC (Commercial Services)</u> Control Logs for Disbursement & Collection Vouchers, 1985, numerical S1-S627	T177-18, R11,	Jan 92	6 YEARS
WITHDRAWN	S628-S1285			
	S1286-S1885			
WITHDRAWN	S1886-S2490			
	S2491-S3110			
	S3111-S3767			
	S3768-S4246			
	S4247-S4383			
	<u>SSF-6 (NAF Financial Ops)</u> Budgetary Data, Chron., 1986	T176-3, R1	Jan 92	5 YEARS
WITHDRAWN	<u>SSF-3 (NAF Accounts Control)</u> General Ledgers, chron., 1 listing, 1985.	T176-3, R14	Jan 92	6 YEARS, 3 MONTHS
WITHDRAWN	<u>ACFC (Commercial Services)</u> Commitments or Obligations, chron. 1985	T177-18, R12	Jan 92	6 YEARS, 3 MONTHS
WITHDRAWN	<u>SSF-3 (NAF Accounts control)</u> General Ledgers, chron., 1 listing, 1985	T176-3, R14	Jan 92	6 YEARS 3 MONTHS
WITHDRAWN	<u>SSF-2 (NAF Payroll)</u> Check Control, chron., 1985	177 T177-19, R9	Jan 92	6 YEARS 3 MONTHS
	<u>DEO (CE Operations)</u> Utilities Systems Operation, chron., 1986	T91-3, R3	Jan 92	5 YEARS
WITHDRAWN	<u>ACFM-1 (Material Section)</u> Accounts Receivable, chron., 1985 Oct 84 - Mar 85 Apr - Sep 85	T177-18, R4	Jan 92	6 YEARS 3 MONTHS
	<u>DERR (CE, Real Property)</u> Minutes of meetings-Facilities Board, chron., 1986	T86-3, R1	Jan 92	5 YEARS
	Status Records, chron., 1986	T90-1, R3	Jan 92	5 YEARS
	<u>DPMP (Promotions & Testing)</u> Airman Demotions recommendations, chron., 1986	T35-8, R11	Jan 92	5 YEARS
	<u>DPE (Education Office)</u> Education Services Program Report, chron., 1986	T213-1, R6	Jan 92	5 YEARS
WITHDRAWN	<u>SGHL (Lab)</u> Cytology Examination, Alphab., 1986	T160-3, R9	Jan 92	5 YEARS
	<u>SGM (Hospital Accountant)</u> Public Vouchers for Medical Services, numerical, 1986	T177-19, R17	Jan 92	5 YEARS

WITHHOLD

~~SGAS (Hospital Admin)~~
Emergency Room Register, Chron., 1986

T168-3, R9 Jan 92

5 YEARS

SSF-4 (NAF Inventory Control)
Cancelled Procurement Actions, chron., 86

T70-1, R9 Jan 92

5 YEARS

SPAR (Pass & Registration)
Accountability Records, chron., 1986

T30-2, R15 Jan 92

5 YEARS

Destruction Certificates, chron., 1986

T30-2, R13 Jan 92

DESTROY AFTER AN EVENT

SPS (Greek Customs)
Accountability Records, numerical, 1986
Rationcards, 545 & 213 forms

T30-2, R15 Jan 92

5 YEARS

ACFC (Commercial Services)
Obligation Authority, chron., 1987

T177-18, R2 Jan 92

4 YEARS

SGR (Patient Affairs)
CHAMPUS, chron., 1986

T168-2, R11.1 Jan 92

5 YEARS

Clinical Record Cover Sheets,
Alphab., 1986

T168-3, R6 Jan 92

5 YEARS

ACFPC-5 (Civilian Pay)
Income Tax Withholdings, numerical, 1987

T177-21, R8 Jan 92

4 YEARS

Reports, chron., 1987

T177-21, R14 Jan 92

4 YEARS

Obligation Authority, numerical, 1987

T177-18, R2 Jan 92

4 YEARS

ACFA (Accounts Control)
Financial Statements Schedules & Reports
Chron., 1987

T177-15, R6 Jan 92

4 YEARS

SSF-5 (NAF)
Daily Reports, chron., 1987
Accounts Receivable, chron., 1987
(both items interfiled)

T176-3, R18 Jan 92

4 YEARS

T176-3, R21 Jan 92

4 YEARS

AC (Comptroller)
Consolidated Statements & Reports,
subjective, 17 folders, 1987

T177-1, R2 Jan 92

4 YEARS

SSF-5 (NAF)
Working Funds, organizational, 1987
Accounts Receivable, organizational, 1987
(items interfiled in all boxes)

T176-3, R16 Jan 92

4 YEARS

T176-3, R21 Jan 92

4 YEARS

ACFPT (Travel Pay)
Transportation Requests, chron., 1988
(TRs, Log, & transmittals)

T177-20, R1 Jan 92

3 YEARS

Allotments, Commitments & Obligations,
chron., 1988

T177-20, R6 Jan 92

3 YEARS

ACFC (Commercial Services)
Accounts Receivable, chron., 1988

T177-18, R5 Jan 92

3 YEARS

~~SGHP (Pharmacy)~~
Prescription Records, Chron., 1988

T168-7, R1 Jan 92

3 YEARS

Receipts, Disbursements, & Inventories of Controlled Drugs, chron., 1988, 2 fldrs	T168-7, R4	Jan 92	3 YEARS
Stock Records, chron, 1988, 1 folder	T168-7, R2	Jan 92	3 YEARS
Bulk Compounding, chron., 1988, 1 folder	T168-7, R7	Jan 92	3 YEARS
<u>LGTTT (Passenger Section)</u>			
Transportation Requests & Meal Tickets, MAC Transportation auth., chron., 1988	T75-3, R3	Jan 92	3 YEARS
<u>SPAA (Admin & Reports)</u>			
Complaints & Incidents, numerical, 1988	T125-1, R1	Jan 92	3 YEARS
<u>SSF-2 (NAF)</u>			
Income Tax Withholdings, chron., 1987, 1 folder.	T177-21, R8	Jan 92	4 YEARS
Individual Earning Data, chron., 1987, 17 folders.	T176-3, R39	Jan 92	4 YEARS
<u>Services</u>			
Report of Contractor Technicians, chron., 1987, 1 folder.	T70-12, R3	Jan 92	4 YEARS
<u>SS (MWR Division)</u>			
Journals, Registers, & Ledgers, chron., 1988, 2 folders.	T176-3, R15	Jan 92	3 YEARS
<u>SPO (Operations)</u>			
Prisoner Personnel Records, Alphab., 1987, 5 folders.	T125-2, R1	Jan 92	4 YEARS
<u>DERC (Civil Engineering)</u>			
Data Reports--Work Order Cost & Analysis, Chron., 1987	T85-1, R15	Jan 92	4 YEARS
<u>SSF-2 (NAF)</u>			
Individual Earning Data, chron., 1987	T176-3, R38	Jan 92	4 YEARS
<u>APB-2 (Billeting)</u>			
Accounts Receivable, chron., 1987	T176-3, R21	Jan 92	4 YEARS
<u>SSF-3 (NAF Accounts control)</u>			
Other Supporting documents required for Audit/Inspection, chron., 1987	T176-3, R48	Jan 92	3 YEARS
Financial Statements and Reports, chron., 1987	T176-3, R4	Jan 92	4 YEARS
<u>SSF-3 (NAF Accounts Control)</u>			
Working Funds, chron., 1987	T176-3, R16	Jan 92	4 YEARS
<u>ACFPC-1 (Civilian Pay)</u>			
Leave and Attendance Files, chron., 1988	T177-21, R3	Jan 92	3 YEARS
<u>ACFPC-5 (Civilian Pay)</u>			
Payroll Control Register Document Files, Chron., 1988	T177-21, R12	Jan 92	3 YEARS

