DONOVAN LEISURE NEWTON LOMBARD & IRVINE
[illegible]
NEW YORK 5

[illegible]

[illegible]

Mr. Paul G. Hoffman, Administrator
Economic Cooperation Administration
Washington 25, D. C.

Dear Mr. Hoffman:

I understand that you have accorded an interview to Mr. Howard Hunt with a view to considering his possible appointment to the staff of the Economic Cooperation Administration.

It may be of aid to you in considering Mr. Hunt's qualifications [illegible] [illegible] with the [illegible]

[illegible] of his duty. He [illegible] quently served in China as a member of the staff of the Chief of OSS, China, in which capacity his duties consisted principally of establishing and maintaining the reports to Washington of the various operations and missions of OSS China. Colonel Richard P. Heppner, who at that time and until the end of the war commanded the OSS in China [illegible]

Sincerely yours,

S E C R E T
(When Filled In)

CERTIFICATION OF SEPARATING EMPLOYEE

Name (Last-First-Middle)
HUNT E. HOWARD

MEMORANDUM FOR THE RECORD - ATTACH TO OFFICIAL PERSONNEL FOLDER

I hereby acknowledge the receipt of the following forms and/or information concerning my separation from CIA as indicated by check mark:

/	1. Standard Form 8 (Notice to Federal Employee about Unemployment Compensation). Assumed
/	2. Standard Form 55 (Notice of Conversion Privilege, Federal Employees' Group Life Insurance). Assumed
	3. Standard Form 56 (Agency Certification of Insurance Status, Federal Employers' Group Life Insurance Act of 1954).
/	4. Standard Form 2802 (Application for Refund of Retirement Deductions). NA
/	5. Form 2595 (Authorization for Disposition of Paychecks). NO CHANGE
	6. Applicable to returnee (resignee from overseas assignment). I have been advised of my right to have a medical examination before my separation from this Agency and of the importance of such a medical check to my health and well-being. ☐ Appointment arranged with Office of Medical Services. ☐ Appointment for Office of Medical Services examination declined.
/	Howard Hunt Robert R. Mullen & Co. 1729 H Street, N.W. Washington, D.C. 20006 ME 8-2526
	conflict of interests' policy of the Agency and s-regard concerning my new employment.
	Leave).
	yment Rights of Federal Employees Performing Armed
	13. Instructions for returning to duty from Extended Leave or Active Military Service.

Signature of Employee E. Howard Hunt	Date Signed [illegible]
Address (Street, City, State, Zip Code) 11170 River Rd., Potomac, Md. 20854	Correspondence ☑ Overt ☐ Covert

S E C R E T

MATERIAL REVIEWED AT CIA HEADQUARTERS BY _____

HOUSE SELECT COMMITTEE ON ASSASSINATIONS STAFF MEMBERS

SECRET

FILE TITLE/NUMBER/VOLUME: HUNT, E. HOWARD

INCLUSIVE DATES: 17 May 1948 — 21 June 1972

CUSTODIAL UNIT/LOCATION: OP

ROOM: 5E 13

DELETIONS, IF ANY:

DATE RECEIVED	DATE RETURNED	REVIEWED BY (PRINT NAME)	SIGNATURE OF REVIEWING OFFICIAL
2/28/78	2/28/78	DAN HARDWAY	Dan Hardway
3/15/78	3/15/78	DAN HARDWAY	Dan Hardway

NO DOCUMENTS MAY BE COPIED OR REMOVED FROM THIS FILE

SECRET

TERMINATED

STANDARD FORM 57 NOV 1947
U S CIVIL SERVICE COMMISSION

APPLICATION FOR FEDERAL EMPLOYMENT

APPROVAL EXPIRES NOV 15 1948

INSTRUCTIONS In order to prevent delay in consideration of your application, answer every question on this form clearly and completely. Type-write or print in INK. In applying for a specific United States Civil Service examination, read the examination announcement carefully and follow all directions. If you are applying for a WRITTEN examination follow the instructions on the admission card regarding disposition of this application. If you are applying for an UNWRITTEN examination, mail this application to the office named in the announcement. Be sure to mail to the same office any other forms required by the announcement. Notify the office with which you file the application of any change in your address.

APPLICATION NO

1. NAME OF EXAMINATION OR KIND OF POSITION APPLIED FOR

2. OPTION (if mentioned in examination announcement)

3. PLACE OF EMPLOYMENT APPLIED FOR (City and State)

4. DATE OF THIS APPLICATION 17 May 1948

ANNOUNCEMENT

5. NAME (First name) (Middle) (Maiden, if any) (Last)
XX (Everette) Howard Hunt (Jr.)

6. (A) STREET AND NUMBER OR R D NUMBER
30 Willett Street

(B) CITY OR POST OFFICE (including postal zone) AND STATE
Albany 6, New York

7. LEGAL OR VOTING RESIDENCE (State) New York

8. (A) OFFICE PHONE 4-2101 (B) HOME PHONE 3-6218

9. DATE OF BIRTH (month, day, year) Oct. 9, 1918

10. ☐ MARRIED ☒ SINGLE

11. PLACE OF BIRTH (city and State if born outside U S, name city and country)
Hamburg, Erie County, New York

12. ☒ MALE ☐ FEMALE

13. (A) HEIGHT WITHOUT SHOES 5 FEET 9 INCHES (B) WEIGHT 165 POUNDS

14. (A) HAVE YOU EVER BEEN EMPLOYED BY THE FEDERAL GOVERNMENT? ☐ YES ☒ NO
(B) IF SO, GIVE LAST GRADE AND DATE OF LAST CHANGE IN GRADE

DO NOT WRITE IN THIS BLOCK
For Use of Civil Service Commission Only

☐ APPOR. ☐ NON APPOR

MEDICAL ☐ SUBMITTED ☐ RETURNED

ENTERED REGISTER

NOTATIONS:

APP. REVIEW:

APPROVED:

OPTION	GRADE	EARNED RATING	PREFER ENCE	AUGM RATING
			☐ 5 POINTS (ENT)	
			☐ 10 POINTS	
			☐ WIFE OR WIDOW	
			☐ DISAB.	
			☐ BEING INVES-TIGATED	
INITIALS AND DATE				

15. (A) WHAT IS THE LOWEST ENTRANCE SALARY YOU WILL ACCEPT? $ 4,500. PER YEAR
You will not be considered for any position with a lower entrance salary

(B) CHECK IF YOU WILL ACCEPT SHORT-TERM APPOINTMENT IF OFFERED FOR
☐ 1 TO 3 MONTHS ☐ 3 TO 6 MONTHS ☐ 6 TO 12 MONTHS

NOTE. *Acceptance or refusal of a temporary short-term appointment will not affect your opportunity to obtain a probational appointment*

(C) IF YOU ARE WILLING TO TRAVEL, SPECIFY.
☐ OCCASIONALLY ☒ FREQUENTLY ☐ CONSTANTLY

(D) CHECK IF YOU WILL ACCEPT APPOINTMENT, IF OFFERED:
☒ IN WASHINGTON, D C. ☐ ANYWHERE IN THE UNITED STATES
☒ OUTSIDE THE UNITED STATES

(E) IF YOU WILL ACCEPT APPOINTMENT IN CERTAIN LOCATIONS ONLY, GIVE ACCEPTABLE LOCATIONS.

16. EXPERIENCE It is important for you to furnish all information requested below in sufficient detail to enable the Civil Service Commission and the appointing officers of agencies to give you full credit in determining your qualifications. Use a separate block for each position. Start with your present position and work back, giving the principal tasks with which you are familiar. Include part time and full time jobs, dates of employment. Experience gained more than 15 years ago which is not pertinent to the work for which you are applying may be summarized in one or more of the blocks. If your duties changed materially while working for the same employer, use a separate block to describe each position. You may include any pertinent religious, civic, welfare, or organizational activity which you have performed, either with or without compensation, showing the number of hours per week and weeks per year in which you were engaged in such activity. Military experience should be described in the space below in its proper sequence.

(A) If you were ever employed in any position similar to, or different from, that you are applying for, give a separate block under "Description of your work" for each position, the most recent.

(B) If you have never been employed or are now unemployed, indicate that fact in the space provided below for "Present Position."

①

PRESENT POSITION

DATES OF EMPLOYMENT (month, year) FROM 1947 TO PRESENT TIME

EXACT TITLE OF YOUR PRESENT POSITION Self employed

CLASSIFICATION GRADE (if in Federal Service)

SALARY OR EARNINGS STARTING $ PRESENT, $ 5000 PER PER year

PLACE OF EMPLOYMENT (city and State) Albany, N.Y.

NAME AND TITLE OF IMMEDIATE SUPERVISOR

NAME AND ADDRESS OF EMPLOYER (firm, organization or person, if Federal name department, bureau or establishment, and division)

KIND OF BUSINESS OR ORGANIZATION (e g, wholesale silk, insurance agency, manufacture of locks, etc) Writing

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU

REASON FOR DESIRING TO CHANGE EMPLOYMENT Interest in ECA

DESCRIPTION OF YOUR WORK
Authoring novels and magazine stories.

(CONTINUED ON NEXT PAGE)

1—62610-1

IS CONTINUED

② DATES OF EMPLOYMENT (month, year) FROM Jan. 1943 TO Oct. 1943 | EXACT TITLE OF YOUR POSITION War Correspondent | CLASSIFICATION GRADE (if in Federal service) | SALARY OR EARNINGS STARTING $ 600 PER Month FINAL $ PER

PLACE OF EMPLOYMENT (city and State) New York, N.Y. | NAME AND TITLE OF IMMEDIATE SUPERVISOR Dan Longwell - Editor

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person, if Federal, name department, bureau or establishment, and division) "LIFE" | KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacture of locks, etc.) Publishing

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU | REASON FOR LEAVING Enlisting in AAF.

DESCRIPTION OF YOUR WORK

Travel with Naval combat groups in S. Pacific. Report results of actions.

③ DATES OF EMPLOYMENT (month, year) FROM Oct. 1942 TO Jan. 1943 | EXACT TITLE OF YOUR POSITION Script Writer | CLASSIFICATION GRADE (if in Federal service) | SALARY OR EARNINGS STARTING $ 600 PER Month FINAL $ PER

PLACE OF EMPLOYMENT (city and State) New York, N.Y. | NAME AND TITLE OF IMMEDIATE SUPERVISOR Louis de Rochemont - Editor

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person, if Federal, name department, bureau or establishment, and division) The March of Time (Cinema) | KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacture of locks, etc.) Newsreel producers

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU | REASON FOR LEAVING go overseas w/ "Life"

DESCRIPTION OF YOUR WORK

Developing screen narrative of a particular subject - writing narration & footage. Writing & producing Naval training films.

④ DATES OF EMPLOYMENT (month, year) FROM TO | EXACT TITLE OF YOUR POSITION | CLASSIFICATION GRADE (if in Federal service) | SALARY OR EARNINGS STARTING $ PER FINAL $ PER

PLACE OF EMPLOYMENT (city and State) | NAME AND TITLE OF IMMEDIATE SUPERVISOR

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person, if Federal, name department, bureau or establishment, and division) | KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacture of locks, etc.)

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU | REASON FOR LEAVING

DESCRIPTION OF YOUR WORK

14-00000

5 DATES OF EMPLOYMENT (month, year) FROM TO | EXACT TITLE OF YOUR POSITION | CLASSIFICATION (if in Federal service) | SALARY OR EARNINGS STARTING $ PER FINAL $ PER

PLACE OF EMPLOYMENT (city and State) | NAME AND TITLE OF IMMEDIATE SUPERVISOR

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division) | KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale milk, insurance agency, manufacture of bricks, etc.)

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU | REASON FOR LEAVING

DESCRIPTION OF YOUR WORK

If more space is required, use a continuation sheet (Standard Form No. 58) or a sheet of paper the same size as this page. Write on each sheet your name, address, date of birth, and examination title. Attach to inside of the application.

17. MILITARY TRAINING. In the space below, describe any training received in the Armed Services (not already listed under Item 16) that would assist appointing officers in placing you most effectively. Indicate actual amount of training received, such as hours per week. Detailed information regarding any special service schools you attended is especially important. (Extra pages may be used to give full descriptions.)

DATES FROM	DATES TO	LOCATION	DESCRIPTION OF TRAINING
2/41	5/41	U.S.Naval Academy	USNR Midshipman's Course
1/44	6/44	Miami Beach	AAF/OCS
6/44	8/44	Orlando,Fla	AAF Combat Intelligence School
1/45	3/45	Catalina Island	Office of Strategic Services Clandestine School

18 EDUCATION (Circle highest grade completed): 1 2 3 4 5 6 7 8 9 10 11 12

MARK (X) THE APPROPRIATE BOX TO INDICATE SATISFACTORY COMPLETION OF: [ ] ELEMENTARY SCHOOL [ ] JUNIOR HIGH SCHOOL [X] SENIOR HIGH SCHOOL

(A) GIVE NAME AND LOCATION OF LAST HIGH SCHOOL ATTENDED: Hamburg High School, N.Y.

(B) SUBJECTS STUDIED IN HIGH SCHOOL WHICH APPLY TO POSITION DESIRED

(C) NAME AND LOCATION OF COLLEGE OR UNIVERSITY	MAJOR AND SPECIALTY	DATES ATTENDED FROM	DATES ATTENDED TO	YEARS COMPLETED YEAR	YEARS COMPLETED SEM.	DEGREES CONFERRED TITLE	DEGREES CONFERRED DATE	SEMESTER HOURS EARNED
Brown University Providence,R.I.	English	1936	1940	4		AB	June 1940	

(D) LIST YOUR CHIEF UNDERGRADUATE COLLEGE SUBJECTS	SEMESTER HOURS	LIST YOUR CHIEF GRADUATE COLLEGE SUBJECTS	SEMESTER HOURS
English Literature			
Economics			
Sociology			

(E) OTHER TRAINING SUCH AS VOCATIONAL, BUSINESS, STUDY COURSES GIVEN THROUGH THE ARMED FORCES INSTITUTE (show name and location of school) OR IN-SERVICE TRAINING IN PUBLIC OR PRIVATE EMPLOYMENT

SUBJECTS STUDIED	DATES ATTENDED FROM	DATES ATTENDED TO	YEARS COMPLETED DAY	YEARS COMPLETED NIGHT

19 INDICATE YOUR KNOWLEDGE OF FOREIGN LANGUAGES

	READING EXC.	READING GOOD FAIR	SPEAKING EXC.	SPEAKING GOOD FAIR	UNDERSTANDING EXC.	UNDERSTANDING GOOD FAIR
Spanish		X		X		X

20 IF YOU HAVE TRAVELED OR RESIDED IN ANY FOREIGN COUNTRIES, INDICATE (1) NAMES OF COUNTRIES (2) DATES AND LENGTH OF TIME SPENT THERE, AND (3) REASON OR PURPOSE (e.g., military service, business, education, recreation)

See list attached

21 LIST ANY SPECIAL SKILLS YOU POSSESS AND MACHINES AND EQUIPMENT YOU CAN USE SUCH AS OPERATION OF SHORT WAVE RADIO, MULTILITH, COMPTOMETER, KEY-PUNCH, TURRET LATHE, SCIENTIFIC OR PROFESSIONAL DEVICES

APPROXIMATE NUMBER OF WORDS PER MINUTE IN TYPING ..... SHORTHAND .....

22 ARE YOU NOW OR HAVE YOU EVER BEEN A LICENSED OR CERTIFIED MEMBER OF ANY TRADE OR PROFESSION (such as pilot, electrician, radio operator, teacher, lawyer, CPA, etc.)?

[ ] YES [X] NO GIVE KIND OF LICENSE AND STATE.

FIRST LICENSE OR CERTIFICATE (YEAR)

LATEST LICENSE OR CERTIFICATE (YEAR)

23 GIVE ANY SPECIAL QUALIFICATIONS NOT CONTAINED ELSEWHERE IN YOUR APPLICATION SUCH AS (1) YOUR MOST IMPORTANT PUBLICATIONS (do not submit copies unless requested) (2) YOUR PATENTS OR INVENTIONS (3) PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE (4) MEMBERSHIP IN PROFESSIONAL OR SCIENTIFIC SOCIETIES, ETC. (5) HONORS AND FELLOWSHIPS RECEIVED

Covered in detail: "Who's Who in the East" VolII

16-68460-1

14-00000

24. REFERENCES. List three persons living in the ... ed States or Territories of the United States who are ... your qualifications and fitness for the position you are applying. Do not repeat names of super... ...ted to you and who have definite knowledge of under Item 18 (EXPERIENCE).

FULL NAME	PRESENT BUSINESS OR HOME ADDRESS (Give complete current address, including street and number)	BUSINESS OR OCCUPATION
1. Maj. Gen. Wm. J. Donovan	2 Wall Street, New York 5, N.Y.	Attorney
2. John C. Farrar	53 East 34th Street, New York 16	Publisher
3. Raymond Rubicam	444 Madison Avenue, New York 18	Executive

INDICATE "YES" OR "NO" ANSWER BY PLACING "X" IN PROPER COLUMN	YES	NO
25. MAY INQUIRY BE MADE OF YOUR PRESENT EMPLOYER REGARDING YOUR CHARACTER, QUALIFICATIONS, ETC.?	Yes	
26. ARE YOU A CITIZEN OF OR DO YOU OWE ALLEGIANCE TO THE UNITED STATES?	Yes	
27. ARE YOU NOW, OR HAVE YOU EVER BEEN A MEMBER OF THE COMMUNIST PARTY, U.S.A., OR ANY GOVERNMENT ORGANIZATION?	No	
28. ARE YOU NOW, OR HAVE YOU EVER BEEN A MEMBER OF A FASCIST ORGANIZATION?	No	
29. ARE YOU NOW OR HAVE YOU EVER BEEN A MEMBER OF ANY ORGANIZATION, ASSOCIATION, MOVEMENT, GROUP, OR COMBINATION OF PERSONS WHICH ADVOCATES THE OVERTHROW OF OUR CONSTITUTIONAL FORM OF GOVERNMENT, OR OF AN ORGANIZATION, ASSOCIATION, MOVEMENT, GROUP, OR COMBINATION OF PERSONS WHICH ADVOCATES A POLICY OF ADVOCATING OR APPLYING THE COMMISSION OF ACTS OF FORCE OR VIOLENCE TO DENY OTHER PERSONS THEIR RIGHTS UNDER THE CONSTITUTION OF THE UNITED STATES, OR OF SEEKING TO ALTER THE FORM OF GOVERNMENT OF THE UNITED STATES BY UNCONSTITUTIONAL MEANS?	No	
If your answer to questions 27, 28, or 29 above is "Yes," state in Item 39 the names of all such organizations, associations, movements, groups, or combination of persons and dates of membership. Give complete details of your activities therein and make any explanation you desire regarding your membership or activities therein.		
30. SINCE YOUR 18TH BIRTHDAY, HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROCEEDING, OR CONVICTED, FINED OR IMPRISONED OR PLACED ON PROBATION, OR HAVE YOU EVER BEEN ORDERED TO DEPOSIT BAIL OR COLLATERAL FOR THE VIOLATION OF ANY LAW, POLICE REGULATION OR ORDINANCE (EXCLUDING MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR FORFEITURE OF $25 OR LESS WAS IMPOSED)? *If your answer is "Yes," list all such cases under Item 39 below. Give in each case (1) the date, (2) the nature of the offense or violation, (3) the name and location of the court, (4) the penalty imposed, if any, or other disposition of the case. If appointed, your determination will be taken.*	No	
31. HAVE YOU EVER BEEN DISCHARGED FROM ANY POSITION FOR INEFFICIENCY OR MISCONDUCT, OR RESIGNED AFTER BEING NOTIFIED THAT YOUR DISCHARGE WOULD BE RECOMMENDED? *If your answer is "Yes," give in Item 39 the dates and address of employer, date, and reason in each case.*	No	
32. HAVE YOU EVER BEEN BARRED BY THE U. S. CIVIL SERVICE COMMISSION FROM TAKING EXAMINATIONS OR ACCEPTING CIVIL SERVICE APPOINTMENTS? *If your answer is "Yes," give dates of and reasons for such debarment in Item 39.*	No	
33. HAVE YOU ANY PHYSICAL HANDICAP, DISEASE OR OTHER DISABILITY WHICH SHOULD BE CONSIDERED IN ASSIGNING YOU TO WORK? *If your answer is "Yes," give complete details in Item 39 so that consideration can be given to your physical fitness for the job.*	No	
34. DO YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT OR ANY PENSION OR OTHER COMPENSATION FOR MILITARY OR NAVAL SERVICE? *If your answer is "Yes," give complete details in Item 39.*	No	

INDICATE "YES" OR "NO" ANSWER BY PLACING "X" IN PROPER COLUMN	YES	NO
35. ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY, OR MUNICIPALITY? *If your answer is "Yes," give details in Item 39.*		
36. DOES THE UNITED STATES GOVERNMENT EMPLOY IN A CIVILIAN CAPACITY ANY RELATIVE YOU MAY BE DESIROUS OF MAKING A WITH WHOM YOU LIVE OR HAVE LIVED WITHIN THE PAST 24 MONTHS? *If your answer is "Yes," show in Item 39 for EACH such relative (1) full name, (2) present address, (3) relationship, (4) Department or Agency by which employed, and (5) kind of appointment.*		

SPECIAL INSTRUCTIONS FOR CLAIMING VETERAN PREFERENCE

A. If you are claiming preference as a PEACETIME VETERAN who has been awarded a campaign badge or service medal, or as a DISABLED VETERAN, or as the WIFE OF A DISABLED VETERAN, or as the WIDOW OF A WAR OR CAMPAIGN VETERAN, attach Veteran Preference Claim, CSC Form 14, together with proof specified therein.

B. If you are a WAR-TIME VETERAN not claiming disability preference, you should NOT submit your discharge with this application. Preference will be tentatively credited to you and if appointed, you will be required to submit to the appointing officer prior to entry on duty, official evidence of separation from active service in the armed forces of the United States in time of war.

	YES	NO
37. (A) WERE YOU EVER IN THE UNITED STATES MILITARY OR NAVAL SERVICE DURING TIME OF WAR?	X	
(B) IS THE WORD "HONORABLE" OR THE WORD "SATISFACTORY" USED IN YOUR DISCHARGE OR SEPARATION PAPERS TO SHOW THE TYPE OF YOUR DISCHARGE OR SEPARATION?	X	
(C) WAS SERVICE PERFORMED ON AN ACTIVE FULL-TIME BASIS WITH FULL MILITARY PAY AND ALLOWANCES?	X	

(D) DATES OF ENTRIES INTO SERVICE: July 1940 - Sept. 1943 ; DATES OF SEPARATIONS: March 1942 - March 1946

BRANCH OF SERVICE (Army, Navy, Marine Corps, Coast Guard, etc.): Navy- Army

SERIAL NO. (If none, give grade or rating at time of separation): 0-587241/97532

	YES	NO
(E) ARE YOU A VETERAN OF THE UNITED STATES MILITARY OR NAVAL SERVICE WHO HAS BEEN DISCHARGED OR SEPARATED FROM THE ARMED FORCES UNDER HONORABLE CONDITIONS?	X	
(D) ARE YOU A DISABLED VETERAN? *If so, and you have not listed your disability in answer to Item 33, explain in Item 39 below.*		X
(E) ARE YOU A VETERAN'S WIDOW WHO HAS NOT REMARRIED?		X
(F) ARE YOU THE WIFE OF A VETERAN WHO HAS A SERVICE CONNECTED DISABILITY WHICH DISQUALIFIES HIM FOR CIVIL SERVICE APPOINTMENT?		X

THIS SPACE FOR USE OF APPOINTING OFFICER ONLY

The information contained in the answers to Questions 37 above has been verified by comparison with the discharge certificate on 6-1, 19 68

Agency: Title:

39. SPACE FOR ADDED ANSWERS TO OTHER QUESTIONS (Indicate item numbers to which answers apply)

ITEM NO.		ITEM NO.	

If more space is required, use paper the same size as this page. Write on each sheet your name, address, date of birth, and examination title. Attach to inside of this application.

Before signing this application check back over it to make sure that you have answered ALL questions correctly.

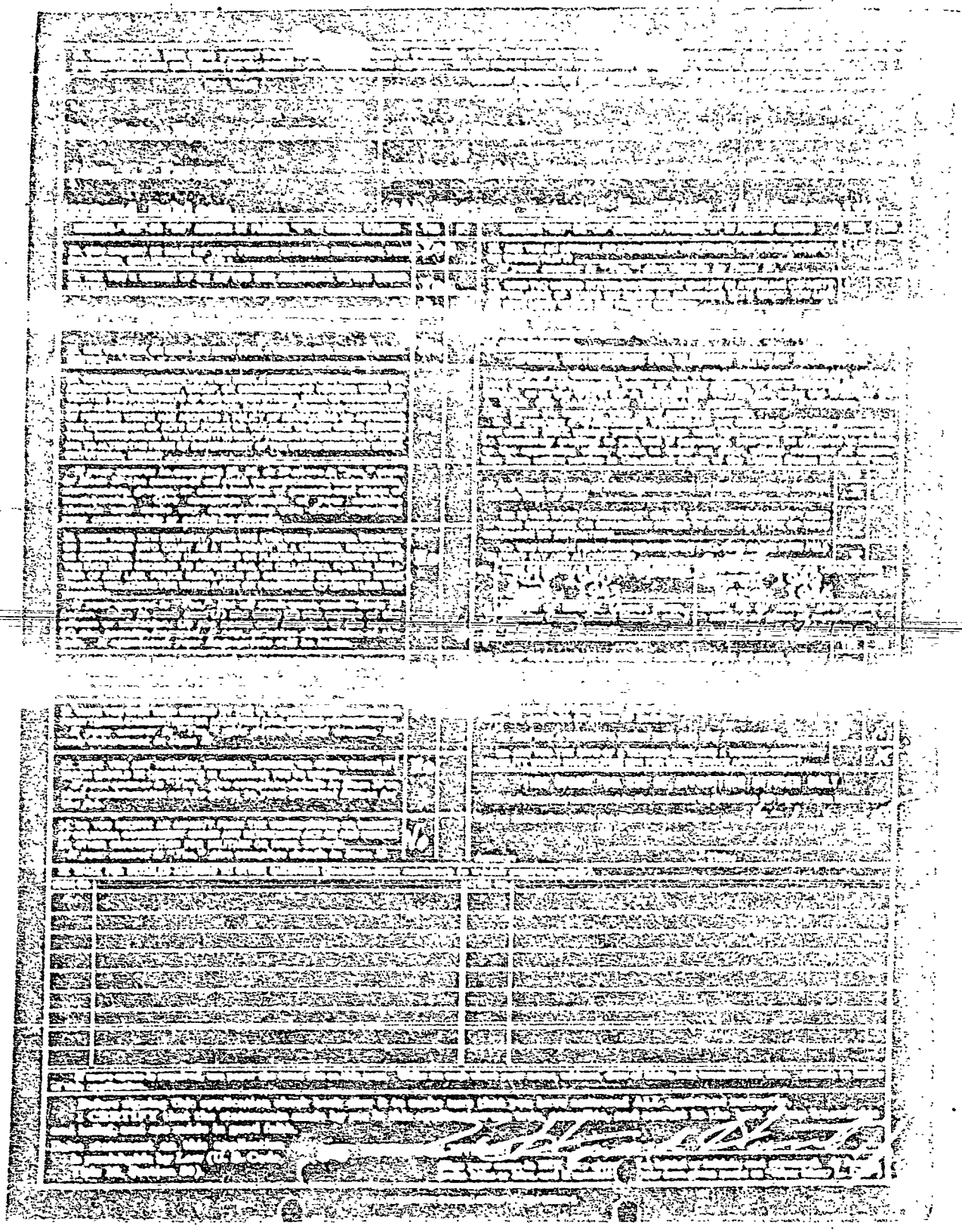
I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.

False statement on this application is punishable by Law (U. S. Code, Title 18, Section 80).

SIGNATURE OF APPLICANT: Raymond Rubicam

(Sign your name in INK (one given name, initial or initials, and surname). If female, sign your own given name as "Mrs. Mary L. Doe")

U. S. GOVERNMENT PRINTING OFFICE 16-62940-1



STANDARD FORM 50 (8 PART)
UNITED STATES
CIVIL SERVICE COMMISSION
OCTOBER 1946

FORM APPROVED
BUDGET BUREAU NO. 55-R064

E. ..IC COOPERATION ADMINISTRATION

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.—MISS—MRS.; FIRST—MIDDLE INITIAL—LAST)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. E. Howard Hunt, Jr.	10-9-18	64	5-17-48

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Temporary Appointment, C.S. Reg. 3.114(a)	5-17-48	

FROM		TO
	8. POSITION TITLE	Information and Editorial Spec.
	9. SERVICE, GRADE SALARY	CAF-13, $6905.20 per annum CSC No. 103 - Series 1230
	10. ORGANIZATIONAL DESIGNATIONS	Press Information Division
	11. HEADQUARTERS	Washington, D. C.
[ ] FIELD [ ] DEPARTMENTAL	12. FIELD OR DEPT'L	[ ] FIELD [x] DEPARTMENTAL

13. REMARKS

Subject to loyalty and security check.
Subject to satisfactory medical examination.
Affidavit "Striking Against the Federal Government" signed.
Not eligible for within grade salary advancements.
Entrance efficiency rating: Good

Acting Director of Personnel
14. SIGNATURE OR OTHER AUTHENTICATION

15. VETERAN'S PREFERENCE								16. POSITION CLASSIFICATION ACTION				
NONE	5 PT.	10 POINT			WWI	WWII	OTHER	NEW	VICE	L.A.	REAL	
	x	DISAB.	WIFE	WIDOW	x					x		CSC No. 103, 5/14/48

17. SEX	18. RACE	19. APPROPRIATION	20. SUBJECT TO C.S. RETIREMENT ACT (Y15—20)	21. DATE OF OATH (ACCESSIONS ONLY)	22. LEGAL RESIDENCE
M	W	FROM: 118/95400(01) 100 01 TO:	No	5-17-48	New York

U. S. GOVERNMENT PRINTING OFFICE

1. EMP E COPY

STANDARD FORM 50 (9 PART)
UNITED STATES
CIVIL SERVICE COMMISSION
OCTOBER, 1946

FORM APPROVED.
BUDGET BUREAU NO. 10-R064.

E. .IC COOPERATION ADMINISTRATIO.

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.—MISS—MRS.—FIRST—MIDDLE INITIAL—LAST)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. E. Howard Hunt, Jr.	10-9-18	- 64	5-17-48

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Temporary Appointment, C.S. Reg. 2.114(a)	5-17-48	

	FROM		TO
		8. POSITION TITLE	Information and Editorial Spec.
		9. SERVICE, GRADE, SALARY	CAF-12, $5005.20 per annum CSC No. 103 - Series 1230
		10. ORGANIZATIONAL DESIGNATIONS	Press Information Division
		11. HEADQUARTERS	Washington, D. C.
[ ] FIELD	[ ] DEPARTMENTAL	12. FIELD OR DEPT'L	[ ] FIELD [x] DEPARTMENTAL

13. REMARKS

Subject to loyalty and security check.
Subject to satisfactory medical examination.
Affidavit "Striking Against the Federal Government" signed.
Not eligible for within grade salary advancements.
Entrance efficiency rating: Good

Acting Director of Personnel
14. SIGNATURE OR OTHER AUTHENTICATION

15. VETERAN'S PREFERENCE									16. POSITION CLASSIFICATION ACTION				
NONE	5 PT.	10 POINT			WWII	WWI	OTHER		NEW	VICE	I. A.	REAL.	
	x	DISAB	WIFE	WIDOW	x						x		CSC No. 103, 5/14/48

17. SEX	18. RACE	19. APPROPRIATION	20. SUBJECT TO C. S. RETIREMENT ACT (YES—NO)	21. DATE OF OATH (ACCESSIONS ONLY)	22. LEGAL RESIDENCE
M	W	FROM: 118/95400(01) 100 01 TO:	No	5-17-48	New York

☆ U. S. GOVERNMENT PRINTING OFFICE: 1947—721949

1. EMP E COPY

AFFIDAVIT

STRIKING AGAINST THE FEDERAL GOVERNMENT

Economic Cooperation Administration
(Dept. or Estab)

(Bureau or Office)

Washington, D. C.
(Place of Employment

I. I, E. Howard Hunt, Jr., do hereby swear (or affirm) that I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not while a Government employee become a member of such an organization.

II. I am loyal to the United States, its Constitution and form of Government, and I am not now a member of any organization advocating, to the best of my belief, contrary views, nor have I ever been a member of any organization advocating, to the best of my belief, contrary views during the period of my membership.

E. Howard Hunt, Jr.
(Signature of Employee or Appointee)

Subscribed and sworn to before me this 17th day of May, 1948 at Washington, D. C., State of

Mary T. McKamur (Name) Appointment Clerk (Title)
Economic Cooperation Administration, Washington, D. C.
Act of June 26, 1943, Sec. 206

Standard Form No. 61
Approved January 28, 1941
U.S. Civil Service Commission
C.S.C. Circ. Ltr. No. 4[illegible]

OATH OF OFFICE, AFFIDAVIT, AND DECLARATION OF APPOINTEE

Economic Cooperation Administration Washington, D. C.
(Department or Establishment) (Bureau or Division) (Place of Employment)

A. OATH OF OFFICE

I, E. Howard Hunt, Jr.,
Do solemnly swear (or affirm) that I will support and defend the constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. SO HELP ME GOD.

B. AFFIDAVIT

Do further swear (or affirm) that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the Government of the United States by force or violence; and that during such time as I am an employee of the Federal Government, I will not advocate nor become a member of any political party or organization that advocates the overthrow of the Government of the United States by force or violence.

C. DECLARATION OF APPOINTEE

Do further certify that (1) I have not paid or offered or promised to pay any money or other thing of value to any person, firm, or corporation for the use of influence to procure my appointment; (2) I will inform myself of and observe the provisions of the Civil Service law and rules and Executive orders concerning political activity, political assessments, etc., as quoted on the attached Information for Appointee, and [strike out either (3) or (4)]

(3) ~~the answers given by me in the Declaration of Appointee on the reverse of this sheet are true and correct;~~

(4) the answers contained in my Application for Federal Employment, Form No. 57, dated 12 May 1948, filed with the above-named department or establishment, which I have reviewed, are true and correct as of this date, except for the following (if necessary, use additional sheet; if no exceptions write "none"; if (4) is executed, the reverse of this sheet need not be used):

E. Howard Hunt Jr.
(Signature of Appointee)

Subscribed and sworn before me this 17th day of May A. D., 1948

at Washington, D. C.
(City) (State)

[SEAL]

Mary D. Bohannon
(Signature of Officer)

Appointment Clerk, Economic Cooperation Admin
Act of June 26, 1948, Section 206

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown

5-17-48 (Date of Entrance on Duty) Information and Editorial Svcs, CAF-12 (Division to which assigned) 10-9-18 (Date of Birth)

DECLARATION OF APPOINTEE

This form, if required, is to be completed before entrance on duty. Every question must be answered. Any false statement in this declaration will be grounds for cancellation of application or dismissal after appointment. False pretension is a criminal offense and will be prosecuted accordingly.

1. Present Address 30 Willett Street (Street and Number) Albany 6, N.Y. (City and State)

2. Who should be notified in case of emergency? Mrs. E. M. Hart (Name) Friend (Relationship)

30 Willett St. (Street and Number) Albany 6, N.Y. (City and State) Telephone: 3-6218

3. Does the U.S. Government employ in a civilian capacity any relative of yours (either by blood or marriage) with whom you live or have lived within the past 6 months? Yes or No ..... If so, for each such relative fill in the blanks below. If additional space is necessary, complete under Item 12.

Name	Post-office address (Give street number, if any)	(1) Position and (2) Temporary or not, and (3) Department or office in which employed	Relationship	Married or single	Age
		1. ..... 2. ..... 3.			
		1. ..... 2. ..... 3.			
		1. ..... 2. ..... 3.			

4. Place of birth ..... (Town) ..... (State or Country)

Indicate "Yes" or "No" answer by placing X in proper column	Yes	No
5. Are you a citizen of the United States?		
6. If foreign born, have you furnished proof of naturalization or citizenship to (1) the U. S. Civil Service Commission? (2) the country in connection with this appointment?		
7. Since you filed application resulting in this appointment, has there been any change in the status of your citizenship or of the persons through whom you gained your citizenship?		
8. (a) Do you hold any position or office under the United States or any State, Territory, County, or Municipality? If so, state the place, position, and salary under Item 12. (b) Are you willing to resign such position or office if it becomes necessary to do so in order to hold the Federal position?		
9. Do you receive any pension or other benefit for military or naval service or an annuity from the U. S. or D. C. Government under any Retirement Act? If so, give details under Item 12, stating whether you were retired for age, length of service, or disability, amount of retirement pay and under what retirement act, and rank, if retired from military or naval service.		
10. Since you filed application resulting in this appointment, have you been discharged for misconduct or unsatisfactory service, or forced to resign from any position? If so, give under Item 12 where employed, name and address of employer and the reason for discharge in each case.		
11. Since you filed application resulting in this appointment, have you been arrested, or summoned into any civil or military court as a defendant, or indicted for or convicted of any offense (felony or misdemeanor)? If so, for each case give under Item 12 (1) the date, (2) the name and address of the court, (3) the nature of the offense or violation, and (4) the penalty, if any, imposed, or other disposition.		

12. Space for detailed answers to other questions.

ITEM NO.	Write in left column numbers of items to which detailed answers apply

INSTRUCTIONS TO APPOINTING OFFICER

The appointing officer before whom the foregoing certificate is made shall determine to his own satisfaction that the appointment would be in violation of the Civil Service Act and Civil Service Rules, the War Service Preference laws and acts of Congress pertinent to appointment.

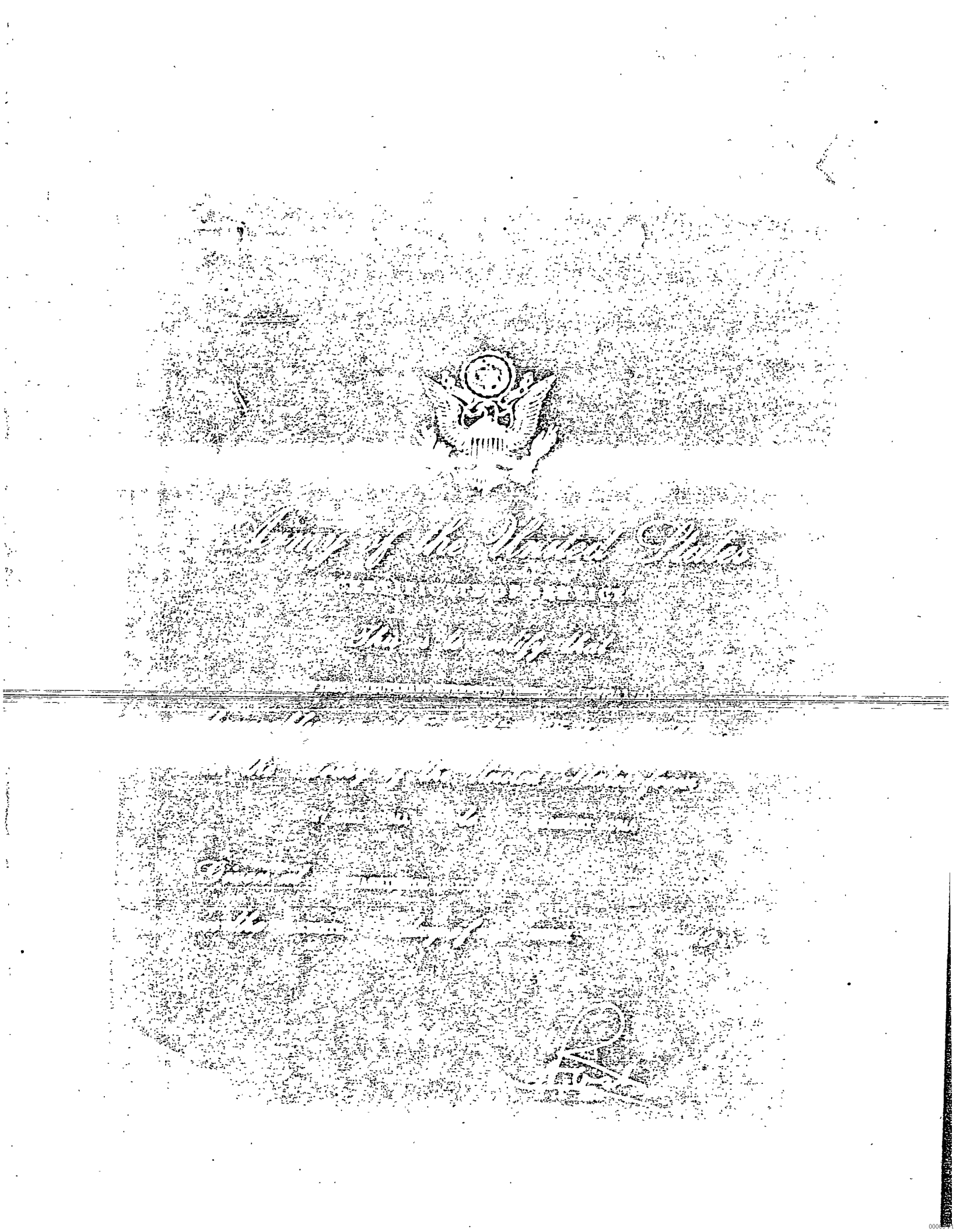
The two should be on the lookout for history of office peddling, purchase of office, solicitation in connection with any recent [illegible] reserve preference requiring military service, and partisanship in the following.

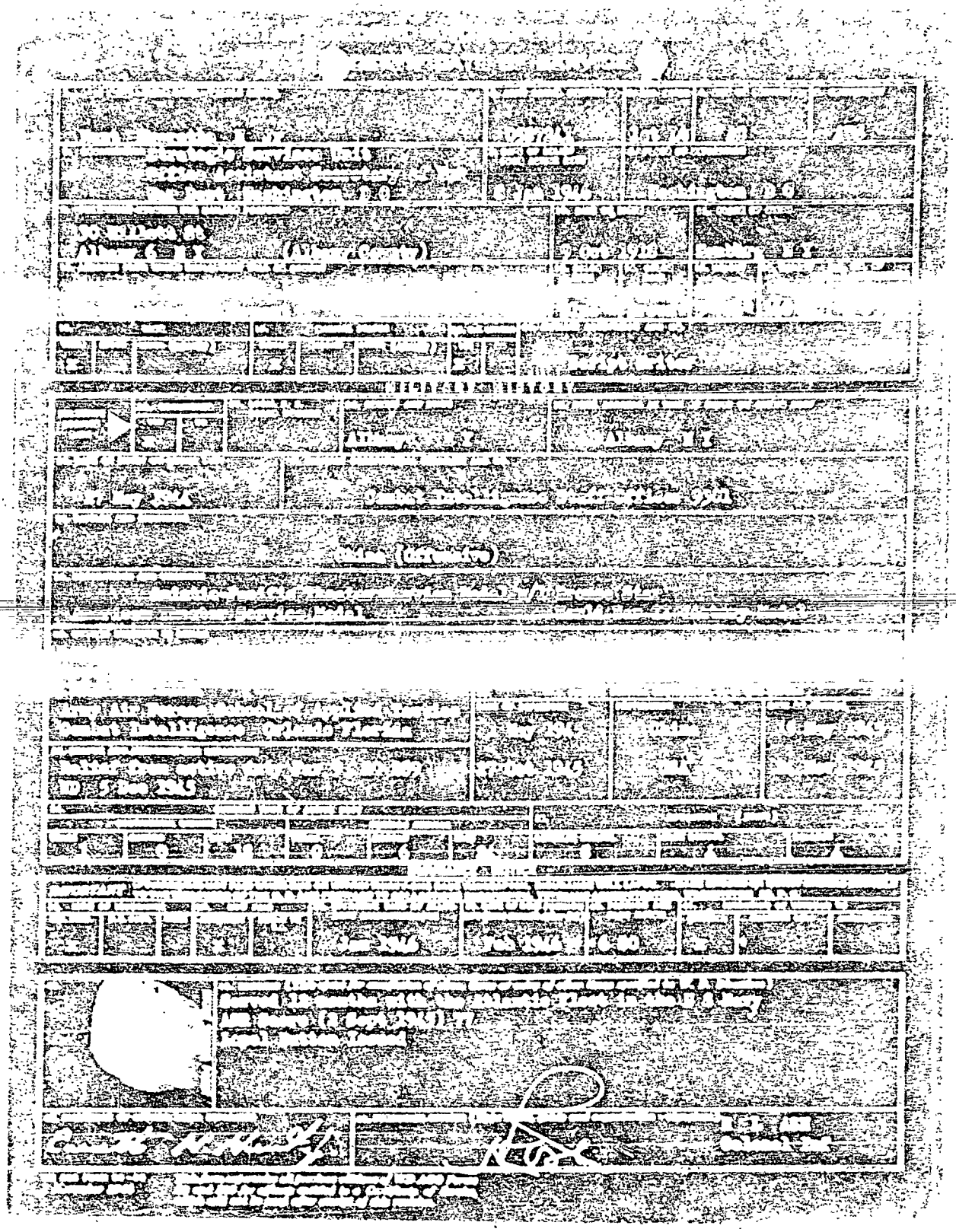
(1) **Identity** of applicant with the applicant whose appointment was in the list. The identity signature and handwriting are to be compared with the application and other pertinent papers. The [illegible] should be made to the date and place of the medical examination. The [illegible] questions to be made to the applicant with his previous statements.

(2) **Age.** The reasons with between the date of birth and that on application form, and if any, [illegible] (from authorized by the previous) should be determined that applicant is not outside the age range for appointment.

(3) **Citizenship.** The [illegible] for other [illegible] provisions of appropriation [illegible] the [illegible] and [illegible] citizenship [illegible] the appointing officer. The Civil Service Commission indicates on applications showing foreign birth that citizenship has been verified. The appointing officer should verify citizenship [illegible] the letter of authority from the Commission [illegible] the appointment [illegible] of citizenship of the applicant showed [illegible] not indicate on its face that citizenship has been proved. [illegible] answer to question 6 of the form where foreign birth and the applicant [illegible] in the United States, the case should be referred to the Civil Service Commission.

(4) **Members of Family.** — Section 9 of the Civil Service Act provides that where [illegible] are already employed [illegible] the appointment in the service. [illegible] Where [illegible] more than two members of family, [illegible] should be referred to the Civil Service Commission [illegible] Under [illegible] the members [illegible] apply to temporary appointments [illegible] one year.





BUREAU OF NAVIGATION

Army of the United States

Honorable Blackburne

[illegible]

[illegible]

STANDARD FORM 57 - NOV. 1947
U. S. CIVIL SERVICE COMMISSION

APPLICATION FOR FEDERAL EMPLOYMENT

APPROVAL EXPIRES NOV. 30, 1948

INSTRUCTIONS: In order to prevent delay in consideration of your application, answer every question on this form clearly and completely. Type or write or print in INK. In applying for a specific United States Civil Service examination, read the examination announcement carefully and follow all instructions. If you are applying for a WRITTEN examination, follow the instructions in the announcement regarding disposition of this application. If you are applying for an UNWRITTEN examination, mail this application to the office named in the announcement. Be sure to send to the same office any other forms required by the announcement. Notify the office with which you file this application of any change in your address.

APPLICATION NO

1. NAME OF EXAMINATION OR KIND OF POSITION APPLIED FOR

2. OPTION(S) (if mentioned in examination announcement)

3. PLACE OF EMPLOYMENT APPLIED FOR (City and State)

4. DATE OF THIS APPLICATION: 17 May 1948

5. MR. MRS. MISS (First name) (Middle) (Maiden, if any) (Last): ~~Mr.~~ ~~Mrs.~~ (Everette) Howard Hunt (Jr.)

6. (A) STREET AND NUMBER OR R. D. NUMBER: 30 Willett Street

(B) CITY OR POST OFFICE (including postal zone) AND STATE: Albany 6, New York

ANNOUNCEMENT

7. LEGAL OR VOTING RESIDENCE (State): New York

8. (A) OFFICE PHONE: 4-2101 (B) HOME PHONE: 3-6218

9. DATE OF BIRTH (month, day, year): Oct. 9, 1918

10. ☐ MARRIED ☒ SINGLE

11. PLACE OF BIRTH (city and State, if born outside U. S., name city and country): Hamburg, Erie County, New York

12. ☒ MALE ☐ FEMALE

13. (A) HEIGHT WITHOUT SHOES: 5 FEET 9 INCHES (B) WEIGHT: 165 POUNDS

14. (A) HAVE YOU EVER BEEN EMPLOYED BY THE FEDERAL GOVERNMENT? ☐ YES ☒ NO

(B) IF SO, GIVE LAST GRADE AND DATE OF LAST CHANGE IN GRADE

DO NOT WRITE IN THIS BLOCK
For Use of Civil Service Commission Only

☐ APPOR. ☐ NON APPOR. | MATERIAL: ☐ SUBMITTED ☐ RETURNED | ENTERED REGISTER

NOTATIONS | APP. REVIEW | APPOINTED

OPTION	GRADE	EARNED RATING	PREFERENCE	AUGM. RATING
			☐ 5 POINTS (ERT)	
			☐ 10 POINTS	
			☐ WIFE OR WIDOW	
			☐ DISAB.	
			☐ BEING INVESTIGATED	
INITIALS AND DATE				

15. (A) WHAT IS THE LOWEST ENTRANCE SALARY YOU WILL ACCEPT? $ 4,500 PER YEAR.
You will not be considered for any position with a lower entrance salary

(B) CHECK IF YOU WILL ACCEPT SHORT-TERM APPOINTMENT IF OFFERED, FOR
☐ 1 TO 3 MONTHS ☐ 3 TO 6 MONTHS ☐ 6 TO 12 MONTHS

NOTE. *Acceptance or refusal of a temporary short-term appointment will not affect your opportunity to obtain a probational appointment*

(C) IF YOU ARE WILLING TO TRAVEL, SPECIFY:
☐ OCCASIONALLY ☒ FREQUENTLY ☐ CONSTANTLY

(D) CHECK IF YOU WILL ACCEPT APPOINTMENT, IF OFFERED:
☒ IN WASHINGTON, D. C. ☐ ANYWHERE IN THE UNITED STATES
☒ OUTSIDE THE UNITED STATES

(E) IF YOU WILL ACCEPT APPOINTMENT IN CERTAIN LOCATIONS ONLY, GIVE ACCEPTABLE LOCATIONS:

16. EXPERIENCE. It is important for you to furnish all information requested below in sufficient detail to enable the Civil Service Commission and the appointing officers of agencies to give you full credit in determining your qualifications. Use a separate block for each position. Start with your present position and work back, explaining clearly the principal tasks which you performed in each position, accounting for all periods of unemployment. Experience gained more than 15 years ago which is not pertinent to the work for which you are applying may be summarized in one or more of the blocks. If your duties changed materially while working for the same employer, use a separate block to describe each position. You may include any pertinent religious, civic, welfare, or organizational activities which you have performed, either with or without compensation, showing the number of hours per week and weeks per year in which you were engaged in such activity. Military experience should be described in the spaces below in its proper sequence.

