## Assassination Records Review Board Final Determination Notification

AGENCY : HSCA

RECORD NUMBER: 180-10060-10463

RECORD SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER :

**December 8, 1995** 

**Status of Document:** Postponed in Part

### Number of releases of previously postponed information: 19

Reason for Board Action: The Review Board's decision was premised on several factors including: (a) the significant historical interest in the document in question; (b) the absence of evidence that the release of the information would cause harm to the United States or to any individual.

### **Number of Postponements: 15**

Postponements: All the postponements in this document represent Social Security numbers.

Reason for Board Action: The text is redacted because the public disclosure of the redaction could reasonably be expected to constitute an unwarranted invasion of personal privacy, and that invasion of privacy would be so substantial that it outweighs the public interest.

Substitute Language: SSN

Date of Next Review: 2017

**Board Review Completed:** 10/24/95

Released under the John F. Kennedy Assassination Records Collection Act of 1992 (44 USC 2107 Note). Case#:NW 88326 Date: 2025

Date: 08/20/93

Page:1

### JFK ASSASSINATION SYSTEM

### IDENTIFICATION FORM

### AGENCY INFORMATION

AGENCY : HSCA

RECORD NUMBER: 180-10060-10463

RECORDS SERIES : STAFF PAYROLL RECORDS

AGENCY FILE NUMBER:

### DOCUMENT INFORMATION

ORIGINATOR: HSCA

FROM:

TO:

TITLE:

DATE: 10/12/76

PAGES: 29

SUBJECTS:

HSCA, ADMINISTRATION LARSON, BILLIE GAY

DOCUMENT TYPE : PRINTED FORM

CLASSIFICATION: U RESTRICTIONS: 3

CURRENT STATUS : P

DATE OF LAST REVIEW: 06/04/93

OPENING CRITERIA:

COMMENTS:

Box 2.

(Please Use Typewriter U.S. HOUSE OF REPRESENTATIVES (Any erasures, corrections, or changes on Ballpoint Pen) Washington, D.C. 20515 (Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

### To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

·						
Billie Gay Larson	3/6/77					
Employee Social Security Number	Type of Action					
529 60 6414	☐ Appointment					
Employing Office or Committee	☐ Salary Adjustment					
Select Committee on Assassinations	IX Termination (At close of business on effective date)					
f'type of action is an Appointment or Salary Adjustment, comp	lete the following information.)					
Position Title	Gross Annual Salary					
Committee Employee, complete appropriate item below.)						
1. Standing Committee: Staff—Clerical or Profess	sional.					
2. Special or Select Committee: Authority—H. Res. 2	22 of 95th Congress					
2 opecial of select Committee. Authority. Fil. Res	oicongress.					
	•					
3.   Joint Committee.	•					
: 						
f Employee of an Officer of the House, complete item below.)	•					
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f Employee of an Officer of the House, complete item below.)  Position Number	Step					
f Employee of an Officer of the House, complete item below.)  Position Number	Step					
F Employee of an Officer of the House, complete item below.)  Position Number	StepStepof 5 U.S.C. 3110(b), prohibiting the employment					
Position NumberIf applicable, Level  I certify that this authorization is not in violation elatives.  March 16, 1977	of 5 U.S.C. 3110(b), prohibiting the employment  (Signature of Authorizing Official)					
Position NumberIf applicable, Level  I certify that this authorization is not in violation elatives.  March 16	of 5 U.S.C. 3110(b), prohibiting the employment  (Signature of Authorizing Official)  uis Stokes, Chairman  (Type or print name of Authorizing Official)					
Position NumberIf applicable, Level  I certify that this authorization is not in violation elatives.  March 16	of 5 U.S.C. 3110(b), prohibiting the employment  (Signature of Authorizing Official)  uis Stokes, Chairman  (Type or print name of Authorizing Official)  lect Committee on Assassinations					
Position NumberIf applicable, Level  I certify that this authorization is not in violation elatives.  Alternatives.  March 16	of 5 U.S.C. 3110(b), prohibiting the employment  (Signature of Authorizing Official)  uis Stokes, Chairman  (Type or print name of Authorizing Official)					
Employee of an Officer of the House, complete item below.)  Position Number	of 5 U.S.C. 3110(b), prohibiting the employment  (Signature of Authorizing Official)  uis Stokes, Chairman  (Type or print name of Authorizing Official)  lect Committee on Assassinations  (Title-If Member, District and State)					
Position Number	of 5 U.S.C. 3110(b), prohibiting the employment  (Signature of Authorizing Official)  uis Stokes, Chairman  (Type or print name of Authorizing Official)  lect Committee on Assassinations  (Title-If Member, District and State)  der the House Classification, Act and for Committee enormmittee on the Budget, and the Joint Committees, mu					
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Copy for Initiating Office or Committee

### Select Committee on Assassinations

U.S. House of Representatives 3342 House Office Building, Annex 2 Washington, D.C. 20515

March 2, 1977

Richard A. Sprague Chief Counsel and Director Select Committee on Assassinations Washington, D.C.

Dear Mr. Sprague:

As we discussed today, I have accepted a position in the Office of the Speaker of the House effective Monday, March 7.

I would like to convey to you my personal admiration and feel we are very fortunate to have a person of your caliber in the service of the Congress.

Your continued leadership of the investigations is absolutely vital and I wish you every success.

Respectfully,

Billie Gay Larson

### (Please Use Typewriter 40.5. HOUSE OF REPRESENTATIVES or Ballpoint Pen) Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

### To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

	2-1-77
EON ON EARA	Type of Action
529-60-6414	☐ Appointment
Employing Office or Committee	Salary Adjustment
Select Committee on Assassinations	☐ Termination (At close of business on effective date)
(If type of action is an Appointment or Salary Adjustment, complete	e the following information.)
Position Title	Gross Annual Salary
	\$10,000.
(If Committee Employee, complete appropriate item below.)	
1. Standing Committee: Staff—Clerical or Profession	nal.
2. Special or Select Committee: Authority—H. Res	
3.   Joint Committee.	
(If Employee of an Officer of the House, complete item below.)	
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Copy for Initiating Office or Committee

(Please Use Typewriter or Ballpoint Pen)

### U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

### To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)		and the same	Effective Date		<u>. 6. 1</u> [8] [4] [7]
Employed Name (1734, Middle Edst)			LITCOLITO, Date		
Billie Gay Larson					
Employee Social Security Number	A STATE OF THE STA	1/3/77	Type of Action		
	Appoint	ment			
529 60 6414					
Employing Office or Committee	Salary A	\a ustment			
Select Committee on Assassinations	Termina	tion (At clo	ose of business on	effective date)	
(If type of action is an Appointment or Salary Adjustment, comple	ete the follo	wina info	rmation.)		
Position Title			Gross Annual	Salary	
		\$10.400			
(If Committee Employee, complete appropriate item below.)					
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1. Standing Committee: Staff— Clerical or Professi	ional.		and the second s		
2 Special or Select Committee: Authority—H. Res.	of	Congre	ess.		
3. Joint Committee.			Commence of the second		
			Mary Mary Mary		
(If Employee of an Officer of the House, complete item below.)		24.9			
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l certify that this authorization is not in violation relatives	of 5 U.S.C.	3110(b)	, prohibiting	he employm	ent of
Date 1977		A CONTRACTOR			
		(Signature	of Authorizing Official)		
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APPROVED:	Chairn	nan, Committ	ee on House Adminis	tration	
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NW 88326 Docld:32239471 Page 6

I hereby authorize the following payroll action:			
Employee Name (First-Middle-Last)		Effective Date	3
Efflie Gay Larson	3/1/		
Employee Social Security Number		Type of Action	
523 60 5418 C	☐ Appoint	ment	
Employing Office or Committee	≸∑ Salary A	Adjustment	
Select Committee on Assassinations	☐ Termino	ation (At close of business on effective d	late)
If type of action is an Appointment or Salary Adjustment, co	mplete the <sup>‡</sup> follo	wing information.)	
Position Title		Gross Annual Salary	-
Secretary		\$16,000	
If Committee Employee, complete appropriate item below.)			
1. Standing Committee: Staff—Clerical or Pro			
2. Special or Select Committee: Authority—H. Res.	of	Congress.	-
3.   Joint Committee.			
	•		
If Employee of an Officer of the House complete item below	, <b>)</b>		
If Employee of an Officer of the House, complete item below			
Position NumberIf applicable, Level	Step_		
	Step_		oyment
Position NumberIf applicable, Level  I certify that this authorization is not in violation relatives.	Step_		oyment
Position NumberIf applicable, Level  I certify that this authorization is not in violatic relatives.  Date	Step_on of 5 U.S.C.	3110(b), prohibiting the empl	oymeni
Position NumberIf applicable, Level  I certify that this authorization is not in violation relatives.  Date	Step_on of 5 U.S.C.	(Signature of Authorizing Official)  Opticial (Signature of Authorizing Official)  Opticial (Signature of Authorizing Official)	oyment
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Position NumberIf applicable, Level  I certify that this authorization is not in violation relatives.  Date	Step_on of 5 U.S.C.  Thomas H. D.  Select Conta	(Signature of Authorizing Official)  ORA 1 (1) (Signature of Authorizing Official)  Type or print name of Authorizing Official)  (Title—If Member, District and State)	
Position Number	Step_on of 5 U.S.C.  Select Conditions  under the House	(Signature of Authorizing Official)  (Signature of Authorizing Official)  (Yield Official)  (Title—If Member, District and State)  e Classification Act and for Comm	
Position Number	Step_on of 5 U.S.C.  Select Conditions  under the House	(Signature of Authorizing Official)  (Signature of Authorizing Official)  (Yield Official)  (Title—If Member, District and State)  e Classification Act and for Comm	nittee e
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Position Number	Select Communities on Committee on	(Signature of Authorizing Official)  (Signature of Authorizing Official)  (Signature of Authorizing Official)  (Yitle—If Member, District and State)  e Classification Act and for Committhe Budget, and the Joint Commit	
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## (Please Use Typewriter or Ballpoint Pen) U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

(Any erasures, corrections, or changes on this form must be initialed by the authorizing official.)

### To the Clerk of the House of Representatives:

I hereby authorize the following payroll action:

Employee Name (First-Middle-Last)		· .	Effective Da	te						
Billie Gay Larson		12/1/76				12/1/76				
Employee Social Security Number			Type of Actio	on in						
529 60 6414	.,	☐ Appointment								
Employing Office or Committee		Salary Adju								
Select Committee on Assassinations		Termination	(At close of business	on effective date)						
type of action is an Appointment or Salary Adjustn	nent, complete th	ie followin	g information.)							
Position Title			Gross Annu	al Salary						
Secretary			\$14,000							
Committee Employee, complete appropriate item b	elow.)									
1. Standing Committee: Staff- Clerical o	r 🗌 Professional	•								
2. Special or Select Committee: Authority-I	H. Res. 1540	of 94th_C	ongress.							
3.   Joint Committee.										
Employee of an Officer of the House, complete iter	m below.)			,						
Position NumberIf applicab		Sten								
I certify that this authorization is not in latives.		•	•	the employment						
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······································		(Si	gnature of Authorizing Offici	al)						
	inomas		ting. Chairman							
	Select	Committ	ee on Assassi	nations						
		(Tit	le—If Member, District and St	ate)						
- All appointments and salary adjustments for em										
oyees, except those of the Committee on Appropriati approved by the Committee on House Administration		ee on the	Budget, and the Jo	oint Committees, mu						
	•									
APPRO	OVED:	Chairman, (	Committee on House Admi	nistration						
Office of Finance use only:			> .	-						
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Copy for Initiating Office or Committee

NW 88326 Docld:32239471- Page 9

(Please Use Typewriter or Ballpoint Pen)

## U.S. HOUSE OF REPRESENTATIVES Washington, D.C. 20515

on this form must be initialed by the authorizing official.)

A.S.

