

National Archives and Records Administration
REQUEST FOR DISPOSITION AUTHORITY

Records Schedule Number: DAA-0372-2015-0001

Status: INACTIVE
Date Approved: 11/06/2015

General Information

Agency or Establishment	Defense Contract Audit Agency
Record/Scheduling Group	0372 - Records of the Defense Contract Audit Agency
Records Schedule Applies To	Agency-wide
Schedule Subject	Training Requirements and Information Network Extended (TRAINext)
Additional Schedule Information	<p>DCAI's mission is to provide the knowledge and skills required to achieve the highest quality audits at each career milestone of every DCAA auditor, from entry to expert. TRAINext provides the following capabilities, which support DCAI's mission and supports the Agency's Strategic Plan:</p> <ul style="list-style-type: none">• Provide the means to schedule training dates, and assign classrooms and instructors.• Provide employees with their training history information, as well as the ability to generate completion certificates.• Provide employees with an automated student registration system.• Provide documentation of compliance with GAGAS training requirements and NASBA reporting requirements.• Provide continued compliance with Government Accountability Office (GAO), Office of Personnel Management (OPM), COE, NASBA and DoD accreditation, reporting, and educational records management.• Provide information that will help identify and project training requirements.• Provide information that would assist management in making Agency-wide training decisions.• Provide centralized and real-time update of student records.• Support automated electronic generation of routine correspondence.• Provide auditors and supervisors with Career Training/Gap Analysis information and input for the IDP.
Is There a Classified Version of This Schedule?	No
Is consultation and coordination with Tribal Governments required?	Predate requirement

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Item Count

Total number of disposition items: 1

Number of Temporary disposition items: 1

Number of Permanent disposition items: 0

Number of Items with Disposition Not Approved: 0

Number of Inactive disposition items: 1

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Outline of Records Schedule Items for DAA-0372-2015-0001

Item #	Title	Disposition
0001	Defense Contract Audit Agency : Defense Contract Audit Institue (DCAI) : Learning Management System (TRAINext) : Masterfile:	Temporary

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Records Schedule Items

Group Title	Defense Contract Audit Agency : Defense Contract Audit Institute (DCAI) : Learning Management System (TRAINext)
DAA-0372-2015-0001-0001	STATUS: INACTIVE - NOT FOR USE
ITEM GENERAL INFORMATION	
Item Title	Masterfile:
Item Description	<p>TRAINext is a Learning Management System (LMS) is used by all DCAA employees utilizing a web-based platform. TRAINext schedules classes, assigns training, maintains users, and control groups. Training administrators at the Regional and Field Audit Offices (FAO) levels can create local training events and view subordinates' training history. TRAINext allows Instructors to control completion of learning activities and student attendance records. End-users will view the training catalog, self-enroll in courses, engage Computer Managed Training Library (CMTL) courses and view individual training records with capability to obtain copies of completion certificates. NASBA Accreditation requires the long term retention of audit institute student records.</p> <p>Contains data for Employee ID, Course ID, Event ID, Office ID.</p> <p>System contains records created from 1999 to present.</p>
Is this item media neutral?	No
Media limitation	Digital only
Is this item a Big Bucket?	
SUPERSEDED AGENCY DISPOSITION AUTHORITIES AND GRS DEVIATIONS	
Does this item supersede existing disposition authorities?	No
Is this item a deviation from the GRS?	No
DISPOSITION INSTRUCTION	
DO NOT USE. This item is inactive because it was superseded by New Disposition Authority Number: DAA-0372-2024-0002-0001 on 07/10/2024.	
Final Disposition	Temporary
Retention Period	Destroy 50 year(s) after the employee leaves the agency
ADDITIONAL INFORMATION	

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Are any of the records covered by this item national security classified?

GAO Approval Required	No
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Signatory Information

Action	User	Date
Accept	Data Migration	05/12/2015
Approve	David Ferriero	11/06/2015