(a) If you were ever employed in any position under a name different from that shown in Item 5 of this application, give under "Description of your work" for each position, the name used.

(b) If you have never been employed or are now unemployed, indicate that fact in the space provided below for "Present Position."

PRESENT POSITION

①

DATES OF EMPLOYMENT (month, year): FROM 1947 TO PRESENT TIME

EXACT TITLE OF YOUR PRESENT POSITION: Self employed

CLASSIFICATION GRADE (if in Federal Service):

SALARY OR EARNINGS: STARTING $ PER PRESENT $ 5000 PER year

PLACE OF EMPLOYMENT (city and State): Albany, N. Y.

NAME AND TITLE OF IMMEDIATE SUPERVISOR:

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person, if Federal, name department, bureau or establishment, and division):

KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale s.h., insurance agency, manufacture of locks, etc.): Writing

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU:

REASON FOR DESIRING TO CHANGE EMPLOYMENT: Interest in ECA

DESCRIPTION OF YOUR WORK: Authoring novels and magazine stories

(CONTINUED ON NEXT PAGE)

14-00000

(5) DATES OF EMPLOYMENT (month, year) FROM TO | EXACT TITLE OF YOUR POSITION | CLASS (if in Fed. service) | SALARY OR EARNINGS STARTING $ PER FINAL $ PER

PLACE OF EMPLOYMENT (city and State) | NAME AND TITLE OF IMMEDIATE SUPERVISOR

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division) | KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacture of locks, etc.)

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU | REASON FOR LEAVING

DESCRIPTION OF YOUR WORK

If more space is required, use a continuation sheet (Standard Form No. 58) or a sheet of paper the same size as this page. Write on each sheet your name, address, date of birth, and exam number. Attach to inside of this application.

17. MILITARY SERVICE. In the space below, describe any training received in the Armed Services (not already noted under Item 14) that would assist appointing officers in placing you most effectively. Indicate actual amount of training received, such as hours per week. Detailed information regarding any special service schools you attended is especially important. (Extra pages may be used to give full descriptions.)

DATES FROM	DATES TO	LOCATION	DESCRIPTION OF TRAINING
2/41	5/41	U.S.Naval Academy	USNR Midshipman's Course
1/44	6/44	Miami Beach	AAF/OCS
6/44	8/44	Orlando,Fla	AAF Combat Intelligence School
1/45	3/45	Catalina Island	Office of Strategic Services Clandestine School

18 EDUCATION (Circle highest grade completed). 1 2 3 4 5 6 7 8 9 10 11 (12)

MARK (X) THE APPROPRIATE BOX TO INDICATE SATISFACTORY COMPLETION OF ☐ ELEMENTARY SCHOOL ☐ JUNIOR HIGH SCHOOL ☒ SENIOR HIGH SCHOOL

(A) GIVE NAME AND LOCATION OF LAST HIGH SCHOOL ATTENDED: Hamburg High School, N.Y.

(B) SUBJECTS STUDIED IN HIGH SCHOOL WHICH APPLY TO POSITION DESIRED

(C) NAME AND LOCATION OF COLLEGE OR UNIVERSITY	MAJOR AND SPECIALTY	DATES ATTENDED FROM	DATES ATTENDED TO	YEARS COMPLETED DAY	YEARS COMPLETED NIGHT	DEGREES CONFERRED TITLE	DEGREES CONFERRED DATE	SEMESTER HOURS CREDIT
Brown University Providence,R.I.	English	1936	1940	4		AB	June 1940	

(D) LIST YOUR CHIEF UNDERGRADUATE COLLEGE SUBJECTS: English Literature, Economics, Sociology | SEMESTER HOURS

LIST YOUR CHIEF GRADUATE COLLEGE SUBJECTS | SEMESTER HOURS

(E) OTHER TRAINING SUCH AS VOCATIONAL, BUSINESS, STUDY COURSES GIVEN THROUGH THE ARMED FORCES INSTITUTE (show name and location of school) OR IN SERVICE TRAINING IN PUBLIC OR PRIVATE EMPLOYMENT

SUBJECTS STUDIED	DATES ATTENDED FROM	DATES ATTENDED TO	YEARS COMPLETED DAY	YEARS COMPLETED NIGHT

19 INDICATE YOUR KNOWLEDGE OF FOREIGN LANGUAGES

	READING (to what extent)	SPEAKING (to what extent)	UNDERSTANDING (to what extent)
Spanish	X	X	X

20 IF YOU HAVE TO FILE OR REPORT IN ANY OF THE ABOVE SERVICES IN ANY STATE (1) NAME OF CENTERS (2) DATES AND NATURE OF TIME SPENT THERE, AND (3) REASON OR PURPOSE (e.g., military service, business, education, recreation)

See list attached

21 LIST ANY SPECIAL SKILLS YOU HAVE AND MACHINES YOU CAN USE (EXAMPLE: YOU CAN USE STENOGRAPHY, SHORT HAND, SPEED OF TYPING, COMPUTOMETER, KEY PUNCH, TURRET LATHE, SUBMARINE OR PROFESSIONAL DEVICES)

APPROXIMATE NUMBER OF WORDS PER MINUTE IN TYPING | SHORTHAND

22 ARE YOU NOW OR HAVE YOU EVER BEEN A LICENSED OR CERTIFIED MEMBER OF ANY TRADE OR PROFESSION (such as pilot, electrician, radio operator, teacher, lawyer, C.P.A., etc.)?

☐ YES ☒ NO GIVE KIND OF LICENSE AND STATE.

FIRST LICENSE OR CERTIFICATE (YEAR)

LATEST LICENSE OR CERTIFICATE (YEAR)

23 GIVE ANY SPECIAL QUALIFICATIONS NOT COVERED ELSEWHERE IN YOUR APPLICATION SUCH AS (1) HIGH MORE IMPORTANT PUBLICATIONS (do not submit copies unless requested) (2) HIGH POSITIONS OR INTERESTS (3) PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE (4) MEMBERSHIP IN PROFESSIONAL OR SCIENTIFIC SOCIETIES, ETC. (5) HONORS AND FELLOWSHIPS RECEIVED

Covered in detail: "Who's Who in the East" VolII

10 [illegible]

14-00000

16 CONTINUED

② DATES OF EMPLOYMENT (month, year) FROM Jan. 1943 TO Oct. 1943 | EXACT TITLE OF YOUR POSITION War Correspondent | CLASSIFICATION GRADE (if in Federal service) | SALARY OR EARNINGS STARTING $ 600 PER Month FINAL $ PER

PLACE OF EMPLOYMENT (city and State) New York, N.Y.

NAME AND TITLE OF IMMEDIATE SUPERVISOR Dan Longwell - Editor

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person, if Federal, name department, bureau or establishment, and division) "LIFE"

KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacture of locks, etc.) Publishing

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU

REASON FOR LEAVING Enlisting in AAF

DESCRIPTION OF YOUR WORK

Travel with Naval combat groups in S. Pacific. Report results of actions.

③ DATES OF EMPLOYMENT (month, year) FROM Oct. 1942 TO Jan. 1943 | EXACT TITLE OF YOUR POSITION Script Writer | CLASSIFICATION GRADE (if in Federal service) | SALARY OR EARNINGS STARTING $ 600 PER Month FINAL $ PER

PLACE OF EMPLOYMENT (city and State) New York, N.Y.

NAME AND TITLE OF IMMEDIATE SUPERVISOR Louis de Rochemont - Editor

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person, if Federal, name department, bureau or establishment, and division) The March of Time (Cinema)

KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacture of locks, etc.) Documentary producers

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU

REASON FOR LEAVING go overseas w/ "Life"

DESCRIPTION OF YOUR WORK

Developing screen narrative of a particular subject - writing narration & footage. Writing & producing Naval Training Films.

④ DATES OF EMPLOYMENT (month, year) FROM TO | EXACT TITLE OF YOUR POSITION | CLASSIFICATION GRADE (if in Federal service) | SALARY OR EARNINGS STARTING $ PER FINAL $ PER

PLACE OF EMPLOYMENT (city and State)

NAME AND TITLE OF IMMEDIATE SUPERVISOR

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person, if Federal, name department, bureau or establishment, and division)

KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacture of locks, etc.)

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU

REASON FOR LEAVING

DESCRIPTION OF YOUR WORK

14-00000

24 REFERENCES: List three persons living in U. S. citizens or residents of the United States who are not related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying. Do not repeat names of supervisors listed under Item 16 (EXPERIENCE).

FULL NAME	PRESENT BUSINESS OR HOME ADDRESS (Give exact address including street and number)	BUSINESS OR OCCUPATION
1. Maj.Gen. Wm. J. Donovan	2 Wall Street, New York 5, N.Y.	Attorney
2. John C. Farrar	53 East 34th Street, New York 16	Publisher
3. Raymond Rubicam	444 Madison Avenue, New York 18	Executive

INDICATE "YES" OR "NO" ANSWER BY PLACING "X" IN PROPER COLUMN	YES	NO
25 MAY INQUIRY BE MADE OF YOUR PRESENT EMPLOYER REGARDING YOUR CHARACTER, QUALIFICATIONS, ETC.?	Yes	
26 ARE YOU A CITIZEN OF OR DO YOU OWE ALLEGIANCE TO THE UNITED STATES?	Yes	
27 ARE YOU NOW, OR HAVE YOU EVER BEEN, A MEMBER OF THE COMMUNIST PARTY, U.S.A., OR ANY COMMUNIST ORGANIZATION?	No	
28 ARE YOU NOW OR HAVE YOU EVER BEEN, A MEMBER OF A FASCIST ORGANIZATION?	No	
29 ARE YOU NOW OR HAVE YOU EVER BEEN A MEMBER OF ANY ORGANIZATION, ASSOCIATION, MOVEMENT, GROUP, OR COMBINATION OF PERSONS WHICH ADVOCATES THE OVERTHROW OF OUR CONSTITUTIONAL FORM OF GOVERNMENT, OR OF AN ORGANIZATION, ASSOCIATION, MOVEMENT, GROUP, OR COMBINATION OF PERSONS WHICH HAS ADVOCATED A PLAN OF ADVOCATING OR APPROVING THE COMMISSION OF ACTS OF FORCE OR VIOLENCE TO DENY OTHER PERSONS THEIR RIGHTS UNDER THE CONSTITUTION OF THE UNITED STATES, OR SEEKING TO ALTER THE FORM OF GOVERNMENT OF THE UNITED STATES BY UNCONSTITUTIONAL MEANS?	No	
If your answer to question 27, 28, or 29 above is "yes," state in Item 39 the names of all such organizations, associations, movements, groups, or combination of persons and dates of membership. Give complete details of your activities therein and make any explanation you desire regarding your membership or activities therein		
30 SINCE YOUR 16TH BIRTHDAY, HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROCEEDING OR CONVICTED, FINED, OR IMPRISONED OR PLACED ON PROBATION OR HAVE YOU EVER BEEN ORDERED TO DEPOSIT BAIL ON COLLATERAL FOR THE VIOLATION OF ANY LAW, POLICE REGULATION OR ORDINANCE (EXCLUDING MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR FORFEITURE OF $25 OR LESS WAS IMPOSED)?	No	
If your answer is "Yes," list all such cases under Item 39 below. Give in each case (1) the date; (2) the nature of the offense or violation; (3) the name and location of the court; (4) the penalty imposed, if any, or other disposition of the case. If appointed, your fingerprints will be taken		
31 HAVE YOU EVER BEEN DISCHARGED OR FORCED TO RESIGN, FOR MISCONDUCT OR UNSATISFACTORY SERVICE FROM ANY POSITION?	No	
If your answer is "Yes," give in Item 39 the name and address of employer, date, and reason in each case		
32 HAVE YOU EVER BEEN BARRED BY THE U.S. CIVIL SERVICE COMMISSION FROM TAKING EXAMINATIONS OR ACCEPTING CIVIL SERVICE APPOINTMENTS?	No	
If your answer is "Yes," give dates of and reasons for such debarment in Item 39		
33 HAVE YOU ANY PHYSICAL HANDICAP, DISEASE, OR OTHER DISABILITY WHICH SHOULD BE CONSIDERED IN ASSIGNING YOU TO WORK?	No	
If your answer is "Yes," give complete details in Item 39 so that consideration can be given to your physical fitness for the job.		
34 (a) YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT OR ANY PENSION OR OTHER COMPENSATION FOR MILITARY OR NAVAL SERVICE?	No	
If your answer is "Yes," give complete details in Item 39		

INDICATE "YES" OR "NO" ANSWER BY PLACING "X" IN PROPER COLUMN	YES	NO
35 ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY, OR MUNICIPALITY?		
If your answer is "Yes," give details in Item 39		
36 DOES THE UNITED STATES GOVERNMENT EMPLOY IN A CIVILIAN CAPACITY ANY RELATIVE OF YOURS BY BLOOD OR MARRIAGE WITH WHOM YOU LIVE OR HAVE LIVED WITHIN THE PAST 36 MONTHS?		
If your answer is "Yes," show in Item 39 for EACH such relative (1) full name, (2) present address, (3) relationship; relative (4) Department or Agency by which employed, and (5) kind of appointment		

SPECIAL INSTRUCTIONS FOR CLAIMING VETERAN PREFERENCE

A. If you are claiming preference as a PEACETIME VETERAN who has been awarded a campaign badge or service ribbon, or as a DISABLED VETERAN, or as the WIFE OF A DISABLED VETERAN, or as the WIDOW OF A WAR OR CAMPAIGN VETERAN, attach Veteran Preference Claim, CSC Form 14, together with proof specified therein.

B. If you are a WAR-TIME VETERAN not claiming disability preference, you should NOT submit your discharge with this application. Preference will be tentatively credited to you and if appointed, you will be required to submit to the appointing officer your to entry on duty, official evidence of separation from active service in the armed forces of the United States in time of war.

	YES	NO
37 (A) WERE YOU EVER IN THE UNITED STATES MILITARY OR NAVAL SERVICE DURING TIME OF WAR?	X	
(B) IS THE WORD "HONORABLE" OR THE WORD "SATISFACTORY" USED IN YOUR DISCHARGE OR SEPARATION PAPERS TO SHOW THE TYPE OF YOUR DISCHARGE OR SEPARATION?	X	
(C) WAS SERVICE RENDERED FOR AN ACTIVE FULL-TIME BASIS, WITH FULL MILITARY PAY AND ALLOWANCES?	X	

(D) DATES OF ENTRY AND DISCHARGE: ~~July 1940~~ October 1942 – ~~Sept. 1943~~ March 1946

(E) BRANCH OF SERVICE (Army, Navy, Marine Corps, Coast Guard, etc.): Navy- Army

SERIAL NO. (if none, give grade or rating at time of separation): 0-587241/97532

	YES	NO
38 (A) IF YOU SERVED IN THE UNITED STATES MILITARY OR NAVAL SERVICE DURING PEACETIME ONLY, DID YOU PARTICIPATE IN A CAMPAIGN OR EXPEDITION AND RECEIVE A CAMPAIGN BADGE OR SERVICE RIBBON?	X	
(B) ARE YOU A DISABLED VETERAN? *If so, and you have not listed your disability in answer to Item 33, explain in Item 39 below.*		X
(C) ARE YOU A VETERAN'S WIDOW WHO HAS NOT REMARRIED?		X
(D) ARE YOU THE WIFE OF A VETERAN WHO HAS A SERVICE CONNECTED DISABILITY WHICH PREVENTS HIM FROM CIVIL SERVICE APPOINTMENT?		X

THIS SPACE FOR USE OF APPOINTING OFFICER ONLY

The information contained in the answers to Question 37 above has been verified by comparison with the discharge certificate on 6-1 19.46

Agency: Title:

39 SPACE FOR DETAILED ANSWERS TO OTHER QUESTIONS (Indicate item numbers to which answers apply)

(ITEM NO.)		(ITEM NO.)	

If more space is required, use paper the same size as this page. Write on each sheet your name, address, date of birth, and examination title. Attach to inside of this application.

Before signing this application check back over it to make sure that you have answered ALL questions correctly.

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.

False statement on this application is punishable by Law (U. S. Code, Title 18, Section 80).

SIGNATURE OF APPLICANT: Edward Smith

(Sign your name in ENTIRE, not initial or initials, and surname. If female, use one given name as "Mrs. Mary L. Smith" preceded by Mrs. or Miss and if married, Mrs.)

U. S. GOVERNMENT PRINTING OFFICE: 16—63000-1

AFFIDAVIT
STRIKING AGAINST THE FEDERAL GOVERNMENT
DEPARTMENT OF STATE

Economic Cooperation Administration
(Office or Division)

(Place of Employment)

I E. Howard Hunt, Jr., do hereby swear (or affirm) that I have not engaged in any strike against the Government of the United States, that I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not while a Government employee become a member of such an organization.

E. Howard Hunt Jr.
(Signature of Employee or Appointee)

Subscribed and sworn to before me this 3 day of June, 19 48
at Washington, DC, State of

Marvin W Well
(Signature of Officer)

Notary Public
(Title)

NOTE: Any officer or employee of the Department of State who is designated in writing by the Secretary to administer oaths in connection with employment as required by law is authorized to administer the affidavit required incidental to the foregoing and such affidavit must be administered without charge or fee and has the same force and effect as affidavits administered by officers having seals.

STATUTORY PENALTY CLAUSE: "Any person who engages in a strike against the Government of the United States or who is a member of an organization of Government employees that asserts the right to strike against the Government of the United States *** and accepts employment the salary or wages for which are paid from any appropriation contained in this Act shall be guilty of a felony and, upon conviction, shall be fined not more than $1,000 or imprisoned for not more than one year, or both: Provided further, that the above penalty clause shall be in addition to, and not in substitution for, any other provisions of existing law."

Standard Form No. 61
Approved January 28, 1943
U. S. Civil Service Commission
C. S. C. Dept. Cir. No. 409

O. ..I OF OFFICE, AFFIDA ..,
AND
DECLARATION OF APPOINTEE

Economic Cooperation Administration
(Department or Establishment) (Bureau or Division) (Place of Employment)

A. OATH OF OFFICE

I, E. Howard Hunt, Jr.,
Do solemnly swear (or affirm) that I will support and defend the constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office on which I am about to enter. SO HELP ME GOD.

B. AFFIDAVIT

Do further swear (or affirm) that I do not advocate, nor am I a member of any political party or organization that advocates the overthrow of the Government of the United States by force or violence; and that during such time as I am an employee of the Federal Government, I will not advocate nor become a member of any political party or organization that advocates the overthrow of the Government of the United States by force or violence.

C. DECLARATION OF APPOINTEE

Do further certify that (1) I have not paid or offered or promised to pay any money or other thing of value to any person, firm, or corporation for the use of influence to procure my appointment; (2) I will inform myself of and observe the provisions of the Civil Service law and rules and Executive orders concerning political activity, political assessments, etc., as quoted on the attached Information for Appointee; and [strike out either (3) or (4)]

(3) the answers given by me in the Declaration of Appointee on the reverse of this sheet are true and correct;

(4) the answers contained in my Application for Federal Employment, Form No. ....., dated ....., 19....., filed with the above-named department or establishment, which I have reviewed, are true and correct as of this date, except for the following (if necessary, use additional sheet; if no exceptions write "none"; if (4) is executed, the reverse of this sheet need not be used):

E Howard Hunt Jr.
(Signature of Appointee)

Subscribed and sworn before me this 9 day of June A. D., 19 48
at Washington (City), DC (State)

Marvin W Will
(Signature of Officer)
Notary Public
(Title)

[SEAL]
My commision expires 14 Dec., 1948

NOTE.—If the oath is taken before a Notary Public the date of expiration of his commission should be shown

9 June, 1948	FSS-5; U.S. Media Specialist	Oct. 9, 1918
(Date of Entrance on Duty)	(Position to which appointed)	(Date of Birth)

14-00000

DECLARATION OF APPOINTEE

This form, if required, is to be completed before entrance on duty. Every question must be answered. Any false statement in this declaration will be grounds for cancellation of application or dismissal after appointment. False personation is a criminal offense and will be prosecuted accordingly.

1. Present Address 50 Willett St. (Street and Number) Albany 6, N.Y. (City and State)

2. Who should be notified in case of emergency? Mrs. E. M. Hunt (Name) mother (Relationship)
50 Willett St. (Street and Number) Albany 6, N.Y. (City and State)

3. Does the U. S. Government employ in a civilian capacity any relative of yours (either by blood or marriage) with whom you live or have lived within the past 6 months? Yes or No? No. If so, for each such relative fill in the blanks below. If additional space is necessary, complete under Item 12.

Name	Postoffice address (Give street number, if any)	(1) Position and (2) Temporary or not, and (3) Department or office in which employed	Relationship	Married or single	Age
		1. 2. 3.			
		1. 2. 3.			
		1. 2. 3.			

4. Place of birth Hamburg, (Town) Erie County, N.Y. (State or Country)

Indicate "Yes" or "No" answer by placing X in proper column	Yes	No
5. Are you a citizen of the United States?	X	
6. If foreign born, have you furnished proof of naturalization or citizenship to (1) the U. S. Civil Service Commission?		
(2) this agency in connection with this appointment?		
7. Since you filed application resulting in this appointment, has there been any change in the status of your citizenship, or of the persons through whom you claimed your citizenship?		X
8. (a) Do you hold any position or office under the United States or any State, Territory, County, or Municipality? If so, state the place, position, and salary under Item 12.		X
(b) Are you willing to resign such position or office if it becomes necessary to do so in order to hold the Federal position?		
9. Do you receive any pension or other benefit for military or naval service or an annuity from the U.S. or D.C. Government under any Retirement Act? If so, give details under Item 12, stating whether you were retired for age, length of service, or disability; amount of retirement pay and under what retirement act; and rank, if retired from military or naval service.		X
10. Since you filed application resulting in this appointment, have you been discharged for misconduct or unsatisfactory service, or forced to resign from any position? If so, give under Item 12 where employed, name and address of employer and the reason for discharge in each case.		X
11. Since you filed application resulting in this appointment, have you been arrested, or summoned into any civil or military court as a defendant, or indicted for or convicted of any offense (felony or misdemeanor)? If so, for each case give under Item 12 (1) the date, (2) the name and location of the court, (3) the nature of the offense or violation, and (4) the penalty, if any, imposed, or other disposition.		X

12. Space for detailed answers to other questions.

ITEM NO.	Write in left column numbers of items to which detailed answers apply
	ECA Information Specialist
	CAF 12 $5,605.20

INSTRUCTIONS TO APPOINTING OFFICER

The appointing officer before whom the foregoing certificate is made shall determine to his own satisfaction that this appointment would be in conformance with the Civil Service Act, applicable civil-service rules, the War Service Regulations, and acts of Congress pertaining to appointment.

This form should be checked for holding of office, pension, purchase of office, authority in connection with any record of recent discharge or arrest, promise to observe provisions regarding political activity, and particularly for the following:

(1) **Identity of appointee** with the applicant whose appointment was authorized. The appointee's signature and handwriting are to be compared with the application and/or other pertinent papers. The personal appearance may be checked against the medical certificate. The appointee may also be questioned on his personal history for agreement with his previous statements.

(2) **Age.**—If discrepancy arises between the date of birth and that on application, and if definite age limits have been established for the position, it should be determined that applicant is not outside the age range for appointment.

(3) **Citizenship.**—The responsibility for observing provisions of appropriation acts prohibiting or restricting the employment of [illegible] lies with the appointing officer. The Civil Service Commission indicates on applications showing foreign birth that citizenship has been verified. The appointing officer should verify citizenship if the list of eligibles or the letter of authority from the Commission makes the appointment subject to proof of citizenship, or if the application shows foreign birth but does not indicate on its face that citizenship has been proved. If the answer to question 4 of this form shows foreign birth and the application shows birth in the United States, the case should be referred to the Civil Service Commission.

(4) **Members of Family.**—Section 9 of the Civil Service Act provides that whenever there are already two or more members of the family in the classified service, no other member of such family is eligible for appointment in that service. Minors do not establish a different family merely by living at an address different from that of the parents. Doubtful cases involving more than two members of family, including all pertinent evidence, should be referred to the Civil Service Commission or its duly authorized representatives for decision. Under War Service Regulations, the members [illegible] provision does not apply to temporary appointments for one year or less.

U. S. GOVERNMENT PRINTING OFFICE 16—83006-1

STANDARD FORM 57 · NOV. 1947
U. S. CIVIL SERVICE COMMISSION

APPLICATION FOR FEDERAL EMPLOYMENT

APPROVAL EXPIRES NOV. 15, 1948

INSTRUCTIONS. In order to prevent delay in consideration of your application, answer every question on this form clearly and completely. Type or print in INK. In applying for a specific United States Civil Service examination, read the examination announcement carefully and follow all directions. If you are applying for a WRITTEN examination, follow the directions on the admission card regarding disposition of this application. If you are applying for an UNWRITTEN examination, mail this application to the office named in the announcement. Be sure to mail to the same office any other forms required by the announcement. Notify the office with which you file this application of any change in your address.

APPLICATION NO

ANNOUNCEMENT

1. KIND OF EXAMINATION OR KIND OF POSITION APPLIED FOR

2. OPTIONS (if mentioned in examination announcement)

3. PLACE OF EMPLOYMENT APPLIED FOR (City and State)

4. DATE OF THIS APPLICATION 17 May 1948

5. NAME (First name) (Middle) (Maiden, if any) (Last)
XX XX (Everette) Howard Hunt (Jr.)

6. (A) STREET AND NUMBER OR R. D. NUMBER
30 Willett Street

(B) CITY OR POST OFFICE (including postal zone) AND STATE
Albany 6, New York

7. CITY OR COUNTY RESIDENCE (State) New York

8. (A) DEVELOPMENT 4-2101 (B) HOME PHONE 3-6218

9. DATE OF BIRTH (month, day, year) Oct. 9, 1918

10. ☐ MARRIED ☒ SINGLE

11. PLACE OF BIRTH (city and State, if born outside U. S., name city and country)
Hamburg, Erie County, New York

12. ☒ MALE ☐ FEMALE

13. (A) HEIGHT WITHOUT SHOES 5 FEET 9 INCHES (B) WEIGHT 165 POUNDS

14. (A) HAVE YOU EVER BEEN EMPLOYED BY THE FEDERAL GOVERNMENT? ☐ YES ☒ NO
(B) IF SO, GIVE LAST GRADE AND DATE OF LAST CHANGE IN GRADE

DO NOT WRITE IN THIS BLOCK
For Use of Civil Service Commission Only

☐ APPOR. ☐ NON APPOR. MATERIAL ☐ SUBMITTED ☐ RETURNED ENTERED REGISTER

NOTATIONS. APP. REVIEW

OPTION	GRADE	EARNED RATING	PREFERENCE	ADJUST. RATING
			☐ 5 POINTS (TENT.)	
			☐ 10 POINTS	
			☐ WIFE OR WIDOW	
			☐ DISAB.	
			☐ BEING INVESTIGATED	
INITIALS AND DATE				

15. (A) WHAT IS THE LOWEST ENTRANCE SALARY YOU WILL ACCEPT? $ 4,500 PER YEAR
You will not be considered for any position with a lower entrance salary.

(B) CHECK IF YOU WILL ACCEPT SHORT-TERM APPOINTMENT, IF OFFERED, FOR:
☐ 1 TO 3 MONTHS ☐ 3 TO 6 MONTHS ☐ 6 TO 12 MONTHS

NOTE. *Acceptance or refusal of a temporary short-term appointment will not affect your opportunity to obtain a probational appointment.*

(C) IF YOU ARE WILLING TO TRAVEL, SPECIFY:
☐ OCCASIONALLY ☒ FREQUENTLY ☐ CONSTANTLY

(D) CHECK IF YOU WILL ACCEPT APPOINTMENT, IF OFFERED:
☒ IN WASHINGTON, D. C. ☐ ANYWHERE IN THE UNITED STATES
☒ OUTSIDE THE UNITED STATES

(E) IF YOU WILL ACCEPT APPOINTMENT IN CERTAIN LOCATIONS ONLY, GIVE ACCEPTABLE LOCATIONS.

16. EXPERIENCE. It is important for you to furnish all information requested below in sufficient detail to enable the Civil Service Commission and the appointing officers of agencies to give you full credit in determining your qualifications. Use a separate block for each position. Start with your present position and work back, explaining clearly the principal tasks which you performed in each position, accounting for all periods of unemployment. Experience gained more than 15 years ago which is not pertinent to the work for which you are applying may be summarized in one or more of the blocks. If your duties changed materially while working for the same employer, use a separate block to describe each position. You may include any pertinent religious, civic, welfare, or organizational activity which you have performed, either with or without compensation, showing the number of hours per week and weeks per year in which you were engaged in such activity. Military experience should be described in the spaces below in its proper sequence.

(A) If you were ever employed in any position under a name different from that shown in Item 5 of this application, give under "Description of your work" for each position, the name used.

(B) If you have never been employed or are now unemployed, indicate that fact in the space provided below for "Present Position."

① **PRESENT POSITION**

DATES OF EMPLOYMENT (month, year) FROM 1947 TO PRESENT TIME

EXACT TITLE OF YOUR PRESENT POSITION: Self-employed

CLASSIFICATION GRADE (if in Federal Service)

SALARY OR EARNINGS: STARTING $ PER PRESENT $ 3000 PER year

PLACE OF EMPLOYMENT (city and State): Albany, N.Y.

NAME AND TITLE OF IMMEDIATE SUPERVISOR

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division)

KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale yarn, insurance agency, manufacture of locks, etc.): Writing

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU

REASON FOR LEAVING TO CHANGE EMPLOYMENT: Interested in ECA

DESCRIPTION OF YOUR WORK: Authoring novels and magazine stories.

(CONTINUED ON NEXT PAGE)

14-00000

16 CONTINUED

② DATES OF EMPLOYMENT (month, year): FROM Jan. 1943 TO Oct. 1943 | EXACT TITLE OF YOUR POSITION: War Correspondent | CLASSIFICATION GRADE (if in Federal service): | SALARY OR EARNINGS: STARTING $ 600 PER Month FINAL $ PER

PLACE OF EMPLOYMENT (city and State): New York, N.Y.

NAME AND TITLE OF IMMEDIATE SUPERVISOR: Dan Longwell - Editor

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division): "LIFE"

KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale silk, insurance agency, manufacture of locks, etc.): Publishing

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU:

REASON FOR LEAVING: Entering an AAF.

DESCRIPTION OF YOUR WORK

Travel with Naval combat groups in S. Pacific. Report results of action.

③ DATES OF EMPLOYMENT (month, year): FROM Oct. 1942 TO JAN. 1943 | EXACT TITLE OF YOUR POSITION: Script Writer | CLASSIFICATION GRADE (if in Federal service): | SALARY OR EARNINGS: STARTING $ 600 PER Month FINAL $ PER

PLACE OF EMPLOYMENT (city and State): New York, N.Y.

NAME AND TITLE OF IMMEDIATE SUPERVISOR: Louis de Rochemont - Editor

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division): The March of Time (Cinema)

KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale silk, insurance agency, manufacture of locks, etc.): Documentary producers

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU:

REASON FOR LEAVING: go overseas w/ "Life"

DESCRIPTION OF YOUR WORK

Developing screen narrative of a particular subject - writing narration to footage. Writing & producing Naval Training Films.

④ DATES OF EMPLOYMENT (month, year): FROM: TO: | EXACT TITLE OF YOUR POSITION: | CLASSIFICATION GRADE (if in Federal service): | SALARY OR EARNINGS: STARTING $ PER FINAL $ PER

PLACE OF EMPLOYMENT (city and State):

NAME AND TITLE OF IMMEDIATE SUPERVISOR:

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division):

KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale silk, insurance agency, manufacture of locks, etc.):

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU:

REASON FOR LEAVING:

DESCRIPTION OF YOUR WORK

14—[illegible]

14-00000

(5) DATES OF EMPLOYMENT (Month, year) FROM TO | EXACT TITLE OF YOUR POSITION | CLASSIFICATION (If in Federal service) | SALARY OR EARNINGS STARTING $ PER FINAL $ PER

PLACE OF EMPLOYMENT (City and State) | NAME AND TITLE OF IMMEDIATE SUPERVISOR

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person. If Federal, name department, bureau or establishment, and division) | KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale milk, insurance agency, manufacture of locks, etc.)

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU | REASON FOR LEAVING

DESCRIPTION OF YOUR WORK

If more space is required, use a continuation sheet (Standard Form No. 58) or a sheet of paper the same size as this page. Write on each sheet your name, address, date of birth, and examination title. Attach to inside of this application.

17. MILITARY TRAINING. In the space below, describe any training received in the Armed Services not already listed under Item 16) that would assist appointing officers in placing you most effectively. Indicate actual amount of training received, such as hours per week. Detailed information regarding any special service schools you attended is especially important. (Extra pages may be used to give full descriptions.)

DATES FROM	DATES TO	LOCATION	DESCRIPTION OF TRAINING
2/41	5/41	U.S.Naval Academy	USNR Midshipman's Course
1/44	6/44	Miami Beach	AAF/OCS
6/44	8/44	Orlando,Fla	AAF Combat Intelligence School
1/45	3/45	Catalina Island	Office of Strategic Services Clandestine School

18 EDUCATION. (Circle highest grade completed): 1 2 3 4 5 6 7 8 9 10 11 (12)

MARK(X) THE APPROPRIATE BOX TO INDICATE SATISFACTORY COMPLETION OF: ☐ ELEMENTARY SCHOOL ☐ JUNIOR HIGH SCHOOL ☒ SENIOR HIGH SCHOOL

(a) GIVE NAME AND LOCATION OF LAST HIGH SCHOOL ATTENDED: Hamburg High School, N.Y.

(b) SUBJECTS STUDIED IN HIGH SCHOOL WHICH APPLY TO POSITION DESIRED

(c) NAME AND LOCATION OF COLLEGE OR UNIVERSITY	MAJOR AND SPECIALTY	DATES ATTENDED FROM	DATES ATTENDED TO	YEARS COMPLETED DAY	YEARS COMPLETED NIGHT	DEGREES CONFERRED TITLE	DEGREES CONFERRED DATE	SEMESTER HOURS CREDIT
Brown University Providence,R.I.	English	1936	1940	4		AB	June 1940	

(d) LIST YOUR CHIEF UNDERGRADUATE COLLEGE SUBJECTS	SEMESTER HOURS	LIST YOUR CHIEF GRADUATE COLLEGE SUBJECTS	SEMESTER HOURS
English Literature			
Economics			
Sociology			

(e) OTHER TRAINING, SUCH AS VOCATIONAL, BUSINESS, STUDY COURSES GIVEN THROUGH THE ARMED FORCES INSTITUTE (show name and location of school) OR "ON-SERVICE TRAINING" IN PUBLIC OR PRIVATE EMPLOYMENT

SUBJECTS STUDIED	DATES ATTENDED FROM	DATES ATTENDED TO	YEARS COMPLETED DAY	YEARS COMPLETED NIGHT

19 INDICATE YOUR KNOWLEDGE OF FOREIGN LANGUAGES

	READING POOR	READING FAIR	READING GOOD	SPEAKING POOR	SPEAKING FAIR	SPEAKING GOOD	UNDERSTANDING POOR	UNDERSTANDING FAIR	UNDERSTANDING GOOD
Spanish		X			X				X

20 IF YOU HAVE TRAVELED OR WORKED IN ANY FOREIGN COUNTRIES INDICATE (1) NAME OF COUNTRY (2) DATES AND LENGTH OF TIME SPENT THERE, AND (3) REASON OR PURPOSE (e. g., military service, business, education, recreation)

See list attached

21. LIST ANY SPECIAL SKILLS YOU HAVE AND MACHINES AND EQUIPMENT YOU CAN USE. INCLUDE DESCRIPTION OF SHORT HAND EACH MULTIPLE COMPUTER, KEY-PUNCH, TURRET LATHE, SCIENTIFIC OR PROFESSIONAL DEVICES

APPROXIMATE NUMBER OF WORDS PER MINUTE IN TYPING ..... SHORTHAND .....

22 ARE YOU NOW OR HAVE YOU EVER BEEN A LICENSED OR CERTIFIED MEMBER OF ANY TRADE OR PROFESSION (such as pilot, electrician, radio operator, teacher, lawyer, C.P.A. etc.)?

☐ YES ☒ NO GIVE KIND OF LICENSE AND STATE:

FIRST LICENSE OR CERTIFICATE (YEAR)

LATEST LICENSE OR CERTIFICATE (YEAR)

23 LIST ANY SPECIAL QUALIFICATIONS NOT COVERED ELSEWHERE IN YOUR APPLICATION SUCH AS (1) YOUR MOST IMPORTANT PUBLICATIONS (do not submit copies unless requested) (2) YOUR PATENTS OR INVENTIONS (3) PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE (4) MEMBERSHIP IN PROFESSIONAL OR SCIENTIFIC SOCIETIES, ETC. (5) HONORS AND FELLOWSHIPS RECEIVED

Covered in detail: "Who's Who in the East" VolII

10-[illegible]-6

14-00000

34. REFERENCES. List three persons living in the United States or Territories of the United States who are fully related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying. Do not repeat names of supervisors listed under Item 16 (EXPERIENCE).

FULL NAME	PRESENT BUSINESS OR RESIDENCE ADDRESS (Give complete current address, including street and number)	BUSINESS OR OCCUPATION
1. Maj. Gen. Wm. J. Donovan	2 Wall Street, New York 5, N.Y.	Attorney
2. John C. Farrar	53 East 34th Street, New York 16	Publisher
3. Raymond Rubicam	444 Madison Avenue, New York 18	Executive

INDICATE "YES" OR "NO" ANSWER BY PLACING "X" IN PROPER COLUMN	YES	NO
25. MAY INQUIRY BE MADE OF YOUR PRESENT EMPLOYER REGARDING YOUR CHARACTER, QUALIFICATIONS, ETC.?	Yes	
26. ARE YOU A CITIZEN OF OR DO YOU OWE ALLEGIANCE TO THE UNITED STATES?	Yes	
27. ARE YOU NOW, OR HAVE YOU EVER BEEN, A MEMBER OF THE COMMUNIST PARTY, U. S. A., OR ANY COMMUNIST ORGANIZATION?	No	
28. ARE YOU NOW, OR HAVE YOU EVER BEEN, A MEMBER OF A FASCIST ORGANIZATION?	No	
29. ARE YOU NOW, OR HAVE YOU EVER BEEN, A MEMBER OF ANY ORGANIZATION, ASSOCIATION, MOVEMENT, GROUP, OR COMBINATION OF PERSONS WHICH ADVOCATES THE OVERTHROW OF OUR CONSTITUTIONAL FORM OF GOVERNMENT, OR A MEMBER OF ANY ORGANIZATION, ASSOCIATION, MOVEMENT, GROUP, OR COMBINATION OF PERSONS WHICH HAS ADVOCATED A POLICY OF ADVOCATING OR ATTEMPTING THE COMMISSION OF ACTS OF FORCE OR VIOLENCE TO DENY OTHERS THEIR RIGHTS UNDER THE CONSTITUTION OF THE UNITED STATES, OR WHICH HAS SOUGHT TO ALTER THE FORM OF GOVERNMENT OF THE UNITED STATES BY UNCONSTITUTIONAL METHODS?	No	
If your answer to question 27, 28, or 29 above is "yes," state in Item 39 the names of all such organizations, associations, movements, groups, or combination of persons and dates of membership. Give complete details of your activities therein and make any explanation you desire regarding your membership or activities therein.		
30. SINCE YOUR 16TH BIRTHDAY, HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROCEEDING, OR CONVICTED, FINED, OR IMPRISONED OR PLACED ON PROBATION OR HAVE YOU EVER BEEN ORDERED TO DEPOSIT BAIL OR COLLATERAL FOR THE VIOLATION OF ANY LAW, POLICE REGULATION OR ORDINANCE (EXCLUDING MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR FORFEITURE OF $25 OR LESS WAS IMPOSED)?	No	
If your answer is "Yes," list all such cases under Item 39 below. Give in each case (1) the date; (2) the nature of the offense or violation; (3) the name and location of the court; (4) the penalty imposed, if any, or other disposition of the case. If appointed, your fingerprints will be taken.		
31. HAVE YOU EVER BEEN DISCHARGED OR FORCED TO RESIGN, FOR MISCONDUCT OR UNSATISFACTORY SERVICE FROM ANY POSITION?	No	
If your answer is "Yes," give in Item 39 the name and address of employer, date, and reason in each case.		
32. HAVE YOU EVER BEEN BARRED BY THE U. S. CIVIL SERVICE COMMISSION FROM TAKING EXAMINATIONS OR ACCEPTING CIVIL SERVICE APPOINTMENTS?	No	
If your answer is "Yes," give dates of and reasons for such debarment in Item 39.		
33. HAVE YOU ANY PHYSICAL HANDICAP, DISEASE, OR OTHER DISABILITY WHICH SHOULD BE CONSIDERED IN ASSIGNING YOU TO WORK?	No	
If your answer is "Yes," give complete details in Item 39 so that consideration can be given to your physical fitness for the job.		
34. DO YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT OR ANY PENSION OR OTHER COMPENSATION FOR MILITARY OR NAVAL SERVICE?	No	
If your answer is "Yes," give complete details in Item 39.		

INDICATE "YES" OR "NO" ANSWER BY PLACING "X" IN PROPER COLUMN	YES	NO
35. ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY, OR MUNICIPALITY?		
If your answer is "Yes," give details in Item 39.		
36. DOES THE UNITED STATES GOVERNMENT EMPLOY IN A CIVILIAN CAPACITY ANY RELATIVE OF YOURS BY BLOOD OR MARRIAGE WITH WHOM YOU LIVE OR HAVE LIVED within the past 24 months?		
If your answer is "Yes," show in Item 39 for EACH such relative (1) full name, (2) present address, (3) relationship, (4) Department or Agency by which employed, and (5) kind of appointment.		

SPECIAL INSTRUCTIONS FOR CLAIMING VETERAN PREFERENCE

A. If you are claiming preference as a PEACETIME VETERAN who has been awarded a campaign badge or service ribbon, or as a DISABLED VETERAN, or as the WIFE OF A DISABLED VETERAN, or as the WIDOW OF A WAR OR CAMPAIGN VETERAN, attach Veteran Preference Claim, CSC Form 14, together with proof specified therein.

B. If you are a WAR-TIME VETERAN not claiming disability preference, you should NOT submit your discharge with this application. Preference will be tentatively credited to you and if appointed, you will be required to submit to the appointing officer prior to entry on duty, official evidence of separation from active service in the armed forces of the United States in time of war.

	YES	NO
37. (A) WERE YOU EVER IN THE UNITED STATES MILITARY OR NAVAL SERVICE DURING TIME OF WAR?	X	
(B) IS THE WORD "HONORABLE" OR THE WORD "SATISFACTORY" USED IN YOUR DISCHARGE OR SEPARATION PAPERS TO SHOW THE TYPE OF YOUR DISCHARGE OR SEPARATION?	X	
(C) WAS SERVICE PERFORMED ON AN ACTIVE FULL-TIME BASIS WITH FULL MILITARY PAY AND ALLOWANCES?	X	

(D) DATES OF WAR SERVICE (Include Reserve and National Guard service) | DATES OF SEPARATIONS

July 1940 - October 1941 | March 1942
Sept. 1943 - March 1946

NAME OF SERVICE (Army, Navy, Marine Corps, Coast Guard, etc.) | SERIAL NO. (If none, give grade or rating at time of separation).

Navy - Army | O-587241/97532

	YES	NO
(A) IF YOU SERVED IN THE UNITED STATES MILITARY OR NAVAL SERVICE DURING PEACETIME ONLY, DID YOU PARTICIPATE IN A CAMPAIGN OR EXPEDITION AND RECEIVE A CAMPAIGN BADGE OR SERVICE RIBBON?	X	
(B) ARE YOU A DISABLED VETERAN?		X
If so, and you have not listed your disability in answer to Item 33, explain in Item 39 below.		
(C) ARE YOU A VETERAN'S WIDOW WHO HAS NOT REMARRIED?		X
(D) ARE YOU THE WIFE OF A VETERAN WHO HAS A SERVICE-CONNECTED DISABILITY WHICH PREVENTS HIS PERFORMING HIS FOR CIVIL SERVICE EMPLOYMENT?		X

THIS SPACE FOR USE OF APPOINTING OFFICER ONLY

The information contained in the answers to Question 37 above has been verified by comparison with the discharge certificate on 6-1, 19 49

Agency: Title:

39. SPACE FOR DETAILED ANSWERS TO OTHER QUESTIONS (Indicate item numbers to which answers apply)

ITEM NO.		ITEM NO.	

If more space is required, use paper the same size as this page. Write on each sheet your name, address, date of birth, and examination title. Attach to inside of this application.

Before signing this application check back over it to make sure that you have answered ALL questions correctly.

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.

False statement on this application is punishable by Law (U. S. Code, Title 18, Section 80).

40. SIGNATURE OF APPLICANT: Edward Donovan

(Sign your name in INK. Use given name. Mark or Mrs. and if married initial or initials, and surname). If female, a woman gives name as "Mrs. Mary L. Jones")

U. S. GOVERNMENT PRINTING OFFICE 16—63040-1

UNITED STATES OF AMERICA
ECONOMIC COOPERATION ADMINISTRATION
OFFICE OF THE SPECIAL REPRESENTATIVE IN EUROPE

2 rue Saint Florentin
PARIS. January 13, 1949.

Dear Howard:

I am genuinely sorry to hear that you feel obliged to resign your post in our Information Division here at ECA in Europe owing to the pressure of personal matters in the States.

All who have worked with you have been impressed by your prompt and efficient handling of assignments - no matter how difficult - as well as by your quick and imaginative grasp of what ECA is attempting to do for the peoples of Europe.

Let me thank you for the splendid work you have done and wish you the best of health and good fortune in the future.

Sincerely yours,

W. A. Harriman

W. A. Harriman
U. S. Special Representative
in Europe.

I am personally sorry we aren't going to have any more trips together
Walt

Mr. Howard Hunt
Information Division
ECA 2 rue Saint Florentin
PARIS.

14-00000

FORM 50 (8 PART)
U.S. CIVIL SERVICE COMMISSION
OCTOBER 1946

BUDGET BUREAU NO.

ECA COOPERATION ADMINISTRATION

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.—MISS—MRS.—FIRST—MIDDLE INITIAL—LAST)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. W. Howard Hunt, Jr.	10-9-18	7	6-9-48

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Separation - Transfer (to Econ. Coop. Admin., Foreign Service)	6-8-48 cob	

FROM		TO
Information and Editorial Spec.	8. POSITION TITLE	
CAF-12, $6005.70 per annum CSC No. 103 - Series 1210	9. SERVICE, GRADE, SALARY	
Press Information Division	10. ORGANIZATIONAL DESIGNATIONS	
Washington, D. C.	11. HEADQUARTERS	
[ ] FIELD [X] DEPARTMENTAL	12. FIELD OR DEPT'L	[ ] FIELD [ ] DEPARTMENTAL

13. REMARKS

Appointed to Foreign Service, effective 6-9-48.

Annual and sick leave, if any, to be transferred.

V. L. Couch
Director of Personnel
14. SIGNATURE OR OTHER AUTHENTICATION

15. VETERAN'S PREFERENCE								16. POSITION CLASSIFICATION ACTION				
NONE	5 PT.	10 POINT			10 WW	WW	OTHER	NEW	VICE	L.A.	REAL	
	X	DISAB	WIFE	WIDOW	X					X		CSC No. 103 6-14-48

17. SEX	18. RACE	19. APPROPRIATION	20. SUBJECT TO C.S. RETIREMENT ACT (YES—NO)	21. DATE OF OATH (ACCESSIONS ONLY)	22. LEGAL RESIDENCE
M	W	FROM: TO: 118/95400(01) 100 01	No		New York

☆ U. S. GOVERNMENT PRINTING OFFICE: 1947—0

4. PERSONNEL FOLDER COPY

FORM FS-349 REVISED 4-15-47

DIVISION OF FOREIGN SERVICE PERSONNEL

DEPARTMENT OF STATE
ECONOMIC COOPERATION ADMINISTRATION

DATE: 6-9-48

JOURNAL NO.: 48

NAME (LAST)	(FIRST)	(MIDDLE)	DATE OF BIRTH	LEGAL AUTHORITY
Hunt	E.	Howard	Jr. 10-9-18	PL 472, 80th

THIS IS TO NOTIFY YOU OF THE FOLLOWING ACTION CONCERNING YOUR EMPLOYMENT:

SERVICE: ECA

NATURE OF ACTION	EFFECTIVE DATE	DATE OF OATH
Appointment by Transfer	6-9-48	6-9-48

	FROM	TO
POSITION TITLE		U. S. Media Specialist
CLASS AND TOTAL SALARY		FSS-5, $6120 per annum
POST		Office of Special Representative Information Division Paris, France
BASIC SALARY		
TEMPORARY INCREASE		
APPROPRIATION-ALLOTMENT		118/95400(01) 100 01
POSITION NUMBER		FSS-1230-5-SR-36, admin. allocated 6-9-48

NATURE OF EMPLOYMENT	PERMANENT	TEMPORARY	FULL TIME	PART TIME	PERMANENT	TEMPORARY	FULL TIME	PART TIME
					X		X	

RETIREMENT DEDUCTIONS	YES	NO	AMERICAN	NON-AMERICAN	VETERAN PREFERENCE	5 POINTS	10 POINTS	NATURE OF POSITION: NEW	REALLOCATION	ADDITIONAL IDENTICAL	VICE (NAME)
	X		X			X					X Vacancy

LEGAL RESIDENCE	SEX	MARITAL STATUS AND CHILDREN UNDER 21
New York	M	Single

CONDITIONS AND REQUIREMENTS: ABOVE ACTION AND CONTINUANCE OF STATUS EFFECTED THEREBY ARE SUBJECT TO SUCH CONDITIONS AND REQUIREMENTS LISTED ON REVERSE OF THIS PAGE AS ARE CITED HEREWITH:

REMARKS: Subject to items a, b, e, j, i, g.