### To the Clerk of the House of Representatives:

1 hereby authorize the following payroll action:

Billie Gay Larson  Employee Social Security Number  Type of Action  529-60-6414  Employing Office or Committee  Select Committee on Assassinations  Position Title  Position Title  C/4/2/3  Gross Annual Salary  Secretary  Secretary  Standing Committee: Staff— Clerical or Professional.  Special or Select Committee: Authority—H. Res. 1540 of 94thCongress.  Joint Committee.  If applicable, Level Step  I certify that this authorization is not in violation of 5 U.S.C. 3110(b), prohibiting the employment relatives.  Date  October 14 19 76  All appointments and salary adjustments for employees under the House Classification Act and for Committees, rouploses, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, rouploses, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, rouploses, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, rouploses, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, rouploses, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, rouploses, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, rouploses, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, rouploses, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, rouploses, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, rouploses, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, rouploses, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committee on the Budget and the						
Employee Social Security Number  529-60-6414  Employing Office or Committee  Select Committee on Assassinations    Termination (At close of business on effective date)	Employee Name (First-Middle-Last)	Effective Date				
Salect Committee on Assassinations   Select Committee on Assassinations   Select Committee on Assassinations   If type of action is an Appointment or Salary Adjustment, complete the following information.)    Position Title	Billie Gay Larson	October 12, 1976				
Employing Office or Committee  Select Committee on Assassinations    Solary Adjustment	Employee Social Security Number	Type of Action				
Select Committee on Assassinations	529-60-6414	☑ Appointment				
Select Committee on Assassifiations   Position Title	Employing Office or Committee	Salary Adjustment				
Secretary   \$13,000	Select Committee on Assassinations	☐ Termination (At close of business on effective date)				
Secretary   \$13,000     Committee Employee, complete appropriate item below.						
If Committee Employee, complete appropriate item below.)  1. Standing Committee: Staff—Clerical or Professional.  2. Special or Select Committee: Authority—H. Res. 1540 of 94thCongress.  3. Joint Committee.  10 15 76 RM 3: Employee of an Officer of the House, complete item below.)  Position Number If applicable, Level Step	Position Title $0.143$	Gross Annual Salary				
1. Standing Committee: Staff— Clerical or Professional.  2. Special or Select Committee: Authority—H. Res. 1540 of 94th Congress.  3. Joint Committee.  10 15 75 PM 3: 6  Hor R. FINANCE OFF  Position Number	Secretary	\$13,000				
2. ☑ Special or Select Committee: Authority—H. Res. 1540 of 94thCongress.  3. ☐ Joint Committee.  10 15 75 AM 3: Elemptoyee of an Officer of the House, complete item below.)  Position Number	(If Committee Employee, complete appropriate item below.)  1. □ Standing Committee: Staff □□ Clerical or □ Profession					
Position Number						
Position Number	3.   Joint Committee.	10 15 76 AM 8: 45				
Position Number	(If Employee of an Officer of the House, complete item below.)	HOFR, FINANCE OFFIC				
Date October 14 , 19 76    Signature of Authorizing Official   Thomas N. Downing   (Type or print name of Authorizing Official)   Chairman   (Title-If Member, District and State)    All appointments and salary adjustments for employees under the House Classification Act and for Committee en ployees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, must be approved by the Committee on House Administration.  APPROVED: Chairman, Committee on House Administration.  Office of Finance use only:  Office Code	Position NumberIf applicable, Level					
Thomas N. Downing (Type or print name of Authorizing Official)  Chairman  (Title - If Member, District and State)  All appointments and salary adjustments for employees under the House Classification Act and for Committee en ployees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, mu be approved by the Committee on House Administration.  APPROVED:  Chairman  Chairman, Committee on House Administration.  Office of Finance use only:  Office Code	relatives.	an allowan				
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All appointments and salary adjustments for employees under the House Classification Act and for Committee en ployees, except those of the Committee on Appropriations, the Committee on the Budget, and the Joint Committees, mu be approved by the Committee on House Administration.  APPROVED:  Chairman, Committee on House Administration.  Office of Finance use only:	마이트 (1.25) 마이크 마이크 마이크 마이크 프로그램 (1.25) 레이스 등에 가는 이 바로 이 되었다. 	(Type or print name of Authorizing Official)				
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Office Code	All appointments and salary adjustments for employees und ployees, except those of the Committee on Appropriations, the Corbe approved by the Committee on House Administration.	(Type or print name of Authorizing Official)  Chairman  (Title—If Member, District and State)  Her the House Classification Act and for Committee mmittee on the Budget, and the Joint Committees,				
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ORIGINAL - To Finance Office (For official personnel folder)

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All Staff Employees

TO:

FROM: Budget Officer		
DATE: January 3, 1977		
RE: Payroll Certification	ation	
to the House Finance Of relationship, if any, or Member of Congress (tho	fice requires, amo f each staff emplo se taking office J	oyee to any current January 3, 1977).
The following are the certification:	e the relationship	os to be included in
father mother son daughter brother sister uncle aunt first cousin  All staff employ form and return it to t  Approved Richard A. Sprague	nephew niece husband wife father-in-law mother-in-law son-in-law daughter-in-law	
I am not related $X$ I am related by the fol	lowing relationsh:	io
Signature of Employee	iwan	January 10, 1977 Date

NW 88326 Docld:32239471 Page 10 March 4, 1977

Ms. Billie Gay Larson 514 Sixth Street, S.W. Apt. A Washington, D.C. 20003

Dear Billie:

Although I am sorry to see you leave this staff, I fully understand the reasons and think the position that has been offered you in the office of the Speaker of the House is wonderful and on your behalf I am most happy to see you move into that position.

I do want to thank you for all of your efforts on our behalf. You have not only performed your job exceedingly well, but you have been a great help to me personally in many of your comments and suggestions. Beyond that, I have admired you as a person and have enjoyed the feeling of closeness and friendship with you.

Best of wishes to you. I memain

Sincerely yours,

Richard A. Sprague Chief Counsel and Director

RAS:elb

### Select Committee on Assassinations

创.多. 狗ouse of Representatives 3342 House Office Building, Annex 2 Washington, D.C. 20515

March 2, 1977

Richard A. Sprague Chief Counsel and Director Select Committee on Assassinations Washington, D.C.

Dear Mr. Sprague:

As we discussed today, I have accepted a position in the Office of the Speaker of the House effective Monday, March 7.

I would like to convey to you my personal admiration and feel we are very fortunate to have a person of your caliber in the service of the Congress.

Your continued leadership of the investigations is absolutely vital and I wish you every success.

Respectfully,

Billie Gay Larson

1. Name (Last, First, Middle) and Address (Number, Street, City, State, and	口 Mr. 老1 Mis I ZIP Code)	s [] Mrs.	10. Birth dat	e (Month, Da ·19-44	ay, Year)	14.		acceptatific figure	ble annua Ö	l salary		
Larson, Billie Gay				11. Home State 15. Number of dependents of than self						s other		
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Washington, D. C.	20003		12. Height			3	Weight					
			5 Feet		<del></del>		110					
202-547-3049 200	er phone (including)	06		a United Stat		1 .		Security 0–64	Number 414			
4. Kind of job you are applying for: secretarial, researc	h, clerk	1277	75 wpm. Shorthand 80 wpm.									
5. Term of Employment: X Full Time [] St	5. Term of Employment: 🐰 Full Time 📋 Summer					(To be considered for positions involving typing or shorthand, applicants must undergo tests administered either by the Placement Office or by the U.S. Civil Service Commission. If the latter is used, attach Notice of Rating dated						
6. Will you accept temporary employment?						T.			i oj icani	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
7. Will you accept part-time employment?		)			(specify)				J C	Analus		
8. When will you be available? 9-20-			(State ex	pertise with s	rminal Operati pecific systems,	langu:	rtogran iges, and	l compos	g systems nents.)	Allalyst		
9. Are you presently employed by the U.S. Senatives, or other office of the Congress?   Y	es 💢 No											
19. List eligible ratings attained on U.S. Civil S	Service Commission e	caminations,										
20. Did you graduate from high school, or will  Course emphasis: X Academic, Busin			e months?	ĭ Yes <u>⊃</u> journa'	/62 1°15665**	dra	ono − ma <sup>H</sup>	IIGHEST	GRADE CO	OMPLETED		
21. Training schools attended (for example, but studied, number of classroom hours of inst	siness, vocational, arr	ned forces, o	or trade). Give	e for each the	e name and lo	cation	of schoo	l, dates	attended.	subjects		
studied, number of classroom hours of inst Supervisory Devel Foremost Insurance	oblient se	шлиат										
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	COURSES	STUDIED	CREDITS C	OMPLETED	Grade-Point Average on	Rank in		tes nded	Type of	Year of		
22. A. Name and location (City and State) of colleges or universities attended.	Major	Minor	Semester	Quarter	4.0 Scale	Class	From	To	Degree	Degree		
University of Utah	hist.	phil.		190	2.7		62	69	BS	69		
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D. Special achievements and awards. (Provide	all scholastic achie	vements and	honors and s	how participa	ction in extra	curricul	ar, civi	c, comm	unity and	d similar		
D. Special achievements and awards. (Provide activities, and in professional and scientification Awarded scholarshipment and extracuri	o to Univ	ersit	y of U	tah ba	sed or	ac	adei	mic	achi	leve-		
ment and extracur	icular ac	tivit	ies.	Curren	it memb	ers	hip	in	Sier	:ra		
Club and Common Ca	use.								·			
23. Other languages. (Show proficiency in spread some French and	eaking, writing, and I Spanish	reading.)	24. Dates	of military se n: NA			om: rial No		To:			
· · · · · · · · · · · · · · · · · · ·	· · · · · · · · · · · · · · · · · · ·				Rank:		Hat INO.	• • • • • • • • • • • • • • • • • • • •	YE	s NO		
Answer the following questions. (If you answe												
25. Have you been convicted of any offense a (Omit all traffic violations and any offens Youth Offender Law.)							A STATE OF STATE	or under	r a	X		
26. While in the military service, were you co	nvicted by general co	urt-martial o	r discharged u	nder other th	an honorable	<b>c</b> onditio	ons?	•••••	$$ $+$ $\times$			
27. Does the U.S. Govenment employ in a civil	ian capacity any relati	ve of yours (	by blood or ma	urriage)?			06.00		11111			
(If your answer is "Yes," list in Item 28	for each relative: [1]	full name; [	1	$T_{\alpha}$	Not Writ	e In	This	Block	***************************************			
28. Space for detailed answers. Indicate Item no	imber to which answe	is appry.	Petrotod	•	TEST I			Diocic				
ACM 1417.	າກ		TYPING:	. /	7			1 A 5 I	MINUT	E TEST		
1 Nancy L. Larso 2 sister	J.I.L.		1									
3 Office of Guar	n		1		(78	V	v.P.M.,	7	ER	RORS)		
Federal Build:					C/ A	e series			54.50			
San Francisco			SHORT	HAND:	80_	_ W.P	.M. OI	8 A V	MINUT	E TEST		
			OTHER	TEST						<u> </u>		
			SCOR	ES:	,							
			Venicie	n pv. A	pw/0	7.1		DATE	: 9/3	176		
			VERIFIE	U D1						<del>,</del>		

29. PART-TIME And SUMMER Employmen	nt During	The Last'	Three Years.	ingan arapatangan arkan sagan kanagan angan da sagan ang
Name of Employer	Dates	Salary	Position and	d Duties
		<u> </u>		
		<b>_</b>		
30. FULL-TIME Employment. (List Most R	ecent Frt	perience Fin	st.)	
Dates of employment (month, year)	2000	Exact title of	position	Annual Salary 650.
1.	±6/75	Supe	rvisor	NO. Starting 8 810.
		Name of	ployer (firm, organization, etc.) and addre	Present \$
Name of immediate supervisor  Tom Edwards		•	nost Insurance Com	
	1- <i>/.</i> -^-	100	Wiget Lane ut Creek, CA	
Area Code and Phone No., if known 415/934-		A		v. Clar
May inquiry be made of your present employer regarding	your charact	er, qualificatio	ns, and record of employment?	Yes No
Reason for wanting to leave  Description of work Directed control	act a	nd lic	ensing activities	petween Co. and
its agents in 12 western	state	s. De	veloped new filing	and record keep-
ing systems; wrote departs				
Dates of employment (month, year)		Exact title of	position	Annual Salary 600.
$\frac{2}{\text{From}}$ 5/72 $\frac{2}{70}$ 2/73		Exec	utive Secretary	no. Leaving \$ 625.
Name of immediate supervisor			ployer (firm, organization, etc.) and address	(including ZIP Code, if known)
Harold Kramer, Presiden	t		stial Arts Publisi	ng phoblach die
Area Code and Phone No., if known 415/692-		Watn	Adrian Road ut Creek, CA	
Reason for leaving moved from San	Bruno		raga (approx. 35 m	iles from office
Description of work Handled all cor	respo	ndence	for President/own	er. Responsible
for distribution of new	produ	cts an	d product info. to	national mktg.
staff. Reviewed materia	1 sub	mitted	for pub. consider	ation.
Dates of employment (month, year)  3. (170 6/71		Exact title of		Annual Salary \$ 435.
$\frac{3}{\text{From}} \frac{4}{70} \frac{6}{71}$				MO. Leaving \$ 500.
Name of immediate supervisor Sanford M. Stoddard		Name of em	ployer (firm, organization, etc.) and address an & Clendenin (La	w IIIM)
(deceased)	•	800	Continental Bank B	uilding
Area Code and Phone No., if known			Lake City, Utah	
Reason for leaving moved from Uta				
Description of work Prepared legal	docum	ents a	nd correspondence	ror senior partne
Responsible for ordering	all	orrrce	suppries used by	oratt of cc.
Dates of employment (month, year)		Exact title of	position	Annual Salary 385.
4. $ _{\text{From}} 1/65$ $ _{\text{To}} 1.69$		Lega	1 Secretary	mo. starting \$ 425.
Name of immediate supervisor			ployer (firm, organization, etc.) and addres	Leaving \$s (including ZIP Code, if known)
Attorney General Phil L.	Hans	en Qf	fice of the Attorn It Lake City, Utah	ey General
		, ъа -	it take ofty, otan	
Area Code and Phone No., if known  Reason for leaving end of Mr. Hans	en'c	term o	f office	
			minal division for	preparation of
pleadings, briefs and co				
and on telephone desk.				
31. REFERENCES. List three persons who are NOT re you are applying. Do NOT repeat names of supervi				s and fitness for the position for which
jou me appling. Do thos repeat names of supervi			BUSINESS OR HOME ADDRESS	
FULL NAME			Street, City, State, and ZIP Code)	BUSINESS OR OCCUPATION
Byron L. Fisher, Esq.	Fa (s	bian & ee 3.	Clendenin above)	Attorney
David Hinds	Re		City, CA 94163	publishing
Robert L. Hartesty	60 Au	I Colo	rado Street TX 78701	Asso. Deputy Chancellor U. Texas, Austin
CERTIFICATION	SIGN	IATURE (Sign	in inb)	DATE SIGNED .
I CERTIFY that all of the statements made in this and in any attachment are true, complete, and correct to		5.11	12/1	9/13/76
and in any attachment are true, complete, and correct to inowledge and belief, and are made in good f		KAlle	- Somo	

