

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: N1-AFU-86-011

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

In 1989, Air Force submitted N1-AFU-90-003 to cover all of their temporary items in AFR 12-50, Volume II, Disposition of Air Force Records under a single job number. The two schedules match. This schedule was therefore superseded by N1-AFU-90-003.

Date Reported: 7/2/2023

N1-AFU-86-011

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

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|--|-------------------------------|--|---|
| REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i> | | LEAVE BLANK | |
| TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408 | | JOB NO <i>NI-AFU-86-11</i> | DATE RECEIVED <i>11/13/85</i> |
| 1. FROM (Agency or establishment) DEPARTMENT OF THE AIR FORCE | | NOTIFICATION TO AGENCY | |
| 2. MAJOR SUBDIVISION Directorate of Administration, HQ USAF | | In accordance with the provisions of 44 USC 3303, the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required. | |
| 3. MINOR SUBDIVISION Records Management Branch | | | |
| 4. NAME OF PERSON WITH WHOM TO CONFER Mrs. Grace T. Rowe | 5. TELEPHONE EXT. 694-3527 | DATE <i>1-31-86</i> | ARCHIVIST OF THE UNITED STATES <i>Francis B. Burke</i> |
| 6. CERTIFICATE OF AGENCY REPRESENTATIVE | | | |

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, if required under the provisions of Title B of the GAO Manual for Guidance of Federal Agencies, is attached

A GAO concurrence. is attached, or is unnecessary

| | | |
|-----------------------------|--|--|
| B DATE <i>5 NOV 1985</i> | C SIGNATURE OF AGENCY REPRESENTATIVE <i>Grace T Rowe</i> | D TITLE Grace T. Rowe Records Management Branch Directorate of Administration |
| 7 ITEM NO | 8 DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i> Libraries (Table 215-3) (Applicable Air Force-wide) The purpose of this submission is to change table 215-3, rule 12, to cover annual and semiannual reports. The semiannual reports were formerly disposed of after 5 years. The semiannual report is being replaced by an annual report, however, it has been determined that the records on hand (semiannual reports) and the annual reports now being generated should be kept as long as the library is active. Upon inactivation the reports may be destroyed. These reports provide a great deal of information needed for trend analysis and reference regarding the holdings and operation of the libraries through the years. Recommend approval of the new retention period. | 9 GRS OR SUPERSEDED JOB CITATION NN170-33 |
| | <i>Copies: AF Rec 45/86</i> | 10 ACTION TAKEN (INARS USE ONLY) <i>(1 item)</i> |

TABLE 215-3 Libraries

| R U L E | A | B | C | D |
|------------------|-----------------------------------|---|-----------|--|
| | If documents are or pertain to | consisting of | which are | then |
| 12 * | annual and semiannual reports | statistics of library holdings and operation | | Retain in the accumulating office for the life of the library. Destroy upon inactivation of the library |