Not to exceed the duration of the Foreign Assistance Program.

Affidavit "Striking Against the Federal Government" signed.

Previously employed by Economic Cooperation Administration, Washington, D. C. Departmental Service.

pay card delivered to Mr. Hunt

Everett J. Bellows
(SIGNATURE)

TITLE: State Department Representative to ECA

RECEIVING POST

FORM FS 340, REVISED 4-15-47

DIVISION OF FOREIGN SERVICE PERSONNEL

DEPARTMENT OF STATE

ECONOMIC COOPERATION ADMINISTRATION

DATE: 6/9/48

JOURNAL NO.: AE

NAME (LAST)	(FIRST)	(MIDDLE)	DATE OF BIRTH	LEGAL AUTHORITY
Hunt	E.	Howard Jr.	10/9/18	PL 472 - 80th

THIS IS TO NOTIFY YOU OF THE FOLLOWING ACTION CONCERNING YOUR EMPLOYMENT:

SERVICE: ECA

NATURE OF ACTION	EFFECTIVE DATE	DATE OF OATH
Appointment by transfer	6/9/48	6/9/48

	FROM	TO
POSITION TITLE		U.S. Media Specialist
CLASS AND TOTAL SALARY		FSS-5, $6120 pa
POST		Office of Special Representative Information Division Paris France
BASIC SALARY		
TEMPORARY INCREASE		
APPROPRIATION-ALLOTMENT		118/95400(01) 100 01
POSITION NUMBER		FSS-1230-5-SR-36, admin alloc 6/9/48

NATURE OF EMPLOYMENT	PERMANENT	TEMPORARY	FULL TIME	PART TIME	PERMANENT	TEMPORARY	FULL TIME	PART TIME
					X		X	

RETIREMENT DEDUCTIONS	YES	NO	AMERICAN	NON-AMERICAN	VETERAN PREFERENCE	5 POINTS	10 POINTS	NATURE OF POSITION: NEW	REALLOCATION	ADDITIONAL IDENTICAL	VICE (NAME)
	X		X				X				X Vacancy

LEGAL RESIDENCE	SEX	MARITAL STATUS AND CHILDREN UNDER 21
New York	M	Single

CONDITIONS AND REQUIREMENTS: ABOVE ACTION AND CONTINUANCE OF STATUS EFFECTED THEREBY ARE SUBJECT TO SUCH CONDITIONS AND REQUIREMENTS LISTED ON REVERSE OF THIS PAGE AS ARE CITED HEREWITH:

REMARKS:

Subject to items a b c e. j. i, g.

Not to exceed the duration of the Foreign Assistance Program.

Affidavit "Striking Against the Federal Government" signed.

Previously employed by ECA, Wash. D.C. Departmental Service.

2

Everett H. Bellos (SIGNATURE)
State Department
TITLE Representative to ECA

☆ GPO 1947-747351

FOLDER

FORM FS-540, REVISED 6-19-47

DIVISION OF FOREIGN SERVICE PERSONNEL

DEPARTMENT OF STATE

ECONOMIC COOPERATION ADMINISTRATION

DATE: 6/9/48

JOURNAL NO.: 48

NAME (LAST)	(FIRST)	(MIDDLE)	DATE OF BIRTH	LEGAL AUTHORITY
Hunt	M.	Howard Jr.	10/9/18	PL 472 - 80th

THIS IS TO NOTIFY YOU OF THE FOLLOWING ACTION CONCERNING YOUR EMPLOYMENT:

SERVICE: FCA

NATURE OF ACTION	EFFECTIVE DATE	DATE OF OATH
Appointment by transfer	6/9/48	6/9/48

	FROM	TO
POSITION TITLE		U.S. Media Specialist
CLASS AND TOTAL SALARY		FSS-5, $6120 [illegible]
POST		Office of Special Representative, Information Division
BASIC SALARY		Paris, France
TEMPORARY INCREASE		
APPROPRIATION—ALLOTMENT		115/[illegible](01) 100.01
POSITION NUMBER		FSS-1230-5-87-36, admin office 6/9/48

NATURE OF EMPLOYMENT	PERMANENT	TEMPORARY	FULL TIME	PART TIME	PERMANENT	TEMPORARY	FULL TIME	PART TIME
					X		X	

RETIREMENT DEDUCTIONS	YES	NO	AMERICAN	NON-AMERICAN	VETERAN PREFERENCE	5 POINTS	10 POINTS	NATURE OF POSITION: NEW	REALLOCATION	ADDITIONAL IDENTICAL	VICE (NAME): Vacancy
	X		X								X

LEGAL RESIDENCE	SEX	MARITAL STATUS AND CHILDREN UNDER 21
New York	M	Single

CONDITIONS AND REQUIREMENTS: ABOVE ACTION AND CONTINUANCE OF STATUS EFFECTED THEREBY ARE SUBJECT TO SUCH CONDITIONS AND REQUIREMENTS LISTED ON REVERSE OF THIS PAGE AS ARE CITED HEREWITH:

Subject to items a b c e. j. i. g.

REMARKS:

Not to exceed the duration of the Foreign Assistance Program.

Affidavit "Striking Against the Federal Government" signed.

Previously employed by ECA, Tech. Dev. Governmental Service.

1

[illegible] (SIGNATURE)

TITLE: [illegible]

GPO 1947-742331

EMPLOYEE'S COPY

FORM FS 140, REVISED 6-15-47

DIVISION OF FOREIGN SERVICE PERSONNEL

DEPARTMENT OF STATE

ECONOMIC COOPERATION ADMINISTRATION

DATE: 6-9-48

JOURNAL NO.: 4E

NAME (LAST)	(FIRST)	(MIDDLE)	DATE OF BIRTH	LEGAL AUTHORITY
Hunt	E.	Howard Jr.	10-9-18	PL 472, 80th

THIS IS TO NOTIFY YOU OF THE FOLLOWING ACTION CONCERNING YOUR EMPLOYMENT:

SERVICE: ECA

NATURE OF ACTION	EFFECTIVE DATE	DATE OF OATH
Appointment by Transfer	6-9-48	6-9-48

	FROM	TO
POSITION TITLE		U. S. Media Specialist
CLASS AND TOTAL SALARY		FSS-5, $6120 per annum
POST		Office of Special Representative Information Division Paris, France
BASIC SALARY		
TEMPORARY INCREASE		
APPROPRIATION-ALLOTMENT		118/95400(01) 100 01
POSITION NUMBER		FSS-1230-5-SR-36, admin. allocated 6-9-48

NATURE OF EMPLOYMENT	PERMANENT	TEMPORARY	FULL TIME	PART TIME	PERMANENT	X TEMPORARY	FULL TIME	X PART TIME

RETIREMENT DEDUCTIONS	YES X / NO	AMERICAN / NON-AMERICAN	X VETERAN PREFERENCE	5 POINTS / 10 POINTS	X NATURE OF POSITION: NEW	REALLOCATION
LEGAL RESIDENCE: New York	SEX: M	MARITAL STATUS AND CHILDREN UNDER 21: Single			ADDITIONAL IDENTICAL	VICE (NAME): Vacancy X

CONDITIONS AND REQUIREMENTS, ABOVE ACTION AND CONTINUANCE OF STATUS EFFECTED THEREBY ARE SUBJECT TO SUCH CONDITIONS AND REQUIREMENTS LISTED ON REVERSE OF THIS PAGE AS ARE CITED HEREWITH:

REMARKS: Subject to items a, b, e, j, i, g.

Not to exceed the duration of the Foreign Assistance Program.

Affidavit "Striking Against the Federal Government" signed.

Previously employed by Economic Cooperation Administration, Washington, D. C. Departmental Service.

2

Everett H. Bellows
State Department
Representative to ECA

TITLE

FOLDER

DIVISION OF FOREIGN SERVICE PERSONNEL

DEPARTMENT OF STATE

ECONOMIC COOPERATION ADMINISTRATION

DATE: 7-7-48

JOURNAL NO.: 18E

NAME (LAST)	(FIRST)	(MIDDLE)	DATE OF BIRTH	LEGAL AUTHORITY
Gunt	E.	Howard	Jr. 10-9-18	PL 472 - 80th

THIS IS TO NOTIFY YOU OF THE FOLLOWING ACTION CONCERNING YOUR EMPLOYMENT: SERVICE: ECA

NATURE OF ACTION	EFFECTIVE DATE	DATE OF OATH
Appointment by Transfer - Amendment	6-9-48	6-9-48

	FROM	TO
POSITION TITLE		U. S. Media Specialist
CLASS AND TOTAL SALARY		FSS-5, $6120 per annum
POST		Office of Special Representative Information Division Paris, France
BASIC SALARY		
TEMPORARY INCREASE		
APPROPRIATION-ALLOTMENT		118/95400(01) 100 01
POSITION NUMBER		FSS-1230-5-SR-36, admin. allocated 6-9-48

NATURE OF EMPLOYMENT	PERMANENT	TEMPORARY	FULL TIME	PART TIME	PERMANENT	TEMPORARY	FULL TIME	PART TIME
					X		X	

RETIREMENT DEDUCTIONS	YES	NO	AMERICAN	NON-AMERICAN	VETERAN PREFERENCE	5 POINTS	10 POINTS	NATURE OF POSITION: NEW	REALLOCATION
	X		X			X			

LEGAL RESIDENCE	SEX	MARITAL STATUS AND CHILDREN UNDER 21	ADDITIONAL IDENTICAL	VICE NAME	
New York	M	Single		Vacancy	X

CONDITIONS AND REQUIREMENTS ABOVE ACTION AND CONTINUANCE OF STATUS EFFECTED THEREBY ARE SUBJECT TO SUCH CONDITIONS AND REQUIREMENTS LISTED ON REVERSE OF THIS PAGE AS ARE CITED HEREWITH:

Subject to items a, b, c, j, i, g, d.

REMARKS: In lieu of Appointment by Transfer on personnel action report dated 6-9-48 indicating "Not to exceed the duration of the Foreign Assistance Program" instead of the following statement., and omitting subject to item d.

Limited appointment. Duration limited to the period in which appointee's services are required by ECA and in any case limited to the duration of ECA.

Affidavit "Striking Against the Federal Government" signed.

Previously employed by Economic Cooperation Administration, Washington, D. C., Departmental Services.

Melbourne L. Spector
TITLE: Assistant State Department Representative to ECA

FOLDER

14-00000

FORM PS-348, REVISED 4-19-47

DIVISION OF FOREIGN SERVICE PERSONNEL

DEPARTMENT OF STATE

ECONOMIC COOPERATION ADMINISTRATION

DATE: 7/7/48

JOURNAL NO. 18E

NAME (LAST)	(FIRST)	(MIDDLE)	DATE OF BIRTH	LEGAL AUTHORITY
HUNT	E.	HOWARD	Jr. 10-9-18	PL 472 80th

THIS IS TO NOTIFY YOU OF THE FOLLOWING ACTION CONCERNING YOUR EMPLOYMENT: SERVICE: ECA

NATURE OF ACTION	EFFECTIVE DATE	DATE OF OATH
Appointment by transfer - Amendment	6/9/48	/9/48

	FROM	TO
POSITION TITLE		U.S. Media Specl List
CLASS AND TOTAL SALARY		FSS-5 $6500 p.a.
POST		Office of Special Representative Information Division Paris, France
BASIC SALARY		
TEMPORARY INCREASE		
APPROPRIATION—ALLOTMENT		1[illegible]/9[illegible]00(01) 100 01
POSITION NUMBER		[illegible]-5-[illegible]-C, admin filed 6/9/48

NATURE OF EMPLOYMENT	PERMANENT		TEMPORARY		FULL TIME		PART TIME		PERMANENT	X	TEMPORARY		FULL TIME	X	PART TIME	

RETIREMENT DEDUCTIONS	YES	X	AMERICAN	X	VETERAN PREFERENCE	5 POINTS	X	NATURE OF POSITION: NEW		REALLOCATION	
	NO		NON-AMERICAN			10 POINTS					

LEGAL RESIDENCE	SEX	MARITAL STATUS AND CHILDREN UNDER 21	ADDITIONAL IDENTICAL	VICE (NAME):
New York	M	Single		Kinney

CONDITIONS AND REQUIREMENTS: ABOVE ACTION AND CONTINUANCE OF STATUS EFFECTED THEREBY ARE SUBJECT TO SUCH CONDITIONS AND REQUIREMENTS LISTED ON REVERSE OF THIS PAGE AS ARE CITED HEREWITH:

Subject to items a, b, e, j, i, g, d.

REMARKS:

In lieu of appointment by transfer on personnel action report dated 6/9/48 indicating "Not to exceed the duration of the Foreign Assistance Program" instead of the following statement and omitting subject to item d.

Limited appointment. Duration limited to the period in which employee's services are required by ECA and in any case limited to the duration of ECA.

Previously employed by ECA Wash., D.C. Departmental Service.

Affidavit "Striking Against the Federal Government" signed.

Paris 7/28
Post 7/28

3

Melbourne L. (SIGNATURE)

TITLE: Asst St to Director
Personnel to [illegible]

☆ GPO: 1947-748381

CIVIL SERVICE COMMISSION

DIVISION OF FOREIGN SERVICE PERSONNEL

DEPARTMENT OF STATE

ECONOMIC COOPERATION ADMINISTRATION

DATE: 7-7-48

JOURNAL NO.: 16X

NAME (LAST)	(FIRST)	(MIDDLE)	DATE OF BIRTH	LEGAL AUTHORITY
Hunt	E.	Howard	Jr. 10-9-18	PL 472 - 80th

THIS IS TO NOTIFY YOU OF THE FOLLOWING ACTION CONCERNING YOUR EMPLOYMENT

SERVICE: ECA

NATURE OF ACTION	EFFECTIVE DATE	DATE OF OATH
Appointment by Transfer - Amendment	6-9-48	6-9-48

	FROM	TO
POSITION TITLE		U. S. Media Specialist
CLASS AND TOTAL SALARY		FSR-5, $6120 per annum
POST		Office of Special Representative Information Division Paris, France
BASIC SALARY		
TEMPORARY INCREASE		
APPROPRIATION-ALLOTMENT		118/95460(01) 160 01
POSITION NUMBER		FSR-1250-9-GB-36, admin. allocated 6-9-48

NATURE OF EMPLOYMENT	PERMANENT	TEMPORARY	FULL TIME	PART TIME	PERMANENT	TEMPORARY	FULL TIME	PART TIME
					X			

RETIREMENT DEDUCTIONS	YES	NO	AMERICAN	NON-AMERICAN	VETERAN PREFERENCE	5 POINTS	10 POINTS	NATURE OF POSITION: NEW	REALLOCATION
	X		X		X			X	

LEGAL RESIDENCE	SEX	MARITAL STATUS AND CHILDREN UNDER 21	ADDITIONAL IDENTICAL	VICE (NAME)
New York	M	Single		Vacancy

CONDITIONS AND REQUIREMENTS: ALL OF ACTION AND CONTINUANCE OF STATUS EFFECTED THEREBY ARE SUBJECT TO SUCH CONDITIONS AND REQUIREMENTS LISTED ON REVERSE OF THIS PAGE AS ARE CITED HEREWITH:

Subject to items a, b, c, j, l, m, d.

REMARKS: In lieu of Appointment by Transfer as personnel action report dated 6-9-48 indicating "not to exceed the duration of the Foreign Assistance Program" instead of the following statement, and omitting subject to item d.

Limited appointment. Duration limited to the period in which appointee's services are required by ECA and in any case limited to the duration of ECA.

Affidavit "Striking Against the Federal Government" signed.

Previously employed by Economic Cooperation Administration, Washington, D. C., Departmental Services.

7

Melbourne L. Spector

TITLE: Assistant State Department

BUDGET

(Date) July 29, 1948

To: Director of Personnel

From: Director of Security

Subj: Notice of Loyalty and Security Certification of:

HUNT, E. Howard, Jr. ECA-48-189

This is to advise that the above named person has been certified by the Administrator as to loyalty and security in accordance with the requirements of Section 110(c), Public Law 472, 80th Congress, and appears on Certification Number 17, dated July 28, 1948.

J. W. Yeagley
Director of Security

Payroll copy attached.

Pers Records

jmy:dy

ECA.72 (7.48)

UNITED STATES OF AMERICA
ECONOMIC COOPERATION ADMINISTRATION
SPECIAL MISSION TO AUSTRIA

November 19, 1948

Mr. Averell Harriman,
U. S. Special Representative,
Economic Cooperation Administration,
Hotel Talleyrand,
Paris, France.

Dear Averell:

On the point of departure from Vienna, I want to record with you my appreciation of the services rendered me in this Mission over the last few weeks by Mr. Howard Hunt, Information Officer, temporarily assigned here from your staff.

Hunt has not only carried the duties and responsibilities of Information Officer, pending appointment of Mr. Wilson to that post, but he has, additionally, carried a large load for me in connection with the Ross murder incident. He has acted as a personal aide, to all intents and purposes, at a time when, understaffed as this Mission is, we were faced with a concentration of vitally important work in connection with our normal Mission operations.

I think Hunt has shown a broad-gauged grasp of what ERP is, what ECA is, and what Information work in behalf of both should be. Besides this, he is the right kind of person to have in this great ECA undertaking. I hope you will be able to keep him and to give him opportunities to express his abilities fully.

Sincerely,

Westmore Willcox

Westmore Willcox
Chief of Special Mission

WW/ls

cc: Mr. Hoffman
Mr. Friendly

DIVISION OF FOREIGN SERVICE PERSONNEL

DEPARTMENT OF STATE
ECONOMIC COOPERATION ADMINISTRATION

DATE: 3-17-49
JOURNAL NO.: 4 E

NAME (LAST)	(FIRST)	(MIDDLE)	DATE OF BIRTH	LEGAL AUTHORITY
HUNT	E.	HOWARD Jr.	10-9-18	PL 472 - 80th ECA

THIS IS TO NOTIFY YOU OF THE FOLLOWING ACTION CONCERNING YOUR EMPLOYMENT:

NATURE OF ACTION	EFFECTIVE DATE	DATE OF OATH
Termination	cob 2-19-49	

	FROM	TO
POSITION TITLE	Asst. Economic Commissioner * (U. S. Media Specialist)	
CLASS AND TOTAL SALARY	FSS-5 (ECA) $6120 per annum	
POST	Office of Special Representative Information Division Paris, France	
BASIC SALARY		
TEMPORARY INCREASE		
APPROPRIATION-ALLOTMENT	118/95400(01).008	
POSITION NUMBER	FSS-5-SR-36 admin. allocated 6-9-48	

NATURE OF EMPLOYMENT	PERMANENT	X	TEMPORARY		FULL TIME	X	PART TIME		PERMANENT		TEMPORARY		FULL TIME		PART TIME	

RETIREMENT DEDUCTIONS	YES	X	AMERICAN	X	VETERAN PREFERENCE	5 POINTS	X	NATURE OF POSITION	
	NO		NON-AMERICAN			10 POINTS		NEW	REALLOCATION

LEGAL RESIDENCE	SEX	MARITAL STATUS AND CHILDREN UNDER 21	ADDITIONAL IDENTICAL	VICE (NAME)
New York	M	Single		

CONDITIONS AND REQUIREMENTS: ABOVE ACTION AND ALLOTMENT OF STATUS EFFECTED THEREBY ARE SUBJECT TO SUCH CONDITIONS AND REQUIREMENTS LISTED ON REVERSE OF THIS PAGE AS ARE CITED HEREWITH.

REMARKS:

* Equivalent to Attache.

Completion of Assignment

Mailing address: 30 Willett Street, Albany 6, New York

2

D. V. Stapleton
State Department
TITLE: Representative to ECA

FOLDER

14-00000

FORM FS-349, REVISED 4-19-47

DIVISION OF FOREIGN SERVICE PERSONNEL

DEPARTMENT OF STATE
ECONOMIC COOPERATION ADMINISTRATION

DATE: 3-17-49

JOURNAL NO.: 4 E

NAME (LAST)	(FIRST)	(MIDDLE)	DATE OF BIRTH	LEGAL AUTHORITY
HUBP	E.	BOWARD Jr.	10-9-18	PL 472 - 80th

THIS IS TO NOTIFY YOU OF THE FOLLOWING ACTION CONCERNING YOUR EMPLOYMENT: "ECA"

NATURE OF ACTION	EFFECTIVE DATE	DATE OF OATH
Termination	cob 2-19-49	

	FROM	TO
POSITION TITLE	Asst. Economic Commissioner * (U. S. Media Specialist)	
CLASS AND TOTAL SALARY	FSR-5 (ECA) $6120 per annum	
POST	Office of Special Representative Information Division Paris, France	
BASIC SALARY		
TEMPORARY INCREASE		
APPROPRIATION—ALLOTMENT	113/95400(01).003	
POSITION NUMBER	FS3-5-3B-36 admin. allocated 6-9-48	

NATURE OF EMPLOYMENT	PERMANENT	X	TEMPORARY		FULL TIME	X	PART TIME		PERMANENT		TEMPORARY		FULL TIME		PART TIME	

RETIREMENT DEDUCTIONS	YES	X	AMERICAN	X	VETERAN PREFERENCE	5 POINTS	X	NATURE OF POSITION	
	NO		NON-AMERICAN			10 POINTS		NEW	REALLOCATION
LEGAL RESIDENCE: New York	SEX: M		MARITAL STATUS AND CHILDREN UNDER 21: Single					ADDITIONAL IDENTICAL	VICE (NAME)

CONDITIONS AND REQUIREMENTS: ABOVE ACTION AND CONTINUANCE OF STATUS EFFECTED THEREBY ARE SUBJECT TO SUCH CONDITIONS AND REQUIREMENTS LISTED ON REVERSE OF THIS PAGE AS ARE CITED HEREWITH:

REMARKS:

* Equivalent to Attache.

Completion of Assignment

Mailing address: 30 Willett Street, Albany 6, New York

D. V. Stapleton
State Department
Representative to ECA

TITLE

10

☆ GPO 1947-742131

PUBLICATIONS

STANDARD FORM 57—NOV. 1947
U. S. CIVIL SERVICE COMMISSION

APPLICATION FOR FEDERAL EMPLOYMENT

INSTRUCTIONS. In order to prevent delay in consideration of your application, answer every question on this form clearly and completely. Type-write or print in INK. In applying for a specific United States Civil Service examination, read the examination announcement carefully and follow all directions. If you are applying for a WRITTEN examination, follow the instructions on the admission card regarding disposition of this application. If you are applying for an UNWRITTEN examination, mail this application to the office named in the announcement. Be sure to mail to the same office any other forms required by the announcement. Notify the office with which you file this application of any change in your address.

APPLICATION NO.

1. NAME OF EXAMINATION OR KIND OF POSITION APPLIED FOR: Intelligence officer
2. OPTION(S) (if mentioned in examination announcement):
3. PLACE OF EMPLOYMENT APPLIED FOR (City and State): Washington, D.C.
4. DATE OF THIS APPLICATION: Mar 9, 1948

ANNOUNCEMENT

5. NAME (First name) (Middle) (Maiden, if any) (Last): Everette Howard Hunt, Jr.
6. (A) STREET AND NUMBER OR R. D. NUMBER: 30 Willett Street
(B) CITY OR POST OFFICE (including postal zone) AND STATE: Albany 6, New York
7. LEGAL OR VOTING RESIDENCE (State): New York
8. (A) OFFICE PHONE: -----
(B) HOME PHONE: 3-6218
9. DATE OF BIRTH (month, day, year): October 9, 1918
10. ☐ MARRIED ☒ SINGLE
11. PLACE OF BIRTH (city and State; if born outside U. S., name city and country): Hamburg, New York, USA
12. ☒ MALE ☐ FEMALE
13. (A) HEIGHT WITHOUT SHOES: 5 FEET 10 INCHES
(B) WEIGHT: 168 POUNDS
14. (A) HAVE YOU EVER BEEN EMPLOYED BY THE FEDERAL GOVERNMENT? ☒ YES ☐ NO
(B) IF SO, GIVE LAST GRADE AND DATE OF LAST CHANGE IN GRADE: PSS 5

DO NOT WRITE IN THIS BLOCK
For Use of Civil Service Commission Only

☐ APPOR. ☐ NON APPOR.
MATERIAL: ☐ SUBMITTED ☐ RETURNED
ENTERED REGISTER:
NOTATIONS:
APP. REVIEW:
APPROVED:

OPTION	GRADE	EARNED RATING	PREFERENCE	AUGM RATING
			☐ 5 POINTS (TENT.)	
			☐ 10 POINTS	
			☐ WIFE OR WIDOW	
			☐ DISAL.	
			☐ BEING INVES-TIGATED	
INITIALS AND DATE				

15. (A) WHAT IS THE LOWEST ENTRANCE SALARY YOU WILL ACCEPT? $3,000 PER YEAR.
You will not be considered for any position with a lower entrance salary.
(B) CHECK IF YOU WILL ACCEPT SHORT-TERM APPOINTMENT IF OFFERED, FOR:
☐ 1 TO 3 MONTHS ☐ 3 TO 6 MONTHS ☒ 6 TO 12 MONTHS
NOTE. *Acceptance or refusal of a temporary short-term appointment will not affect your opportunity to obtain a probational appointment.*
(C) IF YOU ARE WILLING TO TRAVEL, SPECIFY:
☒ OCCASIONALLY ☐ FREQUENTLY ☐ CONSTANTLY
(D) CHECK IF YOU WILL ACCEPT APPOINTMENT, IF OFFERED:
☒ IN WASHINGTON, D. C. ☐ ANYWHERE IN THE UNITED STATES
☐ OUTSIDE THE UNITED STATES
(E) IF YOU WILL ACCEPT APPOINTMENT IN CERTAIN LOCATIONS ONLY, GIVE ACCEPTABLE LOCATIONS:

16. EXPERIENCE: It is important for you to furnish all information requested below in sufficient detail to enable the Civil Service Commission and the appointing officers of agencies to give you full credit in determining your qualifications. Use a separate block for each position. Start with your present position and work back, explaining clearly the principal tasks which you performed in each position, accounting for all periods of unemployment. Experience gained more than 15 years ago which is not pertinent to the work for which you are applying may be summarized in one or more of the blocks. If your duties changed materially while working for the same employer, use a separate block to describe each position. You may include any pertinent religious, civic, welfare, or organizational activity which you have performed, either with or without compensation, showing the number of hours per week and weeks per year in which you were engaged in such activity. Military experience should be described in the spaces below in its proper sequence.

(a) If you were ever employed in any position under a name different from that shown in Item 5 of this application, give under "Description of your work" for each position, the name used.

(b) If you have never been employed or are now unemployed, indicate that fact in the space provided below for "Present Position."

(1) **PRESENT POSITION** Not presently employed

DATES OF EMPLOYMENT (month, year) FROM: TO PRESENT TIME
EXACT TITLE OF YOUR PRESENT POSITION
CLASSIFICATION GRADE (if in Federal Service)
SALARY OR EARNINGS: STARTING, $ PER; PRESENT, $ PER
PLACE OF EMPLOYMENT (city and State)
NAME AND TITLE OF IMMEDIATE SUPERVISOR
NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division)
KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale silk, insurance agency, manufacture of locks, etc.)
NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU
REASON FOR DESIRING TO CHANGE EMPLOYMENT
DESCRIPTION OF YOUR WORK

(CONTINUED ON NEXT PAGE)

16 CONTINUED

② DATES OF EMPLOYMENT (month, year): FROM May, 1948 TO Feb., 1949

EXACT TITLE OF YOUR POSITION: U.S. Media Specialist

CLASSIFICATION GRADE (if in Federal service):

SALARY OR EARNINGS: STARTING $ 2010 PER yr; FINAL $ 1920 PER yr

PLACE OF EMPLOYMENT (city and State): Washington, D.C.; Paris, France

NAME AND TITLE OF IMMEDIATE SUPERVISOR: J.H. Fleming, U.S. Media Officer

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division): Economic Cooperation Administration, 2 rue St. Florentin, Paris 1, France

KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacture of locks, etc.):

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU:

REASON FOR LEAVING: Deterioration of personal affairs while abroad.

DESCRIPTION OF YOUR WORK:

General public relations work involving preparation of press releases, holding of press conferences; traveling with Ambassador Harriman as public relations aide; giving advice and guidance to journalists and American business men; liaison work with U.S. Embassy and U.S.I.S.; liaison work with French and Austrian governments; writing and production of documentary films. Press scrutiny; analysis of Communist propaganda

③ DATES OF EMPLOYMENT (month, year): FROM Jan., 1943 TO Oct., 1943

EXACT TITLE OF YOUR POSITION: War Correspondent

CLASSIFICATION GRADE (if in Federal service):

SALARY OR EARNINGS: STARTING $ 150 PER wk; FINAL $ 150 PER wk

PLACE OF EMPLOYMENT (city and State): New York, N.Y.

NAME AND TITLE OF IMMEDIATE SUPERVISOR: Dan Longwell, Editor of LIFE

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division): Rockefeller Plaza, N.Y. TIME, Inc.

KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacture of locks, etc.): Publishing

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU: None

REASON FOR LEAVING: Re-enter military service

DESCRIPTION OF YOUR WORK:

Travel to South Pacific combat zone; report on campaign and unusual occurrences in South Pacific

④ DATES OF EMPLOYMENT (month, year): FROM Oct., 1942 TO Jan., 1943

EXACT TITLE OF YOUR POSITION: Script Writer

CLASSIFICATION GRADE (if in Federal service):

SALARY OR EARNINGS: STARTING $ 150 PER wk; FINAL $ 150 PER wk

PLACE OF EMPLOYMENT (city and State): New York, N.Y.

NAME AND TITLE OF IMMEDIATE SUPERVISOR: Louis de Rochemont; Producer

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division): THE MARCH OF TIME, 369 Lexington Avenue, New York 16

KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale silk, insurance agency, manufacture of locks, etc.): Documentary films

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU: None

REASON FOR LEAVING: Opportunity to revisit combat zones

DESCRIPTION OF YOUR WORK:

Creating from researched themes the framework of the monthly commercial release; writing to film footage; liaison with Navy Department over preparation of contract training films; writing of Navy training films.

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5 DATES OF EMPLOYMENT (month, year) FROM TO | EXACT TITLE OF YOUR POSITION | CLASSIFIED (if in Federal service) GRADE | SALARY OR EARNINGS STARTING $ PER FINAL $ PER

PLACE OF EMPLOYMENT (city and State) | NAME AND TITLE OF IMMEDIATE SUPERVISOR

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division) | KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale milk, insurance agency, manufacture of locks, etc.)

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU | REASON FOR LEAVING

DESCRIPTION OF YOUR WORK

If more space is required, use a continuation sheet (Standard Form No. 58) or a sheet of paper the same size as this page. Write on each sheet your name, address, date of birth, and examination title. Attach to inside of this application.

17. MILITARY TRAINING. In the space below, describe any training received in the Armed Services (not already listed under Item 16) that would assist appointing officers in placing you most effectively. Indicate actual amount of training received, such as hours per week. Detailed information regarding any special service schools you attended is especially important. (Extra pages may be used to give full descriptions.)

DATES FROM	DATES TO	LOCATION	DESCRIPTION OF TRAINING
Feb'41	May'41	US Naval Academy	V-7 Midshipman's course
Feb'44	May'44	AAF OCS	Officer Candidate School
June'44	Aug'44	Orlando, Fla.	Air Combat Intelligence
Feb'45	March'45	Catalina I.	OSS Far East Training Course

18. EDUCATION. (Circle highest grade completed): 1 2 3 4 5 6 7 8 9 10 11 (12)

MARK (X) THE APPROPRIATE BOX TO INDICATE SATISFACTORY COMPLETION OF: [X] ELEMENTARY SCHOOL [X] JUNIOR HIGH SCHOOL [X] SENIOR HIGH SCHOOL

(A) GIVE NAME AND LOCATION OF LAST HIGH SCHOOL ATTENDED: Hoxbury (Mass.) High

(B) SUBJECTS STUDIED IN HIGH SCHOOL WHICH APPLY TO POSITION DESIRED: not applicable

(C) NAME AND LOCATION OF COLLEGE OR UNIVERSITY	MAJOR AND SPECIALTY	DATES ATTENDED FROM	DATES ATTENDED TO	YEARS COMPLETED DAY	YEARS COMPLETED NIGHT	DEGREES CONFERRED TITLE	DEGREES CONFERRED DATE	SEMESTER HOURS CREDIT
Brown University, Providence, R.I.	English	1936	1940	4		AB	June'40	

(D) LIST YOUR CHIEF UNDERGRADUATE COLLEGE SUBJECTS	SEMESTER HOURS	LIST YOUR CHIEF GRADUATE COLLEGE SUBJECTS	SEMESTER HOURS
English litorature	---		
Spanish	---		
Economics	---		

(E) OTHER TRAINING, SUCH AS VOCATIONAL, BUSINESS, STUDY COURSES GIVEN THROUGH THE ARMED FORCES INSTITUTE (show name and location of school) OR "IN-SERVICE TRAINING" IN PUBLIC OR PRIVATE EMPLOYMENT

SUBJECTS STUDIED	DATES ATTENDED FROM	DATES ATTENDED TO	YEARS COMPLETED DAY	YEARS COMPLETED NIGHT

19. INDICATE YOUR KNOWLEDGE OF FOREIGN LANGUAGES

	READING EXC.	READING GOOD	READING FAIR	SPEAKING EXC.	SPEAKING GOOD	SPEAKING FAIR	UNDERSTAND EXC.	UNDERSTAND GOOD	UNDERSTAND FAIR
Spanish	X				X			X	
French		X			X				X

20. IF YOU HAVE TRAVELED OR RESIDED IN ANY FOREIGN COUNTRIES, INDICATE (1) NAMES OF COUNTRIES (2) DATES AND LENGTH OF TIME SPENT THERE, AND (3) REASON OR PURPOSE (e. g., military service, business, education, recreation)

Europe, Melanesia, Mexico
1939-1949, pleasure and business

21. LIST ANY SPECIAL SKILLS YOU POSSESS AND MACHINES AND EQUIPMENT YOU CAN USE, SUCH AS OPERATION OF SHORT WAVE RADIO, MULTILITH, COMPTOMETER, KEY-PUNCH, TURRET LATHE, SCIENTIFIC OR PROFESSIONAL DEVICES

APPROXIMATE NUMBER OF WORDS PER MINUTE IN TYPING ..... SHORTHAND .....

22. ARE YOU NOW OR HAVE YOU EVER BEEN A LICENSED OR CERTIFIED MEMBER OF ANY TRADE OR PROFESSION (such as pilot, electrician, radio operator, teacher, lawyer, CPA, etc.)?

[ ] YES [X] NO GIVE KIND OF LICENSE AND STATE:

FIRST LICENSE OR CERTIFICATE (YEAR):

LATEST LICENSE OR CERTIFICATE (YEAR):

23. GIVE ANY SPECIAL QUALIFICATIONS NOT COVERED ELSEWHERE IN YOUR APPLICATION SUCH AS (A) YOUR MORE IMPORTANT PUBLICATIONS (do not submit copies unless requested) (B) YOUR PATENTS OR INVENTIONS (C) PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE (D) MEMBERSHIP IN PROFESSIONAL OR SCIENTIFIC SOCIETIES, ETC. (E) HONORS AND FELLOWSHIPS RECEIVED

4 published novels; short stories
Guggenheim Fellowship 1946-1947

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24. REFERENCES. List three persons living in the United States or Territories of the United States who are NOT related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying. Do not repeat names of supervisors listed under Item 16 (EXPERIENCE).

FULL NAME	PRESENT BUSINESS OR HOME ADDRESS (Give complete current address, including street and number)	BUSINESS OR OCCUPATION
1. Westmore Willcox, Jr.	60 William St., New York City	Investments
2. Robert G. North	5947 Fredonia Drive, Hollywood, Cal.	Textiles
3. Maj. J. K. Singlaub	"L" Bldg., Washington, D.C.	U. S. Army

INDICATE "YES" OR "NO" ANSWER BY PLACING "X" IN PROPER COLUMN	YES	NO
25. MAY INQUIRY BE MADE OF YOUR PRESENT EMPLOYER REGARDING YOUR CHARACTER, QUALIFICATIONS, ETC?	--	--
26. ARE YOU A CITIZEN OF THE UNITED STATES?	X	
27. ARE YOU NOW OR HAVE YOU EVER BEEN A MEMBER OF THE COMMUNIST PARTY, U. S. A., OR ANY COMMUNIST ORGANIZATION?		X
28. ARE YOU NOW, OR HAVE YOU EVER BEEN, A MEMBER OF A FASCIST ORGANIZATION?		X
29. ARE YOU NOW, OR HAVE YOU EVER BEEN, A MEMBER IN ANY ORGANIZATION, ASSOCIATION, MOVEMENT, GROUP, OR COMBINATION OF PERSONS WHICH ADVOCATES THE OVERTHROW OF OUR CONSTITUTIONAL FORM OF GOVERNMENT, OR IS AN ORGANIZATION, ASSOCIATION, MOVEMENT, GROUP, OR COMBINATION OF PERSONS WHICH HAS ADVOCATED A POLICY OF ADVOCATING OR APPROVING THE COMMISSION OF ACTS OF FORCE OR VIOLENCE TO DENY OTHER PERSONS THEIR RIGHTS UNDER THE CONSTITUTION OF THE UNITED STATES, OR OF ADVOCATING TO REVOLT THE FORM OF GOVERNMENT OF THE UNITED STATES BY UNCONSTITUTIONAL MEANS?		X
If your answer to question 27, 28, or 29 above is "Yes," state in Item 39 the names of all such organizations, associations, movements, groups, or combination of persons and dates of membership. Give complete details of your activities therein and make any explanation you desire regarding your membership or activities therein.		
30. SINCE YOUR 16TH BIRTHDAY, HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROCEEDING, OR CONVICTED, FINED, OR IMPRISONED, OR PLACED ON PROBATION, OR HAVE YOU EVER BEEN ORDERED TO DEPOSIT BAIL OR COLLATERAL FOR THE VIOLATION OF ANY LAW, POLICE REGULATION OR ORDINANCE (EXCLUDING MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR FORFEITURE OF $50 OR LESS WAS IMPOSED)? *If your answer is "Yes," list all such cases under Item 39 below. Give in each case (1) the date, (2) the nature of the offense or violation; (3) the name and location of the court; (4) the penalty imposed, if any, or other disposition of the case. If appointed, your fingerprints will be taken.*		X
31. HAVE YOU EVER BEEN DISCHARGED OR FORCED TO RESIGN, FOR MISCONDUCT OR UNSATISFACTORY SERVICE FROM ANY POSITION? *If your answer is "Yes," give in Item 39 the name and address of employer, date, and reason in each case.*		X
32. HAVE YOU EVER BEEN BARRED BY THE U. S. CIVIL SERVICE COMMISSION FROM TAKING EXAMINATION OR ACCEPTING CIVIL SERVICE APPOINTMENT? *If your answer is "Yes," give dates of and reasons for such debarment in Item 39.*		X
33. HAVE YOU ANY PHYSICAL HANDICAP, DISEASE, OR OTHER DISABILITY WHICH SHOULD BE CONSIDERED IN ASSIGNING YOU TO WORK? *If your answer is "Yes," give complete details in Item 39 so that consideration can be given to your physical fitness for the job.*		X
34. DO YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT OR ANY PENSION OR OTHER COMPENSATION FOR MILITARY OR NAVAL SERVICE? *If your answer is "Yes," give complete details in Item 39.*		X

INDICATE "YES" OR "NO" ANSWER BY PLACING "X" IN PROPER COLUMN	YES	NO
35. ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY, OR MUNICIPALITY? *If your answer is "Yes," give details in Item 39.*		X
36. DOES THE UNITED STATES GOVERNMENT EMPLOY IN A CIVILIAN CAPACITY ANY RELATIVE OF YOURS (BY BLOOD OR MARRIAGE) WITH WHOM YOU LIVE OR HAVE LIVED WITHIN THE PAST 36 MONTHS? *If your answer is "Yes," show in Item 39 for EACH such relative (1) full name; (2) present address; (3) relationship; (4) Department or Agency by which employed, and (5) kind of appointment.*		X

SPECIAL INSTRUCTIONS FOR CLAIMING VETERAN PREFERENCE

A. If you are claiming preference as a PEACETIME VETERAN who has been awarded a campaign badge or service ribbon, or as a DISABLED VETERAN, or as the WIFE OF A DISABLED VETERAN, or as the WIDOW OF A WAR OR CAMPAIGN VETERAN, attach Veteran Preference Claim, CSC Form 14, together with proof specified therein.

B. If you are a WAR-TIME VETERAN not claiming disability preference, you should NOT submit your discharge with this application. Preference will be tentatively credited to you and if appointed, you will be required to submit to the appointing officer prior to entry on duty, official evidence of separation from active service in the armed forces of the United States in time of war.

	YES	NO
37. (A) WERE YOU EVER IN THE UNITED STATES MILITARY OR NAVAL SERVICE DURING TIME OF WAR?	X	
(B) IS THE WORD "HONORABLE" OR THE WORD "SATISFACTORY" USED IN YOUR DISCHARGE OR SEPARATION PAPERS TO SHOW THE TYPE OF YOUR DISCHARGE OR SEPARATION?	X	
(C) WAS SERVICE PERFORMED ON AN ACTIVE FULL-TIME BASIS, WITH FULL MILITARY PAY AND ALLOWANCES?	X	

(D) DATE OF ENTRY ON ENTRIES INTO SERVICE	DATE OF SEPARATION OR SEPARATION
see below	
BRANCH OF SERVICE (Army, Navy, Marine Corps, Coast Guard, etc.)	SERIAL NO. (if none, give grade or rating at time of separation) see below

	YES	NO
38. (A) IF YOU SERVED IN THE UNITED STATES MILITARY OR NAVAL SERVICE DURING PEACETIME ONLY, DID YOU PARTICIPATE IN A CAMPAIGN OR EXPEDITION AND RECEIVE A CAMPAIGN BADGE OR SERVICE RIBBON?	X	
(B) ARE YOU A DISABLED VETERAN? *If so, and you have not listed your disability in answer to Item 33, explain in Item 39 below.*		X
(C) ARE YOU A VETERAN'S WIDOW WHO HAS NOT REMARRIED?		X
(D) ARE YOU THE WIFE OF A VETERAN WHO HAS A SERVICE CONNECTED DISABILITY WHICH DISQUALIFIES HIM FOR CIVIL SERVICE APPOINTMENT?		X

THIS SPACE FOR USE OF APPOINTING OFFICER ONLY

The information contained in the answers to Question 37 above has been verified by comparison with the discharge certificate on ....., 19.....

Agency: ..... Title: .....

39. SPACE FOR DETAILED ANSWERS TO QUESTIONS (indicate item numbers to which answers apply)

ITEM NO.		ITEM NO.	
37d	Navy: July, 1940 - Oct., 1942		File 97532
	Army: Oct., 1943 - Feb., 1946		Serial 0-507241

If more space is required, use paper the same size as this page. Write on each sheet your name, address, date of birth, and examination title. Attach to inside of this application.

Before signing this application check back over it to make sure that you have answered ALL questions correctly.

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.

False statement on this application is punishable by Law (U. S. Code, Title 18, Section 80).

SIGNATURE OF APPLICANT E. Howard Hunt Jr.

(Sign your name in INK (one name, initial or initials, and surname). If female, place Miss or Mrs. and in parentheses your own given name as "(Mrs. Mary L. Doe")

U. S. GOVERNMENT PRINTING OFFICE 16-81001-1

14-00000

STANDARD FORM 57—NOV. 1947
U. S. CIVIL SERVICE COMMISSION

APPLICATION FOR FEDERAL EMPLOYMENT

INSTRUCTIONS: In order to prevent delay in consideration of your application, answer every question on this form clearly and completely. Type-write or print in INK. In applying for a specific United States Civil Service examination, read the examination announcement carefully and follow all directions. If you are applying for a WRITTEN examination, follow the instructions on the admission card regarding disposition of this application. If you are applying for an UNWRITTEN examination, mail this application to the office named in the announcement. Be sure to mail to the same office any other forms required by the announcement. Notify the office with which you file this application of any change in your address.

APPLICATION NO

ANNOUNCEMENT

1. NAME OF EXAMINATION OR KIND OF POSITION APPLIED FOR: Intelligence Officer

2. OPTION(S) (if mentioned in examination announcement):

3. PLACE OF EMPLOYMENT APPLIED FOR (City and State): Washington, D. C.

4. DATE OF THIS APPLICATION: May 9, 1949

5. MR. (First name) (Middle) (Maiden, if any) (Last): Everette Howard Hunt, Jr.

6. (A) STREET AND NUMBER OR R. D. NUMBER: 30 Willett Street

(B) CITY OR POST OFFICE (including postal zone) AND STATE: Albany 6, New York

7. LEGAL OR VOTING RESIDENCE (State): New York

8. (A) OFFICE PHONE: ----- (B) HOME PHONE: 3-6218

9. DATE OF BIRTH (month, day, year): October 9, 1918

10. ☐ MARRIED ☒ SINGLE

11. PLACE OF BIRTH (city and State; if born outside U. S., name city and country): Hamburg, New York, USA

12. ☒ MALE ☐ FEMALE

13. (A) HEIGHT WITHOUT SHOES: 5 FEET 10 INCHES (B) WEIGHT: 168 POUNDS

14. (A) HAVE YOU EVER BEEN EMPLOYED BY THE FEDERAL GOVERNMENT? ☒ YES ☐ NO

(B) IF SO, GIVE LAST GRADE AND DATE OF LAST CHANGE IN GRADE: FSS 5

DO NOT WRITE IN THIS BLOCK
For Use of Civil Service Commission Only

☐ APPOR. ☐ NON APPOR

MATERIAL: ☐ SUBMITTED ☐ RETURNED

ENTERED REGISTER:

NOTATIONS:

APP. REVIEW:

APPROVED:

OPTION	GRADE	EARNED RATING	PREFERENCE	AUGM. RATING
			☐ 5 POINTS (TENT.)	
			☐ 10 POINTS	
			☐ WIFE OR WIDOW	
			☐ DISAB.	
			☐ BEING INVESTIGATED	
INITIALS AND DATE				

15. (A) WHAT IS THE LOWEST ENTRANCE SALARY YOU WILL ACCEPT? $ 3,000 PER YEAR.
You will not be considered for any position with a lower entrance salary.

(B) CHECK IF YOU WILL ACCEPT SHORT-TERM APPOINTMENT IF OFFERED, FOR: ☐ 1 TO 3 MONTHS ☐ 3 TO 6 MONTHS ☒ 6 TO 12 MONTHS

NOTE. *Acceptance or refusal of a temporary short-term appointment will not affect your opportunity to obtain a probational appointment.*

(C) IF YOU ARE WILLING TO TRAVEL, SPECIFY: ☒ OCCASIONALLY ☐ FREQUENTLY ☐ CONSTANTLY

(D) CHECK IF YOU WILL ACCEPT APPOINTMENT, IF OFFERED: ☒ IN WASHINGTON, D. C. ☐ ANYWHERE IN THE UNITED STATES ☐ OUTSIDE THE UNITED STATES

(E) IF YOU WILL ACCEPT APPOINTMENT IN CERTAIN LOCATIONS ONLY, GIVE ACCEPTABLE LOCATIONS.

16. EXPERIENCE. It is important for you to furnish all information requested below in sufficient detail to enable the Civil Service Commission and the appointing officers of agencies to give you full credit in determining your qualifications. Use a separate block for each position. Start with your present position and work back, explaining clearly the principal tasks which you performed in each position, accounting for all periods of unemployment. Experience gained more than 15 years ago which is not pertinent to the work for which you are applying may be summarized in one or more of the blocks. If your duties changed materially while working for the same employer, use a separate block to describe each position. You may include any pertinent religious, civic, welfare, or organizational activity which you have performed, either with or without compensation, showing the number of hours per week and weeks per year in which you were engaged in such activity. Military experience should be described in the spaces below in its proper sequence.

(a) If you were ever employed in any position under a name different from that shown in Item 5 of this application, give under "Description of your work" for each position, the name used.

(b) If you have never been employed or are now unemployed, indicate that fact in the space provided below for "Present Position."

① PRESENT POSITION

Not presently employed.

DATES OF EMPLOYMENT (month, year): FROM TO PRESENT TIME

EXACT TITLE OF YOUR PRESENT POSITION

CLASSIFICATION GRADE (if in Federal Service)

SALARY OR EARNINGS: STARTING $ PER; PRESENT $ PER

PLACE OF EMPLOYMENT (city and State)

NAME AND TITLE OF IMMEDIATE SUPERVISOR

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person, if Federal, name department, bureau or establishment, and division)

KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale silk, insurance agency, manufacture of locks, etc.)

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU

REASON FOR DESIRING TO CHANGE EMPLOYMENT

DESCRIPTION OF YOUR WORK

(CONTINUED ON NEXT PAGE)

16—63965-8

18 CONTINUED

(2) DATES OF EMPLOYMENT (month, year): FROM May 1948 TO Feb. 1949

EXACT TITLE OF YOUR POSITION: U.S. Media Specialist

CLASSIFICATION GRADE (if in Federal service): 1 738 5

SALARY OR EARNINGS: STARTING $ 5940 PER yr. FINAL $ 6400 PER yr.

PLACE OF EMPLOYMENT (city and State): Washington, D. C.: Paris, France

NAME AND TITLE OF IMMEDIATE SUPERVISOR: J.F. Fleming, U.S. Media Officer

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person, if Federal, name department, bureau or establishment, and division): Economic Cooperation Administration, 2 rue St. Florentin, Paris 1, France

KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale silk, insurance agency, manufacture of locks, etc.):

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU:

REASON FOR LEAVING: Deterioration of personal affairs while abroad.