	To be a second of the second o	Mr. 街 Mis	с П Мес	10. Birth dat	e (Month, D.	ay, Year)	14.	Lowest	acceptable	annua	l salary
İ	1. Name (Last, First, Middle) and Address (Number, Street, City, State, and ZIP Co		5 [] 13113.	× •	19-44			in spec			
1	Larson, Billie Gay			11. Home State 15. Number of dependents of						other	
	514 Sixth St. SE Apt.		· · · · · · · · · · · · · · · · · · ·		ah			than so			
	Washington, D. C. 200			12. Height 16. Weight							
	Washington, D. C. 200			5 Feet 6 Inches 110							
	2. Home phone (including Area Gode) 3. Other phone	. Cincledina	Arec Cod	Feet Unches 13. Are you a United States citizen? 17. Social Security Number							
	202-547-3049 202-2				Yes   No		ı		50-64		
ı	CHE	75 17 A		<del></del>	ICS [] NO						
	4. Kind of job you are applying for: secretarial, research, o			18. Skills  Z Typing 75 wpm. Shorthand 80 wpm.							
			'' : : : : : : : : : : : : : : : : : :	(To be considered for positions involving typing or shorthand, applicants							
	5. Term of Employment: X Full Time Summer			must undergo tests administered either by the Placement Office or by the U.S.  Civil Service Commission. If the latter is used, attach Notice of Rating dated							the U.S.
		6. Will you accept temporary employment? Yes No 7. Will you accept part-time employment? Yes No									
			<b>-</b>	*	(specify)		~				
	8. When will you be available? 9-20-76				rminal Operati pecific systems,					Analyst	
	9. Are you presently employed by the U.S. Senate, the U tives, or other office of the Congress?   Yes X	Representa-									
									<del></del>	a safeti i i i i	
	19. List eligible ratings attained on U.S. Civil Service C	Commission ex	caminations,	titles of examin	nations and di	ates of ratings.					r symmetri 🛔
	1964					/62	* * *				
Tackor City	20. Did you graduate from high school, or will you gra	iduate within	the next nin	e months?	X Yes _5	OKTU/VEAR	[	J No _	HIGHEST GR	ADE CC	MPIETED
	Course emphasis: X Academic,   Business,	Other (spec	$_{i(y)}$ dek	oate, j							
	21. Training schools attended (for example, business, v. studied, number of classroom hours of instruction ;	ocational, arm	ned forces, o	or trade). Give	for each the	name and lo	cation	of schoo	ol, dates at	tended.	subjects
	Supervisory Developme	ent Se	minar	The second section			11 1 P.			• •	
	Foremost Insurance Co		the second second second second	(one	week	semin	ar,	sp:	ring	175	)
	Grand Rapids, Michiga			• • • • •							
		COURSES	STUDIED	CREDITS C	OMPLETED	Grade-Point Average on	Rank in		ites nded T	ype of	Year of
	22. A. Name and location (City and State) of colleges or universities attended.	Major	Minor	Semester	Quarter	4.0 Scale	Class	From		Segree	
-	University of Utah	nist.	phil.		190	2.7	,	62	69 B	S	69
	*										
I											
					,						1
		CREDITS C	OMPLETED			<u> </u>			CREDITS	SCOM	PLETED
	B. Chief undergraduate college subjects	Semester	Quarter	c.	Chief gradua	ate college sub	jects :		Semester	r (	Quarter
						<del> </del>					
ĺ											
		<b>2</b> ,									
	D. Special achievements and awards. (Provide all sch	olastic achies	vements and	honors and s	how participa	tion in extra	curricul	ar, ciri	c, commun	ity and	l similar
	activities, and in professional and scientific societies.	es.) O Hoiv	rarsit	ty of Utah based on academic achieve- ties. Current membership in Sierra							
	ment and extracurricu	lar ac	tivit	ies.	Curren	t memb	ers	hip	in S	Sier	ra
,	Club and Common Cause	•								* .	
SERVICE SERVICE	23. Other languages. (Show proficiency in speaking,		reading.)	24. Dates	of military ser	rvice, if any.	Fr	om:	7	o:	
	read some French and Spa	anish		Branch	. NA	Rank:	Se	rial No.	••		
	Answer the following questions. (If you answer "Yes"	to any of th	ese questions,	, give all perti	nent details in	n Item 28.)				YE	S NO
		and the second				<i>t</i> ,	v offen	se apain	ist the law	,	X
	25. Have you been convicted of any offense against the (Omit all traffic violations and any offense commit	ted prior to	your 21st bi	rthday which	was finally a	djudicated in	juvenil	e court	or under i	1	. 1
	Youth Offender Law.)	• • • • • • • • • • • • •							• • • • • • • • •		X
	26. While in the military service, were you convicted b					an nonorable (	onanic	///S:		X	
	27. Does the U.S. Government employ in a civilian capaci	city any relativ	ve of yours (t	by blood or ma	rriage)?	hartment does	icu or	oface V			
	(If your answer is "Yes," list in Item 28 for each 28. Space for detailed answers. Indicate Item number to			1		Not Write			Block	1,,,,,,	
ć.		- Their aliane,	.5	Petroted 9:27.7		TEST I					
			<del></del>	TYPING:		/			1 A 5 M	NUTE	TEST
	1 Nancy L. Larson			-						$\{ e^{ij} \in \mathbb{R}_{q}^{n} \mid i = 1 \}$	
	2 sister			1		78	v	/PM	7	FR	RORS
	3 Office of Guam					\		••••••			
	Federal Building			SHORT	14 <i>VID</i> •	80	WP	M O	меаи	INIT	TEST
	San Francisco, CA			- SHUKIF	IMIND:	<u> </u>	. 17.6	,an. Ol	TAVO IVI	., (0)	-5
				OTHER							
		:		SCORE	:5:					1	1
	The Additional Property of the Additional Proper		·	VERIFIE	BY. A	pw/6	47		DATE:	9/13	176
			AFWLIG	. Ula							

NW 88326 NW 88326

29. PART-TIME And SUMMER Employmen	nt During	The Last	Three Years.	
Name of Employer	Dates	Salary	Position ar	d Duties
THE COLUMN TO TH	against P	<u> </u>		
30. FULL-TIME Employment. (List Most Re	ecent Exp			Appeal Salam (CCO)
Dates of employment (month, year)	c 1	Exact title o	rvieor	Annual Salary \$ 650.  MO. 810.
From 3/75 To PRESENT TEM	56//5			mo. Present \$ 810.
Name of immediate supervisor  Tom Edwards  Area Code and Phone No., if known 415/934-	1 <del>-7. (1()</del>	Fore	most Insurance Com Wiget Lane ut Creek, CA	
		<del></del>	The state of the s	
May inquiry be made of your present employer regarding y	our charact	er, qualificatio	ons, and record of employment?	Yes No
Reason for wanting to leave  Description of work Directed contra	act a	nd lic	ensing activities	between Co. and
its agents in 12 western	ctate	s De	veloned new filing	and record keep-
		1		
ing systems; wrote departr Dates of employment (month, year)	HCHF	Exact title of		Annual Salary 600.
From 5/72 To 2/73	e e e e e e e e e e e e e e e e e e e	I.		mo. Starting \$ 625.
Name of immediate supervisor			ployer (firm, organization, etc.) and address	
Harold Kramer, Presiden	t	Cele	stial Arts Publisi	ng
Area Code and Phone No., if known 415/692-6	5 3 1 1 6	Watn	Adrian Road ut Creek, CA	
B .		1	raga (approx. 35 m	iles from office
Description of work Handled all cor:	respo	ndence	for President/own	er. Responsible
for distribution of new	produ	cts an	d product info. to	national mktg.
staff. Reviewed materia	1 sub	mitted	for pub. consider	ation.
Dates of employment (month, year)		Exact title of		Annual Salary / 35
$\int_{\text{From}}^{3} 4/70$ To $6/71$		Lega	1 Secretary	mo. Starting \$ 500.
Name of immediate supervisor Sanford M. Stoddard (deceased)		800	ployer (firm, organization, etc.) and addre an & Clendenin (la Continental Bank B	ss (including ZIP Code, if known) W firm) uilding
Area Code and Phone No., if known		1	Lake City, Utah	
Reason for leaving moved from Uta			<u> </u>	
Description of work Prepared legal	docum	<u>ents a</u>	nd correspondence	for senior partne
Responsible for ordering	all	office	supplies used by	Stair or 22.
Dates of employment (month, each)		Exact title o	f position	Annual Salary 385.
Dates of employment (month, year)  1/65  1.69		1	1 Secretary	Starting \$ 425.
From. 1/03 To 1.09	· ·			Leaving \$
Name of immediate supervisor Attorney General Phil L.	Hans	Name of emen of emen of emen of sa	fice of the Attorr It Lake City, Utah	ss (including ZIP Code, if known) Ley General
Area Code and Phone No., if known		<u> </u>		
Reason for leaving end of Mr. Hans				nrangration of
			minal division for	
pleadings, briefs and co and on telephone desk.	rresb	onuenc	e. AISO SUDSTITUL	en for reception.
	1.4. 1		ava definita iranuladas af	ns and fitness for the
31. REFERENCES. List three persons who are NOT re you are applying. Do NOT repeat names of supervis	sors listed to	ınder Items 2	9 and 30.	ns and inness for the position for which
FULL NAME			BUSINESS OR HOME ADDRESS Street, City, State, and ZIP Code)	BUSINESS OR OCCUPATION
Byron L. Fisher, Esq.	Fa (s	bian & ee 3.	clendenin above)	Attorney
David Hinds	Re	dwood	h Ave. City, CA 94163	publishing
Robert L. Hartesty	60	1 Colo	rado Street TX 78701	Asso. Deputy Chancellor U.
CERTIFICATION	SIGN	ATURE (Sign	in ink)	DATE SIGNED
I CERTIFY that all of the statements made in this f		2	19 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	9/13/76
and in any attachment are true, complete, and correct to	the market	Hollie	12 Lanca	7/13//0

	1. Name (Last, First, Middle)	10. Birth date (Month, Day, Year)  14. Lowest acceptable annual salary in specific figures  5-19-44  13. 000					
.	Larson, Billie Gay	11. Home State 15. Number of dependents other					
	514 Sixth St. SE Apt. A	Utah than self 0					
	Washington, D. C. 20003	12. Height 16. Weight					
		5 Feet 6 Inches 110					
-	2. Home phone (including Area Code) 3. Other phone (including Area Code) 202-325-2906	13. Are you a United States citizen? 17. Social Security Number 529-60-6414					
	4. Kind of job you are applying for: secretarial, research, clerk	18. Skills  75 wpm. Shorthand 80 wpm.					
	5. Term of Employment: X Full Time  Summer	(To be considered for positions involving typing or shorthand, applicants must undergo tests administered either by the Placement Office or by the U.S.					
	6. Will you accept temporary employment? Yes 🗆 No	Civil Service Commission. If the latter is used, attach Notice of Rating dated within the past 12 months.)					
	7. Will you accept part-time employment?   Yes XNo	Office equipment (specify)					
Confession she	8. When will you be available? 9-20-76	Computer:  Terminal Operator,  Programmer,  Systems Analyst (State expertise with specific systems, languages, and components.)					
	9. Are you presently employed by the U.S. Senate, the U.S. House of Representatives, or other office of the Congress?   Yes X No						
	19. List eligible ratings attained on U.S. Civil Service Commission examinations, $1964$						
	20. Did you graduate from high school, or will you graduate within the next nin Course emphasis: Academic, Business, Other (specify) de	ne months? X Yes 5/62 D No HIGHEST GRADE COMPLETED HIGHEST GRADE COMPLETED					
	21. Training schools attended (for example, business, vocational, armed forces,	or trade). Give for each the name and location of school, dates attended, subjects any other pertinent data.					
	Supervisory Development Seminar	(one week seminar, spring '75)					
	Foremost Insurance Company Grand Rapids, Michigan	(One week seminar, spring /3)					
	COURSES STUDIED	CREDITS COMPLETED Grade-Point Rank Dates Average on in Attended Type of Year of					
	22. A. Name and location (City and State) of colleges or universities attended.  Major Minor	Semester Quarter 4.0 Scale Class From To Degree Degree					
	University of Utah hist. phil.	190 2.7 62 69 BS '69					
	CREDITS COMPLETED	CREDITS COMPLETED					
	B. Chief undergraduate college subjects Semester Quarter	C. Chief graduate college subjects Semester Quarter					
	D. C. and a linear and a large of the property and	honors and show participation in extracurricular, civic, community and similar					
	Awarded scholarship to University ment and extracurricular activities.	y of Utah based on academic achieve- ies. Current membership in Sierra					
, 2000	Club and Common Cause.  23. Other languages. (Show proficiency in speaking, writing, and reading.)	24. Dates of military service, if any. From: To:					
	read some French and Spanish	Branch: NA Rank: Serial No.:					
	Answer the following questions. (If you answer "Yes" to any of these questions	s, give all pertinent details in Item 28.) YES NO					
	25. Have you been convicted of any offense against the law or forfeited collate (Omit all traffic violations and any offense committed prior to your 21st b	eral or are you now under charges for any offense against the law?					
٠.	Youth Offender Law.)	X					
	26. While in the military service, were you convicted by general court martial o	or discharged under other than honorable conditions?					
	27. Does the U.S. Govenment employ in a civilian capacity any relative of yours ( (If your answer is "Yes," list in Item 28 for each relative: [1] full name;	by blood or marriage)?					
,	28. Space for detailed answers. Indicate Item number to which answers apply.	Do Not Write In This Block					
	Item No. 27	9-27.76 TEST RESULTS					
	1 Nancy L. Larson	TYPING: W.P.M. ON A 5 MINUTE TEST					
	2 sister 3 Office of Guam	( <u>78</u> W.P.M., 7 ERRORS)					
	Federal Building San Francisco, CA	SHORTHAND: 80 W.P.M. ON A 3 MINUTE TEST					
		OTHER TEST SCORES:					
•		VERIFIED BY: DATE: 9/3/76					