Individual Leave, chron., 1988

ACFM 1&2 (Military Pay)

Accounts Receivable, chron., 1988

Supporting Records for Ledgers in rules 1, 2, & 3, Chron., 1988

ACFA (Accounts Control)

Supporting Records for Ledgers in rules 1, 2, & 3, Chron., 1988

Subsidiary Ledgers, chron., 1988

SLE/EOT (Social Actions)

Training Summaries, chron., 1990, 1 fldr.

General Grievance Appeals, & Discrimination, numerical, CA E8-002-11, E9-001-02.

Family Support Center

Special Honors, Trophies, Awards, subjective, 1989, 8 folders.

Budget Development, Formulation, 1990, subjective, 2 folders

DOTF (Flight Management)

Background Material to Orders in rules 2, 2.1, and 4, chron., 1 folder.

CCQ (Hq Sq)

General Correspondence, chron, 1 fldr.

HO (Historian)

Record Suspense Receipts/Destruction Certificates, 1989, chron., 1 fldr

General Correspondence, 1990, subj., 2 fldrs.

MAAML (PMEL Scheduler)

Active Unit Property Records 1990, geographical, 17 folders

SE (Safety)

Variances to AFOSH Requirements 1990, chron., 1 fldr

Occupational Injuries & Illness 1986, chron., 1 fldr

Patient Admission/Disposition Lists 1990, 3 fldrs, chron.

Ground Accident Summary (MISHAP) 1989, chron, 1 fldr

Training summaries, 1990, chron., 1 fldr

Safety Visit Reports, chron, 1990, 1 fldr

Safety Council Minutes of Meetings, 1990, 3 fldrs, subjective

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T177-21, R2	Jan 92	3 YEARS
T177-18, R5	Jan 92	3 YEARS
T177-15, R4	Jan 92	3 YEARS
T177-15, R4	Jan 92	3 YEARS
T177-15, R2	Jan 92	3 YEARS
T50-1, R18	Jan 92	1 YEAR
T30-1, R20	Jan 92	2 YEARS
T900-1, R2	Jan 92	2 YEARS
T172-2, R2.1	Jan 92	1 YEAR
T10-3, R1	Jan 92	1 YEAR
T10-1, R2	Jan 92	1 YEAR
T205-1, R18	Jan 92	2 YEARS
T10-1, R2.	Jan 92	1 YEAR
T67- ³ X, R1	Jan 92	1 YEAR
T127-1, R17	Jan 92	1 YEAR
T127-2, R12	Jan 92	5 YEARS
T168-3, R5	Jan 92	1 YEAR
T127-3, R2	Jan 92	2 YEARS
T50-1, R18	Jan 92	1 YEAR
T127-1, R4.1	Jan 92	1 YEAR
T127-1, R10	Jan 92	1 YEAR

Safety Awards, 1989, 1 fldr, chron.		T900-1, R20	Jan 92	2 YEARS
Suggestions, Inventories & Scientific 1990, 1 fldr		T900-2, R2	Jan 92	1 YEAR
General Correspondence, 1990, subj., 4fldrs		T10-1, R2	Jan 92	1 YEAR
<u>SVD (Furnishings)</u>				
Stock Source Records, 1990, chron., 1fldr		T67-4, R12	Jan 92	1 YEAR
<u>PA (Public Affairs)</u>				
Resorces Conservation Program, chron., 1990, 1 folder		T400-3, R3	Jan 92	1 YEAR
Budget Development, Formulation, 1990, subjective, 3 folders		T172-2, R2.1	Jan 92	1 YEAR
Disaster Support Group, Disaster Response Force Records, chron., 1989, 1 folder		T355-1, R21	Jan 92	2 YEARS
General Correspondence, 1990, subj., 3fldrs		T10-1, R2	Jan 92	1 YEAR
<u>SGR (Patient Administration) 1989</u> Sobriety Exam Results, 2 folders, Subj	N	T160-3, R13	Jan 92	2 YEARS
<u>SGAX (Medical Readiness) 1989</u> Unit Disaster Preparedness, Subj. Training Exercise Reports, 22 folders	N	T355-01, R6	Jan 92	2 YEARS
<u>SGHL (Laboratory) 1989</u> Sobriety Exam Results, 2 folders, Subj	N	T160-3, R13	Jan 92	2 YEARS
<u>SGHL (Laboratory) 1989</u> Summaries, Survey Reports & Special Reports, 9 Folders, Subject	N	T160-3, R15	Jan 92	2 YEARS
<u>SGHL (Laboratory) 1989</u> , Subject Lab Ledgers and Logs, 40 folders	N	T160-3, R2	Jan 92	2 YEARS