DESCRIPTION OF YOUR WORK: General public relations work involving preparation of press releases, holding of press conferences; traveling with Ambassador Harriman as public relations aide; giving advice and guidance to journalists and American business men; liaison work with U.S. Embassy and U.S.I.S.; liaison work with French and Austrian governments; writing and production of documentary films. Press scrutiny; analysis of Communist propaganda.

(3) DATES OF EMPLOYMENT (month, year): FROM Jan. 1943 TO Oct. 1943

EXACT TITLE OF YOUR POSITION: War Correspondent

CLASSIFICATION GRADE (if in Federal service):

SALARY OR EARNINGS: STARTING $ PER FINAL $ 150 PER wk.

PLACE OF EMPLOYMENT (city and State): New York, N.Y.

NAME AND TITLE OF IMMEDIATE SUPERVISOR: Dan Longwell, Editor of LIFE

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person, if Federal, name department, bureau or establishment, and division): Rockefeller Plaza, N.Y. TIME, Inc.

KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale silk, insurance agency, manufacture of locks, etc.): Publishing

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU: None

REASON FOR LEAVING: Re-enter military service

DESCRIPTION OF YOUR WORK: Travel to South Pacific combat zone; report on campaign and unusual occurrences in South Pacific

(4) DATES OF EMPLOYMENT (month, year): FROM Oct. 1942 TO Jan. 1943

EXACT TITLE OF YOUR POSITION: Script Writer

CLASSIFICATION GRADE (if in Federal service):

SALARY OR EARNINGS: STARTING $ PER FINAL $ 150 PER wk.

PLACE OF EMPLOYMENT (city and State): New York, N.Y.

NAME AND TITLE OF IMMEDIATE SUPERVISOR: Louis de Rochemont, producer

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person, if Federal, name department, bureau or establishment, and division): THE MARCH OF TIME, 369 Lexington Avenue, New York 16

KIND OF BUSINESS OR ORGANIZATION (e. g., wholesale silk, insurance agency, manufacture of locks, etc.): Documentary films.

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU: None

REASON FOR LEAVING: Opportunity to revisit combat zones.

DESCRIPTION OF YOUR WORK: Creating from researched themes the framework of the monthly commercial release; writing to film footage; liaison with Navy Department over preparation of contract training films; writing of Navy training films.

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5 DATES OF EMPLOYMENT (month, year) FROM TO

EXACT TITLE OF YOUR POSITION

CLASSIFICATION (if in Federal service)

SALARY OR EARNINGS STARTING $ PER FINAL $ PER

PLACE OF EMPLOYMENT (city and State)

NAME AND TITLE OF IMMEDIATE SUPERVISOR

NAME AND ADDRESS OF EMPLOYER (firm, organization, or person; if Federal, name department, bureau or establishment, and division)

KIND OF BUSINESS OR ORGANIZATION (e.g., wholesale mill, insurance agency, manufacture of locks, etc.)

NUMBER AND KIND OF EMPLOYEES SUPERVISED BY YOU

REASON FOR LEAVING

DESCRIPTION OF YOUR WORK

If more space is required, use a continuation sheet (Standard Form No. 58) or a sheet of paper the same size as this page. Write on each sheet your name, address, date of birth, and examination title. Attach to inside of this application.

17. MILITARY TRAINING In the space below, describe any training received in the Armed Services (not already listed under Item 6) that would assist appointing officers in placing you most effectively. Indicate actual amount of training received, such as hours per week. Detailed information regarding any special service schools you attended is especially important. (Extra pages may be used to give full description.)

DATES FROM	DATES TO	LOCATION	DESCRIPTION OF TRAINING
Feb.'41	May'41	US Naval Academy	V-7 Midshipman's course
Feb.'44	May'44	AAF OCS	Officer Candidate School
June'44	Aug.'44	Orlando, Fla.	Air Combat Intelligence
Feb.'45	Mar.'45	Catalina I.	OSS Far East Training Course

18 EDUCATION (Circle highest grade completed):

1 2 3 4 5 6 7 8 9 10 11 (12)

MARK (X) THE APPROPRIATE BOX TO INDICATE SATISFACTORY COMPLETION OF

[X] ELEMENTARY SCHOOL [X] JUNIOR HIGH SCHOOL [X] SENIOR HIGH SCHOOL

(A) GIVE NAME AND LOCATION OF LAST HIGH SCHOOL ATTENDED

Hamburg (N.Y.) High

(B) SUBJECTS STUDIED IN HIGH SCHOOL WHICH APPLY TO POSITION DESIRED

not applicable

(C) NAME AND LOCATION OF COLLEGE OR UNIVERSITY	MAJOR AND SPECIALTY	DATES ATTENDED FROM	DATES ATTENDED TO	YEARS COMPLETED DAY	YEARS COMPLETED NIGHT	DEGREES CONFERRED TITLE	DEGREES CONFERRED DATE	SEMESTER HOURS CREDIT
Brown University, Providence, R.I.	English	1936	1940	4		AB	June '40	

(D) LIST YOUR CHIEF UNDERGRADUATE COLLEGE SUBJECTS	SEMESTER HOURS	LIST YOUR CHIEF GRADUATE COLLEGE SUBJECTS	SEMESTER HOURS
English Literature			
Spanish			
Economics			

(E) OTHER TRAINING, SUCH AS VOCATIONAL, BUSINESS STUDY COURSES GIVEN THROUGH THE ARMED FORCES INSTITUTE (show name and location of school) OR IN SERVICE TRAINING IN PUBLIC OR PRIVATE EMPLOYMENT

SUBJECTS STUDIED	DATES ATTENDED FROM	DATES ATTENDED TO	YEARS COMPLETED DAY	YEARS COMPLETED NIGHT

19 INDICATE YOUR KNOWLEDGE OF FOREIGN LANGUAGES

	READING EXC.	READING GOOD	READING FAIR	SPEAKING EXC.	SPEAKING GOOD	SPEAKING FAIR	UNDERSTANDING EXC.	UNDERSTANDING GOOD	UNDERSTANDING FAIR
Spanish	X					X	X		
French	X					X	X		

22 ARE YOU NOW OR HAVE YOU EVER BEEN A LICENSED OR CERTIFIED MEMBER OF ANY TRADE OR PROFESSION (such as pilot, electrician, radio operator, teacher, lawyer, CPA, etc.)?

[ ] YES [X] NO GIVE KIND OF LICENSE AND STATE

FIRST LICENSE OR CERTIFICATE (YEAR)

LATEST LICENSE OR CERTIFICATE (YEAR)

20 IF YOU HAVE TRAVELED OR RESIDED IN ANY FOREIGN COUNTRIES INDICATE (1) NAMES OF COUNTRIES (2) DATES AND LENGTH OF TIME SPENT THERE AND (3) REASON OR PURPOSE (e.g., military service, business, education, recreation)

Europe, Melanesia, Mexico, 1939-1949, pleasure and business

23 GIVE ANY SPECIAL QUALIFICATIONS NOT COVERED ELSEWHERE IN YOUR APPLICATION, SUCH AS (1) YOUR MORE IMPORTANT PUBLICATIONS (do not submit copies unless requested) (2) YOUR PATENTS OR INVENTIONS (3) PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE (4) MEMBERSHIP IN PROFESSIONAL OR SCIENTIFIC SOCIETIES, ETC. (5) HONORS AND FELLOWSHIPS RECEIVED

2 published novels; short stories
Guggenheim fellowship 1946-1947

21 LIST ANY SPECIAL SKILLS YOU POSSESS AND MACHINES AND EQUIPMENT YOU CAN USE, SUCH AS OPERATION OF SHORT WAVE RADIO, MULTIPLE COMPUTER, ETC., KEY-PUNCH, TURRET-LATHE, SCIENTIFIC OR PROFESSIONAL DEVICES

APPROXIMATE NUMBER OF WORDS PER MINUTE IN TYPING SHORTHAND

10-70340-1

24. REFERENCES. List three persons living in the United States or Territories of the United States who are NOT related to you and who have definite knowledge of your qualifications and fitness for the position for which you are applying. Do not repeat names of supervisors listed under Item 18 (EXPERIENCE).

FULL NAME	PRESENT OR FINAL ADDRESS (Give complete current address, including street and number)	BUSINESS OR OCCUPATION
1. Westmore Willcox, Jr.	69 William St., New York City	Investments
2. Robert G. North	3947 Fremonia Drive, Hollywood, Cal.	Textiles
3. Maj. J.K. Singlaub	"L" Bldg., Washington, D. C.	U.S. Army

INDICATE "YES" OR "NO" ANSWER BY PLACING "X" IN PROPER COLUMN	YES	NO
25. MAY INQUIRY BE MADE OF YOUR PRESENT EMPLOYER REGARDING YOUR CHARACTER, QUALIFICATIONS, ETC?	---	---
26. ARE YOU A CITIZEN OF OR DO YOU OWE ALLEGIANCE TO THE UNITED STATES?	X	
27. ARE YOU NOW, OR HAVE YOU EVER BEEN, A MEMBER OF THE COMMUNIST PARTY, U. S. A., OR ANY COMMUNIST ORGANIZATION?		X
28. ARE YOU NOW, OR HAVE YOU EVER BEEN, A MEMBER OF A FASCIST ORGANIZATION?		X
29. ARE YOU NOW, OR HAVE YOU EVER BEEN, A MEMBER OF ANY ORGANIZATION, ASSOCIATION, MOVEMENT, GROUP, OR COMBINATION OF PERSONS WHICH ADVOCATES THE OVERTHROW OF OUR CONSTITUTIONAL FORM OF GOVERNMENT, OR OF AN ORGANIZATION, ASSOCIATION, MOVEMENT, GROUP, OR COMBINATION OF PERSONS WHICH HAS ADOPTED A POLICY OF ADVOCATING OR APPROVING THE COMMISSION OF ACTS OF FORCE OR VIOLENCE TO DENY OTHER PERSONS THEIR RIGHTS UNDER THE CONSTITUTION OF THE UNITED STATES, OR OF SEEKING TO ALTER THE FORM OF GOVERNMENT OF THE UNITED STATES BY UNCONSTITUTIONAL MEANS?		X
If your answer to question 27, 28, or 29 above is "yes," state in Item 39 the names of all such organizations, associations, movements, groups, or combination of persons and dates of membership. Give complete details of your activities therein and make any explanation you desire regarding your membership or activities therein.		
30. SINCE YOUR 16TH BIRTHDAY, HAVE YOU EVER BEEN ARRESTED, INDICTED, OR SUMMONED INTO COURT AS A DEFENDANT IN A CRIMINAL PROCEEDING, OR CONVICTED, FINED, OR IMPRISONED OR PLACED ON PROBATION, OR HAVE YOU EVER BEEN ORDERED TO DEPOSIT BAIL OR COLLATERAL FOR THE VIOLATION OF ANY LAW, POLICE REGULATION OR ORDINANCE (EXCLUDING MINOR TRAFFIC VIOLATIONS FOR WHICH A FINE OR FORFEITURE OF $25 OR LESS WAS IMPOSED)? *If your answer is "Yes," list all such cases under Item 39 below. Give in each case (1) the date, (2) the nature of the offense or violation, (3) the name and location of the court; (4) the penalty imposed, if any, or other disposition of the case. If appointed, your fingerprints will be taken.*		X
31. HAVE YOU EVER BEEN DISCHARGED, OR FORCED TO RESIGN, FOR MISCONDUCT OR UNSATISFACTORY SERVICE FROM ANY POSITION? *If your answer is "Yes," give in Item 39 the name and address of employer, date, and reason in each case.*		X
32. HAVE YOU EVER BEEN BARRED BY THE U. S. CIVIL SERVICE COMMISSION FROM TAKING EXAMINATIONS OR ACCEPTING CIVIL SERVICE APPOINTMENTS? *If your answer is "Yes," give dates of and reasons for such debarment in Item 39.*		X
33. HAVE YOU ANY PHYSICAL HANDICAP, DISEASE, OR OTHER DISABILITY WHICH SHOULD BE CONSIDERED IN ASSIGNING YOU TO WORK? *If your answer is "Yes," give complete details in Item 39 so that consideration can be given to your physical fitness for the job.*		X
34. DO YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT, OR ANY PENSION OR OTHER COMPENSATION FOR MILITARY OR NAVAL SERVICE? *If your answer is "Yes," give complete details in Item 39.*		X

INDICATE "YES" OR "NO" ANSWER BY PLACING "X" IN PROPER COLUMN	YES	NO
35. ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY, OR MUNICIPALITY? *If your answer is "Yes," give details in Item 39.*		X
36. DOES THE UNITED STATES GOVERNMENT EMPLOY IN A CIVILIAN CAPACITY ANY RELATIVE OF YOURS BY BLOOD OR MARRIAGE WITH WHOM YOU LIVE OR HAVE LIVED WITHIN THE PAST 24 MONTHS? *If your answer is "Yes," show in Item 39 for EACH such relative (1) full name; (2) present address, (3) relationship; (4) Department or Agency by which employed, and (5) kind of appointment.*		X

SPECIAL INSTRUCTIONS FOR CLAIMING VETERAN PREFERENCE

A. If you are claiming preference as a PEACETIME VETERAN who has been awarded a campaign badge or service medal, or as a DISABLED VETERAN, or as the WIFE OF A DISABLED VETERAN, or as the WIDOW OF A WAR OR CAMPAIGN VETERAN, attach Veteran Preference Claim, CSC Form 14, together with proof specified therein.

B. If you are a WAR-TIME VETERAN not claiming disability preference, you should NOT submit your discharge with this application. Preference will be tentatively credited to you and if appointed, you will be required to submit to the appointing officer prior to entry on duty, official evidence of separation from active service in the armed forces of the United States in time of war.

	YES	NO
37. (A) WERE YOU EVER IN THE UNITED STATES MILITARY OR NAVAL SERVICE DURING TIME OF WAR?	X	
(B) IS THE WORD "HONORABLE" OR THE WORD "SATISFACTORY" USED IN YOUR DISCHARGE OR SEPARATION PAPERS TO SHOW THE TYPE OF YOUR DISCHARGE OR SEPARATION?	X	
(C) WAS SERVICE PERFORMED ON AN ACTIVE FULL-TIME BASIS, WITH FULL MILITARY PAY AND ALLOWANCES?	X	

(D)

DATE OF ENTRY OR ENTRIES INTO SERVICE	DATE OF SEPARATION OR SEPARATIONS
See below	
BRANCH OF SERVICE (*Army, Navy, Marine Corps, Coast Guard, etc.*)	SERIAL NO. (*if none, give grade or rating at time of separation*).
	See below

	YES	NO
38. (A) IF YOU SERVED IN THE UNITED STATES MILITARY OR NAVAL SERVICE DURING PEACETIME ONLY, DID YOU PARTICIPATE IN A CAMPAIGN OR EXPEDITION AND RECEIVE A CAMPAIGN BADGE OR SERVICE RIBBON?	X	
(B) ARE YOU A DISABLED VETERAN? *If so, and you have not listed your disability in answer to Item 35, explain in Item 39 below.*		X
(C) ARE YOU A VETERAN'S WIDOW WHO HAS NOT REMARRIED?		X
(D) ARE YOU THE WIFE OF A VETERAN WHO HAS A SERVICE CONNECTED DISABILITY WHICH DISQUALIFIES HIM FOR CIVIL SERVICE APPOINTMENT?		X

THIS SPACE FOR USE OF APPOINTING OFFICER ONLY

The information contained in the answers to Question 37 above has been verified by comparison with the discharge certificate on ....., 19.....

Agency: Title

39. SPACE FOR DETAILED ANSWERS TO OTHER QUESTIONS (Indicate item numbers to which answers apply)

ITEM NO.		ITEM NO.	
37d	Navy: July, 1943 - Oct. 1942 File 97532		
	Army: Oct.1946 - Dec.1946 Serial 0-487241		

If more space is required, use paper the same size as this page. Write on each sheet your name, address, date of birth, and examination title. Attach to inside of this application.

Before signing this application check back over it to make sure that you have answered ALL questions correctly.

I CERTIFY that the statements made by me in this application are true, complete, and correct to the best of my knowledge and belief, and are made in good faith.

False statement on this application is punishable by Law (U. S. Code, Title 18, Section 80).

SIGNATURE OF APPLICANT .....

(Sign your name in INK (use given name instead of initials and surname). If female, you may give name as "Mrs. Mary L. Doe")

U. S. GOVERNMENT PRINTING OFFICE 1950 O 69797 50-62040-1

14-00000

PERSONNEL ACTION REQUEST

II 291

NAME: H. T. Howard, Jr.	CLASSIFICATION — INITIAL: OJ — DATE: 6/20/49
NATURE OF ACTION: Excepted Appointment	VICE / IA ✓ / VV / NEW — Cert # 2971 CSC # 3112 6-2-49
	QUALIFICATION & REVIEW ✓ — INITIAL — DATE 6/23/49
EFFECTIVE DATE: 8 Nov. 1949	210393 800-101 Schedule A — 6/23/49
FOR SEPARATIONS, TRANSFERS OUT, AND RESIGNATIONS LAST WORKING DAY:	APPROVED: JUN 23 1949 — Signature Executive Officer
FOR RESIGNATIONS FROM FEDERAL SERVICE ONLY SIGNATURE OF EMPLOYEE	Signature Executive Officer — Signature Chief, Personnel Branch 6/23/49

	FROM	TO
TITLE		Intelligence Officer P-6 (Editor)
GRADE AND SALARY		$5-12-7600.00 per a.
OFFICE		NIC
BRANCH		Program & Planning Staff Prog. Group II
DIVISION		Editorial Prod. Div
SECTION		
OFFICIAL STATION		Washington, D. C.
DEPT. OR FIELD		Departmental - L30.

REMARKS: Searched 107 6/23/49

Attached are 2 Forms 57.
Security Initiated 3 June 1949.

POSTED

RECOMMENDED: OFFICE CHIEF, BRANCH CHIEF, OR ADMINISTRATIVE OFFICER — DATE: 13 June 1949

FORM NO. 37-3 OCT 1946 (1514)

STANDARD FORM 50 (8 PART)
UNITED STATES
CIVIL SERVICE COMMISSION
OCTOBER 1946

FORM APPROVED
BUDGET BUREAU NO 18-R208

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

P.C. 9/30/49
(mmf) 130

1 NAME (MR., MISS, MRS., FIRST, MIDDLE INITIAL, LAST)	2 DATE OF BIRTH	3 JOURNAL OR ACTION NO	4 DATE
Mr. Howard Hunt	10/9/18	#297	11/3/49

This is to notify you of the following action affecting your employment:

5 NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6 EFFECTIVE DATE	7 CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Excepted Appointment	11/8/49	Schedule A-6.116(b)

FROM		TO
	8. POSITION TITLE	Intelligence Officer, GS-13 (Editor)
	9. SERVICE, GRADE, SALARY	GS-13, $7600.00 per annum
	10 ORGANIZATIONAL DESIGNATIONS	OPC Program & Planning Staff Program Group II Editorial Prod. Division
	11. HEADQUARTERS	Washington, D. C.
[ ] FIELD [ ] DEPARTMENTAL	12 FIELD OR DEPT'L	[ ] FIELD [X] DEPARTMENTAL

13. REMARKS

Appointment is subject to the satisfactory completion of a trial period of one year.

DOB 08/14/53
CSEOD } 11/08/49
LCO }

Chief, Employees Division
(Signature of Officer Authenticating)

15. VETERAN'S PREFERENCE									16. POSITION CLASSIFICATION ACTION				
NONE	5 PT	10 POINT			WWII	WWI	OTHER		NEW	VICE	1	REAL	Bu.#2971 CSC#3112 6/2/49
	X	DISAB	WIFE	WIDOW	X						X		

17 SEX	18 RACE	19 APPROPRIATION		20 SUBJECT TO C.S. RETIREMENT ACT (YES—NO)	21 DATE OF BIRTH (ACCESSIONS ONLY)	22 LEGAL REFERENCE
M	W	FROM TO	2105900 800-101	Yes	11/3/49	VRA

U. S. GOVERNMENT PRINTING OFFICE

4. PERSONNEL FOLDER COPY

PERSONAL HISTORY STATEMENT

Instructions:
1. Answer all questions completely. If question does not apply write "not applicable." Write "unknown" only if you do not know the answer and cannot obtain the answer from personal records. Use the blank pages at the end of this form for extra details on any question or questions for which you do not have sufficient room.
2. Type, print or write carefully; illegible or incomplete forms will not receive consideration.

HAVE YOU READ AND DO YOU UNDERSTAND THE INSTRUCTIONS? Yes (Yes or No)

SEC. 1. PERSONAL BACKGROUND

Telephone:
Office: ---
Ext. ---
Home: 3-8218

A. FULL NAME (Use No Initials) ~~Mr.~~ Evorotto Howard Hunt, Jr. (First, Middle, Last) ~~Mr.~~

PRESENT ADDRESS 30 Willett Street, Albany 6, New York, U.S.A. (St. & No., City, State, Country)

PERMANENT ADDRESS 30 Willett Street, Albany 6, New York, U.S.A. (St. & No., City, State, Country)

B. NICKNAME Howie WHAT OTHER NAMES HAVE YOU USED? Howard Hunt

UNDER WHAT CIRCUMSTANCES HAVE YOU EVER USED THESE NAMES? nom de plume

HOW LONG? 7 years IF A LEGAL CHANGE, GIVE PARTICULARS -------

Where? By What Authority

C. DATE OF BIRTH 10/9/18 PLACE OF BIRTH Hamburg, N.Y., U.S.A. (City, State, Country)

D. PRESENT CITIZENSHIP USA (Country) BY BIRTH? Yes BY MARRIAGE? ---

BY NATURALIZATION CERTIFICATE # ____ ISSUED ____ (Date) BY ____ (Court)

AT ____ (City, State, Country)

HAVE YOU HAD A PREVIOUS NATIONALITY? No (Yes or No) ____ (Country)

HELD BETWEEN WHAT DATES? ____ TO ____ ANY OTHER NATIONALITY? ____ (Country)

GIVE PARTICULARS not applicable

HAVE YOU TAKEN STEPS TO CHANGE PRESENT CITIZENSHIP? No GIVE PARTICULARS:

not applicable

FORM NO. 30-1
SEP 1948

E. IF BORN OUTSIDE U.S. WHEN DID YOU FIRST ARRIVE IN THIS COUNTRY? ----

PORT OF ENTRY? _____ ON PASSPORT OF WHAT COUNTRY? _____

LAST U.S. VISA _____
Number Type Place of Issue Date of Issue

SEC. 2. PHYSICAL DESCRIPTION

AGE 30 SEX Male HEIGHT 5' 10 1/2" WEIGHT 168

EYES Blue HAIR Brown COMPLEXION Fair SCARS right eyebrow

BUILD medium OTHER DISTINGUISHING FEATURES None

SEC. 3. MARITAL STATUS

A. SINGLE X MARRIED _____ DIVORCED _____ WIDOWED _____

STATE DATE, PLACE, AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS _____

not applicable

B. WIFE OR HUSBAND (IF YOU HAVE BEEN MARRIED MORE THAN ONCE — INCLUDE ANNULMENTS — USE A SEPARATE SHEET FOR FORMER WIFE OR HUSBAND GIVING DATA REQUIRED BELOW FOR ALL PREVIOUS MARRIAGES.)

NAME OF SPOUSE not applicable
First Middle Maiden Last

PLACE AND DATE OF MARRIAGE _____

HIS (OR HER) ADDRESS BEFORE MARRIAGE _____
St. & No. City State Country

LIVING OR DECEASED _____ DATE OF DECEASE _____ CAUSE _____

PRESENT, OR LAST, ADDRESS _____
St. & No. City State Country

DATE OF BIRTH _____ PLACE OF BIRTH _____
City State Country

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

CITIZENSHIP _____ WHEN ACQUIRED? _____ WHERE? _____
City State Country

OCCUPATION _____ LAST EMPLOYER _____

EMPLOYER'S OR BUSINESS ADDRESS _____
St. & No. City State Country

MILITARY SERVICE FROM _____ TO _____ BRANCH OF SERVICE _____
Date Date

COUNTRY _____ DETAILS OF OTHER GOV'T. SERVICE, U.S. OR FOREIGN

_____

SEC. 4. CHILDREN OR DEPENDENTS (Include partial dependents) None

1. NAME ------- RELATIONSHIP _____ AGE _____

CITIZENSHIP _____ ADDRESS _____ (St. & No. / City / State / Country)

2. NAME _____ RELATIONSHIP _____ AGE _____

CITIZENSHIP _____ ADDRESS _____ (St. & No. / City / State / Country)

3. NAME _____ RELATIONSHIP _____ AGE _____

CITIZENSHIP _____ ADDRESS _____ (St. & No. / City / State / Country)

SEC. 5. FATHER (Give the same information for stepfather and/or guardian on a separate sheet)

FULL NAME Everette (First) Howard (Middle) Hunt (Last)

LIVING OR DECEASED Living DATE OF DECEASE _____ CAUSE _____

PRESENT, OR, LAST, ADDRESS 30 Willett street, Albany 6, N.Y., USA (St. & No. / City / State / Country)

DATE OF BIRTH 15 Dec '88 PLACE OF BIRTH Hamburg, New York, USA (City / State / Country)

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

CITIZENSHIP USA WHEN ACQUIRED? Birth WHERE? _____ (City / State / Country)

OCCUPATION Lawyer LAST EMPLOYER Self

EMPLOYER'S OR OWN BUSINESS ADDRESS 11 NORTH PEARL ST. ALBANY 6, N.Y. ~~not applicable~~ (St. & No. / City / State / Country)

MILITARY SERVICE FROM 1916 (Date) TO 1918 (Date) BRANCH OF SERVICE Air Service, SC

COUNTRY USA DETAILS OF OTHER GOV'T SERVICE, U.S. OR FOREIGN.

not applicable

SEC. 6. MOTHER (Give the same information for stepmother on a separate sheet)

FULL NAME Ethel (First) Jean (Middle) Hunt (Last)

LIVING OR DECEASED Living DATE OF DECEASE _____ CAUSE _____

PRESENT, OR LAST, ADDRESS 30 Willett Street, Albany 6, New York, USA (St. & No. / City / State / Country)

DATE OF BIRTH 15 March 191 PLACE OF BIRTH Canal Dover, Ohio

CITIZENSHIP USA WHEN ACQUIRED? Birth WHERE? _____ (City / State / Country)

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

OCCUPATION Housewife LAST EMPLOYER ____

EMPLOYER'S OR OWN BUSINESS ADDRESS ____
St. & No. City State Country

MILITARY SERVICE FROM ____ TO ____ BRANCH OF SERVICE ____

COUNTRY ____ DETAILS OF OTHER GOV'T SERVICE, U.S. OR FOREIGN.

not applicable

SEC. 7. BROTHERS AND SISTERS (Including half-, step-, and adopted brothers and sisters)

1. FULL NAME not applicable
First Middle Last AGE ____
PRESENT ADDRESS ____
St. & No. City State Country Citizenship

2. FULL NAME ____
First Middle Last AGE ____
PRESENT ADDRESS ____
St. & No. City State Country Citizenship

3. FULL NAME ____
First Middle Last AGE ____
PRESENT ADDRESS ____
St. & No. City State Country Citizenship

4. FULL NAME ____
First Middle Last AGE ____
PRESENT ADDRESS ____
St. & No. City State Country Citizenship

5. FULL NAME ____
First Middle Last AGE ____
PRESENT ADDRESS ____
St. & No. City State Country Citizenship

SEC. 8. FATHER-IN-LAW

FULL NAME not applicable
First Middle Last

LIVING OR DECEASED ____ DATE OF DECEASE ____ CAUSE ____

PRESENT, OR LAST, ADDRESS ____
St. & No. City State Country

DATE OF BIRTH ____ PLACE OF BIRTH ____

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY ____

CITIZENSHIP ____ WHEN ACQUIRED? ____ WHERE? ____
City State Country

OCCUPATION ____ LAST EMPLOYER ____

SEC. 9. MOTHER-IN-LAW

FULL NAME not applicable
First Middle Last

LIVING OR DECEASED _____ DATE OF DECEASE _____ CAUSE _____

PRESENT, OR LAST, ADDRESS _____
St. & No. City State Country

DATE OF BIRTH _____ PLACE OF BIRTH _____

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

CITIZENSHIP _____ WHEN ACQUIRED? _____ WHERE? _____
City State Country

OCCUPATION _____ LAST EMPLOYER _____

SEC. 10. RELATIVES BY BLOOD, MARRIAGE OR ADOPTION, WHO EITHER LIVE ABROAD OR WHO ARE NOT CITIZENS OF THE UNITED STATES:

1. NAME not applicable RELATIONSHIP _____ AGE _____

CITIZENSHIP _____ ADDRESS _____
St. & No. City State Country

2. NAME _____ RELATIONSHIP _____ AGE _____

CITIZENSHIP _____ ADDRESS _____
St. & No. City State Country

3. NAME _____ RELATIONSHIP _____ AGE _____

CITIZENSHIP _____ ADDRESS _____
St. & No. City State Country

SEC. 11. RELATIVES BY BLOOD OR MARRIAGE IN THE MILITARY OR CIVIL SERVICE OF THE U.S. OR OF A FOREIGN GOVERNMENT.

1. NAME not applicable RELATIONSHIP _____ AGE _____

CITIZENSHIP _____ ADDRESS _____
St. & No. City State

TYPE AND LOCATION OF SERVICE (IF KNOWN) _____

2. NAME _____ RELATIONSHIP _____ AGE _____

CITIZENSHIP _____ ADDRESS _____
St. & No. City State

TYPE AND LOCATION OF SERVICE (IF KNOWN) _____

3. NAME _____ RELATIONSHIP _____ AGE _____

CITIZENSHIP _____ ADDRESS _____
St. & No. City State

TYPE AND LOCATION OF SERVICE (IF KNOWN) _____

SEC. 12. EDUCATION

ELEMENTARY SCHOOL Hamburg PS ADDRESS Hamburg, N.Y., USA (City, State, Country)

DATES ATTENDED 1924-1932 GRADUATE? Yes

HIGH SCHOOL Hamburg High School ADDRESS Hamburg, N.Y., USA (City, State, Country)

DATES ATTENDED 1932-1936 GRADUATE? Yes

COLLEGE Brown University ADDRESS Providence 12, R.I., USA (City, State, Country)

DATES ATTENDED 1936-1940 DEGREE A.B.

COLLEGE ADDRESS (City, State, Country)

DATES ATTENDED DEGREE

SEC. 13. MILITARY, NAVAL OR OTHER GOV'T SERVICE — U.S. OR FOREIGN

USA (Country) USAAF USNR (Service) 1st Lt. Ensign (Rank) 1943-1946 1940-1942 (Dates of Service)

HQ Det. 202, OSS China (Last Station) 0-587241 (Serial No.) Honorable (Type of Discharge)

REMARKS:

SELECTIVE SERVICE BOARD NUMBER None ADDRESS

IF DEFERRED GIVE REASON

INDICATE MEMBERSHIP IN MILITARY RESERVE ORGANIZATIONS not applicable

SEC. 14. CHRONOLOGICAL HISTORY OF EMPLOYMENT FOR PAST 15 YEARS. ACCOUNT FOR ALL PERIODS. INCLUDE CASUAL EMPLOYMENT. INCLUDE ALSO PERIODS OF UNEMPLOYMENT. GIVE ADDRESSES AND STATE WHAT YOU DID DURING PERIODS OF UNEMPLOYMENT. LIST LAST POSITION FIRST.

1. FROM May, 1948 TO February, 1949

EMPLOYING FIRM OR AGENCY Economic Cooperation Administration

ADDRESS 2 rue St. Florentin, Paris 1, France (St. & No., City, State, Country)

KIND OF BUSINESS Public Relations NAME OF SUPERVISOR J. F. Fleming

TITLE OF JOB U.S. Media Specialist SALARY $ 8420. PER Year

YOUR DUTIES General PR work plus speech writing for Ambassador Harriman; film production.

REASONS FOR LEAVING My publishing affairs deteriorated to such an extent that my presence in America became imperative for financial reasons.

2. FROM January, 1943 TO October, 1943

EMPLOYING FIRM OR AGENCY TIME, Inc.

ADDRESS Rockefeller Plaza, New York, New York, USA
(St. & No. / City / State / Country)

KIND OF BUSINESS Publishing NAME OF SUPERVISOR Dan Longwell

TITLE OF JOB War Correspondent SALARY $ 150. PER week

YOUR DUTIES Report on South Pacific campaign

REASONS FOR LEAVING To re-enter military service

3. FROM October, 1942 TO January, 1943

EMPLOYING FIRM OR AGENCY The March of Time (TIME, Inc.)

ADDRESS 369 Lexington Avenue, New York 16, New York, USA
(St. & No. / City / State / Country)

KIND OF BUSINESS documentary films NAME OF SUPERVISOR Louis de Rochemont

TITLE OF JOB Script writer SALARY $150. PER week

YOUR DUTIES Write Naval training films and ass ist on monthly release.

REASONS FOR LEAVING Opportunity to return to a combat zone for LIFE.

4. FROM _____ TO _____

EMPLOYING FIRM OR AGENCY _____

ADDRESS _____
(St. & No. / City / State / Country)

KIND OF BUSINESS _____ NAME OF SUPERVISOR _____

TITLE OF JOB _____ SALARY $_____ PER _____

YOUR DUTIES _____

REASONS FOR LEAVING _____

5. FROM _____ TO _____

EMPLOYING FIRM OR AGENCY _____

ADDRESS _____
(St. & No. / City / State / Country)

KIND OF BUSINESS _____ NAME OF SUPERVISOR _____

TITLE OF JOB _____ SALARY $_____ PER _____

YOUR DUTIES _____

REASONS FOR LEAVING _____

SEC. 15. HAVE YOU EVER BEEN DISCHARGED OR ASKED TO RESIGN FROM ANY POSITION? HAVE YOU LEFT A POSITION UNDER CIRCUMSTANCES WHICH YOU DESIRE TO EXPLAIN? GIVE DETAILS:

No

SEC. 16. GIVE FIVE CHARACTER REFERENCES — IN THE U.S. — WHO KNOW YOU INTIMATELY — (GIVE RESIDENCE AND BUSINESS ADDRESSES WHERE POSSIBLE.)

	Street and Number	City	State
1. Mr. Murray Smouse	BUS. ADD. State Bank of Albany, N.Y.		
	RES. ADD. 321 State Street, Albany, N.Y.		
2. Mr. Chester T. Hubbell	BUS. ADD. Hubbell Lumber Co., Albany, NY,		
	RES. ADD. Loudonville, New York		
3. Hon. Westmore Willcox	BUS. ADD. 60 William St., New York 5, NY		
	RES. ADD. East End Avenue, New York, N.Y.		
4. Dr. Bruce Bigelow	BUS. ADD. Brown University, Providence, R.I.		
	RES. ADD. Brown University, Providence, R.I.		
5. Dr. R. C. Noyes	BUS. ADD. Brown University, Providence, R.I.		
	RES. ADD. 164 Anthony St., E. Providence, R.I.		

SEC. 17. NAMES OF FIVE PERSONS WHO KNOW YOU SOCIALLY IN THE UNITED STATES — NOT REFERENCES, SUPERVISORS OR EMPLOYERS — (Give residence and business addresses where possible.)

	Street and Number	City	State
1. Hon. Archibald Douglas, Jr.	BUS. ADD. 120 Broadway, New York, New York		
	RES. ADD. 455 E. 57th St., New York, N.Y.		
2. Hon. MacNeil Mitchell	BUS. ADD. 36 W. 44th Street, New York, NY		
	RES. ADD. 137 East 38th St., New York, N.Y.		
3. Mr. Franklin A. Lindsay	BUS. ADD. "L" Bldg., Washington, D. C.		
	RES. ADD. 3416 Que St., Washington, DC		
4. Mr. Robert G. North	BUS. ADD. 1719 North McCaddon Place, Hollywood		
	RES. ADD. 3947 Fredonia Dr., Hollywood, Cal.		
5. Maj. J. K. Sinclaub	BUS. ADD. "L" Bldg., Washington, D. C.		
	RES. ADD. 5509 Johnson Ave., Bethesda, Md.		

SEC. 18. GIVE THREE NEIGHBORS AT YOUR LAST NORMAL RESIDENCE IN THE U.S. — (Give residence and business addresses where possible.)

		Street and Number	City	State
1. Dr. J. Stanley Davis	BUS. ADD.	3 Englewood Place,	Albany,	N.Y.
	RES. ADD.	90 State St.,	Albany,	N.Y.
2. Dr. Peter Kiernan, Jr.	BUS. ADD.	5 Englewood Place,	Albany,	N.Y.
	RES. ADD.	120 State Street,	Albany,	N.Y.
3. Bishop F. L. Barry	BUS. ADD.	----		
	RES. ADD.	32 Willett Street,	Albany,	N.Y.

SEC. 19. FINANCIAL BACKGROUND

A. ARE YOU ENTIRELY DEPENDENT ON YOUR SALARY? No IF NOT, STATE SOURCES OF OTHER INCOME Royalties from book publishing

B. NAMES AND ADDRESSES OF BANKS WITH WHICH YOU HAVE ACCOUNTS State Bank of Albany, N.Y.

C. HAVE YOU EVER BEEN IN, OR PETITIONED FOR, BANKRUPTCY? No
GIVE PARTICULARS, INCLUDING COURT: not applicable

D. GIVE THREE CREDIT REFERENCES — IN THE U.S.

		St. & No.	City	State
1. NAME Brooks Brothers	ADDRESS	346 Madison Ave.,	New York,	N.Y.
2. NAME Abercrombie & Fitch	ADDRESS	Madison Avenue,	New York,	N.Y.
3. NAME Hotels Statler	ADDRESS	New York,	New York	

SEC. 20. RESIDENCES FOR THE PAST 15 YEARS

		St. No.	City	State	Country
FROM 1941	TO Present	30 Willett Street,	Albany 6,	N.Y.,	USA
FROM 1937	TO 1941	125 Lancaster Ave.,	Buffalo,	N.Y.,	USA
FROM 1918	TO 1937	3 5 Maple Avenue,	Hamburg,	New York,	USA
FROM	TO				
FROM	TO				
FROM	TO				
FROM	TO				
FROM	TO				

SEC. 21. RESIDENCE OR TRAVEL OUTSIDE OF THE UNITED STATES

		City or Section	Country	Purpose
A. FROM June'39	TO Sept., 1939		Europe	Pleasure
FROM March'47	TO July, '47	Mexico		Guggenheim Fellowship
FROM June'48	TO Feb.'49	Europe		Business

FROM _____ TO _____ City or Section _____ Country _____ Purpose _____

FROM _____ TO _____ City or Section _____ Country _____ Purpose _____

FROM _____ TO _____ City or Section _____ Country _____ Purpose _____

B. LAST U.S. PASSPORT — NUMBER, DATE, AND PLACE OF ISSUE: Diplomatic 4267, 10 June, 1948, Washington

HOW MANY OTHER U.S. PASSPORTS HAVE YOU HAD? Two GIVE APPROXIMATE DATES: May, 1939 January, 1945

PASSPORTS OF OTHER NATIONS: _____

SEC. 22. CLUBS, SOCIETIES AND OTHER ORGANIZATIONS

LIST NAMES AND ADDRESSES OF ALL CLUBS, SOCIETIES, PROFESSIONAL SOCIETIES, EMPLOYEE GROUPS, ORGANIZATIONS OF ANY KIND (INCLUDE MEMBERSHIP IN, OR SUPPORT OF, ANY ORGANIZATION HAVING HEADQUARTERS OR BRANCH IN A FOREIGN COUNTRY) TO WHICH YOU BELONG OR HAVE BELONGED:

1. Zeta Psi Fraternity, Epsilon; Providence, R.I., USA
   Name and Chapter — St. & No. — City — State — Country
   DATES OF MEMBERSHIP: February 1937 to present

2. Brown University Club; 86 Park Ave., New York, N.Y., USA
   Name and Chapter — St. & No. — City — State — Country
   DATES OF MEMBERSHIP: 1942 to present

3. Army & Navy Club, 1627 "I" St., Washington 6, D.C., USA
   Name and Chapter — St. & No. — City — State — Country
   DATES OF MEMBERSHIP: June, 1948 to present

4. Fort Orange Club, 110 Washington Ave., Albany 6, N.Y., USA
   Name and Chapter — St. & No. — City — State — Country
   DATES OF MEMBERSHIP: February, 1946 to present

5. Albany Country Club, Albany 3, N.Y., USA
   Name and Chapter — St. & No. — City — State — Country
   DATES OF MEMBERSHIP: May, 1947 to November, 1948

6. Authors League of America, 6 E. 39th St., New York, N.Y., USA
   Name and Chapter — St. & No. — City — State — Country
   DATES OF MEMBERSHIP: 1942 to present

7. Screen Writers Guild, 1655 North Cherokee, Hollywood, Cal., USA
   Name and Chapter — St. & No. — City — State — Country
   DATES OF MEMBERSHIP: 1947 to present

8. American Legion, Fort Orange Post, Albany, N.Y., USA
   1942 to present

SEC. 23. GENERAL QUALIFICATIONS

A. FOREIGN LANGUAGES (STATE DEGREE OR PROFICIENCY AS "SLIGHT" "FAIR" OR "FLUENT")

LANGUAGE Spanish SPEAK slight READ fluent WRITE fair

LANGUAGE French SPEAK fair READ fluent WRITE slight

LANGUAGE German SPEAK ------ READ slight WRITE ------

B. LIST ALL SPORTS AND HOBBIES WHICH INTEREST YOU: INDICATE DEGREE OF PROFICIENCY IN EACH:

Swimming - excellent Music(piano) - fair

Tennis - fair

Trap shooting - good

C. HAVE YOU ANY QUALIFICATIONS, AS A RESULT OF TRAINING OR EXPERIENCE, WHICH MIGHT FIT YOU FOR A PARTICULAR POSITION?

Wartime OSS service as CBI Reports Officer

Graduate AAF Combat Intelligence School

Lecturer on Psychological Warfare at Army-Navy Staff College

D. LIST BELOW THE NAMES OF GOVERNMENT DEPARTMENTS, AGENCIES OR OFFICES TO WHICH YOU HAVE APPLIED FOR EMPLOYMENT SINCE 1939:

Economic Cooperation Administration

E. IF, TO YOUR KNOWLEDGE, ANY OF THE ABOVE HAS CONDUCTED AN INVESTIGATION OF YOU, INDICATE BELOW THE NAME OF THAT AGENCY AND THE APPROXIMATE DATE OF THE INVESTIGATION:

Office of Strategic Services - December, 1944

ECA - June, 1943

SEC. 24. MISCELLANEOUS

A. DO YOU ADVOCATE OR HAVE YOU EVER ADVOCATED; OR ARE YOU NOW OR HAVE YOU EVER BEEN A MEMBER OR, OR HAVE YOU SUPPORTED ANY POLITICAL PARTY OR ORGANIZATION WHICH ADVOCATES THE OVERTHROW OF OUR CONSTITUTIONAL FORM OF GOVERNMENT IN THE UNITED STATES?

IF "YES", EXPLAIN: No

B. DO YOU USE, OR HAVE YOU USED, INTOXICANTS? Yes IF SO, TO WHAT EXTENT? Moderately

C. HAVE YOU EVER BEEN ARRESTED, INDICTED OR CONVICTED FOR ANY VIOLATION OF LAW OTHER THAN A MINOR TRAFFIC VIOLATION? IF SO, STATE NAME OF COURT, CITY, STATE, COUNTRY, NATURE OF OFFENSE AND DISPOSITION OF CASE:

D. HAVE YOU EVER BEEN COURT-MARTIALED WHILE A MEMBER OF THE ARMED FORCES? IF ANSWER IS "YES," GIVE DETAILS BELOW:

No

SEC. 25. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY:

NAME Mrs. E. H. Hunt RELATIONSHIP Mother

ADDRESS 30 Willett Street, Albany 6, New York, USA
(St. & No. / City / State / Country)

SEC. 26. YOU ARE INFORMED THAT THE CORRECTNESS OF ALL STATEMENTS MADE HEREIN WILL BE INVESTIGATED.

ARE THERE ANY UNFAVORABLE INCIDENTS IN YOUR LIFE NOT MENTIONED ABOVE WHICH MAY BE DISCOVERED IN SUBSEQUENT INVESTIGATION, WHETHER YOU WERE DIRECTLY INVOLVED OR NOT, WHICH MIGHT REQUIRE EXPLANATION? IF SO, DESCRIBE. IF NOT, ANSWER "NO."

No

SEC. 27. I CERTIFY THAT THE FOREGOING ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND I AGREE THAT ANY MISSTATEMENT OR OMISSION AS TO A MATERIAL FACT WILL CONSTITUTE GROUNDS FOR IMMEDIATE DISMISSAL OR REJECTION OF MY APPLICATION.

SIGNED AT Albany, New York (City and State) DATE May 11, 1949

John F. Mahoney (Witness) Everett Hawks Hunt (Signature of Applicant)

Albany, N.Y.

USE THE FOLLOWING PAGES FOR EXTRA DETAILS. NUMBER ACCORDING TO THE NUMBER OF THE QUESTION TO WHICH THEY RELATE. SIGN YOUR NAME AT THE END OF THE ADDED MATERIAL. IF ADDITIONAL SPACE IS REQUIRED USE EXTRA PAGES THE SAME SIZE AS THESE AND SIGN EACH SUCH PAGE.

14. Time unaccounted for in the Employment History was spent either in College, Military or Naval Service or in creative writing.

14. 1 Salary stated is inclusive of allowances.

19. A To date I have published 4 novels, one of which deals in part with OSS activities in Europe and the Far East during the war. In past years I have contributed to LIBERTY, THE NEW YORKER, and COSMOPOLITAN. My royalties yield me an average of $3,000 a year above my salary. A fifth novel is to be published in August, 1949, and this year an estimated 1 million copies of two books in pocket editions will be in circulation.

22. American War Correspondents Association, 13 West 54th Street, New York, New York

23. C At the request of the Allied High Commissioner for Austria, Lt. Gen. Geoffrey Keyes, I was placed on assignment in Vienna to the ECA Special Mission for the purpose of writing and producing an official U.S. documentary film directed at the Anti-communist elements of Austria, and specifically toward Austrian labor groups. The film has received wide distribution in all Allied zones except the Russian Zone, and its showing at the Vienna Fair, I have been informed, was the subject of an official Russian protest. I was solely responsible for the creation of this film, MIT VEREINTEN KRAEFTEN.

SECURITY APPROVAL

CONFIDENTIAL

To : ~~xxxxxxxxxxxxxxxx~~ Deputy Personnel Officer Date: 30 September 1949

From : Chief of Inspection and Security Number: 23500

Subject: HUNT, Everette Howard, Jr.

1. Note "X" below:

[X] Security approval is granted subject for access to classified information contingent upon the receipt of derogatory information at some future date.

[ ] Provisional clearance for full duty with CIA is granted under the provisions of paragraph 4, Administrative Instruction 10-2, which provides for a temporary appointment pending the completion of full security investigation.

[X] Unless the applicant enters upon duty within 60 days from above date this approval becomes invalid.

2. Memorandum dated 3 June 1949 stated Subject is an applicant for OPC.

EMMAL P. GEISS
Chief, Personnel Security Division

CONFIDENTIAL

FORM NO. 30-101
MAY 1948

PERSONAL HISTORY STATEMENT

Instructions:
1. Answer all questions completely. If question does not apply write "not applicable." Write "unknown" only if you do not know the answer and cannot obtain the answer from personal records. Use the blank pages at the end of this form for extra details on any question or questions for which you do not have sufficient room.
2. Type, print or write carefully; illegible or incomplete forms will not receive consideration.

HAVE YOU READ AND DO YOU UNDERSTAND THE INSTRUCTIONS? _____ (Yes or No)

SEC. 1. PERSONAL BACKGROUND

Telephone:
Office: _____
Ext. _____
Home: _____

A. FULL NAME ~~Miss~~ Mr. ~~Mrs.~~ EVERETTE HOWARD HUNT, JR
(Use No Initials) First Middle Last

PRESENT ADDRESS _____ (St. & No. / City / State / Country)

PERMANENT ADDRESS _____ (St. & No. / City / State / Country)

B. NICKNAME _____ WHAT OTHER NAMES HAVE YOU USED? _____

_____ UNDER WHAT CIRCUMSTANCES HAVE YOU EVER USED THESE NAMES? _____

HOW LONG? _____ IF A LEGAL CHANGE, GIVE PARTICULARS _____

_____ (Where? / By What Authority)

C. DATE OF BIRTH _____ PLACE OF BIRTH _____ (City / State / Country)

D. PRESENT CITIZENSHIP _____ (Country) BY BIRTH? _____ BY MARRIAGE? _____

BY NATURALIZATION CERTIFICATE # _____ ISSUED _____ (Date) BY _____ (Court)

AT _____ (City / State / Country)

HAVE YOU HAD A PREVIOUS NATIONALITY? _____ (Yes or No) _____ (Country)

HELD BETWEEN WHAT DATES? _____ TO _____ ANY OTHER NATIONALITY? _____ (Country)

GIVE PARTICULARS _____

_____

HAVE YOU TAKEN STEPS TO CHANGE PRESENT CITIZENSHIP? _____ GIVE PARTICULARS:

_____

FORM NO. 38-1
SEP 1948

E. IF BORN OUTSIDE U.S. WHEN DID YOU FIRST ARRIVE IN THIS COUNTRY? _____

PORT OF ENTRY? _____ ON PASSPORT OF WHAT COUNTRY? _____

LAST U.S. VISA _____ Number _____ Type _____ Place of Issue _____ Date of Issue

SEC. 2. PHYSICAL DESCRIPTION

AGE _____ SEX _____ HEIGHT _____ WEIGHT _____

EYES _____ HAIR _____ COMPLEXION _____ SCARS _____

BUILD _____ OTHER DISTINGUISHING FEATURES _____

SEC. 3. MARITAL STATUS

A. SINGLE _____ MARRIED X DIVORCED _____ WIDOWED _____

STATE DATE, PLACE, AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS _____

NOT APPLICABLE

B. WIFE OR HUSBAND (IF YOU HAVE BEEN MARRIED MORE THAN ONCE—INCLUDE ANNULMENTS—USE A SEPARATE SHEET FOR FORMER WIFE OR HUSBAND GIVING DATA REQUIRED BELOW FOR ALL PREVIOUS MARRIAGES.)