29. PART-TIME And SUMMER Employme	nt During	The Last	Three Years.	indirection in the state of the
Name of Employer	Dates	Salary	Position at	nd Duties
		· ·		
30. FULL-TIME Employment. (List Most R	Recent Exp	perience Fin	rst.)	
Dates of employment (month, year)		Exact title o	f position	Annual Salary 650.
From 3/75 To PRESENT TH	+6/75	Supe	rvisor	mo. Starting \$ 810.
				Present \$
Name of immediate supervisor  Tom Edwards		ĭ	oployer (firm, organization, etc.) and add most Insurance Com	
		100	Wiget Lane	
Area Code and Phone No., if known 415/934-	1400	Waln	ut Creek, CA	
May inquiry be made of your present employer regarding	your charact	er, qualification	ons, and record of employment?	Yes No
Reason for wanting to leave				
<b>5</b>			ensing activities	
its agents in 12 western	state	s. De	veloped new filing	and record keep-
ing systems; wrote depart	ment i	manual	. Supervised 5.	
Dates of employment (month, year)		Exact title of		Annual Salary 600.
$\frac{2}{100}$ From $\frac{5}{72}$ $\frac{2}{73}$		Exec	utive Secretary	mo. Leaving \$ 625.
Name of immediate supervisor		Name of em	ployer (firm, organization, etc.) and address	
		1	stial Arts Publisi	and the second s
Harold Kramer, Presiden	5 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	231	Adrian Road ut Creek, CA	
Area Code and Phone No., if known 415/692-				
			raga (approx. 35 m	
Description of work Handled all cor	respo	<u>ndence</u>	for President/own	er. Responsible
for distribution of new				
	1 sub	mitted	for pub. consider	
Dates of employment (month, year)		Exact title of		Annual Salary \$ 435.
$_{\text{From}}$ 4/70 $_{\text{To}}$ 6/71		Lega	1 Secretary	mo. Leaving \$ 500.
Name of immediate supervisor		Name of em	ployer (firm, grganization, etc.) and oddre	<del> </del>
Sanford M. Stoddard (deceased)			ployer (frm, organization, etc.) and oddre an & Clendenin (La Continental Rank R	
	•	Salt	Continental Bank B Lake City, Utah	urraring
Area Code and Phone No., if known Reason for leaving MOVED From Uta	15 FO			
			nd correspondence	
Responsible for ordering	all	orrree	supplies used by	Starr or 22.
Dates of employment (month, year)		Exact title of	f parition	Annual Salary 385
4. From 1/65 To 1.69		1	1 Secretary	Starting \$
From. 1703 To 1.09		nega	I becretary	IIIO · Leaving \$ 42J ·
Name of immediate supervisor	Moma	Name of em	ployer (firm, organization, etc.) and addre	ss (including ZIP Code, if known)
Attorney General Phil L.	nans	en Sa	It Lake City. Utah	ey General
Area Code and Phone No., if known		1		
Reason for leaving end of Mr. Hans	ents	term o	foffice	
			minal division for	preparation of
pleadings, briefs and co				
and on telephone desk.	•			
31. REFERENCES. List three persons who are NOT re	elated to yo	u and who h	ave definite knowledge of your qualification	ns and fitness for the position for which
you are applying. Do NOT repeat names of supervi				
DILL MAYER		PRESENT	BUSINESS OR HOME ADDRESS	PHENICE OF OCCUPATION
FULL NAME		(Number,	Street, City, State, and ZIP Code)	BUSINESS OR OCCUPATION
Byron L. Fisher, Esq.	Fa	bian &	Clendenin above)	Attorney
	(s	ee J.	above)	
David Hinds			h Ave.	nuhlishing
			City, CA 94163	publishing
Robert L. Hartesty	60	I Colo	rado Street	Asso. Deputy
			TX 78701	Texas, Austin
CERTIFICATION	SIGN	ATURE (Sign	in ink)	DATE SIGNED
I CERTIFY that all of the statements made in this		8.0		9/13/76
and in any attachment are true, complete, and correct to		Kalle	- Somon	

ې				10 Dial Ja	a (Maush D	an Varia	1.1	Yamach	o c can ba	ble annu	al calari	
	1. Name (Last, First, Middle) and Address (Number, Street, City, State, and ZIP of	Mr. 🔄 Mis	ss 🗌 Mrs.		te (Month, D. -19–44	ay, reary	1".	in spec	ific firm	නුල anna. තී	31 33:31)	
	Larson, Billie Gay	3000)		11. Home St			<del></del>			dependent	a other	
	514 Sixth St. SE Apt	Δ			ah		1).	than s		dependem	is other	
				12. Height	-an		1.	W.:				
	Washington, D. C. 20	003										
				Peet Inches								
-		ne (including	/	13. Are you a United States citizen? 17. Social Security Number 529-60-6414								
I	202-547-3049 202-2	122 -01		-3 40 0 10								
	4. Kind of job you are applying for: secretarial, research,	•		18. Skills  75 wpm. Shorthand 80 wpm.								
		CTCTK		(To be considered for positions involving typing or shorthand, applicants								
	5. Term of Employment: X Full Time Summer			must undergo tests administered either by the Placement Office or by the U.S.  Civil Service Commission. If the latter is used, attach Notice of Rating dated								
	6. Will you accept temporary employment?	Yes [] No	)	within the past 12 months.)								
		Yes XNo	>	Office equipment (specify)								
	8. When will you be available? 9-20-76					rminal Operat <i>pecific systems</i> ,					s Analyst	
200	9. Are you presently employed by the U.S. Senate, the	U.S. House of	Representa-	(State ex	periise with s	perijie systems,	, iungu	nges, um	r compo	nemis <b>. ;</b>		
	tives, or other office of the Congress?  Yes											
-	19. List eligible ratings attained on U.S. Civil Service	xaminations,	s, titles of examinations and dates of ratings.									
7300.00	1964											
	20. Did you graduate from high school, or will you gr	raduate within	the next nin	ne months? X Yes 5/62 D No								
	Course emphasis: Academic, Business,	7 Other (spec	cify) del	oate,	journa <sup>,</sup>	Tisms <sup>ar</sup>	dra	ma '	HIGHEST	GRADE C	OMPLETED	
	21. Training schools attended (for example, business, studied, number of classroom hours of instruction	vocational, ari	med forces, o	or trade). Give	e for each the	name and lo	cation	of school	l, dates	attended,	subjects	
	studied, number of classroom hours of instruction Supervisory Developm	per week, cer	tificates, and minar	any other per	tinent data.				and the second of the second o			
-	Foremost Insurance C			(one	e week	semin	ar.	sp:	ring	175	(i) 12 2 J	
	Grand Rapids, Michig			(0.1)					·			
	Grand Rapids, Michig	COURSES	e cimien	CREDITS C	OMPLETED	Grade-Point	Rank	D:	ites	(m)		
-	22. A. Name and location (City and State) of colleges or universities attended.			Semester	Quarter	Average on 4.0 Scale	in Class	Atte From	nded To	Degree	Year of Degree	
_		Major hist.	Minor phil.	Semester	190	2.7		62	69	BS	'69	
202	University of other	11100	PHILLS				<del></del>					
							<del></del>					
								<b> </b>				
		CREDITS C	OMBLETED		<b>!</b>	L		<u> </u>	CRED	LTS COM	(PLETED	
			T		Chief and	ate college sub	inch		Seme		Quarter	
	B. Chief undergraduate college subjects	Semester	Quarter	<u> </u>	Chief gradu	the College Sin	ojecis		Senie	ster	Quarter	
					<del></del>		· · · · · · · · · · · · · · · · · · ·					
			<u> </u>	<u> </u>					L			
	D. Special achievements and awards. (Provide all so activities, and in professional and scientific society Awarded scholarship to ment and extracurricu	holastic achie ies.)	vements and	honors and s	show participa	ation in extra	сиггісиі	ar, civi	c, comm	uniiy an	a similar	
	Awarded scholarship t	o Univ	rersit	y or U	can ba	sea on	ac	age	mic	Sie	cra	
	ment and extracurricu	llar ac	FIATE	res.	Curren	L memo	CIS	птр	7.11	· Direi	LLa	
-	Club and Common Cause			T 24 Dates	of military ser	ruice if any	F.	om:		To:		
	23. Other languages. (Show proficiency in speaking, read some French and Sp	anish	reading.	Danes	NA	Rank:	2.5	rial No	•			
						·			••	YE	s No	
	Answer the following questions. (If you answer "Yes"	•	A 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1			•						
	25. Have you been convicted of any offense against to (Omit all traffic violations and any offense comm	he law or for	feited collate	ral or are you	now under o	charges for an	y offen	se again	st the la	aw?	X	
	Youth Offender Law.)		Jour 2135 VI				•••••	•••••	•	• • • •	- x-	
	26. While in the military service, were you convicted	by general co	urt-martial o	r discharged u	nder other the	an honorable	conditio	ons?	• • • • • •	X		
	27. Does the U.S. Government employ in a civilian cape	city any relati	ve of yours (	by blood or ma	irriage)?					7/1/1		
	(If your answer is "Yes," list in Item 28 for each	b relative: [1]	full name; [	[2] relationship	p; and [3] de	partment, agei	icy, or	office.)		<u> </u>	<i>99919999</i>	
	28. Space for detailed answers. Indicate Item number to	which answe	rs apply.	Petroted	$\mathbf{Do}$	Not Write	e In	This	Block			
	Item No. 27			9.27.7	6 4	TEST	RESU	LTS				
	1 Nancy L. Larson			TYPING:			. W.P	M. ON	1 A 5	MINUTI	E TEST	
	2 sister			1		<b>47</b> C	,		وبذ			
	3 Office of Guam					(1)	V	V.P.M.,	1	ER	RORS)	
	Federal Building			1		C 2					A Property of	
	San Francisco, CA	1		SHORT	HAND:	80	_ W.P	.M. OI	8 A P	MINUT	e test	
•	Dan Francisco, Or	<u> </u>		OTUED	TECT						<u>5</u>	
				OTHER SCORE			•					
		<u></u>	<del> </del>	-		A. /.	9.1		, ai ,	71	j	
				VERIFIE	D BY:	pw/6	6- 7° 1		DATE	: 9/3	176	
				3		* •						

29. PART-TIME And SUMMER Employmen	nt During	The Last	Three Years.						
Name of Employer	Dates	Salary	Position an	d Duties					
	77	<u> </u>							
30. FULL-TIME Employment. (List Most Re	ecent Exp	<del></del>		A161					
Dates of employment (month, year)  From 3/75  To PRESENT THM	±6/75	Exact title of Supe	rvisor	Annual Salary \$ 650.  NO. Present \$ 810.					
Name of immediate supervisor			oployer (firm, organization, etc.) and addr						
Tom Edwards  Area Code and Phone No. if known 415/934-	1 <i>/</i> . በበ	100	most Insurance Com Wiget Lane ut Creek, CA	pany					
		·		Yes No					
May inquiry be made of your present employer regarding y Reason for wanting to leave	your charact	er, quanneane	ins, and record of employment:	165					
	act a	nd lic	ensing activities	between Co. and					
its agents in 12 western			veloped new filing						
ing systems; wrote depart				F					
Dates of employment (month, year)	ilCiiC i	Exact title of		Annual Salary 600.					
2. From 5/72 To 2/73		Exec	utive Secretary	no. Starting \$ 625.					
Name of immediate supervisor		1	ployer (firm, organization, etc.) and addres						
Harold Kramer, Presiden	1 1 1 1 1 1	231	stial Arts Publisi Adrian Road						
Area Code and Phone No., if known 415/692-4500 Walnut Creek, CA  Reason for leaving moved from San Bruno to Moraga (approx. 35 miles from office)									
Description of work Handled all cor:	respo	ndence	for President/own	er. Responsible					
for distribution of new staff. Reviewed materia			<pre>d product info. to for pub. consider</pre>	· · · · · · · · · · · · · · · · · · ·					
Dates of employment (month, year)		Exact title of		Annual Salary / 35					
$_{\text{From}}$ 4/70 $_{\text{To}}$ 6/71		Lega	1 Secretary	mo. Starting \$ 433.					
Name of immediate supervisor Sanford M. Stoddard (deceased)		800	ployer (frm, organization, etc.) and oddres an & Clendenin (la Continental Bank B	(including ZIP Code, if known) W firm) uilding					
Area Code and Phone No., if known		1	Lake City, Utah						
Reason for leaving moved from Utal	<del></del>								
Description of work Prepared legal of Responsible for ordering									
		<del></del>							
Dates of employment (month, year) From 1/65 To 1.69		Lega	1 Secretary	Annual Salary 385.  MO Leaving \$ 425.					
Name of immediate supervisor Attorney General Phil L.	Hans	Name of cm	ployer (firm, organization, etc.) and addres fice of the Attorn It Lake City, Utah	s (including ZIP Code, if known) ey General					
Arca Code and Phone No., if known		ъа	it take city, otan						
Reason for leaving end of Mr. Hans									
Description of work Assigned primate pleadings, briefs and compared to the com	<u> </u>		minal division for e. Also substitut						
and on telephone desk.									
31. REFERENCES. List three persons who are NOT re- you are applying. Do NOT repeat names of supervise				s and fitness for the position for which					
FULL NAME			BUSINESS OR HOME ADDRESS Street, City, State, and ZIP Code)	BUSINESS OR OCCUPATION					
Byron L. Fisher, Esq.	Fa (s	bian & ee 3.	Clendenin above)	Attorney					
David Hinds			h Ave. City, CA 94163	publishing					
Robert L. Hartesty	60	1 Colo	rado Street TX 78701	Asso. Deputy Chancellortiu.					
CERTIFICATION	SIGN.	ATURE (Sign	in ink)	DATE SIGNED					
I CERTIFY that all of the statements made in this fo			4						
and in any attachment are true, complete, and correct to	Hard Market	Heles	1 Lanson	9/13/76					