<p>SGM (Medical Resource Management) 1988 Medical Service Account Supporting Receipts. AF 1127B, F Alpha 29 Folders</p>	N	T168.8 R1.1	Jan 92	3 YEARS
<p>SGAS (Medical Administration) 1989 Accountable Container Receipts (AF 12) 2 Folders</p>	N	T182.2 R14	Jan 92	2 YEARS
<p>SGM (Medical Resource Management) 1989 (DD 1131) 1 Folder</p>	N	T 168-08, R1	Jan 92	2 YEARS
<p>SGM (Medical Resource Management) 1990 Food Purchasing, Control, Storing, Issuing, & Food Cost Data, Subj/Chrono (a) Subsistence Requests (287's) (b) Food Service Records (543's) (c) Ration Earnings Records x 2</p>	N	T 168-11, R5	Jan 92	1 YEAR
<p>SGM (Medical Resource Management) 1990 Receipts for Controlled Forms (a) Recapitulation of Earned Rations (AF1090) (b) Food Cost Record (AF 546)</p>	N	T168-11, R 4	Jan 92	1 YEAR
<p>SGM (Medical Resource Management) 1990 Medical Food Service Cost Report (AF 541)</p>	N	T168-11, R3	Jan 92	2 YEARS
<p>SGPM (Environmental Health) 1986 Communicable Disease Reports 1 Folder (HIV Testing Roster)</p>	N	T161-3, R1	Jan 92	5 YEARS
<p>SGP (Aeromedical Services) 1986 Medical Recommendation for Flying or Special Operational Duty Log 1 Folder (PA) Chronological</p>	N	T161-1, R5	Jan 92	5 YEARS
<p>SGR (Patient Administration) 1990 Patient Admission/disposition Tests Chronological 12 Folders (PA)</p>	N	T168-3, R5	Jan 92	1 YEAR
<p>SGR (Patient Administration) 1990 General Correspondence (Temp) Subjective 8 Folders (PA)</p>	N	T10-1, R2	Jan 92	1 YEAR
<p>SGR (Patient Administration) 1990 Patient or Clinical Service Question- naire/Survey, 12 Folders, Chronological (PA)</p>	N	T168-12, R5	Jan 92	1 YEAR
<p>SGR (Patient Administration) 1990 Temporary Orders (M-P-T-Y, PA-PB, Special & SQD non-prefixed) (PA) 4 Folders (Medical TDY orders-number.)</p>	N	T10-3, R3	Jan 92	1 YEAR
<p>SGR (Patient Administration) 1990 Medical Board Proceedings Chronological, 12 folders (PA)</p>	N	T160-2, R3	Jan 92	1 YEAR
<p>SGHL (Medical Laboratory) 1989 Clinical Lab Reports, Chronological Jan - Dec</p>	N	T160-3, R1	Jan 92	2 YEARS

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7206ABG/SGAS (Admin Services) 1990 Temporary Orders (M&T) 10 Folders Numerical	N	T10-3, R3	Jan 92	1 YEAR
7206ABG/SGAS (Admin Services) 1989 Reports of Survey Case Files 1 Folder, Chronological	N	T177-09, R2	Jan 92	2 YEARS
7206ABG/SGAS (Admin Services) 1990 Airman Promotion Selectees, CBPO Lists 1 Folder, Chronological	N	T35-12, R6	Jan 92	6 MONTHS
7206ABG/SGAS (Admin Services) 1990 Airman Promotion Ineligibility 1 Folder, Chronological	N	T35-12, R5	Jan 92	6 MONTHS
7206ABG/SGAS (Admin Services) 1990 Airman Promotion Nonselectees Listing 1 Folder, Chronological	N	T35-12, R7	Jan 92	6 MONTHS
7206ABG/SGAS (Admin Services) 1990 Weight Management or Fitness Improvement Training (FIT), Program Case Files, Chron.	N	T35-1, R13	Jan 92	DESTROY AFTER AN EVENT
7206ABG/SGHL (Laboratory) 1989 Lab Ledgers and Logs, Subj, (Bacteriology)	N	T160-3, R2	Jan 92	2 YEARS
7206ABG/SGHP (Pharmacy) 1989 Biennial Inventory of Controlled Sub- stances 1 Folder, Chronological	N	T167-1, R41	Jan 92	2 YEARS
7206ABG/SGM (Resource Management) FY89 9 Folders, Chronological, <i>REPORT OF PATIENTS</i>	N	T168-06, R2	Jan 92	2 YEARS
7206ABG/SGM (Resource Management) 1988 Medical Service Account Supporting Receipts, 4 Folders, Chronological	N	T168-8, R1.1	Jan 92	3 YEARS
880001-880250 880251-880500 880501-880750 880751-881043				
7206ABG/SGG (Medical Materiel 1989 Fire Protection Inspection and Test Reports Fire Hazards/Deficiencies 1 Folder, Chronological	N	T92-01, R7	Jan 92	2 YEARS
7206 ABG/DOA Top Secret Control Registers 1989 1 Folder, Numerical	N	T205-1, R13	Jan 92	5 YEARS
Record Suspense, receipt, and destruc- tion Certificate, Numerical 1989	N	T205-1, R18	Jan 92	2 YEARS
7206 ABG/SGHN, (Nursing Service) 1989 Emergency Treatment Records (558) Chronological 1 Jan-15 Jun 1989	N	T168-5, R15	Jan 92	2 YEARS
7206 ABG/SGHN, (Nursing Service) 1989 16 Jun-31 Dec 1989	N	T168-5, R15	Jan 92	2 YEARS

WITHDRAWN

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WITHDRAWN

<u>DET11/AFEBS</u> Overtime Requests 1988 Chronological, 1 Folder	1990	N	T11-02, R34	Jan 92	3 YEARS
<u>SGHN (Nursing Services)</u> Nursing Service Reports, 8 Folders	1990	N	T168-10, R2	Jan 92	1 YEAR
<u>7206ABG/DOA</u> Printing/Duplicating/Micrographic/ Copying Reports 1 Folder, Chronological	1990	N	T6-1, R15	Jan 92	1 YEAR
<u>7206ABG/DOA</u> Budget Development, Formulation, Other than Budget office copies, 1 folder, chronological	1990	N	T172-02, R2	Jan 92	2 YEARS
<u>7206ABG/EET</u> Disaster Preparedness Planning Document 3 folders, subjective	1990	N	T355-01, R28	Jan 92	2 YEARS
<u>7206ABG/EET</u> Listing of Personnel who have taken Disaster Preparedness Tng, 1 Folder Alpha	1990	N	T355-01, R35	Jan 92	2 YEARS
<u>Det 11 AFEBS</u> Command and Control Communication Requirements Board Records, Chronological	1990	N	T100-04, R20 T700-2, R2	Jan 92	1 YEAR
<u>Det 11 AFEBS</u> Active Unit Property Records, 1 Folder Chronological	1990	N	T67-03, R1	Jan 92	1 YEAR
<u>Det 11 AFEBS</u> Quality Control Inspection/Evaluation Records, Chronological	1990	N	T66-06, R2	Jan 92	1 YEAR
<u>Det 11 AFEBS</u> General Correspondence, Subj, 1 Folder	1990	N	T10-1, R2	Jan 92	1 YEAR
<u>CCQA (Squadron Orderly Room)</u> Logs to Control Leave Auth (AF Forms 1486 & 1134), Chronological, 1990	1990	N	T10-3, R3	1992	1 YEAR
<u>LGSPT (Customer Service & Training)</u> Customer Complaints/Inquiries Chronological, 1990, 7 folders (Jan, Feb, Mar, May, Jul-Aug, Sep)	1990	N	T67-3, R24	1992	1 YEAR
<u>LGSPT (Customer Service & Training)</u> Zero Overpricing, Subjective, 1990 (17 folders)	1990	N	T67-3, R14	1992	1 YEAR