NAME OF SPOUSE DOROTHY (First) LOUISE (Middle) WERZOL (Maiden) HUNT (Last)

PLACE AND DATE OF MARRIAGE BILLBROOK (City) NEW YORK (State) SEPT 7-1949

HIS (OR HER) ADDRESS BEFORE MARRIAGE C/O ECA (St. & No.) PARIS (City) FRANCE (Country)

LIVING OR DECEASED LIVING DATE OF DECEASE — CAUSE —

PRESENT, OR LAST, ADDRESS 30 WILLETT (St. & No.) ST (City) ALBANY (State) NY (Country) USA

DATE OF BIRTH APR 1-1920 PLACE OF BIRTH DAYTON (City) OHIO (State) USA (Country)

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY NOT APPLICABLE

CITIZENSHIP USA WHEN ACQUIRED? BIRTH WHERE? _____ City State Country

OCCUPATION HOUSE WIFE LAST EMPLOYER ECA PARIS FRANCE

EMPLOYER'S OR BUSINESS ADDRESS NOT (St. & No.) APPLICABLE (City) (State) (Country)

MILITARY SERVICE FROM NOT (Date) TO APPLICABLE (Date) BRANCH OF SERVICE _____

COUNTRY — DETAILS OF OTHER GOV'T. SERVICE, U.S. OR FOREIGN

US DEPT OF STATE JULY 1944 - JAN 1946 - BERN SWITZ
US TREASURY DEPT APR 1946 - MAY 1947 - SHANGHAI, CHINA
ECA MAY 1948 - AUG 1949 - PARIS, FRANCE

NOTE WIFE'S FORMER MARRIED NAME 'GOUTIERE'.

SEC. 4. CHILDREN OR DEPENDENTS (Include partial dependents) NOT APPLICABLE

1. NAME _____ RELATIONSHIP _____ AGE _____
CITIZENSHIP _____ ADDRESS _____
St. & No. City State Country

2. NAME _____ RELATIONSHIP _____ AGE _____
CITIZENSHIP _____ ADDRESS _____
St. & No. City State Country

3. NAME _____ RELATIONSHIP _____ AGE _____
CITIZENSHIP _____ ADDRESS _____
St. & No. City State Country

SEC. 5. FATHER (Give the same information for stepfather and/or guardian on a separate sheet)

FULL NAME _____
First Middle Last

LIVING OR DECEASED _____ DATE OF DECEASE _____ CAUSE _____

PRESENT, OR, LAST, ADDRESS _____
St. & No. City State Country

DATE OF BIRTH _____ PLACE OF BIRTH _____
City State Country

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

CITIZENSHIP _____ WHEN ACQUIRED? _____ WHERE? _____
City State Country

OCCUPATION _____ LAST EMPLOYER _____

EMPLOYER'S OR OWN BUSINESS ADDRESS _____
St. & No. City State Country

MILITARY SERVICE FROM _____ TO _____ BRANCH OF SERVICE _____
Date Date

COUNTRY _____ DETAILS OF OTHER GOV'T SERVICE, U.S. OR FOREIGN.

_____

SEC. 6. MOTHER (Give the same information for stepmother on a separate sheet)

FULL NAME _____
First Middle Last

LIVING OR DECEASED _____ DATE OF DECEASE _____ CAUSE _____

PRESENT, OR LAST, ADDRESS _____
St. & No. City State Country

DATE OF BIRTH _____ PLACE OF BIRTH _____

CITIZENSHIP _____ WHEN ACQUIRED? _____ WHERE? _____
City State Country

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

SEC. 4. CHILDREN OR DEPENDENTS (Include partial dependents) NOT APPLICABLE

1. NAME _____ RELATIONSHIP _____ AGE _____
CITIZENSHIP _____ ADDRESS _____
St. & No. City State Country

2. NAME _____ RELATIONSHIP _____ AGE _____
CITIZENSHIP _____ ADDRESS _____
St. & No. City State Country

3. NAME _____ RELATIONSHIP _____ AGE _____
CITIZENSHIP _____ ADDRESS _____
St. & No. City State Country

SEC. 5. FATHER (Give the same information for stepfather and/or guardian on a separate sheet)

FULL NAME _____
First Middle Last

LIVING OR DECEASED _____ DATE OF DECEASE _____ CAUSE _____

PRESENT, OR, LAST, ADDRESS _____
St. & No. City State Country

DATE OF BIRTH _____ PLACE OF BIRTH _____
City State Country

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

CITIZENSHIP _____ WHEN ACQUIRED? _____ WHERE? _____
City State Country

OCCUPATION _____ LAST EMPLOYER _____

EMPLOYER'S OR OWN BUSINESS ADDRESS _____
St. & No. City State Country

MILITARY SERVICE FROM _____ TO _____ BRANCH OF SERVICE _____
Date Date

COUNTRY _____ DETAILS OF OTHER GOV'T SERVICE, U.S. OR FOREIGN.

_____

SEC. 6. MOTHER (Give the same information for stepmother on a separate sheet)

FULL NAME _____
First Middle Last

LIVING OR DECEASED _____ DATE OF DECEASE _____ CAUSE _____

PRESENT, OR LAST, ADDRESS _____
St. & No. City State Country

DATE OF BIRTH _____ PLACE OF BIRTH _____

CITIZENSHIP _____ WHEN ACQUIRED? _____ WHERE? _____
City State Country

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

OCCUPATION _____ LAST EMPLOYER _____

EMPLOYER'S OR OWN BUSINESS ADDRESS _____
St. & No. City State Country

MILITARY SERVICE FROM _____ TO _____ BRANCH OF SERVICE _____

COUNTRY _____ DETAILS OF OTHER GOV'T SERVICE, U.S. OR FOREIGN.

_____

SEC. 7. BROTHERS AND SISTERS (Including half-, step-, and adopted brothers and sisters)

1. FULL NAME _____ AGE _____
First Middle Last

PRESENT ADDRESS _____
St. & No. City State Country Citizenship

2. FULL NAME _____ AGE _____
First Middle Last

PRESENT ADDRESS _____
St. & No. City State Country Citizenship

3. FULL NAME _____ AGE _____
First Middle Last

PRESENT ADDRESS _____
St. & No. City State Country Citizenship

4. FULL NAME _____ AGE _____
First Middle Last

PRESENT ADDRESS _____
St. & No. City State Country Citizenship

5. FULL NAME _____ AGE _____
First Middle Last

PRESENT ADDRESS _____
St. & No. City State Country Citizenship

SEC. 8. FATHER-IN-LAW

FULL NAME ALBERT CHARLES WETZEL
First Middle Last

LIVING OR DECEASED LIVING DATE OF DECEASE — CAUSE —

PRESENT, OR LAST, ADDRESS C/O NCR DAYTON OHIO USA
St. & No. City State Country

DATE OF BIRTH JUNE 27 1891 PLACE OF BIRTH DAYTON OHIO USA

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY _____

NOT APPLICABLE

CITIZENSHIP USA WHEN ACQUIRED? BIRTH WHERE? _____

OCCUPATION NATIONAL CASH REGISTER LAST EMPLOYER DAYTON, OHIO

SEC. 9. MOTHER-IN-LAW

FULL NAME JEANNETTE (First) ELNER (Middle) DAVIS (Last)

LIVING OR DECEASED LIVING DATE OF DECEASE — CAUSE —

PRESENT, OR LAST, ADDRESS 187 HAWTHORNE AVE (St. & No.) SARASOTA (City) FLA (State) USA (Country)

DATE OF BIRTH SEPT 4-1941 PLACE OF BIRTH DAYTON, OHIO

IF BORN OUTSIDE U.S. INDICATE DATE AND PLACE OF ENTRY NOT APPLICABLE

CITIZENSHIP USA WHEN ACQUIRED BIRTH WHERE? (City State Country)

OCCUPATION RECEPTIONIST LAST EMPLOYER SARASOTA HOSPITAL

SEC. 10. RELATIVES BY BLOOD, MARRIAGE OR ADOPTION, WHO EITHER LIVE ABROAD OR WHO ARE NOT CITIZENS OF THE UNITED STATES: NOT APPLICABLE

1. NAME _____ RELATIONSHIP _____ AGE _____
   CITIZENSHIP _____ ADDRESS _____ (St. & No. City State Country)
2. NAME _____ RELATIONSHIP _____ AGE _____
   CITIZENSHIP _____ ADDRESS _____ (St. & No. City State Country)
3. NAME _____ RELATIONSHIP _____ AGE _____
   CITIZENSHIP _____ ADDRESS _____ (St. & No. City State Country)

SEC. 11. RELATIVES BY BLOOD OR MARRIAGE IN THE MILITARY OR CIVIL SERVICE OF THE U.S. OR OF A FOREIGN GOVERNMENT. NOT APPLICABLE

1. NAME _____ RELATIONSHIP _____ AGE _____
   CITIZENSHIP _____ ADDRESS _____ (St. & No. City State)
   TYPE AND LOCATION OF SERVICE (IF KNOWN) _____
2. NAME _____ RELATIONSHIP _____ AGE _____
   CITIZENSHIP _____ ADDRESS _____ (St. & No. City State)
   TYPE AND LOCATION OF SERVICE (IF KNOWN) _____
3. NAME _____ RELATIONSHIP _____ AGE _____
   CITIZENSHIP _____ ADDRESS _____ (St. & No. City State)
   TYPE AND LOCATION OF SERVICE (IF KNOWN) _____

SEC. 27. I CERTIFY THAT THE FOREGOING ANSWERS ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND I AGREE THAT ANY MISSTATEMENT OR OMISSION AS TO A MATERIAL FACT WILL CONSTITUTE GROUNDS FOR IMMEDIATE DISMISSAL OR REJECTION OF MY APPLICATION.

SIGNED AT SARASOTA, FLA. (City and State) DATE 11 OCT. 1949

Jeannette Davis (Witness) E. Howard Hunt Jr. (Signature of Applicant)

USE THE FOLLOWING PAGES FOR EXTRA DETAILS. NUMBER ACCORDING TO THE NUMBER OF THE QUESTION TO WHICH THEY RELATE. SIGN YOUR NAME AT THE END OF THE ADDED MATERIAL. IF ADDITIONAL SPACE IS REQUIRED USE EXTRA PAGES THE SAME SIZE AS THESE AND SIGN EACH SUCH PAGE.

SECRET

CONFIDENTIAL FUNDS PERSONNEL ACTION

NAME [redacted] E. Howard Hunt	DATE 22 August 1950
NATURE OF ACTION Appointment	EFFECTIVE DATE 10 December 1950 ~~27 August 1950~~ 10 Dec. 1950

	FROM	TO
TITLE		Intelligence Officer II ~~Chief of Station~~
GRADE AND SALARY		GS-13 $7,600 p.a.
OFFICE		OPC
DIVISION		Latin America
BRANCH		Operations
OFFICIAL STATION		Mexico, Mexico City

APPROVAL

QUALIFICATIONS	FOR ASSISTANT DIRECTOR	EXECUTIVE
Joseph S. Roff	C. D. Tulich EAD/OPC 11 Sept 50	
CLASSIFICATION	PERSONNEL OFFICER	
Anetta J. Thomas	[illegible]	

POST DIFFERENTIAL AUTHORIZED IN ACCORDANCE WITH AGENCY REGULATIONS YES [X] NO [ ]

OATH OF OFFICE AND NO STRIKE AFFIDAVIT EXECUTED ON 11 December 1950

SECURITY CLEARED ON 7 December 1950 7 December 1950

OVERSEAS AGREEMENT SIGNED 11 December 1950

ENTERED ON DUTY 10 December 1950

SIGNATURE OF AUTHENTICATING OFFICER

REMARKS:

Charge to Mexico slot #1, JBEDICT
Budgetary allotment LA #3
~~Transfer~~ annual & ~~sick leave from [illegible]~~
~~[illegible]~~

COPY IN PAYROLL FILES
CONFIDENTIAL FUNDS BRANCH

Transfer annual & sick leave from unvouched funds.

E. H. Tarr

FORM NO. 37-1
NOV 1949

GPO OSO 50-284

SECRET

STANDARD FORM 61 (REVISED AUGUST 1949)
PRESCRIBED BY CIVIL SERVICE COMMISSION
FEDERAL PERSONNEL MANUAL

APPOINTMENT AFFIDAVITS

IMPORTANT.—*Before swearing to these appointment affidavits, you should read and understand the attached information for appointee*

Central Intelligence Agency (Department or agency) ..... (Bureau or division) Washington, D. C. (Place of employment)

I, E. Howard Hunt, Jr., do solemnly swear (or affirm) that—

A. OATH OF OFFICE

I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely without any mental reservation or purpose of evasion; that I will well and faithfully discharge the duties of the office on which I am about to enter, SO HELP ME GOD.

B. AFFIDAVIT AS TO SUBVERSIVE ACTIVITY AND AFFILIATION

I am not a Communist or Fascist. I do not advocate nor am I a member of any organization that advocates the overthrow of the Government of the United States by force or violence or other unconstitutional means or seeking by force or violence to deny other persons their rights under the Constitution of the United States. I do further swear (or affirm) I will not so advocate, nor will I become a member of such organization during the period that I am an employee of the Federal Government.

C. AFFIDAVIT AS TO STRIKING AGAINST THE FEDERAL GOVERNMENT

I am not engaged in any strike against the Government of the United States and that I will not so engage while an employee of the Government of the United States; that I am not a member of an organization of Government employees that asserts the right to strike against the Government of the United States, and that I will not, while a Government employee, become a member of such an organization.

D. AFFIDAVIT AS TO PURCHASE AND SALE OF OFFICE

I have not paid, or offered or promised to pay, any money or other thing of value to any person, firm or corporation for the use of influence to procure my appointment.

E. AFFIDAVIT AS TO DECLARATION OF APPOINTEE

The answers given in the Declaration of Appointee on the reverse of this form are true and correct.

11 Dec 1950 (Date of entrance on duty) E. Howard Hunt (Signature of appointee)

Subscribed and sworn before me this 11th day of December, A. D. 19 50,

at Washington (City) D. C. (State)

[SEAL] (Signature of officer)

Clerk (Title)

NOTE.—*If the oath is taken before a Notary Public the date of expiration of his commission should be shown.*

16—50109 2

DECLARATION OF APPOINTEE

This form is to be completed before entrance on duty. Answer all questions. Any false statement in this declaration will be grounds for cancellation of application or dismissal after appointment. Impersonation is a criminal offense and will be prosecuted accordingly.

1. PRESENT ADDRESS (*street and number, city and State*)

2. (A) DATE OF BIRTH | (B) PLACE OF BIRTH (*city or town and State or country*)

3. (A) IN CASE OF EMERGENCY PLEASE NOTIFY: E. H. Hunt | (B) RELATIONSHIP: Father | (C) STREET AND NUMBER, CITY AND STATE: 30 Willett St. Albany 6, N.Y. | (D) TELEPHONE NO.: 3-6218

4. DOES THE UNITED STATES GOVERNMENT EMPLOY, IN A CIVILIAN CAPACITY, ANY RELATIVE OF YOURS (EITHER BY BLOOD OR MARRIAGE) WITH WHOM YOU LIVE OR HAVE LIVED WITHIN THE PAST 24 MONTHS? ☐ YES ☐ NO

If so, for each such relative fill in the blanks below. If additional space is necessary, complete under Item 10.

NAME	POST OFFICE ADDRESS (*Give street number, if any*)	(1) POSITION (2) TEMPORARY OR NOT (3) DEPARTMENT OR AGENCY IN WHICH EMPLOYED	RELATIONSHIP	MARRIED (*Check one*)	SINGLE
		1. 2. 3.			
		1. 2. 3.			
		1. 2. 3.			

INDICATE "YES" OR "NO" ANSWER BY PLACING "X" IN PROPER COLUMN	YES	NO
5. ARE YOU A CITIZEN OF OR DO YOU OWE ALLEGIANCE TO THE UNITED STATES?		
6. ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY, OR MUNICIPALITY? *If your answer is "Yes", give details in Item 10.*		
7. DO YOU RECEIVE ANY ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT OR ANY PENSION OR OTHER COMPENSATION FOR MILITARY OR NAVAL SERVICE? *If your answer is "Yes", give in Item 10 reason for retirement, that is, age, optional disability, or by reason of voluntary or involuntary separation after 5 years' service; amount of retirement pay, and under what retirement act; and rating, if retired from military or naval service.*		
8. SINCE YOU FILED APPLICATION RESULTING IN THIS APPOINTMENT HAVE YOU BEEN DISCHARGED OR FORCED TO RESIGN FOR MISCONDUCT OR UNSATISFACTORY SERVICE FROM ANY POSITION? *If your answer is "Yes", give in Item 10 the name and address of employer, date and reason in each case.*		
9. HAVE YOU BEEN ARRESTED (NOT INCLUDING TRAFFIC VIOLATIONS FOR WHICH YOU WERE FINED $5 OR LESS OR FORFEITED COLLATERAL OF $25 OR LESS) SINCE YOU FILED APPLICATION RESULTING IN THIS APPOINTMENT? *If your answer is "Yes", list all such cases under Item 10. Give in each case: (1) The date; (2) the nature of the offence or violation; (3) the name and location of the court; (4) the penalty imposed, if any, or other disposition of the case. If appointed, your fingerprints will be taken.*		

10. SPACE FOR DETAILED ANSWERS TO OTHER QUESTIONS

ITEM NO.	WRITE IN LEFT COLUMN NUMBERS OF ITEMS TO WHICH DETAILED ANSWERS APPLY

INSTRUCTIONS TO APPOINTING OFFICER

The appointing officer before whom the foregoing certificate is made shall determine to his own satisfaction that this appointment would be in conformance with the Civil Service Act, applicable Civil Service Rules and Regulations and acts of Congress pertaining to appointment.

This form should be checked for holding of office, pension, suitability in connection with any record of recent discharge or arrest, and particularly for the following:

(1) *Identity of appointee.*—It is the duty of the appointing officer to guard against impersonation and to determine beyond reasonable doubt that the appointee is the same person whose appointment was authorized. The appointee's signature and handwriting are to be compared with the application and other pertinent papers. If the appointee qualified in a written examination, the signature on this form should be compared with the signature on the declaration sheet, which was signed in the examination room. His physical appearance may be checked against the medical certificate. The appointee may also be questioned on his personal history for agreement with his previous statements.

(2) *Age.*—If definite age limits have been established for the position, it should be determined that applicant is not outside the age range for appointment. Until such determination is made, the appointment may not be consummated.

(3) *Citizenship.*—The appointing officer is responsible for observing the citizenship provisions of (1) the Civil Service Rules and (2) appropriation acts. Form 61 constitutes an affidavit for both purposes and is acceptable proof of citizenship status in the absence of conflicting evidence. In doubtful cases the appointment should not be consummated until clearance has been secured from the certifying officer of the Civil Service Commission.

(4) *Members of Family.*—Section 9 of the Civil Service Act provides that whenever there are already two or more members of a family serving under probational or permanent appointment in the competitive service, no other member of such family is eligible for probational or permanent appointment in the competitive service. The appointments of persons entitled to veteran preference are not subject to this requirement. The members of family provision does not apply to temporary appointments. Doubtful cases may be referred to the appropriate office of the Civil Service Commission for decision.

U. S. GOVERNMENT PRINTING OFFICE 16—53[illegible]

SECRET

MR file ICR

CONFIDENTIAL FUNDS PERSONNEL ACTION

NAME: E. Howard Hunt, Jr.	DATE: 13 December 1950
NATURE OF ACTION: Integration	EFFECTIVE DATE: 13 December 1950

	FROM	TO
TITLE	Intelligence Officer GS-13	Attache FSR-4
GRADE AND SALARY	GS-13 $7,600.00	FSR-4 $7,830.00
OFFICE	OPC	OPC
DIVISION	IA	IA
BRANCH		
OFFICIAL STATION	Mexico City, Mexico	Mexico City, Mexico

QUALIFICATIONS	APPROVAL FOR ASSISTANT DIRECTOR	EXECUTIVE
CLASSIFICATION	PERSONNEL OFFICER ICC 13 Dec 50	

POST DIFFERENTIAL AUTHORIZED IN ACCORDANCE WITH AGENCY REGULATIONS YES ☐ NO ☐

OATH OF OFFICE AND NO STRIKE AFFIDAVIT EXECUTED ON _____

SECURITY CLEARED ON _____

OVERSEAS AGREEMENT SIGNED _____

ENTERED ON DUTY _____

SIGNATURE OF AUTHENTICATING OFFICER _____

REMARKS:

Subject is due a lump sum payment for annual leave to be paid up to 12 December 1950.

POSTED
[illegible]

FORM NO. 37-1
NOV 1949

SECRET

GPO DSC 50-284

File

SECRET

Agreement

AGREEMENT made this 13th day of December, 1950, effective the 13th day of December, 1950, by and between the United States of America (hereinafter referred to as the Government), as represented by the Central Intelligence Agency, and E. Howard Hunt, Jr. (hereinafter referred to as the Employee).

RECITALS

A. The Government desires the services of the Employee for CIA under circumstances requiring the Employee to receive [redacted] and proposes to send the Employee overseas to [redacted] for operations in the general area of [redacted].

B. The Employee desires as an employee of the Government to serve CIA abroad under the supervision and control of the Assistant Director for Special Operations, CIA (ADSO) and is willing to accept a designation [redacted] with the obligations thereof.

In consideration of the premises, the mutual covenants and promises herein contained, and for other good and valuable considerations, the parties hereto agree as follows:

[redacted]

SECRET

2. [redacted] and certain other key members of his staff will know about the Employee's status and relationship under the terms of the [redacted] Other personnel may discover that there are certain irregularities in travel orders, position numbers, pay accounts, and other internal administrative procedures [redacted] Nevertheless, the Employee shall not divulge his relationship to CIA except with the expressed approval of the ADSO. While serving abroad, he shall for normal administration be under the control of [redacted] to which he is attached, but for operations, including travel as specified below, he shall be under the control of CIA.

3. The travel of the Employee shall be governed as follows:

(a) For temporary duty outside the continental limits of the United States within or beyond the Employee's stipulated area, he shall perform CIA operational travel as directed by the ADSO or his designee with the consent of [redacted] involved. TD travel customary and necessary in the performance of routine [redacted] functions may be performed without clearance from the ADSO.

(b) For any travel to the United States, either temporary duty or permanent change of station, the Employee shall travel only at the direction of the ADSO after clearance has been arranged through [redacted] Washington.

(c) All travel will be directed and performed in accordance with [redacted]

4. Although the Employee's [redacted] title, location, appointment, [redacted] and other pertinent information may be published in [redacted] list and other publications of [redacted] such listings shall not affect his employment and the obligations and duties stipulated in this contract.

5. All payments to be made under this contract, including reimbursement for travel expenses, shall be made to the Employee by [redacted] except payments referred to in ARTICLE II, Section 4.

ARTICLE II. Relationship of Employee to CIA. Although for all intents and purposes it will appear as though the Employee is employed by [redacted] as indicated in ARTICLE I above, he shall in fact be employed by and under the operational control of CIA. In so far as possible, he will be expected to abide by the rules, regulations, customary practices, and courtesies of [redacted] but his ultimate responsibility will be to CIA. In the event of any conflict of authority in the field between [redacted] and CIA, the matter shall be referred to the ADSO for resolution.

1. The line of authority for the Employee shall be as follows:

(a) Senior Representative [redacted]
(b) [redacted] in Washington.
(c) Chief of Operations, [redacted].
(d) ADSO
(e) Director of CIA.

2. All travel shall be directed by the ADSO in accordance with ARTICLE I, Section 3. The Employee shall request appropriate [redacted] clearance for travel through the Senior [redacted] who shall be responsible for arranging such clearance.

3. It is understood and agreed that the Employee's overseas assignment is to be for a minimum period of two years from the date of his arrival at his overseas post of duty, unless terminated by the Government for its convenience. If the assignment is terminated in less than twenty-four months at the Employee's request, the following shall prevail:

(a) If the Employee resigns in less than twelve months from the date of his arrival at his overseas post of duty, he shall reimburse CIA for all travel expenses involved in the transportation of himself, his immediate family, household goods, and personal effects to the foreign station, and pay all such expenses for return to the United States. Such expenses for return to the United States and amounts expended by the Government on account of such travel and transportation shall be considered a debt due by the Employee to the United States.

(b) If the Employee desires to terminate between the twelfth and twenty-fourth month from the date of his arrival at his overseas post of duty, he shall pay all expenses for the travel and transportation of himself, his immediate family, household goods, and personal effects to the United States.

4. If deemed necessary by CIA, the Employee may be reimbursed or advanced funds for operational expenses. Such amounts must be advanced or reimbursement made in accordance with CIA regulations, which require a full accounting of the amounts expended by the Employee. Therefore, the Employee will be required to account fully for any such funds advanced or reimbursed in accordance with CIA regulations.

ARTICLE III. Overseas Allowances and Transportation Expenses. When specifically authorized by the ADSO, the expenses of travel and transportation of the Employee, his immediate family, household goods and effects, including personally owned automobile and other allowances, will be paid the Employee in accordance with the [redacted] When authorized by the ADSO, the Employee shall be paid a quarters allowance, cost of living allowance, or special foreign living allowance in accordance with [redacted] and regulations issued thereunder. The amount of quarters and cost of living allowances and the special foreign living allowance is set forth in Bureau of the Budget Circular A-8, which is amended periodically to reflect adjustments in price indexes. Therefore, such allowances will be subject to change, and the amounts paid will vary according to Budget Circular A-8.

ARTICLE IV. Annual and Sick Leave. The Employee shall be permitted annual leave, sick leave, and leave of absence in accordance with [redacted] Under such [redacted], the Employee may be granted not to exceed sixty calendar days annual leave of absence with pay in each year. Annual leave which the Employee may receive and which is not used in any one year shall be accumulated for succeeding years until it totals 180 days. Sick leave with pay may be granted to the Employee at the rate of fifteen calendar days each calendar year and may be accumulated for succeeding years until it totals 120 days.

1. If the Employee is transferred from another Government Agency to this position, any annual or sick leave standing to his credit in such Agency, may be transferred, if appropriate, in accordance with E. O. 9837, 27 March 1947, issued pursuant to [redacted]

ARTICLE V. Return to the United States. The Employee shall be ordered to the United States on leave of absence or permanent change of station upon completion of two years continuous service abroad or as soon as possible thereafter.

ARTICLE VI. Retirement. The Employee occupies a position within the purview of the Civil Service Retirement Act. Accordingly, deductions shall be made at the rate provided by law (presently 5%) from the Employee's basic salary and placed in the Civil Service Retirement Fund. The Employee may not avail himself of the provisions of [redacted]

ARTICLE VII. Medical Care and Hospitalization. In the event of illness or injury to the Employee requiring hospitalization not the result of vicious habits, intemperance, or misconduct on his part, and incurred in the line of duty while assigned abroad, the expenses of treatment of such illness or injury at a suitable hospital or clinic, or transportation expenses to such hospital or clinic may be paid by the Government in accordance with [redacted] Under appropriate regulations, a physical examination of the Employee will be made, together with necessary inoculations, or vaccinations, or the expense thereof will be paid to the Employee.

1. In the event of the death or disability of the Employee, the Employee or his dependents shall be afforded the benefits of the United States Employees' Compensation Act of 7 September 1916, as amended.

ARTICLE VIII. Equipment. The Employee may be furnished technical equipment and supplies to assist in the rendition of services hereunder, including an automobile where necessary. The Employee shall be responsible for such equipment and supplies issued to him by CIA in accordance with CIA Property Regulations. All such material shall remain the property of the Government regardless of any apparently conflicting ownership or the manner of registration.

ARTICLE IX. Salary. The Employee shall receive a basic salary of $[illegible] per year in accordance with [redacted] In-class promotions shall be granted to the Employee in accordance with regulations established in [redacted] Other changes in status will be made only as specifically authorized by the ~~ADSO~~. ADPC

ARTICLE X. Continuance of Pay and Allowances. If the Employee is determined by CIA to be absent in a status of "Missing", "Missing in Action", "Interned in a Neutral Country", "Captured by an Enemy", "Beleaguered", or "Beseiged", he shall for the period he is determined to be in any such status be entitled to receive or to have credited to his account the same pay and allowances to which he was entitled at the beginning of such period of absence. Continuance of pay and allowances as specified above shall be as prescribed in the Missing Persons Act of 1942 (50 U.S.C.A. App 1001-1015, 7 March 1942).

ARTICLE XI. General. The Employee shall comply with the following provisions, and violation thereof by the Employee shall be deemed a breach of this contract.

1. In participating in the programs and activities of any private organization, the Employee shall make it clear that [redacted] has no official connection with such organization and that it does not sponsor or sanction the viewpoints which he may express. In general, his relations with private organizations shall be governed by applicable [redacted]

2. Neither the Employee nor the members of his family shall act as correspondents for American or foreign newspapers, press syndicates, or associations unless special authorization has been obtained in advance from the ADSO. He shall not write for publication any article or other manuscript on political or controversial subjects. Articles or manuscripts on nonpolitical or noncontroversial subjects shall be submitted to the ADSO for review and approval prior to their submission to a publisher.

3. Neither the Employee nor members of his family shall correspond privately on personnel or other official matters with members of Congress, or officers in [redacted] CIA, or other Governmental agencies.

4. Members of the Employee's family shall not be employed in the same [redacted] office except during grave emergencies or when special authorization has been obtained in advance of employment from [redacted] and CIA.

5. Before contracting marriage with a person of foreign nationality, the Employee shall request and obtain permission from the appropriate officials in [redacted] and CIA. Any such marriage with an alien without obtaining advance permission shall be deemed a breach of this contract and shall result in termination of service with the Government.

6. In the event the Employee desires to resign from the service overseas, he shall submit a written resignation addressed to the ADSO, who will take appropriate steps to clear the matter with [redacted]

ARTICLE XII. Security. This contract contains information affecting the national defense of the United States within the meaning of the Espionage Act (50 U.S.C. 31 and 32, as amended). Its transmission or the revelation of its contents in any manner to an unauthorized person is prohibited by law. Violation of this ARTICLE or any security agreement signed by the Employee with the Government shall result in immediate disciplinary action, which may include suspension, separation from Government service, and may subject the Employee to criminal prosecution under the Espionage Act.

1. The termination of this contract will not release the Employee from the provisions of any security oaths which he may be required to take by CIA.

2. The Employee shall not publish, transmit, or divulge in any manner, information received by him as the result of his employment by the Government under this contract without specific written authority from the Director, CIA.

ARTICLE XIII. Orders and Directives. Orders and Directives received by the Employee from competent authority, including instructions received in briefing and training, shall be complied with by the Employee. No promises or commitments to the Employee of any nature whatsoever, beyond and in addition to the terms hereof, shall be binding on the Government unless and until such promise or commitment is reduced to writing and approved by an authorized official of CIA, and such writing placed with this contract thereby becoming an amendment hereto.

ARTICLE XIV. Amendments. The Government may at any time amend this contract and may terminate this contract upon thirty day prior notice to the Employee. If the Government proposes to amend this contract by reducing the salary provided for in ARTICLE IX (including class promotions, or other authorized increases, if any) and such reduction is unacceptable to the Employee, resignation by the Employee for such reason shall be considered as a termination of this contract for the convenience of the Government. Where the Employee is directed to proceed to a new post on a permanent change of station by the ADSO, this contract will be deemed to have been amended to the extent of such change.

ARTICLE XV. Special Provisions. The following special provisions shall apply to the Employee under this contract:

In the event any of the provisions in this Article are inconsistent with the provisions of any other Article in this contract, the provisions of this Article XV, shall govern and be determinative of the rights and obligations under this contract.

UNITED STATES OF AMERICA

WITNESS:

Joseph S. Relf
(Foreign Branch Chief)
CHIEF, OVERSEAS BRANCH

BY: J. C. Clibourn
Chief, Special Funds Division
CHIEF, EMPLOYEES DIVISION

E. Howard Hunt Jr.
(Employee)

APPROVED:

Chief of Operations

Assistant Director of Special Operations

STANDARD FORM 50
OFFICIAL 1955
PROMULGATED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER 101, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION (1ag)

1. NAME (MR.—MISS—MRS.—ONE GIVEN NAME, INITIAL(S), AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. Howard Hunt	9 Oct. 1918	#4057	30 Dec. 1950

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Resignation*	COB 9 Dec. 1950	

FROM		TO
Intelligence Officer GS-13 (Editor) GS-13-130-$7600.00 per annum	8. POSITION TITLE	
	9. SERVICE, SERIES, GRADE, SALARY	
OPC Program & Planning Staff Program Group II Editorial Prod. Division Washington, D. C.	10. ORGANIZATIONAL DESIGNATIONS	
	11. HEADQUARTERS	
[ ] FIELD [X] DEPARTMENTAL	12. FIELD OR DEPT'L	[ ] FIELD [ ] DEPARTMENTAL

13. VETERAN'S PREFERENCE						14. POSITION CLASSIFICATION ACTION				
NONE	WWII	OTHER	S-P.T.	10-POINT DISAB.	10-POINT OTHER	NEW	VICE	L. A.	REAL	Ba.#2971 CSC#3112 6/2/49
	X		X					X		

15. SEX	16. RACE	17. APPROPRIATION	18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO)	19. DATE OF APPOINTMENT OF AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE
M	W	FROM: 2115900 TO: 801-101	Yes		[X] CLAIMED [ ] PROVED STATE: Va.

21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.

* To accept other employment.

IND: 12/8/50
LSL: 155 hrs., 12/11/50 thru 11:30 am, 1/9/51.

ENTRANCE EFFICIENCY RATING:

Employees Division
22. SIGNATURE OR OTHER AUTHENTICATION

☆ U. S. GOVERNMENT PRINTING OFFICE 1951 [illegible]

4. PERSONNEL FOLDER COPY

CONFIDENTIAL FUNDS PERSONNEL ACTION

NAME: E. Howard Hunt (Integree)	DATE: 16 May 1951
NATURE OF ACTION: Promotion	EFFECTIVE DATE: 10 June 1951

	FROM	TO
TITLE	Attache (I.O.) FSR-4 (GS-13)	Attache (I.O.) FSR-4 (GS-14)
GRADE AND SALARY	FSR-4 $7830.00 (GS-13 $7830 per annum)	FSR-4 $7830.00 (GS-14 $8800 per annum)
OFFICE	OPC	OPC
DIVISION	LA	LA
BRANCH		
OFFICIAL STATION	Mexico City, Mexico	Mexico City, Mexico

QUALIFICATIONS	APPROVAL: FOR ASSISTANT DIRECTOR	EXECUTIVE
CLASSIFICATION: Arthur J. Thomas 1-8-52	PERSONNEL OFFICER: H. C. Einsiedel 5/6/51	

POST DIFFERENTIAL AUTHORIZED IN ACCORDANCE WITH AGENCY REGULATIONS YES ☐ NO ☐

OATH OF OFFICE AND NO STRIKE AFFIDAVIT EXECUTED ON _____

SECURITY CLEARED ON _____

OVERSEAS AGREEMENT SIGNED _____

ENTERED ON DUTY _____

SIGNATURE OF AUTHENTICATING OFFICER

REMARKS:

Slot #1 - JBEDICT-Mexico
Semi-covert

Difference between $8800 and $7830 to be paid by CIA.

In grade since EOD 10 December 1950

FORM NO. 37-2
NOV 1949

GPO 83-500339

SECRET

CONFIDENTIAL FUNDS PERSONNEL ACTION

NAME: E. Howard HUNT	DATE: 24 May 1951
NATURE OF ACTION: Periodic Pay Increase	EFFECTIVE DATE: 13 May 51

	FROM	TO
TITLE	Attache Intelligence Officer	Attache Intelligence Officer
GRADE AND SALARY	FSR-4 $7830.00 GS-13 $7600.00	FSR-4 $7830.00 GS-13 $7800.00
OFFICE	OPC	OPC
DIVISION	LA	LA
BRANCH		
OFFICIAL STATION	Mexico City, Mexico	Mexico City, Mexico

APPROVAL

QUALIFICATIONS	FOR ASSISTANT DIRECTOR	EXECUTIVE
CLASSIFICATION	PERSONNEL OFFICER	

POST DIFFERENTIAL AUTHORIZED IN ACCORDANCE WITH AGENCY REGULATIONS YES ☐ NO ☐

OATH OF OFFICE AND NO STRIKE AFFIDAVIT EXECUTED ON

SECURITY CLEARED ON

OVERSEAS AGREEMENT SIGNED

ENTERED ON DUTY

$560.00

SALARY ADJUSTED TO

PLACEMENT TO BE EFFECTIVE

(SIGNATURE OF AUTHENTICATING OFFICER)

REMARKS:

L.S.I. 8 Nov. 1949

This is to certify that the conduct and services of the employee during this period were satisfactory in all respects.

Division Chief

FORM NO. 37-1 NOV 1949

SECRET

GPO 16-43306-1

(2)

☆ U.S. GOVERNMENT PRINTING OFFICE: 1952-[illegible]

1. Agency and organizational designations	2. Pay period	3. Block No.	4. Slip No.
		UV	

5. Employee's name (and social security account number when appropriate)	6. Grade and salary
FUNT, E. Howard	GS - 14 $9600

PAY ROLL CHANGE DATA

	BASE PAY	OVERTIME		GROSS PAY	RET.	TAX	BOND	F.I.C.A.			NET PAY
7. Previous period											
8. New period											
9. Pay this period											

10. Remarks	11. Appropriation (s)	12. Prepared by
14	000/VII	13. Audited by

☒ Periodic step-increase ☐ Pay adjustment ☐ Other step-increase

14. Effective date	15. Date last equivalent increase	16. Old salary rate	17. New salary rate	18. Performance rating is satisfactory or better.
7 Dec 52	10 Jan 51	$9600	$9800	(Signature or other authentication)

19. LWOP data (Fill in appropriate spaces covering LWOP during following periods):
Period(s):
☐ No excess LWOP Total excess LWOP _____

(Check applicable box in case of excess LWOP)
☐ Leave status [illegible]
☐ LWOP [illegible]

Date of Clerk

STANDARD FORM NO. 1126 - Revised
Form prescribed by Comp. Gen., U.S.
Nov. 8, 1950, General Regulations No. 102

PAY ROLL CHANGE SLIP — PERSONNEL COPY

Dec

STANDARD FORM 52
PERSONNEL OFFICE OF THE
U. S. CIVIL SERVICE COMMISSION
PURSUANT TO: FEDERAL PERSONNEL MANUAL, CHAPTER 11

REQUEST FOR PERSONNEL ACTION

SECRET SECURITY INFORMATION

UNCLASSIFIED

REQUESTING OFFICE: Fill in items 1 through 12 and A through D *except 6B and 7* unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.—Miss—Mrs.— One given name, initial(s), and surname)	2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
Mr Howard E. HUNT	9 Oct.1918	-	30 Apr.53

5. NATURE OF ACTION REQUESTED.
A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)

B. POSITION (Specify whether establish, change grade or title, etc.)

6. EFFECTIVE DATE
A. PROPOSED: 7 Mar.53 *
B. APPROVED: 7 Mar 53

7. C.S. OR OTHER LEGAL AUTHORITY

FROM—		TO— INTEL. OFF
ATTACHE, [redacted] 48763 [redacted] ~~$9800.00~~ p.a.	8. POSITION TITLE AND NUMBER	[redacted], [redacted]
	9. SERVICE, GRADE, AND SALARY	GS-132-14, $9800.00 p.a.
DDP WH III Mexico City, Mexico	10. ORGANIZATIONAL DESIGNATIONS	DDP WH III Mexico City, Mexico
	11. HEADQUARTERS	
[X] FIELD [ ] DEPARTMENTAL	12. FIELD OR DEPARTMENTAL	[X] FIELD [ ] DEPARTMENTAL

A. REMARKS (Use reverse if necessary)

[redacted] S-1

* Subject resigned [redacted] in the field effective this date.

CUST DDP

B. REQUESTED BY (Name and title) C/WH

C. REQUEST AUTHORIZED
Signature:
Title: C D D/P admin

D. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) [redacted], x-457

13. VETERAN PREFERENCE

NONE	WWII	OTHER	5-PT.	10 POINT DISAB.	10 POINT OTHER
	X		X		

14. POSITION CLASSIFICATION ACTION

SUB	VICE	L.A.	REAL.

15. SEX	16. RACE	17. APPROPRIATION	18. SUBJECT TO C.S. RETIREMENT ACT (YES—NO)	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE
M	W	FROM: TO: 3522			[X] CLAIMED [ ] PROVED STATE: Virginia

21. STANDARD FORM 50 REMARKS

POSTED 11 Mar

22. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS
A.			
B. CERT. OR POS. CONTROL			
C. CLASSIFICATION			
D. PLACEMENT OR EMPL.			
E.			

E. APPROVED BY
R. E. Trout 5-1-53

10-87529-8

SECURITY INFORMATION

STANDARD FORM 52

SECRET

UNVOUCHERED PP

REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr. – Mrs. – Miss – One given name, initial(s), and surname)	2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
Mr. E. Howard HUNT	9 OCT 1918	174-53	18 MAY 1953

5. NATURE OF ACTION REQUESTED:
A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)
~~Resignation~~ Reassignment

B. POSITION (Specify whether establish, change grade or title, etc.)

6. EFFECTIVE DATE
A. PROPOSED:
B. APPROVED:

7. C.S. OR OTHER LEGAL AUTHORITY

FROM— Intelligence Officer S-1
GS-132-14 $9800
DDP/WH
III
Mexico City, Mexico

X FIELD ☐ DEPARTMENTAL

8. POSITION TITLE AND NUMBER
9. SERVICE, GRADE AND SALARY
10. ORGANIZATIONAL DESIGNATIONS
11. HEADQUARTERS
12. FIELD OR DEPARTMENTAL

TO— ☐ FIELD ☐ DEPARTMENTAL

A. REMARKS (Use reverse if necessary)

Slot #1
Transfer leave to Vouchered Funds.

B. REQUESTED BY (Name and title) C/WH

C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) X-457

D. REQUEST APPROVED
Signature:
Title:

13. VETERAN PREFERENCE
NONE | WWII OTHER S.P.T. | 10 POINT | USAR OTHER

14. POSITION CLASSIFICATION ACTION
NEW | VACT | L.A. | REAL

15. SEX | 16. RACE | 17. APPROPRIATION 9522
FROM:
TO:

18. SUBJECT TO C.S. RETIREMENT ACT (YES—NO)

19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)

20. LEGAL RESIDENCE
☐ CLAIMED ☐ PROVED.
STATE:

21. STANDARD FORM 50 REMARKS

22. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS
A.			
B. CERT. OR POS. CONTROL			
C. CLASSIFICATION			
D. PLACEMENT OR EMPL.			
E.			

F. APPROVED BY
R. L. Stone 6/18/53

SECRET

16-4-320-2

Security Information

STANDARD FORM 52
PROMULGATED BY THE
U. S. CIVIL SERVICE COMMISSION
JANUARY 1947 - CIVIL PERSONNEL
MANUAL CHAPTER 31

REQUEST FOR PERSONNEL ACTION

SECRET VOUCHERED PP

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.—Miss—Mrs.—One given name, initial(s), and surname)	2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
Mr. E. Howard HUNT	9 OCT 1918	174A-53	18 May 1953

5. NATURE OF ACTION REQUESTED:
A. PERSONNEL (Specify whether appointment, promotion, separation, etc.) ~~Appointment~~ Reassignment
B. POSITION (Specify whether establish, change title or title, etc.)

6. EFFECTIVE DATE A. PROPOSED: B. APPROVED:

7. C.S. OR OTHER LEGAL AUTHORITY

FROM—		10—
	8. POSITION TITLE AND NUMBER	Operations Officer BD-22-14
	9. SERVICE, GRADE, AND SALARY	GS-132-14 $9800
	10. ORGANIZATIONAL DESIGNATIONS	DDP/SE SE Political & PW Staff Office of the Chief
	11. HEADQUARTERS	Washington, D. C.
[ ] FIELD [ ] DEPARTMENTAL	12. FIELD OR DEPARTMENTAL	[ ] FIELD [X] DEPARTMENTAL

A. REMARKS (Use reverse if necessary)

Transfer leave from Unvouchered Funds.

B. REQUESTED BY (Name and title)
JOSEPH BURK SE/ADMIN

C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension)
ROBERT BURNS X-3965

D. REQUEST APPROVED
Signature: X
Title:

13. VETERAN PREFERENCE

NONE	WWII	OTHER	5-PT	10-POINT DISAB.	10-POINT OTHER
	X		X		

14. POSITION CLASSIFICATION ACTION

NEW	VICE	I. A.	REAL.

CD-PP

15. SEX	16. RACE	17. APPROPRIATION	18. SUBJECT TO C.S. RETIREMENT ACT (YES-NO)	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE
M	W	4-3200-20 FROM TO			[ ] CLAIMED [ ] PROVED STATE:

21. STANDARD FORM 50 REMARKS

Approved 7/23/53
G. A. Helms

22. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS:
A.			
B. CEIL. OR POS. CONTROL			
C. CLASSIFICATION			
D. PLACEMENT OR EMPL.			
E.			

F. APPROVED BY
M. L. Shoup 6/18/53

SECRET

Form 67139-B

STANDARD FORM 50
REV. APRIL 1955
PROMULGATED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER 296, FPM, AND FPM SUPPLEMENTS

CENTRAL INTELLIGENCE AGENCY

SECRET

Security Information

NOTIFICATION OF PERSONNEL ACTION

Conc. 23 Jul 53 bm

1. NAME (LAST—FIRST—MIDDLE—JR., SR., ETC. GIVEN NAME, INITIAL(S), AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. E. Howard Hunt	9 Oct 1918		30 July 1953

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Reassignment	2 Aug. 1953	Schedule A-6.116 (b)

	FROM		TO
8. POSITION TITLE	Intelligence Officer S-1		Operations Officer SD-22-14
9. SERVICE, SERIES, GRADE, SALARY	GS-132-14 $9800.00 per annum		GS-132-14 $9800.00 per annum
10. ORGANIZATIONAL DESIGNATIONS	DDP/WH III		DDP/SR SE Political & PW Staff Office of the Chief
11. HEADQUARTERS	Mexico City, Mexico		Washington, D.C.
12. FIELD OR DEPT'L	[X] FIELD	[ ] DEPARTMENTAL	[ ] FIELD [X] DEPARTMENTAL

13. VETERAN'S PREFERENCE	NONE	WWII	OTHER	5-PT.	10-POINT DISAB.	10-POINT OTHER
		X		X		

14. POSITION CLASSIFICATION ACTION	NEW	VICE	L.A.	REAL.
CD-PP				

15. SEX	16. RACE	17. APPROPRIATION	18. SUBJECT TO C.S. RETIREMENT ACT (YES NO)	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE
M	W	FROM: 4-3570-55-060 TO: 4-3200-20	yes		[ ] CLAIMED [ ] PROVED STATE:

21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.

Transfer TO vouchered funds FROM unvouchered funds

Chief, Personnel Division

ENTRANCE PERFORMANCE RATING:

SECRET

SIGNATURE OF OTHER AUTHENTICATION

8-3-53

U. S. GOVERNMENT PRINTING OFFICE 1952 810784

4/ PERSONNEL FOLDER COPY

STANDARD FORM 52
PROMULGATED BY THE
U. S. CIVIL SERVICE COMMISSION
JANUARY 1950—EXECUTIVE PERSONNEL
MANUAL CHAPTER 10

REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.—Miss—Mrs.—One given name, initial(s), and surname): Mr. E. Howard Hunt
2. DATE OF BIRTH: 9 Oct. 1918
3. REQUEST NO.:
4. DATE OF REQUEST: 4 Aug. 1953
5. NATURE OF ACTION REQUESTED:
A. PERSONNEL (Specify whether appointment, promotion, separation, etc.): Promotion
B. POSITION (Specify whether establish, change grade or title, etc.):
6. EFFECTIVE DATE
A. PROPOSED:
B. APPROVED: 16 Aug 53
7. C.S.C. OR OTHER LEGAL AUTHORITY

FROM—
Operations Officer BD-22-14
GS-132-14 $9800 p.a.
DDP/SE
SE Political & PW Staff
Office of the Chief
Washington, D. C.
[ ] FIELD [x] DEPARTMENTAL

8. POSITION TITLE AND NUMBER
9. SERVICE, GRADE, AND SALARY
10. ORGANIZATIONAL DESIGNATIONS
11. HEADQUARTERS
12. FIELD OR DEPARTMENTAL

TO—
Operations Officer BD-22
GS-132-15 $10,800 p.a.
DDP/SE
SE Political & PW Staff
Office of the Chief
Washington, D. C.
[ ] FIELD [x] DEPARTMENTAL

A. REMARKS (Use reverse if necessary)

APPROVED BY PP/CSB
[signature]
Chairman

CONCURRED
[redacted]
Chief SE Division

B. REQUESTED BY (Name and title): PP CAREER SERVICE BOARD

C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension): [redacted] PP/CSO

D. REQUEST APPROVED
Signature: [redacted]
Title: DD/P CAREER SERVICE BOARD

13. VETERAN PREFERENCE

NONE	WWII	OTHER	5-PT.	10 POINT DISAB	10 POINT OTHER
	X		X		

14. POSITION CLASSIFICATION ACTION

NEW	VICE	L.A.	REALs

CD-PP
~~CD: PP BD~~

15. SEX	16. RACE	17. APPROPRIATION
		FROM:
		TO:

18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO):
19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY):
20. LEGAL RESIDENCE [ ] CLAIMED [ ] PROVED STATE:

21. STANDARD FORM 50 REMARKS

22. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS:
A.			
B. CTIL. OR POS. CONTROL			
C. CLASSIFICATION			
D. PLACEMENT OR EMPL.			
E.			