-	1. Name (Last, First, Middle)		i ☐ Mrs.	10. Birth date (Month, Day, Year)  14. Lowest acceptable annual salary in specific figures							
ı	and Address (Number, Street, City, State, and ZIP (	Code)		5-		in specific figures 8 13,000					
	Larson, Billie Gay	<del></del>		11. Home Sta	4 4 4	a, M. J. J. A.	15.	Numbe than so	er of o	dependents	other
	514 Sixth St. SE Apt			12. Height	ah		16	Weigh			
	Washington, D. C. 20	003		5 Feet 6 Inches 110							
	2. Home phone (including Area Code) 3. Other pho-	ne (including z	Area Codi	13. Are you a United States citizen? 17. Social Security Number							
		25-296	. /	X <sub>3</sub> Yes □ No 529-60-6414							
ŀ	4 Kind of job you are applying for:	OR MAR	CYP	18. Skills 7.5							
	secretarial, research,	clerk		[X Typing 75 wpm. Shorthand 80 wpm.							
	5. Term of Employment: X Full Time Summer		(To be considered for positions involving typing or shorthand, applicants must undergo tests administered either by the Placement Office or by the U.S. Civil Service Commission. If the latter is used, attach Notice of Rating dated								
		Yes No		within the past 12 months.)  Office equipment (specify)							
Contraction (Contraction (Contr		Yes XNo			•			<del></del> -			
Contraction of	8. When will you be available? 9-20-76			Computer:  Terminal Operator, Programmer, Systems Analyst (State expertise with specific systems, languages, and components.)							
	9. Are you presently employed by the U.S. Schate, the tives, or other office of the Congress?   Yes	Kepresenta-									
	19. List eligible ratings attained on U.S. Civil Service 1964						•				
***************************************	20. Did you graduate from high school, or will you g	raduate within	the next nine	ne months? X Yes 5/62 No							
D. A. C.	Course emphasis: [X. Academic.   Business.	Cother (spec	ity) ucx		Juzza		dra	ma r	HIGHEST	GRADE CC	MPLETED
	21. Training schools attended (for example, business, studied, number of classroom hours of instruction	vocational, arm	ied forces, o	r trade). Give	for each the	e name and lo	cation	of schoo	ol, dates	attended,	subjects
	Supervisory Developm	ient sei	mrnar			The state of the state of			interest to provide	, k.,	
	Foremost Insurance C	week	semin	ar,	sp:	ring	, 75	)			
	Grand Rapids, Michig		corp.tro o	OMPLETED	Grade Point	Rank	D:	ıtes			
	22. A. Name and location (City and State) of colleges or universities attended.	COURSES S	Minor	CREDITS Consider	Ouarter	Average on 4.0 Scale	in Class	Atte From	nded To	Type of Degree	Year of Degree
-	University of Utah	Major hist.	phil.	octilester	190	2.7	·····	62	69	BS	69
CONTRACTOR A	OHIVEIDIO, CL COM		<u> </u>								
							L	<u> </u>			
		CREDITS CO			C1 11 ( 1				Seme	ITS COM	Quarter )
	B. Chief undergraduate college subjects	Semester	Quarter	С.	Chief gradu	ate college sub		·	Senie	s.cı C	Zuarter
			·					<del></del>			
						· · · · · · · · · · · · · · · · · · ·					
	D. Special achievements and awards. (Provide all so activities, and in professional and scientific socie.  Awarded scholarship to ment and extracurricu	cholastic achiev	ements and	honors and s	how participa	ation in extra	curricul	lar, civi	c, comn	nunity and	l similar
	activities, and in professional and scientific socie.  Awarded scholarship t	o Univ	ersit	y of U	tah ba	sed on	ac	ade	mic	achi	eve-
	ment and extracurricu	ılar ac	tivit	ies. (	Curren	t memo	ers	nıp	ın	Sier	ra
-	Club and Common Cause		mardina \	21 Dates	of military se	rvice if any	Fr	om:		To:	
	23. Other languages. (Show proficiency in speaking, read some French and Sp	banish	reading.	24. Dates of military service, if any. From: To:  Branch: NA Rank: Serial No.:							
	Answer the following questions. (If you answer "Yes		ese questions,			n Item 28.)				YE	S NO
,				, , , , , ,		the state of the s	y offen	se again	ist the I	aw?	X
	25. Have you been convicted of any offense against (Omit all traffic violations and any offense comm. Youth Offender Law.)	itted prior to	your 21st bi	rthday which	was finally a	djudicated in	juvenil	e court	or unde	ra	
. !	26. While in the military service, were you convicted	by general cou	irt-martial or	discharged u	nder other th	an honorable	conditio	ons?			X
. !	27. Does the U.S. Govenment employ in a civilian cap	acity any relativ	re of yours (l	by blood or ma	rriage)?					X /////	
	(If your answer is "Yes," list in Item 28 for eac.			2] relationship	b; and [3] de	partment, age. Not Writ	ncy, or	This	Block	<u> </u>	<u> </u>
	28. Space for detailed answers. Indicate Item number to	o which answer	s apply.	Petroted		TEST !			DIOCK		
	Item No. Z/			9.27.7	· · · · · · · · · · · · · · · · · · ·	/			1 A 5	MINUTE	TEST
	1 Nancy L. Larson 2 sister					<b>.</b>	د د م				
	3 Office of Guam					( )2	V	V.P.M.	, 7	ER	RORS)
•	Federal Building					C/ 21					
	San Francisco, CA			SHORT	IAND:	80	_ W.P	.M. Oi	8 A 1	MINUT	E TEST
				OTHER							
		<u> </u>	<u> </u>	SCORI		. /	4.0				
				VERIFIE	D BY:	pw/6	1.1		DATI	- 9/3	174
					The state of the s		-				<del></del>

29. PART-TIME And SUMMER Employr	nent Durin	g The Last							
Name of Employer	Dates	Salary	Position a	nd Duties					
30. FULL-TIME Employment. (List Most	Recent Ex	perience Fin	st.)						
Dates of employment (month, year)  From 3/75  To PRESENT	mie6/75	Exact title of Supe:	position rvisor	Annual Salary 650.  MO. Present \$ 810.					
Name of immediate supervisor Tom Edwards	1.7.00	Fore	ployer (firm, organization, etc.) and add nost Insurance Cor Wiget Lane ut Creek, CA						
Area Code and Phone No., if known 415/934									
May inquiry be made of your present employer regarding Reason for wanting to leave	ng your charac	cter, qualificatio	ns, and record of employment?	Yes No					
Description of work Directed cont	ract a	nd lic	ensing activities	between Co. and					
its agents in 12 western				g and record keep-					
ing systems; wrote depar	<del></del>	manual	. Supervised 5.						
Dates of employment (monib, year)  From 5/72  To 2/7		Exact title of	utive Secretary	Annual Salary 600.  MO. Starting \$ 625.					
Name of immediate supervisor		Name of cm	ployer (firm, organization, etc.) and addre	100000000000000000000000000000000000000					
Harold Kramer, Preside		Cele	Celestial Arts Publising 231 Adrian Road Walnut Creek, CA						
Area Code and Phone No., if known 415/692-4500   Walnut Creek, CA									
Reason for leaving moved from San Bruno to Moraga (approx. 35 miles from office)  Description of work Handled all correspondence for President/owner. Responsible									
for distribution of new	produ	icts an	d product into. to	national mktg.					
staff. Reviewed materi Dates of employment (month, year)	ar suc	Exact title of	for pub. consider	Annual Salary 435					
$_{\text{From}}$ 4/70 $_{\text{To}}$ 6/7	1	Lega	1 Secretary	mo. Leaving \$ 500.					
Sanford M. Stoddard (deceased)		Name of em Fabi 800 Salt	ployer (frm, creanization, etc.) and oddinary (Ta an & Clendenin (Ta Continental Bank I Lake City, Utah	ess (including ZIP Code, if known)  AW firm)  Building					
Area Code and Phone No., if known Reason for leaving MOVED From Ut	ah to	. 1							
Description of work Prepared legal	<u></u>			for senior partne					
Responsible for orderin									
Dates of employment (month, year)  1/65  To  1.6	9	Exact title of Lega	position  1 Secretary	Annual Salary 385.  mo Starting \$ 425.					
Name of immediate supervisor Attorney General Phil L		Name of em	ployer (firm, organization, etc.) and addr fice of the Attor It Lake City, Utal	ess (including ZIP Code, if known)					
Area Code and Phone No., if known		Sa	it take city, otal						
Reason for leaving end of Mr. Han									
Description of work Assigned print pleadings, briefs and c									
and on telephone desk.									
31. REFERENCES. List three persons who are NOT you are applying. Do NOT repeat names of supe				ons and fitness for the position for which					
FULL NAME			BUSINESS OR HOME ADDRESS Street, City, State, and ZIP Code)	BUSINESS OR OCCUPATION					
Byron L. Fisher, Esq.	Fa (s	abian & see 3.	Clendenin above)	Attorney					
David Hinds	Re		City, CA 94163	publishing					
Robert L. Hartesty	60 At	Ol Colo ustin,	rado Street TX 78701	Asso. Deputy Chancellor U. Texas, Austin					
CERTIFICATION	SIG	NATURE (Sign	in ink)	DATE SIGNED					
I CERTIFY that all of the statements made in thi and in any attachment are true, complete, and correct heat of my heavileden and ballet and are made in 1900.	to the	Selle	12 Janos	9/13/76					