WITHDRAWN

7206 Air Base Group (Unit inactivation) 7206th Supply Squadron				
<u>LGSP (Fuels Management Branch)</u> Aviation/Ground Fuels, Cryogenic Products, Chronological, 4 folders, 1986	N	T144-1, R2	Jan 1992	6 YEARS, 3 MONTHS
<u>CCQA (Squadron Orderly Room)</u> Temporary Orders, Chronological, 1990	N	T10-3, R3	Jan 1992	1 YEAR
<u>LGSME (Equipment Management Branch)</u> Control Registers, Chronological, 1990	N	T67-5, R14	Jan 1992	1 YEAR
<u>LGSPI (Inventory Section)</u> Special Inventory Requests and Records - Inventory Adjustment, Chronological, 1989	N	T67-8, R4	Jan 1992	2 YEARS
<u>SS(WMR Admin)</u> Private Organizations' PO Records, organ., 1990, 31 folders		T34-1, R4	Jan 92	1 YEAR
Reclamation/Use of Precious Metals, chron., 1 folder, 1990		T400-5, R2	Jan 92	1 YEAR
<u>SSL (Library)</u> Budget, Development, Formulation, subjective, 4 folders, 1990		T172-2, R2.1	Jan 92	1 YEAR
Funding Records, Program Project & Appropriation Control, subj., 1989, 9 folders.		T172-3, R4	Jan 92	2 YEARS
Library Disposition Files, subj., 1988, 4 folders.		T215-3, R2	Jan 92	3 YEARS
Library Acquisition Records, subj., 1988, 25 folders.		T215-3, R1	Jan 92	3 YEARS
<u>SSL (Library)</u> Funding Records, Program Project & Appropriation Control, subj., 1990, 10 folders.		T172-3, R4	Jan 93	2 YEARS
Library Acquisition Records, subj., 1990, 10 folders.		T215-3, R1	Jan 93	3 YEARS

SGHR

Diagnostic X-Ray File, numerical,
1986,

- SSN 0006-3305
- 3308-8708
- 8801-5318
- 5514-1123
- 1123-4225
- 4248-9923
- 9923-5533
- 5532-1845
- 1849-7746
- 7747-1957
- 2054-6858
- 7050-2969
- 3065-8969
- 9161-3570
- 3570-7570

WITHDRAWN

- 7570-1088
- 1182-7684
- 7780-2192
- 2293-5197
- 5393-9595
- 9596-9798 + 9999s

X-Ray Nominal Index File,
Numerical, 1986

WITHDRAWN

This series is a system of records
under the Privacy Act of 1974.

T160-4, R10

Jan 92

5 YEARS

T160-4, R21

Jan 92

Retire w/
X-RAYS

<p><u>DPMQA</u> Congressional Inquiries, 1990, chron., 1 folder</p>	<p>T11-2,R3.1</p>	<p>Jan 92</p>	<p>1 YEAR</p>
<p><u>DP</u> Decorations to Units, 1989, chron., 2 folders.</p>	<p>T900-1, R13</p>	<p>Jan 92</p>	<p>2 YEARS</p>
<p>Congressional Inquiries, 1990, chron., 1 folder.</p>	<p>T11-2, R3.1</p>	<p>Jan 92</p>	<p>1 YEAR</p>
<p><u>DPME</u> Temporary ORders, chron., 1990, 1 fldr Consolidated Base Personnel Office ltrs subjective, 1990, 3 folders</p>	<p>T10-3, R3</p>	<p>Jan 92</p>	<p>1 YEAR</p>
	<p>T8-1, R13</p>	<p>Jan 92</p>	<p>1 YEAR</p>
<p><u>DPMUM/UT</u> Background Material to ORders, chron., 1990, 1 folder.</p>	<p>T10-3, R1:</p>	<p>Jan 92</p>	<p>1 YEAR</p>
<p><u>DPMUO</u> Congressional Inquiries, chron., 1990, 1 folder.</p>	<p>T11-2, R3.1</p>	<p>Jan 92</p>	<p>1 YEAR</p>
<p>Dependent Travel, alphabetical, 25 fldr 1990.</p>	<p>T75-3, R6</p>	<p>Jan 92</p>	<p>1 YEAR</p>
<p><u>DPMAP</u> Decorations to Units, organizational, 1990, 5 folders</p>	<p>T900-1, R13</p>	<p>Jan 92</p>	<p>2 YEARS</p>
<p>Special Honors, Trophies, Awards, : 1990, 9 folders, subjective</p>	<p>T900-1, R3</p>	<p>Jan 92</p>	<p>1 YEAR</p>
<p>Outstanding Personnel Programs, chron, 5 folders, 1990</p>	<p>T900-1, R16</p>	<p>Jan 92</p>	<p>1 YEAR</p>
<p><u>DPMAC/RE</u> Consolidated Base Personnel Office Letters, chron., 1 folder, 1990</p>	<p>T8-1, R13</p>	<p>Jan 92</p>	<p>1 YEAR</p>
<p><u>DPMAP</u> Very Seriously Ill/injured or seriously ill/injured, alphab., 1990, 2 folders</p>	<p>T30-3, R7</p>	<p>Jan 92</p>	<p>1 YEAR</p>

<u>SPS/CCQ</u> Logs to Control Leave Authorization, chron., 1990, 1 folder	T177-32, R30	Jan 92	1 YEAR
Firearm Authorization For Employees, chron., 1989, 1 folder	T125-1, R18	Jan 92	2 YEARS
Temporary Orders, chron., 1990, 1 fldr	T10-3, R3	Jan 92	1 YEAR
<u>SPAA</u> Personal Property Inspection & Clearance 1989, chron.	T75-2, R1	Jan 92	2 YEARS
Security Plice Activities Report, chron., 1989, 2 folders	T125-1, R4	Jan 92	2 YEARS
<u>SPC</u> Ammunition Records, subjective, 1989, 4 folders	T136-1, R9	Jan 92	2 YEARS
Ground Weapons Training/Maintenance chron., 1988	T136-1, R5	Jan 92	3 YEARS
Ground Weapons Training-Small, chron, 1990, 1 folder	T136-1, R5.1	Jan 92	1 YEAR
<u>SPOK</u> MWD Program Status Reports, chron. 1990 1 folder	T125-1, R29.1	Jan 92	2 YEARS
<u>SPOT</u> General Training Reports, subjective, 1990, 1 folder	T50-1, R19	Jan 92	1 YEAR
<u>SPAI</u> General Correspondence, subj., 1990	T10-1, R2	Jan 92	1 YEAR
Security Incidents-Other than NATO, 1989, chronological, 1 folder	T205-1, R10	Jan 92	2 YEARS
Information Security Program Reviews, numerical, 1990- 6A1 through 6A7 6A8 through 6A42	T205-1, R41	Jan 92	1 YEAR
<u>SPAA</u> Security Police Desk Blotters, chron., 1990, January February through December 90	T125-1, R6	Jan 92	1 YEAR