F. APPROVED BY
[signature] 14 Aug 53

STANDARD FORM 50
REV. APRIL 1953
PROMULGATED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER 301, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.—MISS—MRS.—ONE GIVEN NAME, INITIAL(S), AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. E. Howard Hunt	9 Oct. 18		14 Aug. 53

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Promotion	16 Aug. 53	Sch. A-6.116(b)

	FROM		TO
8. POSITION TITLE	Operations Officer RD-22-14		Operations Officer RD-22
9. SERVICE, SERIES, GRADE, SALARY	GS-132-14 $9800.00 per annum		GS-132-15 $10,800.00 per annum
10. ORGANIZATIONAL DESIGNATIONS	DDP/SE SE Political & PW Staff Office of the Chief		Same Same Same
11. HEADQUARTERS	Washington, D. C.		Same
12. FIELD OR DEPT'L	[ ] FIELD [X] DEPARTMENTAL		[ ] FIELD [X] DEPARTMENTAL

13. VETERAN'S PREFERENCE

NONE	WWII	OTHER	5-PT.	10-POINT DISAB.	10-POINT OTHER
	X		X		

14. POSITION CLASSIFICATION ACTION

NEW	VICE	L.A.	REAL.	
				CO-PP

15. SEX	16. RACE	17. APPROPRIATION	18. SUBJECT TO C.S. RETIREMENT ACT (YES—NO)	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE
M	W	FROM: 4-3200-20 TO: Same	Yes		[ ] CLAIMED [ ] PROVED STATE:

21. REMARKS: This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.

ENTRANCE PERFORMANCE RATING

Acting Chief, Personnel Division

SIGNATURE OR OTHER AUTHENTICATION

U. S. GOVERNMENT PRINTING OFFICE: 1953 — 888349

4. PERSONNEL FOLDER COPY

STANDARD FORM 50
REV. APRIL 1953
PROMULGATED BY
U. S. CIVIL SERVICE COMMISSION
CHAPTER 31, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION

1. NAME (MR.—MISS—MRS.—ONE GIVEN NAME, INITIAL(S), AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. E. Howard Hunt	9 Oct. 18		16 Feb. 54

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Reassignment	28 Feb. 54	50 USCA 403 j

	FROM		TO
8. POSITION TITLE	Operations Officer BD 22		Ops. Off (PP Staff Ch) BD-18
9. SERVICE, SERIES, GRADE, SALARY	GS-132-15 $10,800.00 per annum		GS-0136.31-15 $10,800.00 per annum
10. ORGANIZATIONAL DESIGNATIONS	CE Political & PW Staff Office of the Chief		DDP/SE Political & Psych. Warfare Staff
11. HEADQUARTERS			Washington, D. C.
12. FIELD OR DEPT'L	[ ] FIELD [ ] DEPARTMENTAL		[ ] FIELD [X] DEPARTMENTAL

13. VETERAN'S PREFERENCE

NONE	WWII	OTHER	5-PT.	10-POINT DISAB	10-POINT OTHER
			X		

14. POSITION CLASSIFICATION ACTION

NEW	VICE	L.A.	REAL.	
				CD-PP

15. SEX	16. RACE	17. APPROPRIATION	18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO)	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE
M	W	FROM: 4-3200-20 TO: same	Yes		[ ] CLAIMED [ ] NOT CLAIMED STATE:

21. REMARKS. This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.

ENTRANCE PERFORMANCE RATING

Deputy Assistant Director for Personnel

11. SIGNATURE AND TITLE OF AUTHENTICATOR

U. S. GOVERNMENT PRINTING OFFICE 1953 — 886349

4. PERSONNEL FOLDER COPY

STANDARD FORM 52
PRESCRIBED BY THE
U. S. CIVIL SERVICE COMMISSION
FOR ANY NON-PERSONAL PERSONNEL
MANUAL CHAPTER 99

CLOSED

REQUEST FOR PERSONNEL ACTION

UNCLASSIFIED

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr.—Miss—Mrs.—One given name, initial(s), and surname)	2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
Mr. D. Howard HUNT	9 Oct 1918		

5. NATURE OF ACTION REQUESTED:
A. PERSONNEL (Specify whether appointment, promotion, separation, etc.)
Reassignment

B. POSITION (Specify whether establish, change grade or title, etc.)

8. EFFECTIVE DATE
A. PROPOSED: 28 Feb 1954
B. APPROVED:

7. C S OR OTHER LEGAL AUTHORITY

FROM—		TO—
Operations Officer . FD-22	9. POSITION TITLE AND NUMBER	Ops Off-(PP Staff CH) ID-18
GS-132-15 . $10,800	9. SERVICE, GRADE, AND SALARY	GS-0136.01-15 10,800
~~DDP/SE~~	10. ORGANIZATIONAL DESIGNATIONS	DDP/SE
SE Political & PW Staff Office of the Chief ~~Washington, D. C.~~	11. HEADQUARTERS	Political & Psychological Warfare Staff Washington, D. C.
☐ FIELD ☒ DEPARTMENTAL	12. FIELD OR DEPARTMENTAL	☐ FIELD ☒ DEPARTMENTAL

A. REMARKS (Use reverse if necessary)

B. REQUESTED BY (Name and title) [redacted] SE/ADMIN

C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension) [redacted] 3965

D. REQUEST APPROVED BY [redacted]
Signature [redacted]
Title Personnel Officer

13. VETERAN PREFERENCE

NONE	WWII	OTHER	5-PT.	10-POINT DISAB	10-POINT OTHER
	X		X		

14. POSITION CLASSIFICATION ACTION

NEW	VICE	E. A.	REAL

CD - PP

15. SEX	16. RACE	17. APPROPRIATION	18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO)	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE
M	W	FROM: 3200 - 20 TO: 4 - 3200 - 20			☐ CLAIMED ☐ PROVED STATE:

21. STANDARD FORM 50 REMARKS

22. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS:
A.			
B. CEIL. OR POS. CONTROL	JC	15 Feb	
C. CLASSIFICATION			
D. PLACEMENT OR EMPL.			
E.			

F. APPROVED BY
2-16-54 [redacted]

10—87333-8

STANDARD FORM 50
REV. APRIL 1953
PROMULGATED BY
U.S. CIVIL SERVICE COMMISSION
CHAPTER 301, FEDERAL PERSONNEL MANUAL

CENTRAL INTELLIGENCE AGENCY

NOTIFICATION OF PERSONNEL ACTION Doc. 21 May 1954 Jan

1. NAME (MR. – MISS – MRS. – ONE GIVEN NAME, INITIAL(S), AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
Mr. E. Howard Hunt	9 Oct 1918		21 May 1954

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Reassignment	B.O.B. 23 May 1954	50 USCA 403 j

FROM		TO
Ops Officer (PP Staff Ch) BD-18	8. POSITION TITLE	Ops Officer (PP) BFF 1455
GS-0136.31-15 $10,800.00 per annum	9. SERVICE, SERIES, GRADE, SALARY	GS-0136.31-15 $10,800.00 per annum
DDP/SE Political & Psych Warfare Staff	10. ORGANIZATIONAL DESIGNATIONS	DDP/PE SR/MA Political & Psych Warfare Staff
Washington, D. C.	11. HEADQUARTERS	
[ ] FIELD [X] DEPARTMENTAL	12. FIELD OR DEPT'L	[X] FIELD [ ] DEPARTMENTAL

13. VETERAN'S PREFERENCE						14. POSITION CLASSIFICATION ACTION				
NONE	10-PTS	OTHER	5-PT.	10-POINT DISAB.	10-POINT OTHER	NEW	VICE	L.A.	REAL.	CD-PP
			X							

15. SEX	16. RACE	17. APPROPRIATION	18. SUBJECT TO C.S. RETIREMENT ACT (YES - NO)	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE
M	W	FROM: 4-3200-20 TO: 4-3700-55-121	Yes		[ ] CLAIMED [ ] PROVED STATE: Va.

21. REMARKS. This action is subject to all applicable laws, rules, and regulations and may be subject to investigation and approval by the United States Civil Service Commission. The action may be corrected or canceled if not in accordance with all requirements.

Subject to approved medical clearance prior to being sent overseas.

"Transfer TO Unvouchered funds FROM Vouchered funds."

ENTRANCE PERFORMANCE RATING:

Deputy Assistant Director for Personnel

[illegible]

[illegible]

PERSONNEL FOLDER COPY

U.S. GOVERNMENT PRINTING OFFICE: 1953 – [illegible]

STANDARD FORM 52
PRESCRIBED BY U.S. CIVIL SERVICE COMMISSION
JANUARY 1951 — FEDERAL PERSONNEL MANUAL CHAPTER 31

REQUEST FOR PERSONNEL ACTION

SECRET

UNVOUCHERED

REQUESTING OFFICE: Fill in items 1 through 12 and A through D *except 6B and 7* unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (*Mr.—Miss—Mrs.—One given name, initial(s), and surname*)	2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
Mr. E. Howard Hunt	9 Oct 18		7 April 54

5. NATURE OF ACTION REQUESTED:
A. PERSONNEL (*Specify whether appointment, promotion, separation, etc.*)
REASSIGNMENT
B. POSITION (*Specify whether establish, change grade or title, etc.*)

6. EFFECTIVE DATE
A. PROPOSED:
B. APPROVED: 23 May 54

7. C. S. OR OTHER LEGAL AUTHORITY

FROM— Ops Officer (PP Staff Ch) ED-15
GS-0136.31-15 $10,800.00 p/a
DDP/SE
Political & Psych Warfare Staff
Washington, D.C.
[ ] FIELD [XXX] DEPARTMENTAL

8. POSITION TITLE AND NUMBER
9. SERVICE, GRADE, AND SALARY
10. ORGANIZATIONAL DESIGNATIONS
11. HEADQUARTERS
12. FIELD OR DEPARTMENTAL

TO— Ops Officer (PP) HFF #1455
GS-0136.31-15 $10,800 p/a
DDP/FE
SR/NA
Political & Psych Warfare Staff
[XXX] FIELD [ ] DEPARTMENTAL

A. REMARKS (*Use reverse if necessary*)

Subject to be temporarily slotted with incumbent now occupying slot #1455 until the latter transfers.

Concur: SE

B. REQUESTED BY (*Signature and title*)
H.C. Clinkscales FE/Personnel Officer

C. FOR ADDITIONAL INFORMATION CALL (*Name and telephone extension*)
2566

D. REQUEST APPROVED BY
Signature: [signature]
Title: DDP/Admin 4/23/54

13. VETERAN PREFERENCE

NONE	WWII	OTHER	5-PT.	10-POINT DISAB.	10-POINT OTHER
			X		

14. POSITION CLASSIFICATION ACTION

NEW	VICE	L.A.	REAL.

CD:PP

15. SEX	16. RACE	17. APPROPRIATION	18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO)	19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	20. LEGAL RESIDENCE
M	W	FROM: 4-3200-20 TO: 4-3700-54-121	Yes		[ ] CLAIMED [ ] PROVED STATE:

21. STANDARD FORM 50 REMARKS

Effective date FE [illegible] 24 May

Conc. (Osborne) 21 May 54. 24 May

Approved APR 20 1954
PP/Career Service

CPB notified 24 May

22. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS:
A.			
B. CEIL. OR POS. CONTROL			
C. CLASSIFICATION		30 Apr 54	
D. PLACEMENT OR EMPL.		5/13/54	
E.			

F. APPROVED BY: Ralph V. Page

SECRET

14-00000

[illegible] and organizational designations

★ U. S. GOVERNMENT PRINTING OFFICE: 1952 - 897976

5. Employee's name (and social security account number when appropriate)
[illegible], E. [illegible]ward

2. Pay roll pg

3. Block No. 07

4. Slip No.

6. Grade and salary
GS-15 $10,500

PAY ROLL CHANGE DATA

	BASE PAY	OVERTIME		GROSS PAY	RET.	TAX	BOND	F. I. C. A.			NET PAY
7. Previous normal											
8. New normal											
9. Pay this period											

10. Remarks

PURSUANT TO DCI DIRECTIVE
[illegible] FEB. 1955
11,880

11. Appropriation(s)
PE-14

12. Prepared by
gal 1.21/55

13. Audited by

☐ Periodic step-increase ☐ Pay adjustment ☐ Other step increase

14. Effective date	15. Date last equivalent increase	16. Old salary rate	17. New salary rate	18. Performance rating is satisfactory or better.
2/13/55	3/1[illegible]/53	$10,800	$11,050	

[Signature or other authentication]

19. LWOP data (Fill in appropriate spaces covering LWOP during following periods)
Period(s):

☐ No excess LWOP. Total excess LWOP

(Check applicable box in case of excess LWOP)
☐ Employee status at end of pay period.
☐ LWOP extended beyond pay period.

STANDARD FORM NO. 1126a—Revised
Form prescribed by Comp. Gen. U. S.
Nov. 8, 1950, General Regulations No. 102

Initials of Clerk

PAY ROLL CHANGE SLIP—PERSONNEL COPY

SECRET

UNVOUCHERED

REQUEST FOR PERSONNEL ACTION

REQUESTING OFFICE: Fill in items 1 through 12 and A through D except 6B and 7 unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr., Miss, Mrs. One given name, initial(s), and surname): Mr. E. Howard Hunt
2. DATE OF BIRTH:
3. REQUEST NO.:
4. DATE OF REQUEST: 3 May 1956
5. NATURE OF ACTION REQUESTED
A. PERSONNEL (Specify whether appointment, promotion, separation, etc.): Reassignment
B. POSITION (Specify whether establish, change grade or title, etc.):
6. EFFECTIVE DATE
A. PROPOSED:
B. APPROVED: MAY 1956
7. C.S. OR OTHER LEGAL AUTHORITY:

FROM—
DDP/FE
SR/NA
Political & Psychological Warfare Staff
[ ] FIELD [ ] DEPARTMENTAL

8. POSITION TITLE AND NUMBER
9. SERVICE, GRADE, AND SALARY
10. ORGANIZATIONAL DESIGNATIONS
11. HEADQUARTERS
12. FIELD OR DEPARTMENTAL

TO—
Ops Officer - PP — BFF-1455
GS-0136.31-15 — $11,880.00 p/a
DDP/FS
North Asia Station
PP Staff
[redacted]
[X] FIELD [ ] DEPARTMENTAL SD:DP

A. REMARKS (Use reverse if necessary)
T/O Change

B. REQUESTED BY (Name and title): [redacted] CFE/PT
C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension): [redacted] x2205
D. REQUEST APPROVED BY
Signature:
Title:

13. VETERAN PREFERENCE: NONE | WWII | OTHER | 5 PT | 10 POINT | CSRB | OTHER
14. POSITION CLASSIFICATION ACTION: NEW | VICE | T.A. | REAL
SD:DP

15. SEX
16. APPROPRIATION FROM / TO
17. SUBJECT TO C.S. RETIREMENT ACT (YES—NO)
18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)
19. LEGAL RESIDENCE: [ ] CLAIMED [ ] PROVED STATE:

FILED 23 MAY 1956

20. STANDARD FORM 50 REMARKS

CONCUR MAY 1 1956 [redacted] PP Career Service

21. CLEARANCES	INITIAL OR SIGNATURE	DATE
A.		
B. CEIL. OR POS. CONTROL	[illegible]	2 May 1956
C. CLASSIFICATION		
D. PLACEMENT OR EMPL.	[illegible]	
E.		

REMARKS:

USED IN LIEU OF SF 50 NOTIFICATION OF PERSONNEL ACTION

F. APPROVED BY: per [illegible] May '56 for [illegible]

SECRET

10-07500-4

SECRET
Security Information

Name: Last, First Middle

TO: All C. I. A. Personnel

FROM: Personnel Director

SUBJECT: PERSONNEL QUALIFICATION QUESTIONNAIRE

1. The Agency is currently revising the system for machine coding employee qualifications, thereby permitting more complete and accurate data on all personnel. The new system will aid in implementing Agency policies on promotion from within by facilitating the selection of personnel with desired education and experience for vacancies which may occur. It is also expected that the new system will provide readily accessible statistics for planning and management purposes.

2. The attached questionnaire is designed to cover adequately those factors in which the Agency is interested. Although the information is, in a large measure, already reflected in previous forms submitted by you, it is felt that your time within the organization may enable you to emphasize those qualifications pertinent to its needs. The questionnaire also serves to bring your education and qualifications record up to date.

3. Your cooperation is requested in completing the questionnaire as thoroughly and accurately as possible and returning it to your Administrative Officer within the time allotted.

CODED
FOR
QUALIFICATIONS
DATE 4 JUN 1956

George E. Meloon
George E. Meloon
Personnel Director

SECRET
Security Information

FORM NO. 37-152
MAY 1952

(4-10)

SECRET
Security Information

PERSONNEL QUALIFICATION QUESTIONNAIRE

1. Serial No. (no entry) 512942	2. NAME: (last) [illegible], Jr. (first) E. (middle) [illegible]		3. Office [illegible]
4. Date of Birth Oct. [illegible], 1916	5. Sex: x male (1) ___ female (2)	Martial Status [illegible] Nr. Dependents 3	6. CIA Entry Date: Oct. [illegible]
7. Citizenship: x U.S. ___ Other	8. Acquired By: (1) x Birth (2) ___ Marriage (3) ___ Naturalization (4) ___ Other (specify) Year U.S. citizenship acquired, if not by birth ___		

SEC. I. EDUCATION

1. Extent: (circle one)
   1. Less than high school
   2. High school graduate
   3. Trade, Business or Commercial school graduate
   4. Two years college, or less
   5. Over two years, no degree
   (6) Bachelor degree
   7. Post-graduate study (minimum 8 sem. hrs.)
   8. Masters degree
   9. Doctors degree

2. College or University Study:

Name and location of College or University	Major	Minor	Dates att'd From	Dates att'd To	Yrs Compl Day	Yrs Compl Night	Degree Recd Title	Degree Recd Date	Sem Hrs
Brown University, [illegible]	[illegible] Lit.		1935	1940	[illegible]	[illegible]	AB	June 1940	

3. Trade, Commercial, and Specialized Training:

School	Attendance Dates From	Attendance Dates To	Tot. mo's	Study or Specialization
US Naval Academy	[illegible] 1941	[illegible] 1941	4	V-7 [illegible] Indoctr. [illegible] course leading to Commission as [illegible]

4. Military or Intelligence Training (full time duty as a student in specialized schools such as intelligence, communications, ordnance disposal, command & staff, etc.)

School	Attendance Dates From	Attendance Dates To	Tot. mo's	Study or Specialization
[illegible], [illegible] School.	[illegible] 1944	[illegible] 1944	4	Air Combat Intelli[illegible]. Became lecturer prior to completion of course, but received diploma [illegible] ori[illegible] and class.

SEC. II. WORK EXPERIENCE

1. CIA Experience: State the specific nature of duties performed with CIA and CIG, starting with your present position. Take position titles from your official personnel papers, if you have personal copies. Please do not request your Official Personnel Folder. Include geographic area and subject matter dealt with, if applicable. Position Title is your classification title such as Geographer, Intelligence Officer, etc. Duty Title indicates your organization position such as - Section Chief, Branch Chief, Administrative Assistant, etc., and is to be filled in only if different to the Position Title. Approximate dates (month and year) are sufficient. Use a continuation sheet, if necessary, to adequately describe your duties.

From 1951 To 1953 Tot. mos. 17 Grade [illegible] Salary [illegible] Office [illegible], Mexico Position Title: Deputy Chief of Mission Duty Title: Deputy Chief of Mission	Description of Duties: [illegible] Mexico. Supervision of [illegible] all [illegible] jobs in Mexico; [illegible] on [illegible] with [illegible] Duty Station, if overseas: [illegible]
From 1950 To 1951 Tot. mos. 8 Grade [illegible] Salary 9,600 Office Station, Mexico Position Title: Chief of Station Duty Title: Chief of Station	Description of Duties: [illegible] CIG activities in Mexico. [illegible] Duty Station, if overseas: Mexico
From 1949 To 1950 Tot. mos. 12 Grade GS 13 Salary 7,[illegible]0 Office FI Division Position Title: Plans Officer Duty Title:	Description of Duties: [illegible] and [illegible] activities [illegible] Duty Station, if overseas:
From ____ To ____ Tot. mos. ____ Grade ____ Salary ____ Office ____ Position Title: ____ Duty Title: ____	Description of Duties: ____ Duty Station, if overseas:

SEC. II. WORK EXPERIENCE (CONT'D.)

2. Other than CIA: (Describe work experience for the last 15 years in sufficient detail to permit specific coding of your qualifications. Include military work experience. List last position first.)

From 1948 To 1949 Tot. mo's 9 Classification Grade (if in Federal Service) FSS 5 Salary 6,900 Number and Class of Employees Supervised: 3 Prof. 6 Steno. Employer ECA Kind of Business or organization (i.e., paper products mfr, public utility)	Exact Title of your position Information Officer, ECA Description of Duties: Production of propaganda and films and radio programs in France and Austria Duty Station if overseas: Paris, France
From 1946 To 1949 Tot. mo's 27 Classification Grade (if in Federal Service) Salary $28,000 (av.) Number and Class of Employees Supervised: Employer Kind of Business or organization (i.e., paper products mfr, public utility)	Exact Title of your position Professional Writer, self-employed Description of Duties: Duty Station if overseas:
From 1943 To 1943 Tot. mo's 9 Classification Grade (if in Federal Service) Salary $7,800 Number and Class of Employees Supervised: Employer TIME, Inc. Kind of Business or organization (i.e., paper products mfr, public utility) Publishers	Exact Title of your position War Correspondent Description of Duties: accompany naval and air units in combat in SO Pacific Area. Write accounts and special stories of ensuing action Duty Station if overseas: South Pacific Area
From 1942 To 1942 Tot. mo's 5 Classification Grade (if in Federal Service) Salary $7,800 Number and Class of Employees Supervised: 2 Prof.; 3 Steno. Employer TIME, Inc. Kind of Business or organization (i.e., paper products mfr, public utility) Publishers	Exact Title of your position Screen Writer Description of Duties: Prepare and write commentary for monthly newsreel THE MARCH OF TIME. Also prepare and write contract Naval Training Films. Duty Station if overseas:
From June To 1942 Tot. mo's 16 Classification Grade (if in Federal Service) Ens. Salary Number and Class of Employees Supervised: 168 seamen Employer USN Kind of Business or organization (i.e., paper products mfr, public utility)	Exact Title of your position Anti-Aircraft Gunnery Officer (Destroyers) Description of Duties: Provide for air protection of USS MAYO, and merchant ships under escort Duty Station if overseas: North Atlantic

SEC. II. WORK EXPERIENCE (CONT'D)

3. Special Work Experience: Check any of the following organizations by which you may have been employed.

01 ___ U.S. Secret Service
02 ___ Civil Police
03 ___ Military Police
04 ___ U.S. Border Patrol
05 ___ U.S. Narcotics Squad
06 ___ FBI
07 ___ Criminal Investigation Div.
21 ___ Office of Naval Intelligence
22 ___ Office of War Information
23 ___ Army G-2
20 X Office of Strategic Services
24 ___ Air Force A-2
25 X Foreign Economic Admin.
26 ___ Counter Intelligence Corps
27 ___ Immigration & Naturalization
28 ___ Strategic Services Unit
29 ___ Foreign Service, State Dept.
30 ___ Central Intelligence Group
31 ___ Armed Forces Security Agency
32 ___ Coordinator of Information
33 ___ Office of Facts & Figures
34 ___ Board of Economic Warfare
35 ___ Federal Communications Comm.

SEC. III. FOREIGN LANGUAGES

List below the foreign languages in which you have some competence. Be sure to include uncommon modern languages. Check (X) your competence and how acquired.

LANGUAGE	COMPETENCE						HOW ACQUIRED			
	Equivalent to Native Fluency *	Fluent but obviously Foreign *	Adequate for Research **	Adequate for Travel	Limited Knowledge		Native of Country	Prolonged Residence	Contact (Parents, etc.)	Academic Study (Inc. CIA training)
Spanish		X						X		X
French				X				X		
German					X			X		

* If you have checked 'Fluent' for a language that has significant difference in spoken and written form (e.g., Arabic), explain your competence herein _____

**Specialized Language Competence: Describe ability to do specialized language work involving vocabularies and terminology in the scientific, engineering, telecommunications, and military fields. List the language with the type of speciality. _____

SECRET
Security Information

SEC. IV. AREA KNOWLEDGE

1. List below any foreign countries or regions of which you have knowledge gained as a result of residence, travel or study. Study can mean either academic study, or study of a foreign country resulting from an intelligence, military, commercial or professional work assignment.

Country or Region	Dates of Residence, Study Etc.	Manner in Which Knowledge Was Aquired (check (X) one)		
		Residence	Travel	Study
Latin America	1946-7, 1952-53	X		X
France, Austria	1[illegible]-50	X		X
W. and Scandinavia	1932		X	
China	1945	X		X

2. Specialized Knowledge of Area
List specalized knowledge of foreign country such as knowledge of terrain, coasts and harbors, utilities, railroads, industries, political parties, etc., gained as a result of study or work assignment. Include name of employer or organization.

Country	Type of Knowledge	How and When Gained
France	Political	Study at Univ. 1949-50
Poland	Political	" " " " "
Italy	Political	" " " " "
Mexico	Political	Chief of Station, 1950-51

SEC. V. TYPING AND STENOGRAPHIC SKILLS (PRESENT UTILIZATION)

Skill	Per Cent of Time Used	Not Used	WPM (Approximate Proficiency)	Prefer Assignment Using Skill Oftener
Typing	1. [illegible]	2. [illegible]	50	1. Yes 2. X No
Shorthand	1.	2.		1. Yes 2. No
Shorthand System: 1. Manual 2. Machine 3. Speedwriting.				

SEC. VI. LICENSES, HOBBIES, SPECIAL QUALIFICATIONS

1. Licenses: List any licenses or certification such as teachers, pilot, marine, etc.	2. Hobbies: List any hobbies such as sailing, skiing, writing, or other special qualifications.
	sailing, skiing, [illegible]
	[illegible], [illegible] XX [illegible]

SEC. VII. PROFESSIONAL AND ACADEMIC HONORS

List any professional or academic associations or honorary societies in which you hold membership.

SEC. VIII. PUBLICATIONS

List below the type of writing (non-fiction: professional or scientific articles, general interest subjects, current events, etc; fiction: novels, short stories, etc.) of any published materials of which you were author or co-author.

[illegible] Fiction. [illegible] end of 1953 [illegible] will have a [illegible] Short stories have [illegible] in our problem and [illegible] Author. [illegible] was a [illegible] correspondent [illegible], and my contributions appeared anonymously in [illegible] and [illegible].

SEC. IX. INVENTIONS

Describe any devices you have invented as to type of work for which intended and whether patented.

Device	Patented			
	(1)	Yes	(2)	No
	(1)	Yes	(2)	No
	(1)	Yes	(2)	No

SEC. X. CIA TESTS

Describe below the type of tests which you have taken in CIA:

Type of Test	Date Taken

SEC. XI. PHYSICAL HANDICAPS

List any physical handicaps you may have.

SEC. XII. OVERSEAS ASSIGNMENT

Are you willing to accept periodic tour of duty overseas?

(1) 2 year Tour ___ (2) 4 year Tour X (3) Not interested ___

SEC. XIII. WORK ASSIGNMENT

In view of your total experience and education, for what assignment in CIA do you think you are best qualified?

[illegible] Officer [illegible]

[illegible]

FORM NO. 37-152
MAY 1952

(4-101)

SEC. XIV. MILITARY STATUS

1. Present Draft Status
   Have you registered under the Selective Service Act of 1948? ___ Yes x No.
   If yes, indicate your present draft classification _____

2. Present Reserve or National Guard Status
   Do you now have Reserve or National Guard Status ___ Yes x No.
   If yes, complete the following.
   1. ___ National Guard
   2. ___ Air National Guard
   3. ___ Active Reserve Status (member of organized unit)
   4. ___ Inactive Reserve Status

   Service _____ Grade _____ Location _____

   Reserve Unit with which currently affiliated _____

   Service Mobilization Assignment, if any _____

   Location of Service Records, if known _____

SEC. XV. CIA TRAINING

List the training courses or subjects you have taken while in the CIA.

Course or Subject	(from) Dates (to)	Hours
[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]
[illegible]	[illegible]	[illegible]

SEC. XVI. REMARKS

Use this space to indicate any other qualifications you may have which you do not describe above.

[illegible]

DATE 21 April, 1953 SIGNATURE E. Howard Hunt

U. S. GOVERNMENT PRINTING OFFICE 1954-880090

1. Agency and organizational designation	2. Payroll period	3. Block No.	4. Slip No.
		UV	

5. Employee's name (and social security account number when appropriate)	6. Grade and salary
HUNT, E. HOWARD	GS-15 $11,880.

PAYROLL CHANGE DATA

	BASE PAY	OVERTIME		GROSS PAY	RET.	FEDERAL TAX	BOND	F. I. C. A.	STATE TAX	GROUP LIFE INS.			NET PAY
7. Previous normal													
8. New normal													
9. Pay this period													

10. Remarks	11. Appropriation(s)	12. Prepared by	13. Audited by
	FE-2	wlr 11Jun56	

☒ Periodic step-increase ☐ Pay adjustment ☐ Other step-increase

14. Effective date	15. Date last equivalent increase	16. Old salory rate	17. New salory rate	
12Aug56	13Feb55	$11,880.	$12,150.	SERVICE & CONDUCT ARE SATISFACTORY (Signature or other authentication)

19. LWOP data (Fill in appropriate spaces covering LWOP during following periods): Period(s):

(Check applicable box in case of excess LWOP)

☐ No excess LWOP. Total excess LWOP ____ ☐ to pay return and of waiting period. ☐ LWOP and of waiting period.

Initials of Clerk

STANDARD FORM NO. 1126d—Revised

Form prescribed by Comp. Gen., U. S.
October 26, 1954, General Regulations No. 102

PAYROLL CHANGE SLIP — PERSONNEL COPY

HAR

SECRET

STANDARD FORM 52
PRESCRIBED BY THE
U. S. CIVIL SERVICE COMMISSION
BUREAU OF PERSONNEL MANAGEMENT
BUREAU CHAPTER 5

REQUEST FOR PERSONNEL ACTION

UNVOUCHERED

REQUESTING OFFICE: Fill in items 1 through 12 and A through D *except 6B and 7 unless otherwise instructed.* If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (Mr. – Miss – Mrs. – One given name, initial(s), and surname): E. HOWARD Mr. Howard E. HUNT
2. DATE OF BIRTH: 9 Oct 1916
3. REQUEST NO.:
4. DATE OF REQUEST: 16 Oct 56
5. NATURE OF ACTION REQUESTED: A. PERSONNEL (Specify whether appointment, promotion, separation, etc.): Reassignment
6. EFFECTIVE DATE: A. PROPOSED: B. APPROVED: 13 Jan 57
7. C S OR OTHER LEGAL AUTHORITY:
8. POSITION (Specify whether establish, change grade or title, etc.):

FROM—		TO—
Ops Officer (PP) BPF-1155	9. POSITION TITLE AND NUMBER	Area Ops Off (CCS) RAF-162
GS-0136.31-15 $12,150.00 p.a.	9. SERVICE, GRADE, AND SALARY	GS-0136.01-15 $12,150.00 p.a.
DDP/FE	10. ORGANIZATIONAL DESIGNATIONS	DDP/WH
North Asia Station		Branch II
PP Staff	11. HEADQUARTERS	
[redacted]		[redacted]
[x] FIELD [ ] DEPARTMENTAL	12. FIELD OR DEPARTMENTAL	[x] FIELD [ ] DEPARTMENTAL (D)

A. REMARKS (Use reverse if necessary)

2 copies to Security

DDP/FE Eugene L. Lynch
Concur FE/PT

B. REQUESTED BY [redacted] FE/PT

C. FOR ADDITIONAL INFORMATION CALL (Name and telephone extension): [redacted] X8242

D. REQUEST APPROVED BY: Signature: R W Leary
Title: Chief CS/CSP

13. VETERAN PREFERENCE: NONE | WWII | OTHER | 5-PT. | 10 POINT (DISAB | OTHER): X

14. POSITION CLASSIFICATION ACTION: NEW | VICE | I. A. | REAL.

SD-DP

15. SEX: M
16. RACE: W
17. APPROPRIATION: 3555-005 FROM: 7-3700-55-121 TO: 7-3587-55-065
18. SUBJECT TO C. S. RETIREMENT ACT (YES—NO): Yes
19. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY):
20. LEGAL RESIDENCE: [ ] CLAIMED [ ] PROVED STATE:

21. STANDARD FORM 50 REMARKS

Concurred in by: 24 OCT 1956
PP/Career Service

22. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS:
A.			
B. CEIL. OR POS. CONTROL	SR		
C. CLASSIFICATION			
D. PLACEMENT OR EMPL.	RCP 10/22/56		
E.			

F. APPROVED BY: J. C. Clemmick 1/18/57

SECRET

10-47320-1

14-00000

11/5/49 SECRET (When Filled In) OCB Wing 6- Cover

PERIODIC SUPPLEMENT
PERSONAL HISTORY STATEMENT

513542

THIS DATE: January 6, 1957

INSTRUCTIONS

This form provides the means whereby your official personnel records will be kept current. Even though it duplicates information you have furnished previously, it will be necessary for you to complete Sections I through VI in their entirety. You need complete Sections VII through XIII only if there has been a change since you entered on duty with the organization or if you believe the item requires more complete coverage than you have previously reported.

SECTION I — GENERAL

1. FULL NAME (Last-First-Middle): HUNT, Jr. E. Howard
2. CURRENT ADDRESS (No., Street, City, Zone, State):
3. PERMANENT ADDRESS (No., Street, City, Zone, State): 30 Willett Street, Albany 10, New York
4. HOME TELEPHONE NUMBER: 3-6218
5. STATE, TERRITORY, POSSESSION OR COUNTRY IN WHICH YOU NOW CLAIM RESIDENCE: New York

SECTION II — PERSON TO BE NOTIFIED IN CASE OF EMERGENCY

1. NAME (Last-First-Middle) PREFERABLY RESIDING IN U.S.: Hunt, Mrs Everette H.
2. RELATIONSHIP: Mother
3. HOME ADDRESS (No., Street, City, Zone, State, Country): 30 Willett Street Albany 10, New York
4. BUSINESS ADDRESS (No., Street, City, Zone, State, Country). INDICATE NAME OF FIRM OR EMPLOYER, IF APPLICABLE:
5. HOME TELEPHONE NUMBER: 3-6218
6. BUSINESS TELEPHONE NUMBER:
7. BUSINESS TELEPHONE EXTENSION:
8. IN CASE OF EMERGENCY, OTHER CLOSE RELATIVES (Spouse, Mother, Father) MAY ALSO BE NOTIFIED. IF SUCH NOTIFICATION IS NOT DESIRABLE BECAUSE OF HEALTH OR OTHER REASONS, PLEASE SO STATE.

Notification of Father not desired, due to cardiac condition.

SECTION III — MARITAL STATUS

1. CHECK (X) ONE: [ ] SINGLE [X] MARRIED [ ] WIDOWED [ ] SEPARATED [ ] DIVORCED [ ] ANNULLED
2. FURNISH DATE, PLACE AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS

WIFE OR HUSBAND: If you have been married more than once, including annulments, use a separate sheet for former wife or husband giving data below for all previous marriages. If marriage is contemplated, provide same data for fiance.

3. NAME: Dorothy (First) Louise (Middle) Wetzel (Maiden) HUNT (Last)
4. DATE OF MARRIAGE: Sept 7, 1949
5. PLACE OF MARRIAGE (City, State, Country): Millbrook, New York
6. HIS (or her) ADDRESS BEFORE MARRIAGE (No., Street, City, State, Country): American Embassy, Paris
7. LIVING: [X] YES [ ] NO
8. DATE OF DEATH:
9. CAUSE OF DEATH:
10. CURRENT ADDRESS (Give last address, if deceased): 30 Willett Street, Albany 10, New York
11. DATE OF BIRTH: 1 April 1920
12. PLACE OF BIRTH (City, State, Country): Dayton, Ohio
13. IF BORN OUTSIDE U.S.-DATE OF ENTRY:
14. PLACE OF ENTRY:
15. CITIZENSHIP (Country): USA
16. DATE ACQUIRED:
17. WHERE ACQUIRED (City, State, Country):
18. OCCUPATION: housewife
19. PRESENT EMPLOYER (Also give former employer, or if spouse is deceased or unemployed, last two employers):
20. EMPLOYER'S OR BUSINESS ADDRESS (No., Street, City, State, Country):

SECTION III CONTINUED TO PAGE 2

SECTION III CONTINUED FROM PAGE 1

21. DATES OF MILITARY SERVICE (From- and To-) BY MONTH AND YEAR
USNR July 1940- Oct. 1942 USAAF Nov 1945- Feb. 1946

22. BRANCH OF SERVICE
USNR USAAF

23. COUNTRY WITH WHICH MILITARY SERVICE AFFILIATED
USA

24. DETAILS OF OTHER GOVERNMENT SERVICE, U.S. OR FOREIGN

ECA, Paris April 1948 - Feb. 1949

SECTION IV RELATIVES BY BLOOD, MARRIAGE OR ADOPTION LIVING ABROAD OR WHO ARE NOT U.S. CITIZENS

1	1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
	4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
	5. CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT
2	1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
	4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
	5. CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT
3	1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
	4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
	5. CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT
4	1. FULL NAME (Last-First-Middle)	2. RELATIONSHIP	3. AGE
	4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
	5. CITIZENSHIP (Country)	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT

5. SPECIAL REMARKS, IF ANY, CONCERNING THESE RELATIVES

SECTION V FINANCIAL STATUS

1. ARE YOU ENTIRELY DEPENDENT ON YOUR SALARY? YES [ ] X NO

2. IF YOUR ANSWER IS "NO" TO THE ABOVE, STATE SOURCES OF OTHER INCOME
Book royalties

3. BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS

NAME OF INSTITUTION	ADDRESS (City, State, Country)
Riggs Nat'l Bank, F&M Branch	Washington 7, DC

SECTION V CONTINUED TO PAGE 3

SECTION V CONTINUED FROM PAGE 2

4. HAVE YOU EVER BEEN IN, OR PETITIONED FOR, BANKRUPTCY? [ ] YES [X] NO

5. IF YOUR ANSWER IS "YES" TO THE ABOVE QUESTION, GIVE PARTICULARS, INCLUDING COURT AND DATE(S)

6. DO YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT, PENSION, OR COMPENSATION FOR MILITARY OR NAVAL SERVICE? [ ] YES [X] NO

7. IF YOUR ANSWER IS "YES" TO THE ABOVE QUESTION, GIVE COMPLETE DETAILS

8. DO YOU HAVE ANY FINANCIAL INTEREST IN, OR OFFICIAL CONNECTION WITH, NON-U.S. CORPORATIONS OR BUSINESSES OR IN OR WITH U.S. CORPORATIONS OR BUSINESSES HAVING SUBSTANTIAL FOREIGN INTERESTS? [ ] YES [X] NO IF YOU HAVE ANSWERED "YES", GIVE COMPLETE DETAILS ON A SEPARATE SHEET AND ATTACH IN A SEALED ENVELOPE.

SECTION VI — CITIZENSHIP

1. PRESENT CITIZENSHIP (Country): USA

2. CITIZENSHIP ACQUIRED BY - CHECK (X) ONE: [X] BIRTH [ ] MARRIAGE [ ] OTHER (Specify):

3. HAVE YOU TAKEN STEPS TO CHANGE YOUR PRESENT CITIZENSHIP? [ ] YES [X] NO

4. GIVE PARTICULARS

5. IF YOU HAVE APPLIED FOR U.S. CITIZENSHIP, INDICATE PRESENT STATUS OF YOUR APPLICATION (First papers, etc.)

SECTION VII — EDUCATION

1. CHECK (X) HIGHEST LEVEL OF EDUCATION ATTAINED

	LESS THAN HIGH SCHOOL GRADUATE		OVER TWO YEARS OF COLLEGE - NO DEGREE
	HIGH SCHOOL GRADUATE		BACHELOR'S DEGREE
	TRADE, BUSINESS, OR COMMERCIAL SCHOOL GRADUATE		GRADUATE STUDY LEADING TO HIGHER DEGREE
	TWO YEARS COLLEGE OR LESS		MASTER'S DEGREE / DOCTOR'S DEGREE

2. COLLEGE OR UNIVERSITY STUDY

NAME AND LOCATION OF COLLEGE OR UNIVERSITY	SUBJECT		DATES ATTENDED		DEGREE REC'D	DATE REC'D	SEM/QTR. HOURS SPECIFY
	MAJOR	MINOR	FROM	TO			

3. TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS

NAME OF SCHOOL	STUDY OR SPECIALIZATION	DATES ATTENDED		TOTAL MONTHS
		FROM	TO	

4. MILITARY TRAINING (Full time duty in specialized schools such as Ordnance, Intelligence, Communications, etc.)

NAME OF SCHOOL	STUDY OR SPECIALIZATION	DATES ATTENDED		TOTAL MONTHS
		FROM	TO	

5. OTHER EDUCATIONAL TRAINING NOT INDICATED ABOVE

SECTION VIII — FOREIGN LANGUAGE ABILITIES

LANGUAGE (List below each language in which you possess any degree of competence. Indicate your proficiency to read, write or speak by placing a check (X) in the appropriate boxes)	COMPETENCY - IN ORDER LISTED: EQUIVALENT TO NATIVE FLUENCY			FLUENT BUT OBVIOUSLY FOREIGN			ADEQUATE FOR RESEARCH			ADEQUATE FOR TRAVEL			LIMITED KNOWLEDGE			HOW ACQUIRED: NATIVE TO COUNTRY	PROLONGED RESIDENCE	CONTACT (WITH PARENTS ETC.)	ACADEMIC STUDY (ALL LEVELS)
	R = READ	W = WRITE	S = SPEAK	R	W	S	R	W	S	R	W	S	R	W	S				
Spanish						X	X	X									X		X
French							X				X						X		
German													X				X		

2. IF YOU HAVE CHECKED "ACADEMIC STUDY" UNDER "HOW ACQUIRED", INDICATE LENGTH AND INTENSIVENESS OF STUDY

3 years of College Spanish

3. DESCRIBE YOUR ABILITY TO DO SPECIALIZED LANGUAGE WORK INVOLVING VOCABULARIES AND TERMINOLOGY ON THE SCIENTIFIC, ENGINEERING, TELECOMMUNICATIONS, MILITARY OR ANY OTHER SPECIALIZED FIELD

SECTION IX — GEOGRAPHIC AREA KNOWLEDGE

1. LIST BELOW ANY FOREIGN REGIONS OR COUNTRIES OF WHICH YOU HAVE KNOWLEDGE GAINED AS A RESULT OF RESIDENCE, TRAVEL, STUDY OR WORK ASSIGNMENT. UNDER COLUMN "TYPE OF SPECIALIZED KNOWLEDGE". INDICATE TYPE OF KNOWLEDGE SUCH AS TERRAIN, COASTS, HARBORS, UTILITIES, RAILROADS, INDUSTRIES, POLITICAL PARTIES, ETC.

NAME OF REGION OR COUNTRY	TYPE OF SPECIALIZED KNOWLEDGE	DATES OF RESIDENCE, TRAVEL, ETC.	KNOWLEDGE ACQUIRED BY: RESIDENCE	TRAVEL	STUDY	WORK ASSIGNMENT

2. INDICATE THE PURPOSE OF VISIT, RESIDENCE OR TRAVEL FOR EACH OF THE REGIONS OR COUNTRIES LISTED ABOVE

SECTION X — TYPING AND STENOGRAPHIC SKILLS

1. TYPING (W.P.M.)

2. SHORTHAND (W.P.M.)

3. SHORTHAND SYSTEM USED - CHECK (X) APPROPRIATE ITEM: GREGG | SPEEDWRITING | STENOTYPE | OTHER (Specify):

4. INDICATE OTHER BUSINESS MACHINES WITH WHICH YOU HAVE HAD OPERATING EXPERIENCE OR TRAINING (Comptometer, Mimeograph, Card Punch, etc.)

SECTION XI — SPECIAL QUALIFICATIONS

1. LIST ALL HOBBIES AND SPORTS IN WHICH YOU ARE ACTIVE OR HAVE ACTIVELY PARTICIPATED. INDICATE YOUR PROFICIENCY IN EACH

2. INDICATE ANY SPECIAL QUALIFICATIONS, RESULTING FROM EXPERIENCE OR TRAINING, WHICH MIGHT FIT YOU FOR A PARTICULAR POSITION OR TYPE OF WORK

3. EXCLUDING EQUIPMENT NOTED IN SECTION X, LIST ANY SPECIAL SKILLS YOU POSSESS RELATING TO OTHER EQUIPMENT OR MACHINES SUCH AS OPERATION OF SHORTWAVE RADIO, MULTILITH, TURRET LATHE, SCIENTIFIC AND PROFESSIONAL DEVICES, ETC.

4. IF YOU ARE A LICENSED OR CERTIFIED MEMBER OF ANY TRADE OR PROFESSION (Pilot, Electrician, Radio Operator, Teacher, Lawyer, CPA, Medical Technician, etc.), INDICATE THE KIND OF LICENSE OR CERTIFICATE, NAME OF ISSUING STATE, AND REGISTRY NUMBER, IF KNOWN.

5. FIRST LICENSE OR CERTIFICATE (Year of issue)

6. LATEST LICENSE OR CERTIFICATE (Year of issue)

SECTION XI CONTINUED FROM PAGE 8

7. LIST ANY SIGNIFICANT PUBLISHED MATERIALS OF WHICH YOU ARE THE AUTHOR (*Do not submit copies unless requested*). INDICATE TITLE, PUBLICATION DATE, AND TYPE OF MATERIAL (Non-fiction, Scientific articles, general interest subjects, novels, short stories, etc.)

8. INDICATE ANY DEVICES WHICH YOU HAVE INVENTED AND STATE WHETHER OR NOT THEY ARE PATENTED

9. LIST ANY PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE

10. LIST ANY PROFESSIONAL, ACADEMIC OR HONORARY ASSOCIATIONS OR SOCIETIES IN WHICH YOU ARE NOW OR WERE FORMERLY A MEMBER. LIST ACADEMIC HONORS YOU HAVE RECEIVED.

SECTION XII ORGANIZATION WORK EXPERIENCE - SINCE LAST COMPLETION OF A PERSONNEL QUALIFICATIONS QUESTIONNAIRE

1

1. INCLUSIVE DATES (*From- and To-*)
2. GRADE
3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION
5. OFFICIAL POSITION TITLE
6. DESCRIPTION OF DUTIES

2

1. INCLUSIVE DATES (*From- and To-*)
2. GRADE
3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION
5. OFFICIAL POSITION TITLE
6. DESCRIPTION OF DUTIES

3

1. INCLUSIVE DATES (*From- and To-*)
2. GRADE
3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION
5. OFFICIAL POSITION TITLE
6. DESCRIPTION OF DUTIES

4

1. INCLUSIVE DATES (*From- and To-*)
2. GRADE
3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION
5. OFFICIAL POSITION TITLE
6. DESCRIPTION OF DUTIES

1. INCLUSIVE DATES (*From- and To-*)
2. GRADE
3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION
5. OFFICIAL POSITION TITLE
6. DESCRIPTION OF DUTIES

(*Use additional pages if required*)

OFFICE OF PERSONNEL
MAIL ROOM
1958 AM 9 57

SECTION XIII — CHILDREN AND OTHER DEPENDENTS

1. NUMBER OF CHILDREN (Including stepchildren and adopted children) WHO ARE UNMARRIED, UNDER 21 YEARS OF AGE, AND ARE NOT SELF-SUPPORTING. ▷ 3

2. NUMBER OF OTHER DEPENDENTS (Including spouse, parents, stepparents, sister, etc.) WHO DEPEND ON YOU FOR AT LEAST 50% OF THEIR SUPPORT, OR, CHILDREN OVER 21 YEARS OF AGE WHO ARE NOT SELF-SUPPORTING. ▷ 1

3. PROVIDE THE FOLLOWING INFORMATION FOR ALL CHILDREN AND DEPENDENTS

NAME	RELATIONSHIP	YEAR OF BIRTH	SEX M	SEX F	CITIZENSHIP	ADDRESS
Dorothy L. Hunt	wife	1920		X	USA	
Lisa T. Hunt	daughter	1951		X	"	
Kevan T. Hunt	"	1952		X	"	
Howard St.John Hunt	son	1954	X		"	

ADDITIONAL COMMENT AND/OR CONTINUATION OF PRECEDING ITEMS

DATE COMPLETED: 6 Mar. 1957

SIGNATURE OF EMPLOYEE: E. Howard Hunt Jr.

SECRET

STANDARD FORM 52
PRESCRIBED BY U.S. CIVIL SERVICE COMMISSION
MANDATORY FOR OFFICIAL PERSONNEL
MANUAL CHAPTER 9

REQUEST FOR PERSONNEL ACTION

UNVOUCHERED

REQUESTING OFFICE: Fill in items 1 through 12 and A through D *except 6B and 7* unless otherwise instructed. If applicable, obtain resignation and fill in separation data on reverse.

1. NAME (*Mr.– Miss Mrs. One given name, initial(s), and surname*)	2. DATE OF BIRTH	3. REQUEST NO.	4. DATE OF REQUEST
Mr. HUNT, E. Howard 513842	9 October 1918		24 Jan 1957

5. NATURE OF ACTION REQUESTED:
A. PERSONNEL (*Specify whether appointment, promotion, separation, etc.*)

B. POSITION (*Specify whether establish, change grade or title, etc.*)

6. EFFECTIVE DATE
A. PROPOSED:
B. APPROVED: 25 January 1957

7. C.S. OR OTHER LEGAL AUTHORITY

FROM—		TO—
Area Ops. Officer (COS) BAF 162	8. POSITION TITLE AND NUMBER	&
GS-0136.01-15 $12,150	9. SERVICE, GRADE, AND SALARY	
DDP/WH Branch 2	10. ORGANIZATIONAL DESIGNATIONS	DDP/WH Branch 2
	11. HEADQUARTERS	
[X] FIELD [ ] DEPARTMENTAL	12. FIELD OR DEPARTMENTAL	[X] FIELD [ ] DEPARTMENTAL

A. REMARKS (*Use reverse if necessary*)

Sick and annual leave are to be held in escrow until subject reverts to GS status

B. REQUESTED BY (*Name and title*)
FI/OPS/CCB/OCL

C. FOR ADDITIONAL INFORMATION CALL (*Name and telephone extension*)
x8104

D. REQUEST APPROVED BY
Signature:
Title: Cover Officer

13. VETERAN PREFERENCE

NONE	WWII	OTHER	5 PT.	10 POINT DISAB.	10 POINT OTHER

14. POSITION CLASSIFICATION ACTION

NEW	VICE	I. A.	REAL.