11. Home State   15. Number of dependents of the name of the nam	vpm. cants U.S. dated  halyst bjects					
Washington, D. C. 20003   12. Hight   16. Weight   1.0   1	canis U.S. lated halyst bjects					
2. Home phone (including Area Code)  2. Home phone (including Area Code)  3. Other phone (including Area Code)  3. Other phone (including Area Code)  3. Other phone (including Area Code)  4. Kind of job you are applying for:  5. Term of Employment:  5. Term of Employment:  6. Will you accept temporary employment?  7. Will you accept part-time employment?  8. When will you be available?  8. When will you be available?  8. When will you be available?  9-20-76  9. Are you presently employed by the U.S. Scoate, the U.S. House of Representatives, or other office of the Congress?  19. List eligible ratings attained on U.S. Civil Service Commission examinations, titles of examinations and dates of ratings.  1964  20. Did you graduate from high school, or will you graduate within the next nine months?  21. Training schools attended (i.e. raumph, Joniness, southoad, around forces, or trade). Give for each the name and Jocation of school, dates attended, subjectively of the congress or universities attended.  22. A. Name and Jocation (Ciry and State) of colleges or universities attended.  CREDITS COMPLETED  13. Are you a United States clitice?  17. Social Security Number 1529-60-6414  18. Skills  7. Wpm.  9. Shorthand  80. Wpm.  18. Skills  9. Tyring  7. Wpm.  9. Shorthand  80. Wpm.  19. Est eligible ratings attained on U.S. Civil Service Commission examinations, titles of examinations and dates of ratings.  19. List eligible ratings attained on U.S. Civil Service Commission examinations, titles of examinations and dates of ratings.  19. List eligible ratings attained on U.S. Civil Service Commission examinations, titles of examinations and dates of ratings.  19. List eligible ratings attained on U.S. Civil Service Commission examinations, titles of examinations and dates of ratings.  19. List eligible ratings attained on U.S. Civil Service (specify)  10. Output to the very continuent of the commission of the colleges of the colleges of universities attended.  10. Computer to the confidence of the colleges of the College	canis U.S. lated halyst bjects					
2. Home phone (including Area Code) 202-547-3049  3. Other phone (including Area Code) 202-525-6906  4. Kind of job you are applying for:  5. Term of Employment:   Full Time   Summer    canis U.S. lated halyst bjects						
Secretarial, research, clerk   Secretarial, clerk   Secretar	canis U.S. lated halyst bjects					
5. Tran of Employment: X Full Time   Summer  6. Will you accept temporary employment?   Yes   No  7. Will you accept part-time employment?   Yes   Xes   No  8. When will you be available?   9-20-76  9. Are you presently employed by the U.S. Senate, the U.S. House of Representatives, or other office of the Congress?   Yes   Xes    19. List elicible ratings attained on U.S. Civil Service Commission examinations, titles of examinations and dates of ratings.  1964  20. Did you graduate from high school, or will you graduate within the next nine months?   Xes   Yes   Xes    Course emphasis:   Xes   Academic,   Business,   Other (specify)   debate,   journal Tism seal of classroom hours of instruction per week, certificates, and any other pertinent data.  Supervisory Development Seminar  Foremost Insurance Company (one week seminar, spring '75)  CREDITS COMPLETED   CREDITS COMPLETED   CREDITS COMPLETED    REDITS COMPLETED   CREDITS COM	LETED bjects					
6. Will you accept part-time employment?	LETED bjects					
8. When will you be available? 9-20-76  9. Are you presently employed by the U.S. Senate, the U.S. House of Representatives, or other office of the Congress?   Yes   X No  19. List eligible ratings attained on U.S. Civil Service Commission examinations, titles of examinations and dates of ratings.  1964  20. Did you graduate from high school, or will you graduate within the next nine months?   M Yes   5/62   No  Course emphasis:   Academic,   Business,   Other (specify) debate,   journal of Similar   Other (specify) debate,   journal of Similar   No   HIGHEST GRADE COMPLET    11. Training shools attended (for example, business, rocational, assued forces, or trade). Give for each the name and location of school, dates attended, subject studied, number of classroom hours of instruction per week, certificates, and any other pertinent data.  Supervisory Development Seminar  Foremost Insurance Company (one week seminar, spring '75)  Grand Rapids, Michigan  22. A. Name and location (City and State) of colleges or universities attended.   Major   Minor   Semester   Quarter   Quarter   Average on   Cases   Attended   Cases	LETED bjects					
9. Are you presently employed by the U.S. Scaate, the U.S. House of Representatives, or other office of the Congress?   Yes   X No  19. List elicible ratings attained on U.S. Civil Service Commission examinations, titles of examinations and dates of ratings.  1964  20. Did you graduate from high school, or will you graduate within the next nine months?   Yes   5/62   No	LETED bjects					
20. Did you graduate from high school, or will you graduate within the next nine months? Myes 5/62  Course emphasis: Macademic, Business, Other (specify) debate, journal of the second and subject of classroom hours of instruction per week, certificates, and any other pertinent data.  Supervisory Development Seminar  Foremost Insurance Company (one week seminar, spring '75)  Grand Rapids, Michigan  22. A. Name and location (City and State) of colleges or universities attended.  Major Minor Semester Quarter Average on Location to Class From To Degree	bjects ear of egree					
Course emphasis: Academic, Business, Other (specify) debate, journalismess drama Highest Grabe Completed (for example, business, vocational, armed forces, or trade). Give for each the name and location of school, dates attended, subject studied, number of classroom hours of instruction per week, certificates, and any other pertinent data.  Supervisory Development Seminar  Foremost Insurance Company (one week seminar, spring '75)  Grand Rapids, Michigan  22. A. Name and location (City and State) of colleges or universities attended.  Major Minor Semester Quarter 4.0 Scale Class From To Degree Degree Degree CREDITS COMPLETED (Class From To Degree	bjects ear of egree					
Foremost Insurance Company Grand Rapids, Michigan  22. A. Name and Tocation (City and State) of colleges or universities attended.  University of Utah  CREDITS COMPLETED  CREDITS COMPLETED  Major Minor Semester Quarter  Minor Semester Quarter  CREDITS COMPLETED	ear of					
Grand Rapids, Michigan  22. A. Name and 'location (City and State) of colleges or universities attended.  University of Utah  CREDITS COMPLETED  Major Minor Semester Quarter 4.0 Scale  University of Utah  CREDITS COMPLETED	egree					
22. A. Name and location (City and State) of colleges or universities attended.  COURSES STUDIED  CREDITS COMPLETED  Major Minor Semester Quarter  Major Minor Semester Quarter  190  CREDITS COMPLETED	egree					
22. A. Name and 'location (City and State) of Colleges or universities attended.  Major Minor Semester Quarter 4.0 Scale Class From To Degree Degree Degree Colleges or university of Utah  University of Utah  CREDITS COMPLETED  CREDITS COMPLETED  CREDITS COMPLETED  Average on Class From To Degree	egree					
CREDITS COMPLETED  CREDITS COMPLETED						
	59					
	TED					
	rter					
The second of th	inilae					
D. Special achievements and awards. (Provide all scholastic achievements and honors and show participation in extracurricular, civic, community and simactivities, and in professional and scientific societies.)  Awarded scholarship to University of Utah based on academic achievements and extracurricular activities. Current membership in Sierra Club and Common Cause.	ve- a					
To:						
read some French and Spanish  Answer the following questions. (If you answer "Yes" to any of these questions, give all pertinent details in Item 28.).  YES 2	NO					
(Omit all traffic violations and any offense committed prior to your 21st birthday which was finally adjudicated in juvenile court or under a Youth Offender Law.)	X					
26. While in the military service, were you convicted by general court-martial or discharged under other than honorable conditions?						
27. Does the U.S. Govenment employ in a civilian capacity any relative of yours (by blood or marriage)?  (If your answer is "Yes," list in Item 28 for each relative: [1] full name; [2] relationship; and [3] department, agency, or office.)						
28. Space for detailed answers. Indicate Item number to which answers apply.  Percented Do Not Write In This Block	Sec.					
Item No. 27 TEST RESULTS	FOT					
1 Nancy L. Larson TYPING: W.P.M. ON A 5 MINUTE TES	EDI					
2 sister (75 W.P.M., 7 ERROR	RS)					
3 Office of Guam Federal Building						
San Francisco, CA SHORTHAND: 60 W.P.M. ON A 3 MINUTE TE	FEST					
OTHER TEST SCORES:	OTHER TEST					
VERIFIED BY: DPW / BY DATE: 9/13/76						

29. PART-TIME And SUMMER Employment L	During	The Last	Three Years.	eren per en
The state of the s	ates	Salary	Position as	nd Duties
	·		was a superior of the superior	
30. FULL-TIME Employment. (List Most Received)	at Ext	l Varianca Ein		
Dates of employment (month, year)	n LXp	Exact title o		Annual Salary 650.
1.	175		rvisor	mo. Starting \$ 810.
	115	NT		Present \$
Name of immediate supervisor  Tom Edwards			oployer (firm, organization, etc.) and add most Insurance Com	
175/02/1/	<u>^</u>	100	Wiget Lane ut Creek, CA	
		<b></b>		Yes No
May inquiry be made of your present employer regarding your Reason for wanting to leave	- Charact	er, quanneatio	ons, and record or employment?	Yes No
0	t ai	nd lic	ensing activities	between Co. and
its agents in 12 western st				
ing systems; wrote departme	nt r			
Dates of employment (month, year)  2. 5/72		Exact title of		Annual Salary \$ 600.
$  ^{2}  _{\text{From}} 5/72  _{\text{To}} 2/73$		rxec	utive Secretary	mo. Leaving \$ 625.
Name of immediate supervisor			ployer (firm, organization, etc.) and addre	·
Harold Kramer, President	i degleti. Name		stial Arts Publisi Adrian Road	ng
Area Code and Phone No., if known 415/692-45	00	Waln	ut Creek, CA	
			raga (approx. 35 m	
			for President/own	
for distribution of new pr staff. Reviewed material				
Dates of employment (month, year)	Bubi	Exact title of		Annual Salary / 35
$  ^{3}  _{\text{From}} 4/70  _{\text{To}} 6/71$		Lega	1 Secretary	mo. Starting \$ 500.
Name of immediate supervisor		Name of em	ployer (firm, organization, etc.) and address an & Clendenin (la	
Sanford M. Stoddard (deceased)	•	rabi   800	an & Clendenin (la Continental Bank B	w rirm) uilding
Area Code and Phone No., if known	<del>_</del> , <del>1</del>	Salt	Lake City, Utah	
Reason for leaving moved from Utah	to	Califo	rnia	
Description of work Prepared legal do				
Responsible for ordering a	11.0	office	supplies used by	staff of 22.
Dates of employment (month, year)	<del></del>	Exact title o	f position	Annual Salary 385.
4. From 1/65 To 1.69	. :	ł	1 Secretary	mo starting s 425.
Name of immediate supervisor	· · · · · · · · · · · · · · · · · · ·	Name of em	ployer (firm, organization, etc.) and addre	Leaving \$
Attorney General Phil L. H	ans	en Qf	fice of the Attorn It Lake City, Utah	ey General
Area Code and Phone No., if known	<u> </u>	Ja	Le Dake Orey, Ocal	
Reason for leaving end of Mr. Hansen	¹s	term o	f office	
Description of work Assigned primari	ly ·	to cri	minal division for	
pleadings, briefs and corr	esp	ondenc	e. Also substitut	ed for reception
and on telephone desk.	<del> </del>			
31. REFERENCES. List three persons who are NOT related you are applying. Do NOT repeat names of supervisors				ns and fitness for the position for which
FULL NAME		(Number,	BUSINESS OR HOME ADDRESS Street, City, State, and ZIP Code)	BUSINESS OR OCCUPATION
Byron L. Fisher, Esq.	Fa (s	bian & ee 3.	Clendenin above)	Attorney
David Hinds			h Ave. City, CA 94163	publishing
Robert L. Hartesty	60	1 Colo	rado Street	Asso. Deputy.
		· · ·	TX 78701	Texas, Austin
CERTIFICATION  I CERTIFY that all of the statements made in this tion	<b>†</b> ~	ATURE (Sign	in ink)	DATE SIGNED
I CERTIFY that all of the statements made in this form and in any attachment are true, complete, and correct to the best of my handless and belief and are made in need faith.	The state of the s	Jelle .	1/2 Langer	9/13/76

بإب			·····								
		Mr. 名 Mis	is 🗌 Mrs.		te (Month, Di	ay, Year)	14.	Lowest in spec	acceptablific figure	le annu: }	il salary
	and Address (Number, Street, City, State, and ZIP C Larson, Billie Gay	.oae j			19-44						
	514 Sixth St. SE Apt			11. Home St	ane :ah		15.	than so	r of do	pendent	s other
	Washington, D. C. 200			12. Height	-a11			Weight		<del></del>	
	washington, D. C. 200				6		10.	110	*		
	2. Home phone (including Area Code) 3. Other phon	on Gineludina	Area Cod.	5 Feet 6 Inches 110  13. Are you a United States citizen? 17. Social Security Number						Number	
	202-547-3049 202-2	_		X <sub>1</sub> Yes □ No 529-60-6414							I
	4. Kind of job you are applying for:	0,0 MM	TEYP	18. Skills							
	secretarial, research,	clerk			19	75 wpm.	ואלו	Shortha	nd	~ 80	wpm.
	5. Term of Employment: X Full Time Summer			(To be	considered fo	r positions in	rolving	typing	or short	band, c	pplicants
		Yes [] No	```	Civil Ser	vice Commiss be past 12 moi	ministered eith ion. If the latt	er by in	ed, atta	ch Notice	of Rati	ng dated
		Yes XNo			•	(specify)					
CONTRACT OF STREET	8. When will you be available? 9-20-76					rminal Operato					Analyst
	9. Are you presently employed by the U.S. Senate, the 1	Representa-	(State expertise with specific systems, languages, and components.)								
No.	tives, or other office of the Congress?   Yes X										
	19. List eligible ratings attained on U.S. Civil Service	Commission ex	xaminations,	, titles of examinations and dates of ratings.							
	1964								-		
CONCESS.	20. Did you graduate from high school, or will you gr	aduate within	the next nin	e months?	X Yes 5	/62		] No _			
	Course emphasis: X Academic, D Business, [	<sub>cify)</sub> dek	bate, journa or sin drama Highest GRADE COMPLETED								
	20. Did you graduate from high school, or will you graduate within the next file holders.  Course emphasis:   Academic,   Business,   Other (specify) debate,   journalism, drama   HIGHEST GRADE COMPLETED   Training schools attended (for example, business, vocational, armed forces, or trade). Give for each the name and location of school, dates attended, subjects studied, number of classroom hours of instruction per week, certificates, and any other pertinent data.										
- 1	Supervisory Development Seminar										
Foremost Insurance Company (one week seminar, spring '75)										)	
2000X	Grand Rapids, Michig	an									
	22. A. Name and location (City and State) of	COURSES	STUDIED	CREDITS C	OMPLETED	Grade-Point Average on	Rank in	- Da Atte	nded	Type of	Year of
	colleges or universities attended.	Major	Minor	Semester	Quarter	4.0 Scale	Class	From	10	Degree	Degree
ALTERNA .	University of Utah	hist.	phil.		190	2.7	· ·	62	69 1	3S :	'69
2000											
										· · · · · · · · · · · · · · · · · · ·	
					<u> </u>				CDEDV		N. F. T. F.
		CREDITS C	Υ						Semest		PLETED
200	B. Chief undergraduate college subjects	Semester	Quarter	<u> </u>	Chier graeu:	ate college sub	ejects		Semeso	-	Quarter
1000						\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	<del></del>				
	D Special achievements and awards (Pravide all W	holastic achie:	vements and	bonors and s	show participa	ation in extra	curricul	ar, civie	c, commu	nity and	l similar
	D. Special achievements and awards. (Provide all so activities, and in professional and scientific societ Awarded scholarship to ment and extracurricu	ies.)	rareit	v of II	tah ha	sed on	ac	a dei	nic a	achi	eve-
	ment and extracurricu	lar ac	tivit	ies.	Curren	t memb	ers	hip	in	Sier	ra
	Club and Common Cause				* . •	• • • •		<u>-</u>		•	
-	23. Other languages. (Show proficiency in speaking,	writing, and	reading.)	24. Dates	of military ser	rvice, if any.	Fr	om:		To:	
	read some French and Sp	anish	* · · · · · · · · · · · · · · · · · · ·	Branch	, NA	Rank:	Se	rial No.	:		
	Answer the following questions. (If you answer "Yes"	' to any of th	ese questions,	, give all perti	inent details i	n Item 281)				YE	S NO
7	25. Have you been convicted of any offense against t	he law or for	feited collate	ral or are you	now under e	harges for an	y offen:	se again	st the lav	v?	X
	25. Have you been convicted of any offense against t (Omit all traffic violations and any offense comm Youth Offender Law.)	itted prior to	your 21st bi	rthday which	was finally a	djudicated in	juvenile •••••	e cours	or under	<i>a</i>	
	26. While in the military service, were you convicted	by general co	urt-martial or	discharged u	nder other the	an honorable o	onditio	ns <b>?</b> .			$\perp^{X}$
	27. Does the U.S. Govenment employ in a civilian capa									X	mana.
	(If your answer is "Yes," list in Item 28 for each	relative: [1]	full name; [	2] relationshi;	b; and [3] de						WWW.
	28. Space for detailed answers. Indicate Item number to			Petroted	Do	Not Write	e In	This :	Block		
	Item No. 2/			9.27.7	6 7	TEST F					·
	1 Nancy L. Larson			TYPING:	- //		. w.P.	м. ON	I A 5/M	INUTE	IEST
	2 sister					<b>7</b> 5	·		7		DODO
	3 Office of Guam					(	V	7.P.M.,		ER	KUKS)
	Federal Building				1 8 8 2 5 4	80	117.00	M 05	1 A つ *	#15011771	e recor
	San Francisco, CA	1		SHORT	: :UNAF	00	_ <b>YY.</b> P.	IVI. UN	1 A 3 N	mnu H	5
				OTHER							
.				SCOR	r9:		3, 1		<del></del>	1	
				VERIFIF	D BY: _ //	pw/6	47		DATE:	9/13	176
				1					· · · · · · · · · · · · · · · · · · ·		