TLA Entitlements--Case Files, 1990, Alphabetical A through D E through J K through O P through T U through Z	T177-32, R66	Jan 92	1 YEAR
Off-Base Housing Referral Service, 1990, alphabetical--by landlord A through C D through G H through Kokoris Kol through Mav Max through P R through Ver V through Z	T90-3, R1	Jan 92	1 YEAR

Title: Greek Customs,

Year of accumulation/quantity: 1989--7 boxes, 1990--16 boxes, 1991--8 boxes.

AFR 12-50, Vol II: Table 75-2, Rule 9

Disposition: Destroy 2 years after individual clears customs and no discrepancies exist.

Justification: The cutoff for these records is after an individual clears customs. Once an individual clears customs, ships his/her belongings, and leaves the country these records are not needed--we have never received a request to pull one of these records.

Title: General Correspondence

Year of accumulation: 1990.

AFR 12-50, Vol II: T10-1, R2

Disposition: Destroy after one year.

Justification: These files are general and contain documents needed to support every day work of an office. They will not be referred to or needed once a unit/office closes.

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

TO: **GENERAL SERVICES ADMINISTRATION**
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

JOB NO.

DATE RECEIVED

1. FROM (Agency or establishment)

NOTIFICATION TO AGENCY

DEPARTMENT OF THE AIR FORCE

In accordance with the provisions of 44 U.S.C. 3303, the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

2. MAJOR SUBDIVISION

Directorate of Information Management

3. MINOR SUBDIVISION

Policy Division, SAF/AAIA

4. NAME OF PERSON WITH WHOM TO CONFER

5. TELEPHONE EXT.

Mr. R. P. Dwyer

703-614-3494

DATE

ARCHIVIST OF THE UNITED STATES

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title B of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence. is attached; or is unnecessary.

B. DATE

C. SIGNATURE OF AGENCY REPRESENTATIVE

D. TITLE

GRACE T. ROWE

3 APR 1991

Grace T. Rowe

Chief, Records Mgmt Policy Branch
 Directorate of Information Mgmt

7
ITEM
NO

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9 GRS OR
SUPERSEDED
JOB
CITATION

10 ACTION
TAKEN
*(NARS USE
ONLY)*

ONE-TIME AUTHORIZATION FOR EARLY DISPOSAL OF
 SHORT TERM TEMPORARY RECORDS DUE TO CLOSURE
 OF COMISO AIR STATION IN ITALY

Request NARA approval allowing Comiso Air Station to destroy those temporary records listed in attachment 1.

Comiso Air Station will close in September 1991, and recommends the early destruction of specific station records. Their early destruction would result in significant costs savings to the government in terms of manpower, storage, and shipping costs; outweighing any possible administrative value.

NARA told Air Force that Comiso Air Station should transfer their temporary records with a retention period of less than nine years to the San Francisco Federal Records Center (attachment 2). If Comiso Air Station has temporary records whereby their early destruction would not adversely affect Air Force operations or legal requirements, then prepare an SF 115 for their disposal.

Air Force is concerned about the retention of X-rays. Request NARA approval to dispose of the listed X-rays or retain them in Europe until their normal disposition date. Also, we may need to keep vehicle registration records in Europe to comply with Italian law.

COMISO AIR STATION CLOSURE

DESCRIPTION	TABLE/RULE	DISPOSITION	DISPOSAL DATE
Security Incidents	T205-1, R10	2 Years	Jan 92
Logs to Control Leave Authorization	T177-32, R30	1 Year	Oct 92
Diagnostic WITHDRAWN Films	T160-4, R10	5 Years	-
Military Registra- tion and Certificate of Title of Motor Vehicle Forms	T125-3, R3	1 Year	-

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

LEAVE BLANK

TO: **GENERAL SERVICES ADMINISTRATION
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

JOB NO.

DATE RECEIVED

1. FROM (Agency or establishment)

NOTIFICATION TO AGENCY

DEPARTMENT OF THE AIR FORCE

In accordance with the provisions of 44 U.S.C. 3305, the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.

2. MAJOR SUBDIVISION

Directorate of Information Management

3. MINOR SUBDIVISION

Policy Division, SAF/AAIA

4. NAME OF PERSON WITH WHOM TO CONFER

5. TELEPHONE EXT.

DATE

ARCHIVIST OF THE UNITED STATES

Mr. R. P. Dwyer

703-614-3494

6. CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 11 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title B of the GAO Manual for Guidance of Federal Agencies, is attached.

A. GAO concurrence. is attached; or is unnecessary.

8. DATE

C. SIGNATURE OF AGENCY REPRESENTATIVE

D. TITLE

GRACE T. ROWE

Chief, Records Mgmt Policy Branch
Directorate of Information Mgmt.

7 MAY 1991

Grace T Rowe

7
ITEM
NO

8 DESCRIPTION OF ITEM
(With Inclusive Dates or Retention Periods)

9 GRS OR
SUPERSEDED
JOB
CITATION

10 ACTION
TAKEN
(NARS USE
ONLY)

ONE-TIME AUTHORIZATION FOR EARLY DISPOSAL OF
SHORT TERM TEMPORARY RECORDS DUE TO CLOSURE
OF HESSISCH OLDENDORF AIR BASE IN GERMANY

Request NARA approval allowing Hessisch Oldendorf
Air Base to destroy those temporary records listed
in attachment 1.

Hessisch Oldendorf Air Base will close in September
1991, and recommends the early destruction of
specific base records. Their early destruction
would result in significant costs savings to the
government in terms of manpower, storage, and
shipping costs; outweighing any possible adminis-
trative value.

NARA told Air Force that Hessisch Oldendorf Air
Base should transfer their temporary records with
a retention period of less than nine years to the
San Francisco Federal Records Center (attachment 2).
If Hessisch Oldendorf Air Base has temporary
records whereby their early destruction would not
adversely affect Air Force operations or legal
requirements, then prepare an SF 115 for their
disposal.