SD-DI

15. SEX	16. APPROPRIATION	17. SUBJECT TO C.S. RETIREMENT ACT (YES–NO)	18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	19. LEGAL RESIDENCE
M	FROM: 7-3587-56-015 per attached TO:			[ ] CLAIMED [ ] PROVED STATE:

20. STANDARD FORM 50 REMARKS

1/25/57

21. CLEARANCES	INITIAL OR SIGNATURE	DATE	REMARKS.
A.			
B. CEIL OR POS. CONTROL			
C. CLASSIFICATION			
D. PLACEMENT OR EMPL.			
E.			

F. APPROVED BY

SECRET

10—67330-4

14-00000

STANDARD FORM 50 (7 PART)
REV APRIL 1955
PROMULGATED BY
U.S. CIVIL SERVICE COMMISSION
CHAPTER 301, FEDERAL PERSONNEL MANUAL

SECRET
(WHEN FILLED IN)

NOTIFICATION OF PERSONNEL ACTION

RCO

1. NAME (MR.-MISS-MRS.-ONE GIVEN NAME INITIAL(S) AND SURNAME)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
MR. E. HOWARD HUNT 513842	9 Oct 1913		25 Jan 1957

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
Reassignment 57	13 Jan 1957	50 USCA 403 j

FROM		TO
Ops Officer (PP) BFF-1455	8. POSITION TITLE	Area Ops Off (COS) BAF-162
GS-0136.31-15 $12,150.00 per annum	9. SERVICE, SERIES, GRADE, SALARY	GS-0136.01-15 $12,150.00 per annum
DDP/FE North Asia Station PP Staff	10. ORGANIZATIONAL DESIGNATIONS 465130	DDP/WH Branch II
	11. HEADQUARTERS 5	
X FIELD ☐ DEPARTMENTAL	12. FIELD OR DEPT'L	X FIELD ☐ DEPARTMENTAL

13. VETERAN'S PREFERENCE						14. POSITION CLASSIFICATION ACTION				
NONE	WWII	OTHER	5-PT.	10-POINT DISAB	10-POINT OTHER	NEW	VICE	I. A.	REAL	
1			X							SD/DP

15. SEX	16. APPROPRIATION	17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)	18. DATE OF APPOINTMENT AFFIDAVITS (ACCESSIONS ONLY)	19. LEGAL RESIDENCE
1 M W	FROM: 7-2735-55-005 760-31 TO: 7-3387-55-065	Yes		☐ CLAIMED ☐ PROVED STATE:

20. REMARKS:

3 ECD 11/03/49

POSTED
29 JAN 1957

ENTRANCE PERFORMANCE RATING:

Director Of Personnel

21. SIGNATURE OR OTHER AUTHENTICATION

SECRET

1. EMPLOYEE COPY

9001/25/57

STANDARD FORM 50 (7 PART)
APR APRIL 1951
PRESCRIBED BY
U.S. CIVIL SERVICE COMMISSION
CHAPTER 301, FEDERAL PERSONNEL MANUAL

SECRET
(WHEN FILLED IN)

NOTIFICATION OF PERSONNEL ACTION

EOD

1. NAME (LAST-FIRST-MIDDLE, OTHER NAME, INITIAL(S) AND SUFFIXES)	2. DATE OF BIRTH	3. JOURNAL OR ACTION NO.	4. DATE
MR. HOWARD E. HUNT 513842	9 Oct 1918		31 Jan 1957

This is to notify you of the following action affecting your employment:

5. NATURE OF ACTION (USE STANDARD TERMINOLOGY)	6. EFFECTIVE DATE	7. CIVIL SERVICE OR OTHER LEGAL AUTHORITY
[redacted]	25 Jan 1957	50 USCA 403 j

FROM		TO
Area Ops. Officer (OOS) BAF-162 GS-0136.01-15 $12,150.00 per annum [X] FIELD [ ] DEPARTMENTAL	8. POSITION TITLE 9. SERVICE, SERIES, GRADE, SALARY 10. ORGANIZATIONAL DESIGNATIONS 466130 11. HEADQUARTERS 5 12. FIELD OR DEPT'L.	Area Ops. Officer (OOS) BAF-162 (Attache, [redacted] & [redacted] (When Confirmed) GS-0136.01-15 $12,150.00 per annum ([redacted] $12,100.00 per annum) DDP/WH Branch 2 [redacted] [redacted] [X] FIELD [ ] DEPARTMENTAL

13. VETERAN'S PREFERENCE					14. POSITION CLASSIFICATION ACTION				
NONE	WWII	OTHER	5-PT.	10-POINT (PROV) (OTHER)	NEW	VICE	I. A.	REAL	SD/DI
				X					

15. SEX	16. APPROPRIATION	17. SUBJECT TO C. S. RETIREMENT ACT (YES-NO)	18. DATE OF APPOINTMENT AFFIDAVITS (ACCEPTANCE ONLY)	19. LEGAL RESIDENCE
1 M W	FROM: 7-3587-55-065 760-31 TO: same	Yes		[ ] CLAIMED [ ] PROVED STATE:

20. REMARKS

[redacted]

Sick and annual leave are to be held in escrow until subject reverts to GS status

3 EOD 11/08/49

POSTED
1957

ENTRANCE PERFORMANCE RATING:

Director of Personnel

21. SIGNATURE OR OTHER AUTHENTICATION

Gill Stewart

SECRET

1. EMPLOYEE COPY

2/1/31/57

SECRET
(When Filled In)

NAME OF EMPLOYEE (LAST-FIRST-MIDDLE)	DATE OF BIRTH	CASE OR CLAIM NUMBER
HUNT, Howard		CAD 57-726-D

There is on file in the Casualty Affairs Branch, Benefits and Casualty Division, Office of Personnel, an Official Disability Claim File on the above named employee for an illness, injury, or death incurred on wife.

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

DATE OF NOTICE	SIGNATURE OF BCD REPRESENTATIVE
4 Dec 57	[illegible]

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

FORM NO. 1 SEP 56 1076

(4-21-55)

SECRET
(When Filled In)

NAME OF EMPLOYEE (LAST-FIRST-MIDDLE)	DATE OF BIRTH	CASE OR CLAIM NUMBER
HUNT, Howard		[illegible] 58-30 D

There is on file in the Casualty Affairs Branch, Benefits and Casualty Division, Office of Personnel, an Official Disability Claim File on the above named employee for an illness, injury, or death incurred on [illegible].

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

DATE OF NOTICE	SIGNATURE OF NCD REPRESENTATIVE
4 Feb 58	[illegible]

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

(4-21-55)

FORM NO. 1076
SEP 56

SECRET
(When Filled In)

NAME OF EMPLOYEE (LAST-FIRST-MIDDLE)	DATE OF BIRTH	CASE OR CLAIM NUMBER
HUNT, Howard E.		CAB 58-167D

There is on file in the Casualty Affairs Branch, Benefits and Casualty Division, Office of Personnel, an Official Disability Claim File on the above named employee for an illness, injury, or death incurred on dependent wife.

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

DATE OF NOTICE	SIGNATURE OF BCD REPRESENTATIVE
[illegible]	B. DeFelice

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

FORM NO. 1 SEP 56 1076

(4-21-55)

SECRET
(When Filled In)

NAME OF EMPLOYEE (LAST-FIRST-MIDDLE)	DATE OF BIRTH	CASE OR CLAIM NUMBER
HUNT, Howard		CAB 58-68 D

There is on file in the Casualty Affairs Branch, Benefits and Casualty Division, Office of Personnel, an Official Disability Claim File on the above named employee for an illness, injury, or death incurred on crp. robert daughter.

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

DATE OF NOTICE	SIGNATURE OF BCD REPRESENTATIVE
14 May '58	B. DeFelice

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

FORM NO. 1076
1 SEP 56

14-21-

SECRET
(When Filled In)

NAME OF EMPLOYEE (LAST-FIRST-MIDDLE)	DATE OF BIRTH	CASE OR CLAIM NUMBER
HUNT, Howard		58-135 D

There is on file in the Casualty Affairs Branch, Benefits and Casualty Division, Office of Personnel, an Official Disability Claim File on the above named employee for an illness, injury, or death incurred on dependent daughter

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

DATE OF NOTICE	SIGNATURE OF BCD REPRESENTATIVE
21 May 1958	D. DeFelice

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

FORM NO. 1 SEP 56 1076

SECRET
(When Filled In)

NAME OF EMPLOYEE (Last-First-Middle)	NAME AND RELATIONSHIP OF DEPENDENT*	CLAIM NUMBER
West Howard	Daughter Nina	[illegible]

There is on file in the Casualty Affairs Branch, Benefits and Casualty Division, Office of Personnel, an Official Disability Claim File on the above named employee (or his dependent*) for an illness, injury, or death incurred on [illegible]

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

DATE OF NOTICE	SIGNATURE OF BCD REPRESENTATIVE
18 [illegible]	B. DeFelice

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

U. S. GOVERNMENT PRINTING OFFICE

SECRET

[illegible]

SECRET

NAME OF EMPLOYEE (LAST-FIRST-MIDDLE)	DATE OF BIRTH	CASE OR CLAIM NUMBER
HUNT, Howard	Unk	57-726D

There is on file in the Casualty Affairs Branch, Benefits and Casualty Division, Office of Personnel, an Official Disability Claim File on the above named employee for an illness, injury, or death incurred on wife.

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

DATE OF NOTICE	SIGNATURE OF HCD REPRESENTATIVE
21 Aug 1958	[illegible]

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

FORM NO. 1076

NAME OF EMPLOYEE (Last-First-Middle)	NAME AND RELATIONSHIP OF DEPENDENT*	CLAIM NUMBER
HUNT, Howard	Dorothy	58-399 D

There is on file in the Casualty Affairs Branch, Benefits and Casualty Division, Office of Personnel, an Official Disability Claim File on the above named employee (or his dependent*) for an illness, injury, or death incurred on _____.

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

DATE OF NOTICE	SIGNATURE OF BCD REPRESENTATIVE
8 Dec. 1958	

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

SECRET
(When Filled In)

PERIODIC SUPPLEMENT
PERSONAL HISTORY STATEMENT

THIS DATE

INSTRUCTIONS

This form provides the means whereby your official personnel records will be kept current. Even though it duplicates information you have furnished previously, it will be necessary for you to complete Sections I through VI in their entirety. You need complete Sections VII through XII only if there has been a change since you entered on duty with the organization or if you believe the item requires more complete coverage than you have previously reported.

SECTION I — GENERAL

1. FULL NAME (Last-First-Middle): HUNT, E. Howard

2. CURRENT ADDRESS (No., Street, City, Zone, State):

3. PERMANENT ADDRESS (No., Street, City, Zone, State):

4. HOME TELEPHONE NUMBER:

5. STATE, TERRITORY, POSSESSION OR COUNTRY IN WHICH YOU NOW CLAIM RESIDENCE:

SECTION II — PERSON TO BE NOTIFIED IN CASE OF EMERGENCY

1. NAME (Last-First-Middle) PREFERABLY RESIDING IN U.S.: Hunt, Ethel J.

2. RELATIONSHIP: Mother

3. HOME ADDRESS (No., Street, City, Zone, State, Country): 75 Willett Street, Albany 10, NY

4. BUSINESS ADDRESS (No., Street, City, Zone, State, Country) - INDICATE NAME OF FIRM OR EMPLOYER, IF APPLICABLE:

5. HOME TELEPHONE NUMBER: HObart 3-6218

6. BUSINESS TELEPHONE NUMBER:

7. BUSINESS TELEPHONE EXTENSION:

8. IN CASE OF EMERGENCY, OTHER CLOSE RELATIVES (Spouse, Mother, Father) MAY ALSO BE NOTIFIED. IF SUCH NOTIFICATION IS NOT DESIRABLE BECAUSE OF HEALTH OR OTHER REASONS, PLEASE SO STATE.

SECTION III — MARITAL STATUS

1. CHECK (X) ONE: [ ] [ ] SINGLE [X] MARRIED [ ] WIDOWED [ ] SEPARATED [ ] DIVORCED [ ] ANNULLED

2. FURNISH DATE, PLACE AND REASON FOR ALL SEPARATIONS, DIVORCES OR ANNULMENTS:

SPOUSE: If you have been married more than once, including annulments, use a separate sheet for former wife or husband giving data below for all previous marriages. If marriage is contemplated, provide same data for fiance.

3. NAME (First) Dorothy (Middle) Louise (Maiden) Hotzel (Last) HUNT

4. DATE OF MARRIAGE: Sept. 7 1940

5. PLACE OF MARRIAGE (City, State, Country): Millbrook, New York

6. ADDRESS OF SPOUSE BEFORE MARRIAGE (No., Street, City, State, Country): Sarasota, Florida

7. LIVING: [X] YES [ ] NO

8. DATE OF DEATH:

9. CAUSE OF DEATH:

10. CURRENT ADDRESS (Give last address, if deceased):

11. DATE OF BIRTH: April 1 1920

12. PLACE OF BIRTH (City, State, Country): Dayton, Ohio

13. IF BORN OUTSIDE U.S.-DATE OF ENTRY:

14. PLACE OF ENTRY:

15. CITIZENSHIP (Country): USA

16. DATE ACQUIRED:

17. WHERE ACQUIRED (City, State, Country):

18. OCCUPATION: none

19. PRESENT EMPLOYER (Also give former employer, or if spouse is deceased or unemployed, last two employers):

20. EMPLOYER'S OR BUSINESS ADDRESS (No., Street, City, State, Country):

SECTION III CONTINUED TO PAGE 2

SECRET
(When Filled In)

SECTION III. CONTINUED FROM PAGE 1

21. DATES OF MILITARY SERVICE OF SPOUSE (From and To) BY MONTH AND YEAR

22. BRANCH OF SERVICE	23. COUNTRY WITH WHICH MILITARY SERVICE AFFILIATED

24. DETAILS OF OTHER GOVERNMENT SERVICE, U.S. OR FOREIGN

SECTION IV RELATIVES BY BLOOD, MARRIAGE OR ADOPTION LIVING ABROAD OR WHO ARE NOT U.S. CITIZENS

1	1. FULL NAME *(Last-First-Middle)*	2. RELATIONSHIP	3. AGE
	4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
	5. CITIZENSHIP *(Country)*	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT
2	1. FULL NAME *(Last-First-Middle)*	2. RELATIONSHIP	3. AGE
	4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
	5. CITIZENSHIP *(Country)*	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT
3	1. FULL NAME *(Last-First-Middle)*	2. RELATIONSHIP	3. AGE
	4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
	5. CITIZENSHIP *(Country)*	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT
4	1. FULL NAME *(Last-First-Middle)*	2. RELATIONSHIP	3. AGE
	4. ADDRESS OR COUNTRY IN WHICH RELATIVE RESIDES		
	5. CITIZENSHIP *(Country)*	6. FREQUENCY OF CONTACT	7. DATE OF LAST CONTACT

5. SPECIAL REMARKS, IF ANY, CONCERNING THESE RELATIVES

SECTION V FINANCIAL STATUS

1. ARE YOU ENTIRELY DEPENDENT ON YOUR SALARY? ☐ YES ☒ NO

2. DO YOU HAVE ANY FINANCIAL INTEREST IN, OR OFFICIAL CONNECTION WITH, NON-U.S. CORPORATIONS OR BUSINESSES OR IN OR WITH U.S. CORPORATIONS OR BUSINESSES HAVING SUBSTANTIAL FOREIGN INTERESTS? ☒ YES ☐ NO IF YOU HAVE ANSWERED "YES," GIVE COMPLETE DETAILS ON A SEPARATE SHEET AND ATTACH IN A SEALED ENVELOPE.

3. DO YOU RECEIVE AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT, PENSION, OR COMPENSATION FOR MILITARY OR NAVAL SERVICE? ☐ YES ☒ NO

4. IF YOU HAVE ANSWERED "YES" TO QUESTION 3 ABOVE, GIVE COMPLETE DETAILS.

5. WITHOUT REFERENCE TO YOUR SALARY, STATE OTHER SOURCES OF RECURRENT INCOME NOT INDICATED BY PRECEDING ITEMS.

publishing royalties

SECTION V CONTINUED TO PAGE 3

SECRET

SECTION V CONTINUED FROM PAGE 2

6. BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS

NAME OF INSTITUTION	ADDRESS (City, State, Country)
Riggs Nat'l Bank	Wisconsin at M St.NW, Washington DC

7. HAVE YOU EVER BEEN IN, OR PETITIONED FOR, BANKRUPTCY? [ ] YES [X] NO

8. IF YOU HAVE ANSWERED "YES" TO QUESTION 7 ABOVE, GIVE PARTICULARS, INCLUDING COURT AND DATE(S)

SECTION VI CITIZENSHIP

1. COUNTRY OF CURRENT CITIZENSHIP: USA

2. CITIZENSHIP ACQUIRED BY - CHECK (X) ONE: [X] BIRTH [ ] NATURALIZATION [ ] OTHER (Specify)

3. HAVE YOU TAKEN STEPS TO CHANGE YOUR PRESENT CITIZENSHIP? [ ] YES [X] NO

4. GIVE PARTICULARS

5. IF YOU HAVE APPLIED FOR U.S. CITIZENSHIP, INDICATE PRESENT STATUS OF YOUR APPLICATION (First papers, etc.)

SECTION VII EDUCATION

1. CHECK (X) HIGHEST LEVEL OF EDUCATION ATTAINED

	LESS THAN HIGH SCHOOL GRADUATE		OVER TWO YEARS OF COLLEGE - NO DEGREE
	HIGH SCHOOL GRADUATE	X	BACHELOR'S DEGREE
	TRADE, BUSINESS, OR COMMERCIAL SCHOOL GRADUATE		GRADUATE STUDY LEADING TO HIGHER DEGREE
	TWO YEARS COLLEGE OR LESS		MASTER'S DEGREE / DOCTOR'S DEGREE

2. COLLEGE OR UNIVERSITY STUDY

NAME AND LOCATION OF COLLEGE OR UNIVERSITY	SUBJECT: MAJOR	SUBJECT: MINOR	DATES ATTENDED: FROM	DATES ATTENDED: TO	DEGREE REC'D	DATE REC'D	SEM/QTR HRS. COMPLETED (Specify)
Brown University, Providence RI	Lit		1936	1940	AB	JUNE 1940	

3. TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS

NAME OF SCHOOL	STUDY OR SPECIALIZATION	DATES ATTENDED: FROM	DATES ATTENDED: TO	TOTAL HOURS

4. MILITARY TRAINING (Full time duty in specialized schools such as Ordnance, Intelligence, Communications, etc.)

NAME OF SCHOOL	STUDY OR SPECIALIZATION	DATES ATTENDED: FROM	DATES ATTENDED: TO	TOTAL HOURS
US NA, Annapolis	Reserve trng.	Feb 1941	May 1941	12
AAFTAC, Orlando, Fla.	Intelligence	June 1943	Dec 1943	28

5. OTHER EDUCATIONAL TRAINING NOT INDICATED ABOVE

SECTION VIII — GEOGRAPHIC AREA KNOWLEDGE

1. LIST BELOW ANY FOREIGN REGIONS OR COUNTRIES OF WHICH YOU HAVE KNOWLEDGE GAINED AS A RESULT OF RESIDENCE, TRAVEL, STUDY OR WORK ASSIGNMENT OTHER THAN ORGANIZATION EXPERIENCE. UNDER COLUMN "TYPE OF SPECIALIZED KNOWLEDGE," INDICATE TYPE OF KNOWLEDGE SUCH AS TERRAIN, COASTS, HARBORS, UTILITIES, RAILROADS, INDUSTRIES, POLITICAL PARTIES, ETC.

NAME OF REGION OR COUNTRY	TYPE OF SPECIALIZED KNOWLEDGE	DATES OF RESIDENCE, TRAVEL, ETC.	KNOWLEDGE ACQUIRED BY			
			RESIDENCE	TRAVEL	STUDY	WORK ASSIGNMENT
France	political	1939, 1948-49			x	x
Spain	political, coasts	May 1960		x		
Mexico	political, terrain	Dec-June 1946	x			

2. INDICATE THE PURPOSE OF VISIT, RESIDENCE OR TRAVEL FOR EACH OF THE REGIONS OR COUNTRIES LISTED ABOVE

France 1939 - study at the Sorbonne
" 1948-49 - asl, asst to Amb. Harriman at ECA (speechwriter)
Mexico 1946 - Residence at Acapulco as Guggenheim Fellow for that year

3. LIST BELOW ANY FOREIGN REGIONS OR COUNTRIES OF WHICH YOU HAVE GAINED KNOWLEDGE AS A RESULT OF ORGANIZATION ASSIGNMENT OR ACTIVITY.

NAME OF REGION OR COUNTRY	TYPE OF SPECIALIZED KNOWLEDGE	DATES OF RESIDENCE, TRAVEL, ETC.	KNOWLEDGE ACQUIRED BY		
			HQQTS ASSIGNMENT	FIELD ASSIGNMENT	TRAINING
Mexico	Pol, terrain	1950-53		xx	
[redacted]	Political	1954-56		xx	
[redacted]	Political terrain	1957-60		xx	
Balkans	Political	1953-54	xx		
Greece	Political	1953-54	xx		

SECTION IX — TYPING AND STENOGRAPHIC SKILLS

1. TYPING (W.P.M.): 40

2. SHORTHAND (W.P.M.):

3. SHORTHAND SYSTEM USED - CHECK (X) APPROPRIATE ITEM: [ ] GREGG [ ] SPEEDWRITING [ ] STENOTYPE [ ] OTHER (Specify):

4. INDICATE OTHER BUSINESS MACHINES WITH WHICH YOU HAVE HAD OPERATING EXPERIENCE OR TRAINING (Comptometer, Mimeograph, Card Punch, etc.)

SECTION X — SPECIAL QUALIFICATIONS

1. LIST ALL HOBBIES AND SPORTS IN WHICH YOU ARE ACTIVE OR HAVE ACTIVELY PARTICIPATED. INDICATE YOUR PROFICIENCY IN EACH

Squash - good hunting, shooting - good tennis - v, good
equitation - good fishing - fair

2. INDICATE ANY SPECIAL QUALIFICATIONS, RESULTING FROM EXPERIENCE OR TRAINING, WHICH MIGHT FIT YOU FOR A PARTICULAR POSITION OR TYPE OF WORK

3. EXCLUDING EQUIPMENT NOTED IN SECTION 8, LIST ANY SPECIAL SKILLS YOU POSSESS RELATING TO OTHER EQUIPMENT OR MACHINES SUCH AS OPERATION OF SHORTWAVE RADIO, MULTILITH, TURRET LATHE, SCIENTIFIC AND PROFESSIONAL DEVICES, ETC.

4. IF YOU ARE A LICENSED OR CERTIFIED MEMBER OF ANY TRADE OR PROFESSION (Pilot, Electrician, Radio Operator, Teacher, Lawyer, CPA, Medical Technician, etc.), INDICATE THE KIND OF LICENSE OR CERTIFICATE, NAME OF ISSUING STATE, AND REGISTRY NUMBER, IF KNOWN.

5. FIRST LICENSE OR CERTIFICATE (Year of issue)

6. LATEST LICENSE OR CERTIFICATE (Year of issue)

SECTION X CONTINUED FROM PAGE 4

7. LIST ANY SIGNIFICANT PUBLISHED MATERIALS OF WHICH YOU ARE THE AUTHOR (Do not submit copies unless requested). INDICATE TITLE, PUBLICATION DATE, AND TYPE OF WRITING (Non-fiction, scientific articles, general interest subjects, novels, short stories, etc.)

8. INDICATE ANY DEVICES WHICH YOU HAVE INVENTED AND STATE WHETHER OR NOT THEY ARE PATENTED

9. LIST ANY PUBLIC SPEAKING AND PUBLIC RELATIONS EXPERIENCE

10. LIST ANY PROFESSIONAL, ACADEMIC OR HONORARY ASSOCIATIONS OR SOCIETIES IN WHICH YOU ARE NOW OR WERE FORMERLY A MEMBER. LIST ACADEMIC HONORS YOU HAVE RECEIVED.

SECTION XI ORGANIZATION WORK EXPERIENCE - SINCE LAST COMPLETION OF A PERSONNEL QUALIFICATIONS QUESTIONNAIRE

1

1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
Oct 1948 - Jan. 50	GS-13	OPC/PP/PW
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION: 6	5. OFFICIAL POSITION TITLE: Operations Officer	

6. DESCRIPTION OF DUTIES

2

1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
Feb. 1957 - March 1960	15	WH - 2
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION: 16	5. OFFICIAL POSITION TITLE: Chief of Station, [redacted]	

6. DESCRIPTION OF DUTIES

3

1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
June 1960 —	15	WH - 4
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION	5. OFFICIAL POSITION TITLE: Political Action Officer	

6. DESCRIPTION OF DUTIES
Field Chief in Mexico City of JMARC

4

1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION	5. OFFICIAL POSITION TITLE	

6. DESCRIPTION OF DUTIES

5

1. INCLUSIVE DATES (From- and To-)	2. GRADE	3. OFFICE/DIVISION/BRANCH OF ASSIGNMENT
4. NO. OF EMPLOYEES UNDER YOUR DIRECT SUPERVISION	5. OFFICIAL POSITION TITLE	

6. DESCRIPTION OF DUTIES

(Use additional pages if required)

SECRET
(When Filled In)

SECTION XII — CHILDREN AND OTHER DEPENDENTS

1. NUMBER OF CHILDREN (Including stepchildren and adopted children) WHO ARE UNMARRIED, UNDER 21 YEARS OF AGE, AND ARE NOT SELF-SUPPORTING. ▷ 3

2. NUMBER OF OTHER DEPENDENTS (Including spouse, parents, stepparents, sister, etc.) WHO DEPEND ON YOU FOR AT LEAST 50% OF THEIR SUPPORT, OR, CHILDREN OVER 21 YEARS OF AGE WHO ARE NOT SELF-SUPPORTING. ▷ 1

3. PROVIDE THE FOLLOWING INFORMATION FOR ALL CHILDREN AND DEPENDENTS

NAME	RELATIONSHIP	YEAR OF BIRTH	SEX M	SEX F	CITIZENSHIP	ADDRESS
Dorothy I.	wife	1920		x	USA	
Lisa Tiffany	daughter	1951		x	USA	
Kevyn Totterdale	"	1953		x	"	
Howard St. John	son	1954	x		"	

ADDITIONAL COMMENT AND/OR CONTINUATION OF PRECEDING ITEMS

DATE COMPLETED 16 June 1960

SIGNATURE OF EMPLOYEE Howard Hunt

SECRET

SECRET

5 July 1960

MEMORANDUM FOR: Chief, Records and Services Division
Office of Personnel

SUBJECT : E. Howard HUNT

1. Cover arrangements are in process, and/or have been completed for the above-named Subject.

2. Effective immediately, it is requested that your records be properly blocked ~~reopened~~ to deny ~~acknowledge~~ Subject's current Agency employment to an external inquirer.

3. This memorandum confirms an oral request of 1 July 1960 Richard J. Bilsdeau, 2-1005, T-4, x-6266.

HARRY A. LITTLE, JR.
Chief, Central Cover Division

cc: SSD/OS

SECRET

THIS MEMO MUST REMAIN ON TOP OF FILE

FORM NO. 1580a (4-13-40)

NAME OF EMPLOYEE (Last-First-Middle)	NAME AND RELATIONSHIP OF DEPENDENT*	CLAIM NUMBER
[illegible] Howard E.	daughter - [illegible]	CC-119[illegible]

There is on file in the Benefits and Counseling Branch, Benefits and Services Division, Office of Personnel, an Official Disability Claim File on the above named employee (or his dependent*) for an illness, injury, or death incurred on [illegible].

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

DATE OF NOTICE	SIGNATURE OF BSD REPRESENTATIVE
25 July 1960	[illegible]

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

*1076 USE PREVIOUS EDITION.

(6-21-351)

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 13 October 1960

1. SERIAL NUMBER: 613842
2. NAME (Last-First-Middle): HUNT, E. Howard
3. NATURE OF PERSONNEL ACTION: REASSIGNMENT (TEMPORARY)*
4. EFFECTIVE DATE REQUESTED: ~~10-30-60~~ 11-20-60
5. CATEGORY OF EMPLOYMENT: REGULAR
6. FUNDS: V TO V / CF TO V / V TO CF / X CF TO CF
7. COST CENTER NO. CHARGEABLE: 1535-5000-0021
8. LEGAL AUTHORITY (Completed by Office of Personnel):
9. ORGANIZATIONAL DESIGNATIONS: DDP/WH Division, Branch 4
10. LOCATION OF OFFICIAL STATION: WASHINGTON, D.C.
11. POSITION TITLE: ~~XXXXXXXXXXXXXXXX OPERATIONS~~ CIS OFFICER
12. POSITION NUMBER: XXXXXX
12A. PCR CONTROL NO.:
13. CAREER SERVICE DESIGNATION: D
14. CLASSIFICATION SCHEDULE (GS, FP, etc.): GS
15. OCCUPATIONAL SERIES: 0136.01
16. GRADE AND STEP: 15 (5)
17. SALARY OR RATE: $15,030
18. REMARKS

DDP/WH/2, [redacted] BAF-162 Treq TA

*UPON TERMINATION OF THIS TEMPORARY ASSIGNMENT YOU WILL BE REASSIGNED AS THE HEAD OF YOUR CAREER SERVICE DIRECTS.

POS: 08-16-53
PSI: 02-05-61

18A. SIGNATURE OF REQUESTING OFFICIAL: Herbert V. Juul, C/WH/4 Pers.
18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER:

DO NOT BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

21 NATIONALITY CODE: 57	22 CITIZENSHIP CODE: CI	23 PERSONNEL NO.: 64052	24 SPECIAL REFERENCE: 4th	25 STATUS CODE: 25513	26 WORK SCHEDULE CODE	27 NATURE OF ACTION CODE: 1	28 EFFECTIVE DATE: 10 10 60
29 DATE EXP. RES.	30 SPEC. REFERENCE	31 RET. ELIGIBILITY DATE	32 STATUS CODE	33 SERVICE COMP. DATE	34 RETIREMENT CODE	35 RETIREMENT DATE	36 SECURITY POS. NO. / 37 SER.
38 VET. PREFERENCE	39 SERV. COMP. DATE	40 LEGL. COMP. DATE	41 WORK SCHEDULE	42 REG. / HEALTH INSURANCE	43 SOCIAL SECURITY NO.		
44 PREVIOUS GOVERNMENT TERM OF DATE	45 LEAVE CAT. CODE	46 FEDERAL TAX DATA	47 STATE TAX DATA				

EOD DATA

65 POSITION CONTROL CERTIFICATION: W. Kennedy 11/21/60
66 D.P. APPROVAL: [illegible]

FORM 1152 OBSOLETE PREVIOUS EDITIONS AND FORM 1152A

SECRET

(4)

14-00000

AES: 25 NOV 1960

SECRET
(When Filled In)

OCF

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER	013842
2. NAME (LAST-FIRST-MIDDLE)	HUNT E HOWARD
3. NATURE OF PERSONNEL ACTION	REASSIGNMENT (TEMPORARY)*
4. EFFECTIVE DATE (MO DA YR)	11 25 60
5. CATEGORY OF EMPLOYMENT	REGULAR
6. FUNDS	V TO V / V TO CF / CF TO V / X CF TO CF
7. COST CENTER NO. CHARGEABLE	1535 5000 0021
8. CSC OR OTHER LEGAL AUTHORITY	50 USC 403 d
9. ORGANIZATIONAL DESIGNATIONS	DDP WH DIVISION BRANCH 4
10. LOCATION OF OFFICIAL STATION	WASH., D.C.
11. POSITION TITLE	OPS OFFICER
12. POSITION NUMBER	0000
13. CAREER SERVICE DESIGNATION	D
14. CLASSIFICATION SCHEDULE (GS, WB, etc.)	GS
15. OCCUPATIONAL SERIES	0136.01
16. GRADE AND STEP	15 5
17. SALARY OR RATE	15030

18. REMARKS
*UPON TERMINATION OF THIS TEMPORARY ASSIGNMENT YOU WILL BE REASSIGNED AS THE HEAD OF YOUR CAREER SERVICE DIRECTS.

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	37
20. Employ Code	10
21. OFFICE CODING (NUMERIC / ALPHABETIC)	64450 / WH
22. STATION CODE	75013
23. INTEGREE CODE	
24. Health Code	1
25. DATE OF BIRTH (MO DA YR)	10 09 18
26. DATE OF GRADE (MO DA YR)	
27. DATE OF LEI (MO DA YR)	
28. NTE EXPIRES (MO DA YR)	
29. SPECIAL REFERENCE	
30. RETIREMENT DATA (1 CSC, 3 FICA, 5 NONE) / CODE	
31. SEPARATION DATA CODE	
32. CORRECTION CANCELLATION DATA (TYPE, MO DA YR)	
EOD DATA	
33. SECURITY REQ NO	
34. SEX	
35. VET PREFERENCE (CODE; 0 - NONE, 1 - 5 PT, 2 - 10 PT)	
36. SERV COMP DATE (MO DA YR)	
37. LONG COMP. DATE (MO DA YR)	
38. MIL SERV. CREDIT (1 - YES, 2 - NO) / CODE	
39. FEGLI / HEALTH INSURANCE (CODE; 0 - WAIVER, 1 - YES) / HEALTH INS CODE	
40. SOCIAL SECURITY NO.	
41. PREVIOUS GOVERNMENT SERVICE DATA (CODE; 0 - NO PREVIOUS SERVICE, 1 - NO BREAK IN SERVICE, 2 - BREAK IN SERVICE (LESS THAN 12 MOS), 3 - BREAK IN SERVICE (MORE THAN 12 MOS))	
42. LEAVE CAT CODE	
43. FEDERAL TAX DATA (FORM EXECUTED 1 - YES, 2 - NO; CODE; NO TAX EXEMPTIONS)	
44. STATE TAX DATA (FORM EXECUTED 1 - YES, 2 - NO; CODE; NO TAX EXEMP; STATE CODE)	

SIGNATURE OR OTHER AUTHENTICATION

12/01/60 WK

Form 1150 60 — Obsolete Previous Editions

SECRET

SECRET
(WHEN FILLED IN)

1. EMP. SERIAL NO.	2. NAME	3. ASSIGNED ORGAN	4. FUNDS	5. ALLOTMENT
513842	HUNT E HOWARD	DDP/WH UNASS.	UV	

6. OLD SALARY RATE						7. NEW SALARY RATE					
GRADE	STEP	SALARY	LAST EFFECTIVE DATE			GRADE	STEP	SALARY	EFFECTIVE DATE		
			MO	DA	YR				MO	DA	YR
GS 15	5	$15,030	08	09	59	GS 15	8	$15,290	02	05	'61

TO BE COMPLETED BY THE OFFICE OF COMPTROLLER

8. CHECK ONE ☐ NO EXCESS LWOP ☐ EXCESS LWOP
IF EXCESS LWOP, CHECK FOLLOWING:
☐ IN PAY STATUS AT END OF WAITING PERIOD
☐ IN LWOP STATUS AT END OF WAITING PERIOD

9. NUMBER OF HOURS LWOP

10. INITIALS OF CLERK

11. AUDITED BY

TO BE COMPLETED BY THE OFFICE OF PERSONNEL

12. TYPE OF ACTION
☐ P.S.I. ☐ L.S.I. ☐ PAY ADJUSTMENT

13. REMARKS
THIS CANCELS PSI EFFECTIVE 02/05/61.
ADMINISTRATIVE ERROR.

14. AUTHENTICATION

POSTED TO 2806

OBLIGATION APPROVED

PAY CHANGE NOTIFICATION

FORM 8-59 560 OBSOLETE PREVIOUS EDITION REPLACES FORM 560a. AND 560b. SECRET OFFICIAL PERSONNEL FOLDER (4)

SECRET
(When Filled In)

1. Serial No.	2. Name	3. Cost Center Number	4. LWOP Hours
513842	HUNT E HOWARD	DDP/WH UV UV	

5. OLD SALARY RATE				6. NEW SALARY RATE				7. TYPE ACTION		
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	Effective Date	PSI	LSI	ADJ.
GS 15	5	$15,030	08/09/59	15	8	$15,290	02/05/61			

8. Remarks and Authentication

/ / NO EXCESS LWOP

/ / IN PAY STATUS AT END OF WAITING PERIOD

/ / IN LWOP STATUS AT END OF WAITING PERIOD

PAY CHANGE NOTIFICATION

Form 560 Obsolete Previous Editions SECRET (6-51)

IN ACCORDANCE WITH THE PROVISIONS OF P. L. 86-568 AND DCI MEMO DATED 1 AUGUST 1956, SALARY IS ADJUSTED AS FOLLOWS EFFECTIVE 10 JULY 1960.

SD	NAME	SERIAL	ORGN	GR-ST	OLD SALARY	NEW SALARY
D	HUNT E HOWARD	513842	46 51	GS-15 5	$13,970	$15,030

14-00000

SECRET

(When Filled In)

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 28 September 1961

1. SERIAL NUMBER: 0

2. NAME (Last-First-Middle): E. HOWARD HUNT

3. NATURE OF PERSONNEL ACTION: Separation

4. EFFECTIVE DATE REQUIRED: MONTH 11 DAY 20 YEAR 61

5. CATEGORY OF EMPLOYMENT: Student

6. FUNDS: V TO V / V TO CF / CF TO V / CF TO CF

7. COST CENTER NO. CHARGEABLE: 2121-1000-1000

8. LEGAL AUTHORITY (Completed By Office of Personnel):

9. ORGANIZATIONAL DESIGNATIONS:
DDP/CA Staff
Plans and Research Group
Evaluation Branch

10. LOCATION OF OFFICIAL STATION: Washington, D.C.

11. POSITION TITLE: Clerk-CA

12. POSITION NUMBER: 0074

13. CAREER SERVICE DESIGNATION: D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.): GS

15. OCCUPATIONAL SERIES: 0130.02

16. GRADE AND STEP: 5 / 35

17. SALARY OR RATE: $5030

18. REMARKS:
FROM: DDP/WH/Br 4/Temporary

Ice - Payroll
Ice - Security

Called Security

18A. SIGNATURE OF REQUESTING OFFICIAL: Roosevelt
KERMIT ROOSEVELT, Jr., C/CA Staff

DATE SIGNED: 16 Nov 1961

19B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER: [illegible]

DATE SIGNED: 11 Nov 61

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

20A ACTION CODE	20B EMPLOY. CODE	20C OFFICE CODE NUMERIC	OFFICE CODE ALPHABETIC	20D STAT. IN CODE	20E WORK-SCH CODE	20F NOA-PC CODE	20G DATE OF BIRTH MO. DA. YR.	20H DATE IN BRAN MO. DA. YR.	20I DATE OF LEV MO. DA. YR.
57	10	44200	CA			1	10 09 18		

20J W'S EXP REC MO. DA. YR.	20K SPECIAL REFERENCE	20L RET ELIGIBILITY DATA 1 = CSC 3 = FICA 4 = NONE	20M RETIREMENT DATA CODE	20N RETIREMENT DATA CODE	20O CORRECTION/CANCELLATION DATE	20P SECURITY REQ. NO.	20Q SEX

FOD DATA

21 VET. PREFERENCE CODE	22 = NONE 2 = 5 PT. 3 = 10 PT.	23 SERV. COMP. DATE MO. DA. YR.	24 LONG. COMP. DATE MO. DA. YR.	25 VET. DATA VERIFIED 1 = YES 2 = NO	26 CODE	27 CODE	28 REGIST / HEALTH INSURANCE 0 = NEITHER 1 = HIS	HEALTH INS. CODE	29 SOC. SEC. NUMBER

30 PREVIOUS GOVERNMENT SERVICE DATA CODE	31 = NO PREVIOUS SERVICE 1 = NO BREAK IN SERVICE 2 = BREAK IN SERVICE (LESS THAN 12 MOS) 3 = BREAK IN SERVICE (MORE THAN 12 MOS)	32 RETIREMENT CODE	33 RETIREMENT DATA CODE	34 TAX DATA CODE	35 TAX EXEMPTIONS	36 TAX DATA CODE	37 TAX EXEMPTIONS	38 CODE	39 TAX DATA CODE	STATE CODE

40 POSITION CONTROL CERTIFICATION	41 O.P. APPROVAL	DATE APPROVED
[illegible] 11-28-61	[illegible]	17 Nov 61

FORM 1152 USE PREVIOUS EDITION.

SECRET

PSC: 29 DEC 1961

SECRET
(When Filled In)

OCF

NOTIFICATION OF PERSONNEL ACTION

1 SERIAL NUMBER	2 NAME (LAST-FIRST-MIDDLE)
013842	HUNT E HOWARD

3 NATURE OF PERSONNEL ACTION	4 EFFECTIVE DATE (MO DA YR)	5. CATEGORY OF EMPLOYMENT
REASSIGNMENT	11 26 61	REGULAR

6 FUNDS	V TO V		V TO CF	7. COST CENTER NO CHARGEABLE	8 CSC OR OTHER LEGAL AUTHORITY
	CF TO V	X	CF TO CF	2121 1000 1000	50 USC 403 J

9 ORGANIZATIONAL DESIGNATIONS	10 LOCATION OF OFFICIAL STATION
DDP CA STAFF PLANS AND RESEARCH GROUP EVALUATION BRANCH	WASH., D.C.

11. POSITION TITLE	12 POSITION NUMBER	13 CAREER SERVICE DESIGNATION
OPS OFFICER CH	0274	D

14 CLASSIFICATION SCHEDULE (GS, LB, etc.)	15 OCCUPATIONAL SERIES	16 GRADE AND STEP	17. SALARY OR RATE
GS	0136.01	15 5	15030

18. REMARKS

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20 Employ Code	21 OFFICE CODING NUMERIC	ALPHABETIC	22. STATION CODE	23. INTEGREE CODE	24. Hdqtrs Code	25. DATE OF BIRTH (MO DA YR)	26 DATE OF GRADE (MO DA YR)	27 DATE OF LEI (MO DA YR)
37	10	44200	CA	75013		1	10 09 18		

28 NTE EXPIRES (MO DA YR)	29 SPECIAL REFERENCE	30 RETIREMENT DATA (1 CSC, 3 FICA, 5 NONE)	CODE	31 SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA TYPE	MO DA YR	EOD DATA	33. SECURITY REQ. NO	34. SEX

35 VET. PREFERENCE CODE (0 NONE, 1 5 PT., 2 10 PT)	36 SERV COMP DATE (MO DA YR)	37. LONG. COMP. DATE (MO DA YR)	38. MIL SERV CREDIT/LCD (1 YES, 2 NO)	CODE	39. FEGLI / HEALTH INSURANCE CODE	0 WAIVER, 1 YES	HEALTH INS CODE	40 SOCIAL SECURITY NO

41 PREVIOUS GOVERNMENT SERVICE DATA CODE	(0 NO PREVIOUS SERVICE, 1 NO BREAK IN SERVICE, 2 BREAK IN SERVICE (LESS THAN 12 MOS), 3 BREAK IN SERVICE (MORE THAN 12 MOS))	42 LEAVE CAT. CODE	43 FEDERAL TAX DATA FORM EXECUTED (1 YES, 2 NO)	CODE	NO TAX EXEMPTIONS	44 STATE TAX DATA FORM EXECUTED (1 YES, 2 NO)	CODE	NO TAX EXEMP	STATE CODE

SIGNATURE OR OTHER AUTHENTICATION

POSTED
mlc 01-04-62

Form 8-61 1150 Use Previous Edition

SECRET

(4-61)

PSC: 26 JAN 62

SECRET
(When Filled In)

OCF

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
01 3942	HUNT E HOWARD

3 NATURE OF PERSONNEL ACTION	4 EFFECTIVE DATE (MO DA YR)	5 CATEGORY OF EMPLOYMENT
REASSIGNMENT	01 29 62	REGULAR

6 FUNDS	V TO V	V TO CF	7. COST CENTER NO. CHARGEABLE	8 CSC OR OTHER LEGAL AUTHORITY
	CF TO V	X CF TO CF	2121 1000 1000	50 USC 403 J

9. ORGANIZATIONAL DESIGNATIONS	10 LOCATION OF OFFICIAL STATION
DDP CA STAFF OFFICE OF THE CHIEF	WASH., D.C.

11. POSITION TITLE	12 POSITION NUMBER	13 CAREER SERVICE DESIGNATION
OPS OFFICER	0454	D

14 CLASSIFICATION SCHEDULE (GS, LB, etc)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17 SALARY OR RATE
GS	0136.01	15 5	15030

18 REMARKS

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19 ACTION CODE	20 Employ Code	21. OFFICE CODING (NUMERIC / ALPHABETIC)	22 STATION CODE	23 INTEGREC CODE	24 Hdqtrs Code	25 DATE OF BIRTH (MO DA YR)	26 DATE OF GRADE (MO DA YR)	27 DATE OF LEI (MO DA YR)
37	10	41100 / CA	75013		1	10 09 18		

28 NTE EXPIRES (MO DA YR)	29 SPECIAL REFERENCE	30 RETIREMENT DATA (1 CSC 3 FICA 5 NONE)	CODE	31. SEPARATION DATA CODE	32 CORRECTION/CANCELLATION DATA (TYPE MO DA YR)		33 SECURITY REQ NO	34 SEX
	80					EOD DATA		

35 VET. PREFERENCE (CODE; 0 NONE 1 5 PT 2 10 PT)	36 SERV COMP DATE (MO DA YR)	37 LONG COMP. DATE (MO DA YR)	38 MIL SERV CREDIT/LEO (1 YES 2 NO; CODE)	39 FEGLI. HEALTH INSURANCE (CODE; 0 DENIED 1 YES; HEALTH INS CODE)	40 SOCIAL SECURITY NO

41 PREVIOUS GOVERNMENT SERVICE DATA (CODE; 0 NO PREVIOUS SERVICE 1 NO BREAK IN SERVICE 2 BREAK IN SERVICE (LESS THAN 12 MOS) 3 BREAK IN SERVICE (MORE THAN 12 MOS))	42 LEAVE LAT CODE	43 FEDERAL TAX DATA (FORM EXECUTED 1 YES 2 NO; CODE; NO TAX EXEMPTIONS)	44 STATE TAX DATA (FORM EXECUTED 1 YES 2 NO; CODE; NO TAX EXEMP; STATE CODE)

SIGNATURE OR OTHER AUTHENTICATION

POSTED
01 30 62

Form 8-61 1150 Use Previous Edition

SECRET

(4-61)

Sec 1-26-62

14-00000

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 29 May 1962

1. SERIAL NUMBER: 013842
2. NAME (Last-First-Middle): Hunt, E. Howard
3. NATURE OF PERSONNEL ACTION: Reassignment
4. EFFECTIVE DATE REQUESTED: MONTH 07 DAY 01 YEAR 62
5. CATEGORY OF EMPLOYMENT: Regular
6. FUNDS: V TO V / V TO CF / CF TO V / X CF TO CF
7. COST CENTER NO. CHARGEABLE: 3129-1000-1000
8. LEGAL AUTHORITY (Completed by Office of Personnel):
9. ORGANIZATIONAL DESIGNATIONS: DDP/DODS, Facilities Branch, Research and Publications Section
10. LOCATION OF OFFICIAL STATION: Washington, D.C.
11. POSITION TITLE: Ops. Officer-{Ch} ~~D~~ 14
12. POSITION NUMBER: 0092
13. CAREER SERVICE DESIGNATION: D
14. CLASSIFICATION SCHEDULE (GS, LP, etc.): GS
15. OCCUPATIONAL SERIES: 0316.01
16. GRADE AND STEP: 15 5
17. SALARY OR RATE: 15,030.00
18. REMARKS:

PRA Requested per R - 20-10, para 10C(2) for a period of 90 days.

DDP/CA Staff
Office of the Chief/454 - /

CONCUR: [redacted] (By Phone)

CSID

18A. SIGNATURE OF REQUESTING OFFICIAL: Virginia C. Lynch, DODS/Pers.
DATE SIGNED: May
18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER:
DATE SIGNED: 6/1/62

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. NATURE CODE
20. EMPLOYEE CODE
21. OFFICE COD NO. (NUMERIC / ALPHABETIC): 400
22. STATION CODE
23. WIT SPEC CODE
24. HOURS CODE: 1
25. DATE OF BIRTH: 10 9 18
26. DATE OF EXAM
27. DATE OF LEI
28. DATE EXP RES
29. SPECIAL REFERENCE: 80
30. RET ELIGIBILITY DATA (1 = CSC, 3 = FSCB, 4 = NONE)
31. SEPARATION DATA CODE
32. CORRECTION/CANCELLATION DATA
EOD DATA
33. SECURITY REQ. NO.
34. SER
35. VET. PREFERENCE
36. SERV. COMP. DATE
37. LONG. COMP. DATE
38. MIL SERV CREDITED (1 = YES, 2 = NO)
39. REGIST / HEALTH INSURANCE
40. SOCIAL SECURITY NO.
41. PREVIOUS GOVERNMENT SERVICE DATA (0 = NO PREVIOUS SERVICE, 1 = NO BREAK IN SERVICE, 2 = BREAK IN SERVICE (LESS THAN 12 MOS), 3 = BREAK IN SERVICE (MORE THAN 12 MOS))
42. RETIREMENT CAT. CODE
43. FEDERAL TAX DATA (FORM EXECUTED 1 = YES, 2 = NO)
44. STATE TAX DATA (FORM EXECUTED 1 = YES, 2 = NO)
45. POSITION CONTROL CERTIFICATION: Concur for CA Staff
46. O.P. APPROVAL
DATE APPROVED: 6/1/62

FORM 61 1152 USE PREVIOUS EDITION.

SECRET

(4)

14-00000

BWS: 21 JUNE 62

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

UCF

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
013842	HUNT E HOWARD

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO DA YR)	5. CATEGORY OF EMPLOYMENT
REASSIGNMENT	07 01 62	REGULAR

6. FUNDS	V TO V		V TO CF	7. COST CENTER NO (CHARGEABLE)	8. CSC OR OTHER LEGAL AUTHORITY
	CF TO V	X	CF TO CF	3129 1000 1000	50 USC 403 J

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDP DODS FACILITIES BRANCH RESEARCH & PUBLICATIONS SECTION	WASH., D. C.