. &

29. PART-TIME And SUMMER Employn	ent Durin	g The Last	Three Years.	
Name of Employer	Dates	Salary	Position a	nd Duties
30. FULL-TIME Employment. (List Most	Recent Ex	travianca Ei	ect )	
Dates of employment (month, year)	Recent L.C	Exact title of		Annual Salary 650.
1. From 3/75 To PRESENT-T	41406/75	Supe	rvisor	mo. Starting \$ 810.
	CITOMIN	Nome of an	oployer (firm, organization, etc.) and add	Present \$
Name of immediate supervisor  Tom Edwards		i	most Insurance Con	
	<del>- 17.00 -</del>	100	Wiget Lane ut Creek, CA	
				7 Yes No
May inquity be made of your present employer regardin  Reason for wanting to leave	g your charac	ter, quanneath	ons, and record of employment:	Yes No
	ract a	nd lic	ensing activities	between Co. and
its agents in 12 western	state	s. De	veloped new filing	and record keep
ing systems; wrote depar			. Supervised 5.	
Dates of employment (month, year)		Exact title o	f position	Annual Salary 600.
$  ^2 \cdot  _{From} = 5/72$	3	Exec	utive Secretary	mo. Leaving \$ 625.
Name of immediate supervisor		1	ployer (firm, organization, etc.) and addre	
Harold Kramer, Preside	nt	Cele	stial Arts Publisi	.ng
Area Code and Phone No., if known 415/692	-4500	Waln	Adrian Road ut Creek, CA	
			raga (approx. 35 m	
			for President/own	
for distribution of new				
staff. Reviewed materi Dates of employment (month, year)	<u>al sub</u>	Exact title o	for pub. consider	Annual Salary 435.
3. 4.770 6.77	1	1	1 Secretary	mo FOO
1		1		ACTIVING C.
Name of immediate supervisor Sanford M. Stoddard		Fabi	ployer (frm, greanization, etc.) and oddrean & Clendenin (12	ss (including ZIP Code, if known) W firm)
(deceased)		800   Salt	Continental Bank E Lake City, Utah	suilding
Area Code and Phone No., if known Reason for leaving MOVED From Ut.	ah to	Califo		
Description of work Prepared legal				for cenior narth
Responsible for orderin				
	<u> </u>			
Dates of employment (month, year) 4.	_	Exact title o		Annual Salary 385.
$_{\text{From}}$ 1/65 $_{\text{To}}$ 1.6	9	Lega	1 Secretary	mo Leaving \$ 425.
Name of immediate supervisor	**	Name of em	ployer (firm, organization, etc.) and addre	ss (including ZIP Code, if known)
Attorney General Phil L	. Hans	en Si	fice of the Attorn It Lake City, Utah	ley General
Arca Code and Phone No., if known				
Reason for leaving end of Mr. Han				
			minal division for	
pleadings, briefs and c	orresp	ondenc	e. Also substitut	ed for reception
and on telephone desk.			26624 1000123060000000000000000000000000000000	3.64
31. REFERENCES. List three persons who are NOT you are applying. Do NOT repeat names of super				ns and litness for the position for which
		PRESENT	BUSINESS OR HOME ADDRESS	nucleon of the control of the contro
FULL NAME			Street, City, State, and ZIP Code)	BUSINESS OR OCCUPATION
Byron L. Fisher, Esq.	Fa (s	bian & ee 3.	Clendenin above)	Attorney
David Hinds			h Ave. City, CA 94163	publishing
Robert L. Hartesty	60	1 Colc	rado Street	Asso. Deputy
	Au	stin,	TX 78701	Chancellor U. Texas, Austin
CERTIFICATION		IATURE (Sign	in inh)	DATE SIGNED .
I CERTIFY that all of the statements made in this and in any attachment are true, complete, and correct		8.11	/2/	9/13/76
best of my knowledge and belief, and are made in good		KAKED	- Conson	

Sixth St. SE Apt. A   Utah   Washington, D. C. 20003   12. Height   16. Weight   17. Social Se   17. Social Se   18. Skills   18. Ski	of dependents other								
Sixth St. SE Apt. A   Utah	ecurity Number								
Washington, D. C. 20003  12. Height  5 Feet 6 Inches  11. Meight  5 Feet 6 Inches  11. Meight  12. Home phone (including Area Code)  2. Home phone (including Area Code)  2. Home phone (including Area Code)  2. Home phone (including Area Code)  3. Other phone (including Area Code)  2. Home phone (including Area Code)  3. Other phone (including Area Code)  3. Other phone (including Area Code)  4. Kind of job you are applying for:  5. Term of Employment: X Full Time Summer  6. Will you accept temporary employment? Yes No  7. Will you accept part-time employment? Yes No  8. When will you be available? 9-20-76  12. Height  5 Feet 6 Inches  13. Are you a United States citizen?  X Yes No  13. Are you a United States citizen?  X Yes No  15. No Shorthand (To be considered for positions involving typing of must undergo tests administered either by the Placeme Civil Service Commission. If the latter is used, attach within the past 12 months.)  6. Will you accept part-time employment? Yes No  16. Weight  17. Social Sc  X Typing 75 wpm. Shorthand (To be considered for positions involving typing of must undergo tests administered either by the Placeme Civil Service Commission. If the latter is used, attach within the past 12 months.)  6. Will you accept part-time employment? Yes No  17. Social Sc  X Typing 75 wpm. Shorthand (To be considered for positions involving typing of must undergo tests administered either by the Placeme Civil Service Commission. If the latter is used, attach within the past 12 months.)  6. Will you accept part-time employment? Yes No  18. Skills  Computer: Terminal Operator, Programmer									
2. Home phone (including Area Code) 3. Other phone (including Area Code) 2. Home phone (including Area Code) 3. Other phone (including Area Code) 3. Are you a United States citizen? 3. Yes \( \text{No} \)  3. Other phone (including Area Code) 3. Other phone (including Area Code) 3. Are you a United States citizen? 3. Are you a United States citizen? 3. Yes \( \text{No} \)  3. Other phone (including Area Code) 4. Kind of job you are applying for: 5. Term of Employment: \( \text{X} \) Full Time \( \text{Summer} \) Summer  6. Will you accept temporary employment? \( \text{Y} \) Yes \( \text{No} \) No  7. Will you accept part-time employment? \( \text{Y} \) Yes \( \text{No} \)  8. When will you be available? \( 9-20-76 \)  9. Computer: \( \text{Treminal Operator, } \( \text{Programmer} \) Computer: \( \text{Treminal Operator, } \( \text{Programmer} \)									
2. Home phone (including Area Code)  3. Other phone (including Area Code)  4. Kind of job you are applying for:  5. Term of Employment: No Full Time Summer  6. Will you accept temporary employment? Yes No  6. Will you accept temporary employment? Yes No  7. Will you accept part-time employment? Yes No  9. Office equipment (specify)  17. Social St  Yes No  18. Skills  18. Skills  18. Skills  18. Other phone (including Area Code)  19. Other phone (including Area Code)  19									
4. Kind of job you are applying for:  Secretarial, research, clerk  5. Term of Employment: X Full Time   Summer  6. Will you accept temporary employment?   Yes   No  7. Will you accept part-time employment?   Yes   X No  8. When will you be available? 9-20-76									
5. Term of Employment: X Full Time Summer  6. Will you accept temporary employment? Yes No  7. Will you accept part-time employment? Yes No  8. When will you be available? 9-20-76  (To be considered for positions involving typing of must undergo tests administered either by the Placeme Civil Service Commission. If the latter is used, attach within the past 12 months.)  Computer: Terminal Operator, Programm	d 80 wpm.								
6. Will you accept temporary employment? Yes \( \subseteq \text{No} \)  7. Will you accept part-time employment? \( \subseteq \text{Yes} \subseteq \text{No} \)  8. When will you be available? \( 9-20-76 \)  Civil Service Commission. If the latter is used, attach within the past 12 months.)  Computer: \( \subseteq \text{Commission.} \)  Computer: \( \subseteq \text{Terminal Operator.} \)  Programm	or shorthand, applicants ent Office or by the U.S.								
8. When will you be available? 9-20-76 Computer:     Terminal Operator,   Programm	Notice of Rating dated								
8. When will you be available? 9-20-76									
1 NATIO ONDITITE TRANSPORT TO AND	Computer:  Terminal Operator,  Programmer,  Systems Analyst (State expertise with specific systems, languages, and components.)								
9. Are you presently employed by the U.S. Senate, the U.S. House of Representatives, or other office of the Congress?   Yes X No	(State expertise with specific systems, tanguages, and components.)								
19. List eligible ratings attained on U.S. Civil Service Commission examinations, titles of examinations and dates of ratings.  1964									
20. Did you graduate from high school, or will you graduate within the next nine months? X Yes 5/62 No HIGH	ne months? X Yes 5/02 D No HIGHEST GRADE COMPLETED								
Course emphasis: X Academic, D Business, D Other (specify) debate, Journall'sm, allama	THEST GRADE COMPLETED								
21. Training schools attended (for example, business, vocational, armed forces, or trace). Give for each the hathe and ideation of school, studied, number of classroom hours of instruction per week, certificates, and any other pertinent data.  Supervisory Development Seminar	dates attended, subjects								
Foremost Insurance Company (one week seminar, spr.	ing '75)								
Grand Rapids, Michigan  COMPLETE COMPLETED Grade-Point Rank Date	A-C								
22. A. Name and location (City and State) of CORSES STUDIED CREDITS CONTLETED Average on in Attend									
	69 BS '69								
	CREDITS COMPLETED								
B. Chief undergraduate college subjects Semester Quarter C. Chief graduate college subjects	Semester Quarter								
D. Special achievements and awards. (Provide all scholastic achievements and honors and show participation in extracurricular, civic,	community and similar								
D. Special achievements and awards. (Provide all scholastic achievements and honors and show participation in extracurricular, civic, activities, and in professional and scientific societies.)  Awarded scholarship to University of Utah based on academ ment and extracurricular activities. Current membership	ic achieve-								
ment and extracurricular activities. Current membership	in Sierra								
Club and Common Cause.									
23. Other languages. (Show proficiency in speaking, writing, and reading.)  read some French and Spanish  24. Dates of military service, if any.  Branch: NA  Rank: Serial No.:	<b>To:</b>								
Answer the following questions. (If you answer "Yes" to any of these questions, give all pertinent details in Item 28:).	YES NO								
, <b>是</b> 一个,我们就是一个,我们就是一个,我们就是一个,我们就是一个,我们就是一个,我们就是一个,我们就会会会会,我们就是一个,我们就是一个,我们就是一个,我们就	the Jaw? X								
25. Have you been convicted of any offense against the law or forfeited collateral or are you now under charges for any offense against (Omit all traffic violations and any offense committed prior to your 21st birthday which was finally adjudicated in juvenile court or Youth Offender Law.)	r under a								
26. While in the military service, were you convicted by general court-martial or discharged under other than honorable conditions?									
27. Does the U.S. Govenment employ in a civilian capacity any relative of yours (by blood or marriage)?  (If your answer is "Yes," list in Item 28 for each relative: [1] full name; [2] relationship; and [3] department, agency, or office.)									
This B	Block								
Item No. 2/ TEST RESULTS									
1 Nancy L. Larson TYPING: W.P.M. ON	A 5 MINUTE TEST								
2 sister	T								
3 Office of Guam (	ERRORS)								
Federal Building San Francisco CA SHORTHAND: 80 W.P.M. ON	A 3 MINITE TEST								
Dail Flancisco, VI.	25								
OTHER TEST SCORES:									
VERIFIED BY: DPW/01	DATE: 9/3/76								

MAILING ADDRESS:

JOINT COMMITTEE ON CONGRESSIONAL OPERATIONS OFFICE OF PLACEMENT AND OFFICE MANAGEMENT WASHINGTON, D.C. 20515

* .	29. PART-TIME And SUMMER Employmen	nt During	The Last	Three Years.						
•	Name of Employer	Dates	Salary	Position and	Duties					
			<u> </u>							
	30. FULL-TIME Employment. (List Most Re	ecent Exp	<del></del>							
	Dates of employment (month, year)		Exact title of Supe	rvisor	nnual Salary 650. Starting \$ 810.					
	From 3/75 To PRESENT TEM	±56/75		mo. Present \$ 810.						
	Name of immediate supervisor  Tom Edwards  Area Code and Phone No., if known 415/934-	1400	Fore	Name of employer (firm, organization, etc.) and address (including ZIP Code, if known)  Foremost Insurance Company 100 Wiget Lane Walnut Creek, CA						
	May inquiry be made of your present employer regarding y	your charact	er, qualificatio	ns, and record of employment?	Yes No					
	Reason for wanting to leave									
				ensing activities b						
its agents in 12 western states. Developed new filing and record keep-										
	ing systems; wrote department	nent i			(00					
	Dates of employment (month, year)  2. 5/72		Exact title of		nnual Salary 600.					
	$\frac{2}{F_{\text{rom}}}$ 5/72 $T_{\text{o}}$ 2/73		Exec	utive Secretary I	10. Leaving \$ 625.					
	Name of immediate supervisor		1	ployer (firm, organization, etc.) and address	the state of the s					
	Harold Kramer, Presiden	t	Cele	stial Arts Publisir Adrian Road						
	Area Code and Phone No., if known 415/692-4500 Walnut Creek, CA									
	Reason for leaving moved from San			raga (approx. 35 mi	les from office)					
Description of work Handled all correspondence for President/owner. Responsible										
	for distribution of new									
	<del></del>	1 sub	T	for pub. considera						
	Dates of employment (month, year)  3. (170)	5 - 5 - 25 - 6	Exact title of		nnual Salary \$ 435.					
	$\begin{array}{c ccccccccccccccccccccccccccccccccccc$		Lega	1 Secretary n	10. Leaving \$ 500.					
	Name of immediate supervisor Sanford M. Stoddard (deceased)	•	800	ployer (frm, occanization, etc.) and editess an & Clendenin (law Continental Bank Bu Lake City, Utah	(including ZIP Code, if known)  IIIM)					
	Area Code and Phone No., if known Reason for leaving MOVED From Utal	h to	t							
				nd correspondence f	or senior partne					
	Responsible for ordering									
				, , , , , , , , , , , , , , , , , , ,						
	Dates of employment (month, year)		Exact title of	position	nnual Salary 385.					
	$  ^{4}  _{\text{From}} 1/65  _{\text{To}} 1.69$		Lega	1 Secretary	mo Starting \$ 425.					
	Name of immediate supervisor		Name of em	ployer (firm, organization, etc.) and address	(including ZIP Code, if known)					
	Attorney General Phil L.	Hans	en Qf	fice of the Attorne It Lake City, Utah	y General					
٠.	Arca Code and Phone No., if known		l Da	ic Lake Orey, ocan						
	Reason for leaving end of Mr. Hans	en 'c	term o	f office						
-	I			minal division for	preparation of					
-, ' -	pleadings, briefs and co									
- ;	and on telephone desk.	•								
	31. REFERENCES. List three persons who are NOT re you are applying. Do NOT repeat names of supervis				and fitness for the position for which					
:	FULL NAME		and the second second	BUSINESS OR HOME ADDRESS Street, City, State, and ZIP Code)	BUSINESS OR OCCUPATION					
	Byron L. Fisher, Esq.	Fa (s	bian & ee 3.	Clendenin above)	Attorney					
•	David Hinds	Re	dwood	h Ave. City, CA 94163	publishing					
-	Robert L. Hartesty	60 Au	I Colo stin,	rado Street TX 78701	Asso. Deputy Chancellor U. Texas, Austin					
	CERTIFICATION	SIGN	ATURE (Sign	in ink)	DATE SIGNED					
	I CERTIFY that all of the statements made in this for and in any attachment are true, complete, and correct to heet of my knowledge and belief, and are made in good fa	the man	Julie	12 Larson	9/13/76					

	1. Name (Last, First, Middle) and Address (Number, Street, City, State, and ZIP	Mr. 街 M Code)	iss 🗌 Mrs.	l en	te (Month, D -19-44	ay, Year)	14	Lowes	t accept. Sific firm	able annu	al salary		
	Larson, Billie Gay			11. Home S				<del></del>	<del></del>	dependen	ts other		
	514 Sixth St. SE Apt	. A		1	:ah			than s		dependen )	G Other		
	Washington, D. C. 20			12. Height			10	16. Weight					
				5 Feet 6 Inches					110				
		ne (including	^ <i>/</i>	13. Are you a United States citizen? 17. Social Securi						•			
	202-547-3049 202-3	125 - 27 -02 MAX	100	X Yes □ No 529-60-6414									
	4. Kind of job you are applying for: secretarial, research,	•		18. Skills		75	PCT	Chamb		80			
DC-188	5. Term of Employment: X Full Time Summer		[X Typing wpm Shorthand wpm.  (To be considered for positions involving typing or shorthand, applicants must undergo tests administered either by the Placement Office or by the U.S.										
		Yes [] N	o	must undergo tests administered either by the Placement Office or by the U.S. Civil Service Commission. If the latter is used, attach Notice of Rating dated within the past 12 months.)									
		Yes XN		Office equipment (specify)									
	8. When will you be available? 9-20-76			Computer: Terminal Operator, Programmer, Systems Analyst									
	9. Are you presently employed by the U.S. Senate, the tives, or other office of the Congress?   Yes X		f Representa-	(State expertise with specific systems, languages, and components.)									
The Designation	19. List eligible ratings attained on U.S. Civil Service Commission examinations, titles of examinations and dates of ratings.  1964												
	20. Did you graduate from high school, or will you graduate within the next nine months? X Yes 5/62 No HIGHEST GRADE COMPLETED												
	Course emphasis: Academic, Business,	Other (spe	cify) del	oate,	journa	Tism.	dra	ma '					
	21. Training schools attended (for example, business, vocational, armed forces, or trade). Give for each the name and location of school, dates attended, subjects studied, number of classroom hours of instruction per week, certificates, and any other pertinent data.  Supervisory Development Seminar												
	Foremost Insurance C	ompany		(one	e week	semin	ar,	sp	ring	<b>175</b>	)		
Grand Rapids, Michigan													
	22. A. Name and location (City and State) of colleges or universities attended.		STUDIED	CREDITS C	<b>,</b>	Grade-Point Average on 4.0 Scale	Rank in Class		ites nded	Type of Degree	Year of Degree		
		Major hist.	Minor phil.	Semester	Quarter 190	2.7		62	69	BS	69		
			<del>-</del>										
							L	<u> </u>					
		<del></del>	OMPLETED	_	Chief and le					ITS COM			
-	B. Chief undergraduate college subjects	Semester	Quarter	C.	Chief gradut	ite college sub	ojects		Seme	ster (	Quarter		
-													
		***************************************											
	D. Special achievements and awards. (Provide all so activities, and in professional and scientific society	holastic achie ies.)	vements and	honors and s	how participa	tion <b>in</b> extra	curricu	lar, civi	c, comm	unity and	l similar		
The second	D. Special achievements and awards. (Provide all so activities, and in professional and scientific society Awarded scholarship to ment and extracurricu	o Univ	rersit	y of U	tah ba	sed on	ac	ade	nic	achi	eve-		
	Club and Common Cause		LLVIL.	res.	ourren	L memo	ELS	urb	TII.	orer	la		
1	23. Other languages. (Show proficiency in speaking,	writing, and	reading.)		of military ser	vice, if any.	Fr	om:		To:			
	read some French and Sp	anish		Branch: NA Rank: Serial No.:									
	Answer the following questions. (If you answer "Yes"	to any of th	ese questions,	give all perti	nent details in	: Item 28.)				YE	S NO		
	25. Have you been convicted of any offense against t (Omit all traffic violations and any offense comm Youth Offender Law.)	he law or for itted prior to	feited collater your 21st bir	ral or are you thday which	now under c	harges for an ijudicated in	y often juvenil	se again e court	st the Is	r a	X		
-	26. While in the military service, were you convicted	by general co	urt-martial or	discharged ut	nder other tha	in honorable o	onditio	ons?	•••••		X		
	27. Does the U.S. Govenment employ in a civilian capa			and the second second			·			X			
	(If your answer is "Yes," list in Item 28 for each 28. Space for detailed answers. Indicate Item number to		<del></del>						Rlode				
-	Item No. 27	Willett Billstre	is upprise	Petrotal Do Not Write In This Block  9-27-26  TEST RESULTS									
Chicago Car	1 Nancy L. Larson			TYPING:	71		W.P.	M. ON	A 5 1	MINUTE	TEST		
	2 sister					<b>n</b> c			وسند				
A	3 Office of Guam					(_1/	V	/.P.M.,	_1_	ERI	RORS)		
	Federal Building			CHOPTI	IANID.	80	M P	NA		\$#15D 1777	TCOT		
*	San Francisco, CA			SHORTH		<u> </u>	w.P.	.ivi. UN	I A J	MINUTE	-5		
Canada				OTHER SCORE	TEST S:		· · · · · · · · · · · · · · · · · · ·						
						21. 11	7.1			al.			
			<u> </u>	VERIFIED BY: 10 / 10 DATE: 9/13/76							16.		

MAILING ADDRESS:

	29. PART-TIME And SUMMER Employment During The Last Three Years.					
	Name of Employer	Dates	Salary	Position and	l Duties	
		. 72	<u> </u>		<del>ya kamang amana da kamana da ka</del>	
	30. FULL-TIME Employment. (List Most Recent Experience First.)					
	Dates of employment (month, year)		Exact title of Super	rvisor	Annual Salary 650.  NO. 810.	
	From 3/75 To PRESENT TEN	#26//5	<b>^</b>		NO. Present \$ 810.	
	lame of immediate supervisor		1	Name of employer (firm, organization, etc.) and address (including ZIP Code, if known)  Foremost Insurance Company  100 Wiget Lane		
	Tom Edwards	100 t				
	Area Code and Phone No., if known 415/934-1400			100 Wiget Lane Walnut Creek, CA		
	May inquiry be made of your present employer regarding your character, qualifications, and record of employment? Yes No					
	Reason for wanting to leave					
September 1	Description of work Directed contract and licensing activities between Co. and					
, H.	ts agents in 12 western states. Developed new filing and record keep-					
	ing systems; wrote department manual. Supervised 5.  Dates of employment (month, year)  Exact title of position  Annual Salary 600.					
			1		Annual Salary 600. Starting \$ 625	
	From J//Z To Z//J		LXec	dilve secletary	Leaving \$ 625.	
	Name of immediate supervisor		1	ployer (firm, organization, etc.) and address		
Harold Kramer, President   Celestial Arts Publisia						
	Area Code and Phone No., if known 415/692-4500 Walnut Creek, CA					
	Reason for leaving moved from San Bruno to Moraga (approx. 35 miles from office)					
The state of the s	Description of work Handled all correspondence for President/owner. Responsible					
	for distribution of new products and product info. to national mktg.					
	staff. Reviewed material submitted for pub. consideration.  Dates of employment (month, year) Exact title of position Annual Salary 435					
Chamber	Dates of employment (month, year) $\begin{array}{c ccccccccccccccccccccccccccccccccccc$		I	1 0	Annual Salary \$ 435.	
ACCOUNT.	10				no. Leaving \$ 500.	
- Harrison	Name of immediate supervisor Sanford M. Stoddard  Name of employer (frm, greanization, etc.) and address (including ZIP Code, if kn Fabian & Clendenin (law firm)					
(deceased) 800 Continental Bank Building				uilding		
	Salt Lake City, Utah					
	Reason for leaving moved from Utah to California					
and Charles	Description of work Prepared legal documents and correspondence for senior partner Rosponsible for ordering all office supplies used by staff of 22					
2	Responsible for ordering all office supplies used by staff of 22.					
	Dates of employment (month, year)		Exact title of	position	Annual Salary . 385.	
1	4. $ _{\text{From}}$ 1/65 $ _{\text{To}}$ 1.69		Lega	1 Secretary	mo Starting \$_425	
	Name of immediate supervisor	· · · · · · · · · · · · · · · · · · ·	Name of emi	player (from a granity size ) and address	Leaving \$ [including 71P Code if brown)	
	Name of immediate supervisor Attorney General Phil L. Hansen Office of the Attorney General Salt Lake City, Utah					
	Area Code and Phone No., if known					
	Reason for leaving end of Mr. Hansen's term of office  Description of work Assigned primarily to criminal division for preparation of					
	pleadings, briefs and correspondence. Also substituted for receptioni					
	and on telephone desk.					
	31. REFERENCES. List three persons who are NOT related to you and who have definite knowledge of your qualifications and fitness for the position for which					
	you are applying. Do NOT repeat names of supervisors listed under Items 29 and 30.					
	FULL, NAME			BUSINESS OR HOME ADDRESS Street, City, State, and ZIP Code)	BUSINESS OR OCCUPATION	
	Byron L. Fisher, Esq.	Fa			A 4-4-	
	Sylvin as result, node	(s	ee 3.	Clendenin above)	Attorney	
	David Hinds	763 Sixth Ave				
		dwood	City, CA 94163	publishing		
	Robert L. Hartesty	60	1 Colo	rado Street	Asso. Deputy,	
			· · · · · · · · · · · · · · · · · · ·	TX 78701	Texas, Austin	
	CERTIFICATION		ATURE (Sign	in ink)	DATE SIGNED	
Į	I CERTIFY that all of the statements made in this for and in any attachment are true, complete, and correct to		Jul.	/ / - / sana	9/13/76	
4	best of my knowledge and belief and are made in pood fa		MARIE DE	- Consor h	○ 1 こうり しゅうしょ しょか かびみかんむ	