600 CSS/TMD PAGE 1

TABLE & RULE	DESCRIPTION	SCHEDULED DESTRUCTION DATE	DISPOSITION
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
T 7-1, R 3	ACCOUNTABLE FORMS DISTRIBUTION STATUS <i>Records</i> (1989-1991)	JAN 92, 93, 94	2 YEARS
T 7-1, R 5.1	ACCOUNTABLE FORMS ACCOUNTABILITY <i>Receipts</i> (1989-1991)	JAN 92, 93, 94	2 YEARS
T 7-1, R 6	PUBLICATIONS BULLETINS (1990-1991)	JAN 92, 93	1 YEAR
T 8-1, R 4	TECHNICAL ORDERS (1989-1991)	JAN 92, 93, 94	2 YEARS
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
T 8-1, R15	AF MEDICAL LOGISTICS LETTERS (1989-1991)	JAN 92, 93, 94	2 YEARS
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
T 10-1, R 3	GENERAL CORRESPONDENCE (1989-1991)	OCT 91 & 92, JAN 92	1 YEAR
T 10-1, R 6.2	MESSAGE FILE (1990-1991)	JAN 92, 93	1 YEAR
T 10-1, R 9	OFFICE PROJECTS/STUDIES (1989-1991)	JAN 92, 93, 94	2 YEARS
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
T 11-2, R12	SUPPORT AGREEMENTS - <i>under AFR 11-4</i> (1985-1991)	JAN 92, 93, 94, 95, 96, 97	6 YEARS
T 11-2, R12.2	SUPPORT AGREEMENTS - <i>other than AFR 11-4</i> (1985-1991)	JAN 92, 93, 94, 95, 96, 97	6 YEARS
T 11-2, R22	OFFICER OF THE DAY & CHARGE OF QUARTERS <i>Reports</i> (1991)	UP TO MAR 92	3 MONTHS
T 12-1, R24	FREEDOM OF INFORMATION ACT (FOIA) PROGRAM <i>Correspondence</i> (1989-1991)	JAN 92, 93, 94	2 YEARS
WITHDRAWN T 12-1, R28	FREEDOM OF INFORMATION ACT (FOIA) PROGRAM <i>Control Files</i> (1985-1991)	JAN 92, 93, 94, 95, 96, 97, 98	6 YEARS
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
T 30-2, R17	PASSPORTS & VISAS <i>Requests</i> (1990-1991)	UP TO MAR 92	6 MONTHS

ATCH 1

600 CSS/IMD PAGE 2

T 30-4, R 7	TRANSACTION REGISTERS RESULTING FROM BASE LEVEL PERSONNEL SYSTEM (1991)	UP TO JAN 92	3 MONTHS
T 35-2, R 2	SELECTIVE REENLISTMENT & COUNSEL Records (1990-1991)	JAN 92, 93	1 YEAR
T 35-4, R22	RELOCATION FOLDER (1991)	UP TO JAN 92	3 MONTHS
T 35-6, R15	COMPLETED ANSWER SHEETS - AFCT (1990-1991)	UP TO MAR 92	6 MONTHS
T 35-6, R15.1	COMPLETED ANSWER SHEETS - EST, RCAT, EDPT + AFDAT (1990-1991)	JAN 92, 93	1 YEAR
T 35-8, R 2.2	REGULAR APPOINTMENT & INDEFINITE RESERVE STATUS Listings (1990-1991)	UP TO MAR 92	6 MONTHS
T 35-9, R 7	SEPARATION PREPARATION Folders (1991)	UP TO JAN 92	3 MONTHS
T 35-10, R 2	MONTHLY APPOINTMENT Listings (1991)	UP TO JAN 92	3 MONTHS
T 35-10, R 3	VACATION OF APPOINTMENT Letters (1990-1991)	JAN 92, 93	1 YEAR
T 35-10, R 6	REAPPOINTMENT Letters (1991)	UP TO JAN 92	3 MONTHS
T 35-12, R39	PROMOTION CORRESPONDENCE (1990-1991)	JAN 92, 93	1 YEAR
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
T 40-7, R12	POSITION CONTROL Listings (1990-1991)	JAN 92, 93, 94	2 YEARS
T 40-7, R 40	EMPLOYEE AWARDS FILES - Case Files (1989-1991)	JAN 92, 93, 94	2 YEARS
T 40-7, R 51	EMPLOYEE AWARDS FILES - Letters (1989-1991)	JAN 92, 93, 94	2 YEARS
T 50-1, R 1	SCHOOL QUOTAS/COURSE PROJECT FILE - UP TO JAN 92 Determination CBPOs (1991)	UP TO JAN 92	3 MONTHS
T 50-1, R 1.1	SCHOOL QUOTAS/COURSE PROJECT FILE - UP TO JAN 92 CBPOs (1991)	UP TO JAN 92	3 MONTHS
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
T 50-2, R 49	END OF COURSE TESTING AND FEEDBACK # JOB INVENTORY PROGRAM (1990-1991)	UP TO MAR 92	6 MONTHS
T 55-3, R 1	CONTROL LOGS (1990-1991)	JAN 92, 93	1 YEAR
T 55-4, R 3	SYSTEMS TRAINING STATUS Reports (1990-1991)	JAN 92, 93	1 YEAR
T 56-1, R 2.1	MATERIAL ACCOUNTING RECORDS (1990-1991)	UP TO MAR 92	6 MONTHS
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

600 CSS/IMD PAGE 4

T 75-4, R23	APPOINTMENT OF TRANSPORTATION OFFICERS & AGENTS <i>Orders</i> (1990-1991)	JAN 92, 93	1 YEAR
T 77-1, R4	MINOR MAINTENANCE WORK ORDERS (1991)	UP TO JAN ⁹² [REDACTED]	3 MONTHS
T 77-1, R10	MOTOR VEHICLE INFORMATION SYSTEM DOCUMENTS (1990-1991)	JAN 92, 93	1 YEAR
T 77-2, R11	MOTOR VEHICLE ACCIDENT CASE FILE (1988-1991)	JAN 92, 93, 94, 95	3 YEARS
T 77-2, R12	OPERATORS INSPECTION GUIDE & TROUBLE REPORT FORMS (1991)	UP TO OCT 91	1 MONTH
T 77-2, R22	TRANSPORTATION REQUESTS - <i>at issuing offices</i> (1991)	UP TO JAN 92	3 MONTHS
T 77-2, R23	TRANSPORTATION REQUESTS - <i>exercises and deployments</i> (1989-1991)	JAN 92, 93, 94	2 YEARS
T 85-4, R 8	WORK CONTROL <i>Logs</i> (1990-1991)	JAN 92, 93	1 YEAR
T 86-1, R 3	MCP & MINOR CONSTRUCTION PROGRAM INCLUDING F-341, NAF & O&M BY CONTRACT <i>Justifications</i> (1987-1991)	JAN 92, 93, 94, 95, 96	4 YEARS
T 91-5, R 5.1	CONTRACT SERVICE OR CONSULTANT RECORDS (1989)	UP TO OCT 91	1 YEAR
T100-14, R 9 (700-8, R13)	TELECOMMUNICATION CENTER PERFORMANCE RECORDS (1990-1991)	UP TO MAR 92	6 MONTHS
T111-1, R 1	MILITARY JUSTICE ADMINISTRATION RECORDS (1989-1991)	JAN 92, 93, 94	2 YEARS
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
T112-1, R 3	COMPLETED CLAIMS CASE FILES FOR WHICH THE JUDGE ADVOCATE GENERAL IS RESPONSIBLE - <i>all claims</i> (1989-1990)	OCT 91 & 92	1 YEAR
T112-1, R 4.1	COMPLETED CLAIMS CASE FILES FOR WHICH THE JUDGE ADVOCATE GENERAL IS RESPONSIBLE - <i>disapproved claims</i> (1987-1988)	OCT 91 & 92	3 YEARS
T112-1, R 7	CLAIMS REPORTS (1990-1991)	UP TO OCT 92	1 YEAR

600 CSS/IMD PAGE 5

[REDACTED]	[REDACTED]	[REDACTED]
T112-1, R 9	CLAIMS FUNDS LOGS (1989-1991)	JAN 92, 93, 94 2 YEARS
[REDACTED]	[REDACTED]	JAN 92, 93
T123-1, R 5	INSPECTION REPORTS NOT OTHERWISE COVERED IN THIS TABLE (1990-1991)	JAN 92, 93 1 YEAR
T123-2, R 8	LOG REGISTERS (1989-1991)	JAN 92, 93, 94 2 YEARS
[REDACTED]	[REDACTED]	[REDACTED]
T125-1, R 5.1	COMPLAINTS & INCIDENTS Reports (1990-1991)	JAN 92, 93 1 YEAR
[REDACTED]	[REDACTED]	[REDACTED]
T125-1, R12.1	PROPERTY RECEIPT RECORDS - not used as evidence (1991)	UP TO JAN 92 3 MONTHS
T125-1, R13	PROPERTY RECEIPT RECORDS - used as evidence (1988-1990)	JAN 92, 93, 94 3 YEARS
T125-1, R14.1	SECURITY POLICE PATROL REPORTS (1991)	UP TO JAN 92 3 MONTHS
T125-1, R21	ENTRY CONTROL RECORDS (1991)	UP TO JAN 92 3 MONTHS
T125-1, R22	BARRED PERSONNEL Records (1988-1991)	JAN 92, 93, 94, 95 3 YEARS
T125-1, R36	INSPECTION REPORTS (1989-1991)	JAN 92, 93, 94 2 YEARS
T125-1, R38	RESOURCE PROTECTION PLAN (1990-1991)	JAN 92, 93 1 YEAR
T125-1, R42	FIREARM/AMMUNITION INVENTORY RECORDS (1991)	UP TO JAN 92 3 MONTHS
T127-1, R 1	SAFETY PROGRAM COORDINATION Letters (1990-1991)	OCT 92, 93 1 YEAR
T127-1, R 4	SAFETY VISIT REPROTS (1988-1991)	OCT 92, 93, 94, 95 3 YEARS
[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]
WITHDRAWN T127-1, R16	HAZARD ABATEMENT PLANS (1986-1991)	JAN 92, 93, 94, 95, 96, 97 5 YEARS
[REDACTED]	[REDACTED]	[REDACTED]
T127-2, R 5	GROUND ACCIDENT REPORTS (1988-1989)	OCT 91, 92 2 YEARS
[REDACTED]	[REDACTED]	[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

T136-2, R11	KEY CONTROL & ISSUE LOG (1991)	UP TO OCT 91	1 MONTH
T145-1, R 2	COMMISSARY TRUST REVOLVING FUND Records (1987-1989)	OCT 91, 92, 93	3 YEARS
T145-1, R 6	VENDOR COUPON TRANSMITTAL Forms (1989-1990)	OCT 91, 92	1 YEAR
T145-2, R 1	CASH CONTROL RECORDS (1987-1989)	OCT 91, 92, 93	3 YEARS
T145-2, R12	PRICE ADJUSTMENT RECORDS (1989-1990)	OCT 91, 92	2 YEARS
T145-2, R13	COMMISSARY SALES REPORTS (1989-1990)	OCT 92, 93	2 YEARS
T145-2, R14	DISHONORED CHECK FILES (1985-1989)	OCT 91, 92, 93, 94, 95	5 YEARS
T145-2, R15	SPOT-CHECK LOGS (1990-1991)	UP TO MAR 92	6 MONTHS
T145-2, R17	DAMAGED MERCHANDISE Records (1991)	UP TO OCT 91	2 MONTHS
T145-2, R19	SUBSISTENCE CONSUMPTION Record (1990-1991)	JAN 92, 93	1 YEAR
T145-2 R20	COMMISSARY EQUIPMENT Records (1990-1991)	JAN 92, 93	1 YEAR
T160-7, R 1	DRUG ABUSE TESTING Posters (1991)	UP TO JAN 92	3 MONTHS
T160-7, R 8	DRUG TEST RESULTS (1989-1991)	JAN 92, 93, 94	2 YEARS

WITHDRAWN

[REDACTED]

WITHDRAWN T161-5, R 5	DRINKING WATER Analyses (1986-1990)	JAN 92, 93, 94, 95, 96	5 YEARS
T161-6, R 3	FOOD INSPECTION Reports (1990-1991)	JAN 92, 93	1 YEAR
T167-1, R 7	MEDICAL MATERIEL REQUIREMENTS LISTS (1991)	UP TO JAN 92	3 MONTHS
T167-1, R34	SOURCE DOCUMENTS (1989-1990)	OCT 91, 92	1 YEAR
T167-1, R47	FINANCIAL REPORTS (1989-1990)	OCT 91, 92	1 YEAR
T168-1, R 2	MEDICAL SERVICES STAFFING Reports (1986-1989)	JAN 92, 93, 94, 95	5 YEARS
WITHDRAWN T168-1, R 4	THIRD PARTY LIABILITY NOTICE (1990-1991)	JAN 92, 93	1 YEAR

WITHDRAWN

600 CSS /IMD

Page

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

T168-7, R 3 CONTROLLED SUBSTANCES Register (1989-1991) JAN 92, 39, 94 2 YEARS

[REDACTED]

[REDACTED]

[REDACTED]

WITHHELD T176-3, R23 DISBURSEMENTS Vouchers (1987-1991) JAN 92, 93, 94, 95, 96 4 YEARS

[REDACTED]

[REDACTED]

T176-3, R16.1 WORKING FUNDS Reports (1991) UP TO JAN 92 4 MONTHS

T176-6, R7 VOUCHERS (1991) UP TO DEC 91 2 MONTHS

T176-3, R29.1 COLLECTION Receipts (1991) UP TO JAN 92 4 MONTHS

[REDACTED]

[REDACTED]

T177-17, R 7 CASH ACCOUNTABILITY CONTROL Reports (1989) UP TO OCT 91 1 YEAR

[REDACTED]

[REDACTED]

T177-20, R10 CONTROL LOGS (1989-1990) OCT 91, 92 1 YEAR

T177-32, R26 COLLECTION & DISBURSEMENT VOUCHER (1989-1990) NOV 91, 92 13 MONTHS

T177-32, R21 LEAVE & EARNING STATEMENTS (1991) OCT 91 2 MONTHS

T177-32, R22 LES EXTRACTS PRODUCTS Listings (1990-1991) JAN 92, 93 1 YEAR

[REDACTED]

[REDACTED]

T177-32, R32 TRANSMITTAL LETTERS (1991) UP TO DEC 91 2 MONTHS

T177-32, R61 REFERENCE MATERIALS (1990-1991) UP TO MAR 92 6 MONTHS

600 CSS/IMD PAGE 8

T102-1, R11	POSTAGE METER OPERATIONS <i>Readings</i> (1989-1991)	JAN 92, 93, 94	2 YEARS
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
T190-1, R 1.1	PUBLIC AFFAIRS RELEASES (1990-1991)	JAN 92, 93	1 YEAR
T205-1, R 5	SECURITY CONTROL RECORDS (1991)	UP TO OCT 91	1 MONTH
T205-1, R 9	SECURITY INCIDENTS <i>Findings</i> (1988-1991)	JAN 92, 93, 94, 95	3 YEARS
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
T205-1, R27	INTERNATIONAL PACT ORGANIZATION CONTROL RECORDS (1989-1991)	JAN 92, 93, 94	2 YEARS
T207-1, R 1	AEROSPACE SECURITY OPERATIONS EVALUATIONS (1990-1991)	JAN 92, 93	1 YEAR
T211-1, R 3	FAMILY SERVICES PROGRAM <i>Meeting</i> <i>Minutes</i> (1990-1991)	JAN 92, 93	1 YEAR
T211-1, R 6	SOLICITATION CASE FILES (1988-1991)	JAN 92, 93, 94, 95	3 YEARS
T211-1, R 8	MARRIAGE <i>Applications</i> (1990-1991)	JAN 92, 93	1 YEAR
T214-1, R 2	DEPENDENT'S SCHOOL RECORDS <i>Administration</i> (1988-1991)	JAN 92, 93, 94, 95	3 YEARS
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
T265-1, R14	<i>Chaplain Activities Reports-</i> <i>Individual</i> (1990-1991)	JAN 92, 93	1 YEAR
T265-1, R16	<i>Chaplain Activities Reports-</i> <i>Consolidated</i> (1989-1991)	JAN 92, 93, 94	2 YEARS
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
T900-1, R11.3	DECORATIONS TO INDIVIDUALS (1990-1991)	JAN 92, 93	1 YEAR
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

600 CSS/IMD PAGE 9

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

T900-1, R29

AF MAINTENANCE AWARDS Applications
(1989-1991)

JAN 92, 93, 94

2 YEARS

T900-2, R 1

SUGGESTIONS, INVENTIONS &
SCIENTIFIC ACHIEVEMENTS Forms
(1990-1991)

JAN 92, 93

1 YEAR

600 CSS/IMD PAGE 10

SCHEDULED
DESTRUCTION DATE DISPOSITION

TABLE & RULE	DESCRIPTION	SCHEDULED DESTRUCTION DATE	DISPOSITION
T 40-1, R20	MANNING AUTHORIZATIONS <i>Records</i> (1990-1991)	UP TO MAR 92	6 MONTHS
T 74-1, R 1	ACQUISITIONS PRIME CONTRACTS & RELATED DATA (1990-1991)	JAN 92, 93	1 YEAR
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
T120-1, R 2	PERSONAL CONFERENCE PERIOD REPORTS OR PERSONAL COMPLIANTS (1990-1991)	JAN 92, 93	1 YEAR
T160-2, R 1	PHYSICAL EXAMINATION REPORTS (1990-1991)	JAN 92, 93	1 YEAR
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
T161-5, R 4	FACILITY MEDICAL INSPECTION RPT (1990-1991)	JAN 92, 93	1 YEAR
T161-6, R16	ANIMAL BITES/QUARANTINE <i>Reports</i> (1990-1991)	JAN 92, 93	1 YEAR
T162-2, R 2	DENTAL [REDACTED] <i>Attendance</i> <i>Records</i> (1991)	UP TO DEC 91	3 MONTHS
T162-2, R 5	TEMPORARY DENTAL PROSTHETIC CASE <i>Reports</i> (1990-1991)	UP TO MAR 92	6 MONTHS
T168-10, R 6	STERILIZATION TESTING DOCUMENTATION (1989-1991)	JAN 92, 93, 94	2 YEARS
T168-12, R 5	PATIENT OR CLINICAL SERVICE QUESTIONNAIRES/SURVEYS (1990-1991)	JAN 92, 93	1 YEAR
T168-12 R 6	MEDICAL FACILITY INCIDENTS <i>Statements</i> (1991)	UP TO JAN 92	4 MONTHS
T168-12, R 7	QUALITY ASSURANCE PROBLEM STATUS (1989-1991)	JAN 92, 93, 94	2 YEARS
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
T176-3, R19.1	NAF CONSOLIDATED DAILY REPORTS (1991)	UP TO JAN 92	4 MONTHS
T176-3, R21.1	NAF ACCOUNTS RECEIVABLE <i>Records</i> (1991)	UP TO JAN 92	4 MONTHS
T177-21, R 3.1	APPLICATION FOR LEAVE (1987-1989)	OCT 91, 92, 93	3 YEARS
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
T177-32, R33	NONAVAILABILITY OF GOV'T QUARTERS & MESS <i>Forms</i> (1990-1991)	UP TO OCT 92	1 YEAR