11. POSITION TITLE	12. POSITION NUMBER	13. CAREER SERVICE DESIGNATION
OPS OFFICER CH	0092	D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	0136.01	15 5	15030

18. REMARKS

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. Employ Code	21. OFFICE CODING (NUMERIC / ALPHABETIC)	22. STATION CODE	23. INTEGREE CODE	24. Hdqtrs Code	25. DATE OF BIRTH (MO DA YR)	26. DATE OF GRADE (MO DA YR)	27. DATE OF LEI (MO DA YR)
37	10	53400 / DODS	75013		1	10 09 18		

28. NTE EXPIRES (MO DA YR)	29. SPECIAL REFERENCE	30. RETIREMENT DATA (1 CSC, 3 FICA, 5 NONE)	CODE	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA (TYPE, MO DA YR)	EOD DATA	33. SECURITY REQ NO.	34. SEX
	80							

35. VET PREFERENCE (CODE; 0 NONE, 1 5 PT, 2 10 PT)	36. SERV COMP DATE (MO DA YR)	37. LONG COMP. DATE (MO DA YR)	38. MIL SERV CREDIT/LCD (1 YES, 2 NO; CODE)	39. FEGLI / HEALTH INSURANCE (CODE; 0 WAIVER, 1 YES; HEALTH INS CODE)	40. SOCIAL SECURITY NO

41. PREVIOUS GOVERNMENT SERVICE DATA (CODE; 0 NO PREVIOUS SERVICE, 1 NO BREAK IN SERVICE, 2 BREAK IN SERVICE (LESS THAN 12 MOS), 3 BREAK IN SERVICE (MORE THAN 12 MOS))	42. LEAVE CAT CODE	43. FEDERAL TAX DATA (FORM EXECUTED 1 YES 2 NO; CODE; NO TAX EXEMPTIONS)	44. STATE TAX DATA (FORM EXECUTED 1 YES 2 NO; CODE; NO TAX EXEMP; STATE CODE)

SIGNATURE OR OTHER AUTHENTICATION

POSTED
by 6-29-62

ORIGINAL

Form 8-61 1150 Use Previous Edition

SECRET

(4-51)

Gee 6-22-62

14-00000

ABM: 17 SEPT 62

SECRET
(When Filled In)

OCF

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER	013842
2. NAME (LAST-FIRST-MIDDLE)	HUNT E HOWARD
3. NATURE OF PERSONNEL ACTION	REASSIGNMENT
4. EFFECTIVE DATE (MO DA YR)	09 16 62
5. CATEGORY OF EMPLOYMENT	REGULAR
6. FUNDS	V TO V; V TO CF; CF TO V; X; CF TO CF
7. COST CENTER NO. CHARGEABLE	3129 2000 1000
8. CSC OR OTHER LEGAL AUTHORITY	50 USC 403 J
9. ORGANIZATIONAL DESIGNATIONS	DDP DODS US FIELD FACILITIES BRANCH RESEARCH & PUBLICATIONS SECTION
10. LOCATION OF OFFICIAL STATION	WASH., D. C.
11. POSITION TITLE	OPS. OFFICER CH
12. POSITION NUMBER	0092
13. CAREER SERVICE DESIGNATION	D
14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	GS
15. OCCUPATIONAL SERIES	0136.01
16. GRADE AND STEP	15 5
17. SALARY OR RATE	15030
18. REMARKS	

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. Employ Code	21. OFFICE CODING (NUMERIC / ALPHABETIC)	22. STATION CODE	23. INTEGREE CODE	24. Hdqtrs. Code	25. DATE OF BIRTH (MO DA YR)	26. DATE OF GRADE (MO. DA YR.)	27. DATE OF LEI (MO. DA YR.)
37	10	53400 / DODS	75013		2	10 09 18		

28. NTE EXPIRES (MO DA YR.)	29. SPECIAL REFERENCE	30. RETIREMENT DATA (1 - CSC, 2 - FICA, 3 - NONE)	CODE	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA (TYPE)	(MO. DA. YR)	EOD DATA	33. SECURITY REQ. NO.	34. SEX
	80								

35. VET. PREFERENCE (CODE: 0 - NONE, 1 - 5 PT, 2 - 10 PT)	36. SERV COMP DATE (MO. DA. YR)	37. LONG COMP DATE (MO DA YR)	38. CAREER CATEGORY (CAR, RESV, PROV, TEMP)	CODE	39. FEGLI / HEALTH INSURANCE (CODE)	(0 - WAIVER, 1 - YES)	HEALTH INS CODE	40. SOCIAL SECURITY NO.

41. PREVIOUS GOVERNMENT SERVICE DATA (CODE: 0 - NO PREVIOUS SERVICE, 1 - NO BREAK IN SERVICE, 2 - BREAK IN SERVICE (LESS THAN 3 YRS), 3 - BREAK IN SERVICE (MORE THAN 3 YRS))	42. LEAVE CAT CODE	43. FEDERAL TAX DATA (FORM EXECUTED 1 - YES, 2 - NO)	CODE	NO TAX EXEMPTIONS	44. STATE TAX DATA (FORM EXECUTED 1 - YES, 2 - NO)	CODE	NO TAX EXEMP	STATE CODE

SIGNATURE OR OTHER AUTHENTICATION

9-17-62

BAB 9/17/62

FORM 4-62 1150 Use Previous Edition

SECRET

(4-61)

(When Filled In)

14-00000

SECRET

NOTIFICATION OF ESTABLISHMENT OF [redacted] COVER BACKSTOP	DATE 21 September 1962
TO: (Check) X CHIEF, RECORDS AND SERVICES DIVISION	ESTABLISHED FOR
CHIEF, OPERATING COMPONENT - [redacted]	HUNT, E. Howard
ATTN: [redacted]	FILE NO. 1088
REF: Form 1322 [redacted] dtd 29 Aug 62 requesting cover [redacted] COVER BACKSTOP ESTABLISHED	ID CARD NO.

[redacted]

[X] BLOCK RECORDS: (OPMEMO 20-800.11)

a. TEMPORARILY FOR ____ DAYS, EFFECTIVE _____.

b. CONTINUING, EFFECTIVE EOD.

[X] SUBMIT FORM 642 TO CHANGE LIMITATION CATEGORY TO 3. (HB 20-800-2)

[X] ASCERTAIN THAT [redacted] BEING ISSUED. (HB 20-661-1)

[X] SUBMIT FORM 1322 FOR ANY CHANGE AFFECTING THIS COVER. (R 240-250)

[X] SUBMIT FORM 1323 FOR TRANSFERRING COVER RESPONSIBILITY. (R 240-250)

[ ] REMARKS:

[illegible]

[illegible]

[ ] COPY TO CPD/OP

45134

ALR/pp CHIEF, MILITARY COVER, CCG

DISTRIBUTION: 1-OSD/OS, 1-PSD/OS, 1-ADPD/COMPT

FORM 7-62 1551 OBSOLETE PREVIOUS EDITIONS.

SECRET

(13-20-43)

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 87-793 AND DCI MEMORANDUM DATED 1 AUGUST 1966, SALARY IS ADJUSTED AS FOLLOWS, EFFECTIVE 5 JANUARY 1966.

NAME	SERIAL	ORGN	FUNDS	GR-ST	OLD SALARY	NEW SALARY
HUNT E HOWARD	013842	43 400	CF	GS 15 6	$16,965	$18,240

1 Serial No.	2 Name		3 Cost Center Number		4 LWOP Hours		
013842	HUNT, E. HOWARD		53 400	CF			
5 OLD SALARY RATE			6 NEW SALARY RATE			7. TYPE ACTION	
Grade	Step	Salary	Last EH Date	Grade	Step	Salary	Effective Date	PSI	LSI	ADJ.
GS-15	5	$16,485	08/09/59	GS-15	6	$16,965	12/09/62			

8 Remarks and Authentication

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.

SIGNATURE: R H Cummings

DATE: 7 December 1962

PAY CHANGE NOTIFICATION

MC

Form 9-61 560 Obsolete Previous Edition (4-51)

IN ACCORDANCE WITH THE PROVISIONS OF PUBLIC LAW 87 - 793 AND DCI MEMORANDUM DATED 1 AUGUST 1966, SALARY IS ADJUSTED AS FOLLOWS, EFFECTIVE 14 OCTOBER 1962

NAME	SERIAL	ORGN	FUNDS	OLD GR-ST	OLD SALARY	NEW GR-ST	NEW SALARY
HUNT E HOWARD	013842	53400	CF	15 5	$15030	15 5	$16485

14-00000

SECRET

(If Not Filled In)

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 9 July 1964

1 SERIAL NUMBER: 013842

2 NAME (Last-First-Middle): HUNT, E. Howard

3 NATURE OF PERSONNEL ACTION: Reassignment

4 EFFECTIVE DATE REQUESTED: MONTH 08 DAY TEAR 64

5 CATEGORY OF EMPLOYMENT: Regular

6 FUNDS: V TO V | V TO CF | CF TO V | X | CF TO CF

7 COST CENTER NO CHARGEABLE: 5129-0253

8 LEGAL AUTHORITY (Completed by Office of Personnel)

9 ORGANIZATIONAL DESIGNATIONS: DDP/DOD U.S. Field C A Staff

10 LOCATION OF OFFICIAL STATION: Washington, D.C.

11 POSITION TITLE: Ops Officer - CH (15)

12 POSITION NUMBER: 0280

13 CAREER SERVICE DESIGNATION: D

14 CLASSIFICATION SCHEDULE (GS, LB, etc.): GS-15

15 OCCUPATIONAL SERIES: 0136.01

16 GRADE AND STEP: 15 06

17 SALARY OR RATE: $18,240

18 REMARKS

Cleared by CSD

16a SIGNATURE OF REQUESTING OFFICIAL: Virginia C. Lynch — VIRGINIA C. LYNCH, DO/Pers — DATE SIGNED: 9 July 64

16b SIGNATURE OF CAREER SERVICE APPROVING OFFICER: Ronald Gage — DATE SIGNED: 7/21/64

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19 ACTION CODE	20 EMPLOY CODE	21 OFFICE CODING NUMERIC	21 OFFICE CODING ALPHABETIC	22 STATION CODE	23 INTEGREE CODE	24 NOCTRS CODE	25 DATE OF BIRTH MO DA YR	26 DATE OF GRADE MO DA YR	27 DATE OF LEI MO DA YR
37	10	12200	EP	7012		2	10 09 18		

28 NTE EXPIRES MO DA YR	29 SPECIAL REFERENCE	30 RETIREMENT DATA (1—CSC 3—FICA 5—NONE)	CODE	31 SEPARATION DATA CODE	32 CORRECTION CANCELLATION DATA TYPE	MO DA YR	EOD DATA	33 SECURITY REQ NO	34 SER
4 04 64									

35 VET. PREFERENCE CODE	0—NONE 1—5 PT 2—10 PT	36 SERV COMP DATE MO DA YR	37 LONG COMP DATE MO DA YR	38 CAREER CATEGORY CAR RESV PROV TEMP	CODE	39 FEGLI HEALTH INSURANCE CODE	0—WAIVER 1—YES	HEALTH INS. CODE	40 SOCIAL SECURITY NO

41 PREVIOUS GOVERNMENT SERVICE DATA CODE	0—NO PREVIOUS SERVICE 1—NO BREAK IN SERVICE 2—BREAK IN SERVICE (LESS THAN 3 YEARS) 3—BREAK IN SERVICE (MORE THAN 3 YEARS)	42 LEAVE CAT CODE	43 FEDERAL TAX DATA FORM EXECUTED 1—YES 2—NO	CODE	NO TAX EXEMPTIONS	44 STATE TAX DATA FORM EXECUTED 1—YES 2—NO	CODE	NO TAX EXEMP	STATE CODE

45 POSITION CONTROL CERTIFICATION: 30 (M)

46 O P APPROVAL: Ronald Gage — DATE APPROVED: 7/21/64

FORM 6-63 1152 USE PREVIOUS EDITION

SECRET

GROUP 1 EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

14-00000

RZR: 31 JUL 64

SECRET
(When Filled In)

OCF

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
013842	HUNT E HOWARD

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO. DA. YR)	5. CATEGORY OF EMPLOYMENT
REASSIGNMENT	08 03 64	REGULAR

6. FUNDS					7. COST CENTER NO. CHARGEABLE	8. CSC OR OTHER LEGAL AUTHORITY
		V TO V		V TO CF	5129 0253 0000	50 USC 403 J
		CF TO V	X	CF TO CF		

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDP/DOD US FIELD CA STAFF	WASH., D.C.

11. POSITION TITLE	12. POSITION NUMBER	13. SERVICE DESIGNATION
OPS OFFICER CH	0280	D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	0136.01	15 6	18240

18. REMARKS

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. Employ Code	21. OFFICE CODING (NUMERIC / ALPHABETIC)	22. STATION CODE	23. INTEGREE CODE	24. Hours Code	25. DATE OF BIRTH (MO DA YR)	26. DATE OF GRADE (MO DA YR)	27. DATE OF LEI (MO DA YR)
37	10	43200 / DOD	75013		2	10 09 18		

28. NTE EXPIRES (MO. DA YR)	29. SPECIAL REFERENCE	30. RETIREMENT DATA (1 - CSC, 3 - FICA, 5 - NONE) / CODE	31. SEPARATION DATA CODE	32. CORRECTION-CANCELLATION DATA (TYPE / MO DA YR)	EOD DATA	33. SECURITY REQ NO.	34. SER
XX XX XX							

35. VET. PREFERENCE (CODE; 0 - NONE, 1 - 5 PT., 2 - 10 PT)	36. SERV COMP DATE (MO DA YR)	37. LONG COMP DATE (MO DA YR)	38. CAREER CATEGORY (CAR, PROJ, RESV, TEMP) / CODE	39. FEGLI / HEALTH INSURANCE (CODE / 0 - WAIVER, 1 - YES / HEALTH INS CODE)	40. SOCIAL SECURITY NO

41. PREVIOUS GOVERNMENT SERVICE DATA (CODE; 0 - NO PREVIOUS SERVICE, 1 - NO BREAK IN SERVICE, 2 - BREAK IN SERVICE (LESS THAN 3 YRS), 3 - BREAK IN SERVICE (MORE THAN 3 YRS))	42. LEAVE CAT CODE	43. FEDERAL TAX DATA (FORM EXECUTED 1 - YES 2 - NO / CODE / NO. TAX EXEMPTIONS)	44. STATE TAX DATA (FORM EXECUTED 1 - YES 2 - NO / CODE / NO. TAX EXEMP / STATE CODE)

SIGNATURE OR OTHER AUTHENTICATION

POSTED
AUG 1964

31 JUL 64

FORM 11-62 1150 Use Previous Edition

SECRET

(When Filled)

SECRET

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 16 February 1965

1. SERIAL NUMBER: 013242
2. NAME (Last-First-Middle): HUNT, E. Howard
3. NATURE OF PERSONNEL ACTION: TRANSFER ~~Reinstatement~~ and to Vouchered Funds
4. EFFECTIVE DATE REQUESTED: MONTH 02 DAY 28 YEAR 65
5. CATEGORY OF EMPLOYMENT: REGULAR
6. FUNDS: V TO V / V TO CF / X CF TO V / CF TO CF
7. COST CENTER NO. CHARGEABLE: 5220-0001
8. LEGAL AUTHORITY (Completed by Office of Personnel)
9. ORGANIZATIONAL DESIGNATIONS: ~~DDP~~ OFFICE OF THE DDP ~~OF NATIONAL SERVICES~~ ~~OFFICE OF THE CHIEF~~ OPERATION GROUP
10. LOCATION OF OFFICIAL STATION: WASH., D.C.
11. POSITION TITLE: CPS ~~CONTROLLING~~ OFFICER (14)
12. POSITION NUMBER: ~~[illegible]~~ 0370
13. CAREER SERVICE DESIGNATION: D
14. CLASSIFICATION SCHEDULE (GS, LR, etc.): GS
15. OCCUPATIONAL SERIES: 0136.01
16. GRADE AND STEP: 15 7
17. SALARY OR RATE: $19880
18. REMARKS

FROM: DOD/US FRD/CIA STAFF

This employee is the only qualified person available for assignment to this position which must be filled immediately. He will be in PRA status for a period not to exceed 24 months.
PRA in accordance with Regulation HR 20-21 paragraphs c (3).

Verbal concurrence from DOD's per 2/19/65 2/18/65 2/23/65

CC: Payroll
Security

18A. SIGNATURE OF REQUESTING OFFICIAL | DATE SIGNED
18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER | DATE SIGNED

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. EMP. STAT. CODE	21. OFFICE CODING (NUMERIC / ALPHABETIC)	22. STAT LN CODE	23. NATURE SAT. CODE	24. HOURS CODE	25. DATE OF BIRTH	26. DATE OF GRADE	27. DATE OF EXP.
16	16	3 / 16 / 2R			1	10 09 18	08 16 53	12 06 64

28. DATE EXPIRES	29. SPECIAL REFERENCE	30. RETIREMENT DATA	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA	33. SECURITY REQ NO.	34. SER
02 28 67	83	1 = CSC 2 = FICA 4 = NONE / CODE			EOD DATA	

35. VET. PREFERENCE	36. SERV. COMP. DATE	37. LONG COMP. DATE	38. CAREER CATEGORY	39. FEGLI / HEALTH INSURANCE	40. SOCIAL SECURITY NO.
CODE 0 = NONE 1 = 5 PT 2 = 10 PT	MO DA YR	MO DA YR	CAR/RESV PROV/TEMP / CODE / CODE	0 = NO INS 1 = YES / HEALTH INS CODE	

41. PREVIOUS GOVERNMENT SERVICE DATA	42. MILITARY STAT. CODE	43. FEDERAL TAX DATA		44. STATE TAX DATA		
CODE 0 = NO PREVIOUS SERVICE 1 = NO BREAK IN SERVICE 2 = BREAK IN SERVICE (LESS THAN 3 YRS) 3 = BREAK IN SERVICE (MORE THAN 3 YRS)		FORM EXECUTED 1 = YES 2 = NO / CODE	NO. TAX EXEMPTIONS	FORM EXECUTED 1 = YES 2 = NO / CODE	NO. TAX EXEMP.	STATE CODE

45. POSITION CONTROL CERTIFICATION	46. O.P. APPROVAL	DATE APPROVED
2-19-65 from DODS (2)		

FORM 1152 1-62 OBSOLETE PREVIOUS EDITION AND FORM 1152A.

SECRET

GROUP 1 EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

SECRET
(When Filled In)

NAME OF EMPLOYEE (Last-First-Middle)	NAME AND RELATIONSHIP OF DEPENDENT*	CLAIM NUMBER
Hunt, E. Howard	Self	65-607

There is on file in the Benefits and Counseling Branch, Benefits and Services Division, Office of Personnel, an Official Disability Claim File on the above named employee (or his dependent*) for an illness, injury, or death incurred on 12 October 1964.

This notice should be filed in the employee's Official Personnel Folder as a permanent cross-reference to the Official Disability Claim File.

DATE OF NOTICE	SIGNATURE OF BSD REPRESENTATIVE
[illegible] 55	

NOTICE OF OFFICIAL DISABILITY CLAIM FILE

FORM 10-98 1076 USE PREVIOUS EDITION.

SECRET

SECRET

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 5 April 1965

1 SERIAL NUMBER: 013342

2 NAME (Last-First-Middle): HUNT, E. Howard

3 NATURE OF PERSONNEL ACTION: REASSIGNMENT-CORRECTION

4 EFFECTIVE DATE REQUESTED: MONTH 02 DAY YEAR 65

5 CATEGORY OF EMPLOYMENT: REGULAR

6 FUNDS: V TO V / CF TO V / V TO CF / X CF TO CF

7 COST CENTER NO CHARGEABLE: 5120-0001

8 LEGAL AUTHORITY (Completed by Office of Personnel)

9 ORGANIZATIONAL DESIGNATIONS: OFFICE OF THE DDP OPERATIONS Group

10 LOCATION OF OFFICIAL STATION: WASH., D.C.

11 POSITION TITLE: OPS OFFICER

12 POSITION NUMBER: 0300

13 CAREER SERVICE DESIGNATION: D

14 CLASSIFICATION SCHEDULE (GS, LB, etc.): GS

15 OCCUPATIONAL SERIES: 0136.01

16 GRADE AND STEP: 15 7

17 SALARY OR RATE: $19830

18 REMARKS

Correct action dated 2/20/65 to delete transfer to vouchered funds.

Correct Cost Center chargeable to 5120-0001 funds. Section 6 to read CF to CF.

Admin Error.

CC: Payroll
Security

18A SIGNATURE OF REQUESTING OFFICIAL

DATE SIGNED

18B SIGNATURE OF CAREER SERVICE APPROVING OFFICER: [signature] 5 April 65

DATE SIGNED

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19 ACTION CODE

20 EMPLOY CODE

21 OFFICE CODING (NUMERIC / ALPHABETIC)

22 STATION CODE

23 INTERGRE CODE

24 HOURS CODE: 1

25 DATE OF BIRTH: MO 10 DA 09 YR 18

26 DATE OF GRADE: MO. DA YR

27 DATE OF LEI: MO DA. YR.

28 NTE EXPIRES: MO DA YR 02 27 67

29 SPECIAL REFERENCE: 83

30 RETIREMENT DATA: 1-CSC 3-FICA 5-NONE

CODE

31 SEPARATION DATA CODE

32 CORRECTION CANCELLATION DATA: TYPE / MO DA YR

EOD DATA

33 SECURITY REQ NO

34 SEX

35 VET. PREFERENCE: CODE / 0-NONE 1-5 PT 2-10 PT

36 SERV COMP DATE: MO. DA YR.

37 LONG COMP DATE: MO DA YR

38 CAREER CATEGORY: LAB/ESV PROV TEMP

39 FEGLI HEALTH INSURANCE: CODE / CODE / 0-WAIVER 1-YES / HEALTH INS. CODE

40 SOCIAL SECURITY NO

41 PREVIOUS GOVERNMENT SERVICE DATA: CODE / 3-NO PREVIOUS SERVICE; 1-NO BREAK IN SERVICE; 2-BREAK IN SERVICE (LESS THAN 3 YEARS); 3-BREAK IN SERVICE (MORE THAN 3 YEARS)

42 LEAVE CAT CODE

43 FEDERAL TAX DATA: FORM EXECUTED 1-YES 2-NO / CODE / NO TAX EXEMPTIONS

44 STATE TAX DATA: FORM EXECUTED 1-YES 2-NO / CODE / NO TAX EXEMP / STATE CODE

45 POSITION CONTROL CERTIFICATION: 4/5/65 HT

46 O.P. APPROVAL: [signature] 5 April

DATE APPROVED

FORM 0-03 1152 USE PREVIOUS EDITION

SECRET

GROUP 1
EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

12

1. Serial No.	2. Name	3. Cost Center Number	4. LWOP Hours
013942	HUNT E HOWARD	43 200 CF	

5. OLD SALARY RATE				6. NEW SALARY RATE				7. TYPE ACTION		
Grade	Step	Salary	Last EN Date	Grade	Step	Salary	Effective Date	PSI	LSI	ADJ
GS 15	6	$19,310	12/09/62	GS 15	7	$19,880	12/08/64			

8. Remarks and Authentication

/ √ / NO EXCESS LWOP 4
/ / IN PAY STATUS AT END OF WAITING PERIOD
/ / LWOP STATUS AT END OF WAITING PERIOD 000
CLERKS INITIALS AUDITED BY

mm

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF AN ACCEPTABLE LEVEL OF COMPETENCE.

SIGNATURE: [illegible] DATE

PAY CHANGE NOTIFICATION

Form 9-61 560 Obsolete Previous Edition (4-51)

GENERAL SCHEDULE RATES

Federal Employees Salary Act of 1964

GRADE	Per Annum Rates and Steps									
	1	2	3	4	5	6	7	8	9	10
GS– 1	$3,385	$3,500	$3,615	$3,730	$3,845	$3,960	$4,075	$4,190	$4,305	$4,420
GS– 2	3,680	3,805	3,930	4,055	4,180	4,305	4,430	4,555	4,680	4,805
GS– 3	4,005	4,140	4,275	4,410	4,545	4,680	4,815	4,950	5,085	5,220
GS– 4	4,480	4,630	4,780	4,930	5,080	5,230	5,380	5,530	5,680	5,830
GS– 5	5,000	5,165	5,330	5,495	5,660	5,825	5,990	6,155	6,320	6,485
GS– 6	5,505	5,690	5,875	6,060	6,245	6,430	6,615	6,800	6,985	7,170
GS– 7	6,050	6,250	6,450	6,650	6,850	7,050	7,250	7,450	7,650	7,850
GS– 8	6,630	6,850	7,070	7,290	7,510	7,730	7,950	8,170	8,390	8,610
GS– 9	7,220	7,465	7,710	7,955	8,200	8,445	8,690	8,935	9,180	9,425
GS–10	7,900	8,170	8,440	8,710	8,980	9,250	9,520	9,790	10,060	10,330
GS–11	8,650	8,945	9,240	9,535	9,830	10,125	10,420	10,715	11,010	11,305
GS–12	10,250	10,605	10,960	11,315	11,670	12,025	12,380	12,735	13,090	13,445
GS–13	12,075	12,495	12,915	13,335	13,755	14,175	14,595	15,015	15,435	15,855
GS–14	14,170	14,660	15,150	15,640	16,130	16,620	17,110	17,600	18,090	18,580
GS–15	16,460	17,030	17,600	18,170	18,740	19,310	19,880	20,450	21,020	21,590
GS–16	18,935	19,590	20,245	20,900	21,555	22,210	22,865	23,520	24,175	.....
GS–17	21,445	22,195	22,945	23,695	24,445	.....	.....	.....	.....	.....
GS–18	24,500	.....	.....	.....	.....	.....	.....	.....	.....	.....

14-00000

DLB: 9 APR 65

SECRET
(When Filled In)

OKF

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
013842	HUNT E HOWARD

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO DA YR)	5. CATEGORY OF EMPLOYMENT
REASSIGNMENT (CORRECTION)	02 28 65	REGULAR

6. FUNDS		V TO V		V TO CF	7. COST CENTER NO. CHARGEABLE	8. CSC OR OTHER LEGAL AUTHORITY
		CF TO V	X	CF TO CF	5120 0001 0000	50 USC 403 J

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDP OFFICE OF THE DDP OPERATIONS GROUP	WASH., D. C.

11. POSITION TITLE	12. POSITION NUMBER	13. SERVICE DESIGNATION
OPS OFFICER	0390	D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	0136.01	15 7	19880

18. REMARKS

THIS ACTION CORRECTS FORM 1150 EFFECTIVE DATE 02/28/65 AS FOLLOWS:
ITEM #3, NATURE OF PERSONNEL ACTION, TO DELETE TRANSFER TO VOUCHERED FUNDS.
ITEM #6, FUNDS, WHICH READ CF TO V, TO READ CF TO CF.
ITEM #7, COST CENTER NO. CHARGEABLE, WHICH READ 5220 0001 0000, TO READ 5120 0001 0000.

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. Employee Code	21. OFFICE CODING (NUMERIC)	(ALPHABETIC)	22. STATION CODE	23. INTEGREE CODE	24. Adjustment Code	25. DATE OF BIRTH (MO DA YR)	26. DATE OF GRADE (MO DA YR)	27. DATE OF LEI (MO DA YR)
58	10	30100	DDP	75013		1	10 09 18		

28. NTE EXPIRES (MO DA YR)	29. SPECIAL REFERENCE	30. RETIREMENT DATA (1 - CSC, 3 - FICA, 6 - NONE)	CODE	31. SEPARATION DATE CODE	32. CORRECTION/CANCELLATION DATA (TYPE)	(MO DA YR)		33. SECURITY REQ NO	34. SEX
	03				16	02 26 65	EOD DATA		

35. VET. PREFERENCE (CODE)	36. SERV COMP DATE (MO DA YR)	37. LONG COMP DATE (MO DA YR)	38. CAREER CATEGORY	39. FEGLI / HEALTH INSURANCE (CODE)	(CODE)	(0 - WAIVED, 1 - YES)	HEALTH INS CODE	40. SOCIAL SECURITY NO

41. PREVIOUS GOVERNMENT SERVICE DATA (CODE)	42. LEAVE CAT. CODE	43. FEDERAL TAX DATA (FORM EXECUTED 1 - YES, 2 - NO)	CODE	NO TAX EXEMPTIONS	44. STATE TAX DATA (FORM EXECUTED 1 - YES, 2 - NO)	CODE	NO TAX EXEMP	STATE CODE
0 - NO PREVIOUS SERVICE 1 - NO BREAK IN SERVICE 2 - BREAK IN SERVICE (LESS THAN 3 YRS) 3 - BREAK IN SERVICE (MORE THAN 3 YRS)								

SIGNATURE OR OTHER AUTHENTICATION

POSTED
4-7-65

FORM 1150 (11-62) Use Previous Edition

SECRET

(When Filled In)

14-00000

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 17 JUNE 1965

1 SERIAL NUMBER: 013842

2 NAME (Last-First-Middle): HUNT, E. HOWARD

3 NATURE OF PERSONNEL ACTION: RESIGNATION

4 EFFECTIVE DATE REQUESTED: MONTH 7 DAY 3 YEAR 65

5 CATEGORY OF EMPLOYMENT: REGULAR

6 FUNDS: V TO V / V TO CP / CP TO V / XX / CP TO CP

7 COST CENTER NO CHARGEABLE: 6120-0001

8 LEGAL AUTHORITY (Completed by Office of Personnel):

9 ORGANIZATIONAL DESIGNATIONS:
DDP
OFFICE OF THE DDP
OPERATIONS GROUP

10 LOCATION OF OFFICIAL STATION: WASHINGTON, D. C.

11 POSITION TITLE: OPS OFFICER

12 POSITION NUMBER: 0390

13 CAREER SERVICE DESIGNATION: D

14 CLASSIFICATION SCHEDULE (GS, FB, etc.): GS

15 OCCUPATIONAL SERIES: 0136.01

16 GRADE AND STEP: 15 7

17 SALARY OR RATE: $ 19,880.

18 REMARKS:
SUBJECT IS RE-EMPLOYABLE.

Recorded
WT

18A SIGNATURE OF REQUESTING OFFICIAL: Rich Helms

DATE SIGNED:

18B SIGNATURE OF CAREER SERVICE APPROVING OFFICER: Rich Helms

DATE SIGNED: 6/24/65

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19 ACTION CODE: 45
20 EMPLOY CODE: 10
21 OFFICE CODING: NUMERIC / ALPHABETIC
22 STATION CODE
23 INTEGREE CODE
24 NDQTRS CODE: 1
25 DATE OF BIRTH: MO. 10 DA. 09 YR. 15
26 DATE OF GRADE: MO DA YR
27 DATE OF LEI: MO. DA. YR.
28 WIT EXPIRES: MO DA YR
29 SPECIAL REFERENCE
30 RETIREMENT DATA: 1-CSC 3-FICA 5-NONE; CODE
31 SEPARATION DATA CODE: 1, BF, 00, 01, 1
32 CORRECTION CANCELLATION DATA: TYPE MO DA YR
EOD DATA
33 SECURITY REQ. NO
34 SEX
35 VET PREFERENCE: CODE; 0-NONE 1-5 PT 2-10 PT
36 SERV COMP DATE: MO DA YR
37 LONG COMP DATE: MO DA YR
38 CAREER CATEGORY: CAR/PROM FROM/TEMP; CODE
39 FEGLI-HEALTH INSURANCE: CODE; 0-WAIVER 1-YES; HEALTH INS. CODE
40 SOCIAL SECURITY NO
41 PREVIOUS GOVERNMENT SERVICE DATA: CODE; 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)
42 LEAVE CAT CODE
43 FEDERAL TAX DATA: FORM EXECUTED 1-YES 2-NO; CODE; NO TAX EXEMPTIONS
44 STATE TAX DATA: FORM EXECUTED 1-YES 2-NO; CODE; NO TAX EXEMP; STATE CODE

45 POSITION CONTROL CERTIFICATION: 6 22 65

46. O P APPROVAL: 7/13/65

DATE APPROVED

1152 USE PREVIOUS EDITION

SECRET

GROUP 1
EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

14-00000

PJH: 16 JUL 65

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

CEF

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
013842	HUNT E HOWARD

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO. DA. YR.)	5. CATEGORY OF EMPLOYMENT
RESIGNATION	07 03 65	REGULAR

6. FUNDS					7. COST CENTER NO CHARGEABLE	8. CSC OR OTHER LEGAL AUTHORITY
		V TO V		V TO CF	6120 0001 0000	
		CF TO V	X	CF TO CF		

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDP/OFFICE OF THE DDP OPERATIONS GROUP	WASH., D.C.

11. POSITION TITLE	12. POSITION NUMBER	13. SERVICE DESIGNATION
OPS OFFICER	0390	D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	0136.01	15 7	19880

18. REMARKS

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. Employ Code	21. OFFICE CODING (NUMERIC / ALPHABETIC)	22. STATION CODE	23. INTEGREE CODE	24. Hdqtrs Code	25. DATE OF BIRTH (MO. DA. YR.)	26. DATE OF GRADE	27. DATE OF LEI
45	10					10 09 18		

28. NTE EXPIRES	29. SPECIAL REFERENCE	30. RETIREMENT DATA (1 - CSC, 4 - FICA, 5 - NONE)	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA	33. SECURITY REQ NO	34. SEX
			1BF0071			

ROD DATA

35. VET PREFERENCE	36. SERV COMP. DATE	37. LOSS COMP DATE	38. CAREER CATEGORY	39. FEGLI - HEALTH INSURANCE	40. SOCIAL SECURITY NO
0 NONE 5 5 PT 2 10 PT					

PREVIOUS GOVERNMENT SERVICE DATA	42. LEAVE CAT CODE	43. FEDERAL TAX DATA	44. STATE TAX DATA
0 - NO PREVIOUS SERVICE; 1 - NO BREAK IN SERVICE; 2 - BREAK IN SERVICE (LESS THAN 3 YRS); 3 - BREAK IN SERVICE (MORE THAN 3 YRS)		FORM EXECUTED (1 YES, 2 NO) / CODE / NO TAX EXEMPTIONS	FORM EXECUTED (1 YES, 2 NO) / CODE / NO TAX EXEMP / STATE CODE

SIGNATURE OR OTHER AUTHENTICATION

POSTED
[illegible] 7-19-65

1150 Use Previous Edition

SECRET

(When Filled In)

14-00000

SECRET

NOTIFICATION OF ESTABLISHMENT OF [redacted] COVER BACKSTOP

DATE: 20 July 1965

TO: (Check)
X CHIEF, PERSONNEL OPERATIONS DIVISION
X CHIEF, OPERATING COMPONENT (For action) DDP

ESTABLISHED FOR: HUNT, E. Howard

FILE NO.: 1008

ATTN: Admin Staff

ID CARD NO.:

REF: Resignee Backstop Debriefing

EMPLOYEE NO.:

[redacted] COVER BACKSTOP ESTABLISHED

[redacted]

KEEP ON TOP OF FILE WHILE COVER IN EFFECT

[X] Block Records: (OPMEMO 20-800-11) Resignation effective 3 Jul 65

a. Temporarily for _____ days, effective _____.

b. Continuing, effective EOD Oct 49.

[NA] Submit Form 642 to change limitation category. (HHB 20-7)

[NA] Ascertain the [redacted] being issued. (HB 20-661-1)

[NA] Submit Form 1322 for any change affecting this cover. (R 240-250)

[NA] Submit Form 1323 for transferring cover responsibility. (R 240-250)

[ ] Remarks:

[redacted]

[X] Cover History [redacted]

Forwarding Address:
5029 Milwood La.
Washington, D.C.

[redacted]

Janice H. Franklin
RDD/al CHIEF, MILITARY COVER, CCG

DISTRIBUTION: Copy 1-POD. Copy 2-Operating Component. Copy 3-OS D/OS. Copy 4-CL/TELSVC. Copy 5-PSD/OS. Copy 6-File.

FORM 6-64 1551 USE PREVIOUS EDITION

SECRET

(13-20-43)

SECRET

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 8 SEPTEMBER 1966

1 SERIAL NUMBER: 013842

2 NAME (Last-First-Middle): HUNT, E. HOWARD

3 NATURE OF PERSONNEL ACTION: EXCEPTED APPOINTMENT (Career)

4 EFFECTIVE DATE REQUESTED: MONTH 09 DAY 18 YEAR 66

5 CATEGORY OF EMPLOYMENT: REGULAR

6 FUNDS: XX V TO V; V TO CF; CF TO V; CF TO CF

7 COST CENTER NO. CHARGEABLE: 7236-1184

8 LEGAL AUTHORITY (Completed by Office of Personnel)

9 ORGANIZATIONAL DESIGNATIONS: DDP/WE / OPERATIONS STAFF / INTERNAL SECTION

10 LOCATION OF OFFICIAL STATION: WASHINGTON, D.C.

11 POSITION TITLE: OPS OFFICER (15)

12 POSITION NUMBER: 0020

13 CAREER SERVICE DESIGNATION: D

14 CLASSIFICATION SCHEDULE (GS, FB, etc.): GS

15 OCCUPATIONAL SERIES: 0136.01

16 GRADE AND STEP: 15-7

17 SALARY OR RATE: $ 21192

18 REMARKS: Subject terminated staff status July 1965. Picked-up as a Contract Employee, and the termination of Contract Status will be effective 17 September 1966.

~~Terminate Contract Employee converting to Staff~~

cc Security
cc Payroll

~~Reinstate Contract~~

* Former Contract Employee. Reinstate with Cover C-07154

DATE SIGNED

SIGNATURE OF CAREER SERVICE APPROVING OFFICER: Ronald Gage

DATE SIGNED: 19 Sept 66

Personnel

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19 ACTION CODE	20. EMPLOY. CODE	21 OFFICE CODING (NUMERIC / ALPHABETIC)	22 STATION CODE	23 INTEGREE CODE	24 HDQTRS CODE	25 DATE OF BIRTH (MO. DA. YR.)	26 DATE OF GRADE (MO. DA. YR.)	27 DATE OF LSI (MO. DA. YR.)
11	10	5064V5 / WE	75013		1	10 04 18	05 16 53	10 06 67

28 NTE EXPIRES (MO. DA. YR.)	29. SPECIAL REFERENCE	30 RETIREMENT DATA (1—CSC 3—FICA 5—NONE) CODE	31 SEPARATION DATA CODE	32 CORRECTION CANCELLATION DATA TYPE	MO. DA. YR.	ECO DATA	33 SECURITY REQ NO	34 SEX
		1					48130	M1

35 VET PREFERENCE CODE	0—NONE 1—5 PT 2—10 PT	36 SERV COMP DATE (MO DA YR)	37 LONG COMP DATE (MO DA YR)	38 CAREER CATEGORY: CAR RESV PROV/TEMP	CODE	39 FEGLI: CODE	0—WAIVED 1—YES	HEALTH INS CODE	40 SOCIAL SECURITY NO
1		05 04 46	11 28 49		C	1			126-05-[illegible]

41. PREVIOUS GOVERNMENT SERVICE DATA CODE	42 LEAVE CAT CODE	43 FEDERAL TAX DATA: FORM EXECUTED	CODE	NO. TAX EXEMPTIONS	44 STATE TAX DATA: FORM EXECUTED	CODE	NO. TAX EXEMP	STATE CODE
1 (0—NO PREVIOUS SERVICE; 1—NO BREAK IN SERVICE; 2—BREAK IN SERVICE (LESS THAN 3 YEARS); 3—BREAK IN SERVICE (MORE THAN 3 YEARS))	8	1—YES 2—NO	1	NIL	1—YES 2—NO	1	6	19

45 POSITION CONTROL CERTIFICATION

46 O P APPROVAL

DATE APPROVED

FORM 1152 USE PREVIOUS EDITION

SECRET

GROUP 1 EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

14-00000

RUN: 23 SEPT 66

SECRET
(When Filled In)

OAF

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER	2. NAME (LAST FIRST MIDDLE)
013842	HUNT E HOWARD

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO DA YR)	5. CATEGORY OF EMPLOYMENT
EXCEPTED APPT CAREER	09 13 66	REGULAR

6. FUNDS					7. COST CENTER NO. CHARGEABLE	8. CSC OR OTHER LEGAL AUTHORITY
	X	V TO V		V TO CF	7236 1184 0000	50 USC 403 J
		CF TO V		CF TO CF		

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDP/WE OPERATIONS STAFF INTERNAL SECTION	WASH., D.C.

11. POSITION TITLE	12. POSITION NUMBER	13. SERVICE DESIGNATION
OPS OFFICER	0020	D

14. CLASSIFICATION SCHEDULE (GS, WB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	0136.01	15 7	21192

18. REMARKS
FORMER CONTRACT EMPLOYEE. REINSTATE SICK LEAVE.

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19 ACTION CODE	20 Employ Code	21. OFFICE CODING (NUMERIC / ALPHABETIC)	22 STATION CODE	23 INTEGREE CODE	24 Adjustn Code	25 DATE OF BIRTH (MO DA YR)	26 DATE OF GRADE (MO DA YR)	27 DATE OF LEI (MO DA YR)
11	10	50045 / WE	75013		1	10 09 18	08 16 53	12 06 64

28 NTE EXPIRES (MO DA YR)	29 SPECIAL REFERENCE	30 RETIREMENT DATA (1 - CSC, 2 - FICA, 4 - MONE)	CODE	31 SEPARATION DATA CODE	32 CORRECTION, CANCELLATION DATA (TYPE, MO DA YR)		33. SECURITY REQ NO	34 SER
			1			EOD DATA	48130	M1

35 VET PREFERENCE (CODE, 0 NONE, 1 5 PT, 2 10 PT)	36 SERV COMP DATE (MO DA YR)	37 LONG COMP DATE (MO DA YR)	38. CAREER CATEGORY (CAR, PROV, REST, TEMP)	39 FEGLI / HEALTH INSURANCE (CODE, 0 - DENIED, 1 - YES)	40 SOCIAL SECURITY NO
1	05 24 44	11 08 49	C	1	126054970

41 PREVIOUS GOVERNMENT SERVICE DATA (CODE, 0 - NO PREVIOUS SERVICE, 1 - NO BREAK IN SERVICE, 2 - BREAK IN SERVICE (LESS THAN 3 YRS), 3 - BREAK IN SERVICE (MORE THAN 3 YRS))	42 LEAVE CAT CODE	43 FEDERAL TAX DATA (FORM EXECUTED, 1 - YES, 2 - NO)	CODE	NO TAX EXEMPTIONS	44 STATE TAX DATA (FORM EXECUTED, 1 - YES, 2 - NO)	CODE	NO TAX EXEMP	STATE CODE
1	8		1	M5		1	C	19

SIGNATURE OR OTHER AUTHENTICATION

POSTED
09-27-66

SECRET
(When Filled In)

19 12 1150 Use Previous Edition

1. SERIAL NO	2. NAME	3. ORGANIZATION	4. FUNDS	5. LWOP HOURS
013842	HUNT E HOWARD	44 050	CF	

6. OLD SALARY RATE				7. NEW SALARY RATE				8. TYPE ACTION	
Grade	Step	Salary	Last Eff. Date	Grade	Step	Salary	EFFECTIVE DATE	SI	ADJ
GS 15	7	$21,192	12/06/64	GS 15	8	$21,799	12/03/67		

CERTIFICATION AND AUTHENTICATION

I CERTIFY THAT THE WORK OF THE ABOVE NAMED EMPLOYEE IS OF ACCEPTABLE LEVEL OF COMPETENCE.

SIGNATURE [signature] DATE 29 Nov. 1967

- [ ] NO EXCESS LWOP
- [ ] IN PAY STATUS AT END OF WAITING PERIOD
- [ ] LWOP STATUS AT END OF WAITING PERIOD

CLERKS INITIALS AUDITED BY

FORM 7-66 560 E Use previous editions PAY CHANGE NOTIFICATION (4 51)

SECRET

3 October 1966

MEMORANDUM FOR : Chief, TRB

SUBJECT : Verification of Contract Service for Howard E. Hunt

1. The following is a record of subject's contract service with the Agency:

Date	Action	Compensation
4 July 1965	Contract Employee	$19,880 per annum
10 October 1965	Salary Increase	$20,595 per annum
3 July 1966	Salary Increase	$21,192 per annum
17 September 1966	Contract Terminated	$21,192 per annum

2. All of above service is creditable for both leave and Civil Service Retirement purposes.

Dow H. Luetscher
Chief, Contract Personnel Division

14-00000

SECRET

NOTIFICATION OF ESTABLISHMENT OF OFFICIAL COVER BACKSTOP			6 January 1967
TO: (Check)	X	CHIEF, PERSONNEL OPERATIONS DIVISION	ESTABLISHED FOR
		CHIEF, CONTRACT PERSONNEL DIVISION	HUNT, E. Howard
	X	CHIEF, OPERATING COMPONENT (For action) O/DDP	
ATTN: DDP/Personnel			FILE NO. 1038
REF: Resignation Debriefing			ID CARD NO.
OFFICIAL COVER BACKSTOP ESTABLISHED			EMPLOYEE NO.

KEEP ON TOP OF FILE WHILE COVER IN EFFECT

[X] **Block Records:** *(OPMEMO 20-800-11)*

a. Temporarily for _____ days, effective _____.

b. Continuing, effective EOD.

[X] **Submit Form 642 to change limitation category.** *(HHB 20-7)*

[X] **Ascertain that** [redacted] **being issued.** *(HB 20-661-1)*

[redacted]

[X] **Submit Form 1322 for any change affecting this cover.** *(R 240-250)*

[X] **Submit Form 1323 for transferring cover responsibility.** *(R 240-250)*

[ ] **Concurred in issuance**

AGE [ ]
NACS [ ]
Hospitalization card.

COV [redacted]

James H. Franklin
/CD/sac CHIEF, OFFICIAL COVER CCS

DISTRIBUTION: Copy 1-POD, Copy 2-Operating Component, Copy 3-D/OS, Copy 4-OL/TELSVC, Copy 5-OP/BSD/IB, Copy 6-OCS/OPS, Copy 7-File

FORM 6-65 1551 USE PREVIOUS EDITIONS

SECRET

(13-20-43)

14-00000

SECRET

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 11 January 1967

1 SERIAL NUMBER: 013512
2 NAME (Last-First-Middle): HUNT, E. HOWARD

3 NATURE OF PERSONNEL ACTION: Assignment & TRANSFER TO CONFIDENTIAL-FUNDS
4 EFFECTIVE DATE REQUESTED: MONTH 01 DAY 20 YEAR 67
5 CATEGORY OF EMPLOYMENT: REGULAR

6 FUNDS: V TO V | XX V TO CP | CP TO V | CP TO CP
7 COST CENTER NO CHARGEABLE: 7130-1184
8 LEGAL AUTHORITY (Completed by Office of Personnel):

9 ORGANIZATIONAL DESIGNATIONS: DDP/FUR SPECIAL ACTIVITIES STAFF
10 LOCATION OF OFFICIAL STATION: WASH. D.C.

11 POSITION TITLE: OPS OFF
12 POSITION NUMBER: 2006
13 CAREER SERVICE DESIGNATION: D

14 CLASSIFICATION SCHEDULE (GS, FR, etc.): GS
15 OCCUPATIONAL SERIES: 0136.01
16 GRADE AND STEP: 15-7
17 SALARY OR RATE: $ 21,192

18 REMARKS:
cc payroll

18A SIGNATURE OF REQUESTING OFFICIAL: Personnel
DATE SIGNED:
18B SIGNATURE OF CAREER SERVICE APPROVING OFFICER:
DATE SIGNED: 18 Jan 67

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19 ACTION CODE: 20
20 EMPLOY CODE: 10
21 OFFICE CODING: NUMERIC 0030 ALPHABETIC EWR
22 STATION CODE: 2003
23 INTEGRITY CODE:
24 HOURS CODE: 1
25 DATE OF BIRTH: MO 10 DA 09 YR 18
26 DATE OF GRADE: MO DA YR
27 DATE OF LEI: MO DA YR
28 NTE EXPIRES: MO DA YR
29 SPECIAL REFERENCE:
30 RETIREMENT DATA: 1-CSC 3-FICA 5-NONE; CODE
31 SEPARATION DATA CODE:
32 CORRECTION CANCELLATION DATA: TYPE MO DA YR
EOD DATA
33 SECURITY REQ NO:
34 SEX:
35 VET PREFERENCE: CODE; 0-NONE 1-5 PT 2-10 PT
36 SERV COMP DATE: MO DA YR
37 LOAD COMP DATE: MO DA YR
38 CAREER CATEGORY: CAR RESV PROV. TEMP; CODE
39 FEGLI, HEALTH INSURANCE: CODE; 0-WAIVED 1-YES; HEALTH INS CODE
40 SOCIAL SECURITY NO:
41 PREVIOUS GOVERNMENT SERVICE DATA: CODE; 0-NO PREVIOUS SERVICE 1-NO BREAK IN SERVICE 2-BREAK IN SERVICE (LESS THAN 3 YEARS) 3-BREAK IN SERVICE (MORE THAN 3 YEARS)
42 LEAVE CAT CODE:
43 FEDERAL TAX DATA: FORM EXECUTED 1-YES 2-NO; CODE; NO TAX EXEMPTIONS
44 STATE TAX DATA: FORM EXECUTED 1-YES 2-NO; CODE; NO TAX EXEMP.; STATE CODE

45 POSITION CONTROL CERTIFICATION: 18 1 67 WL FROM WL
46 O P APPROVAL:
DATE APPROVED: 18/1/67

FORM 6-63 1152 USE PREVIOUS EDITION

SECRET

GROUP 1 EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

14

14-00000

SECRET
(When Filled In)

BJT: 26 JAN 67

NOTIFICATION OF PERSONNEL ACTION

OCF

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
013842	HUNT E HOWARD

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO DA YR)	5. CATEGORY OF EMPLOYMENT
REASSIGNMENT AND TRANSFER TO CONFIDENTIAL FUNDS	01 29 67	REGULAR

6. FUNDS	V TO V	X	V TO CF
	CF TO V		CF TO CF

7. Financial Analysis No Chargeable	8. CSC OR OTHER LEGAL AUTHORITY
7136 1184 0000	50 USC 403 J

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDP/EUR SPECIAL ACTIVITIES STAFF	WASH., D.C.

11. POSITION TITLE	12. POSITION NUMBER	13. SERVICE DESIGNATION
OPS OFFICER	0006	D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
GS	0136.01	15 7	21192

18. REMARKS

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. Employ Code	21. OFFICE CODING (NUMERIC)	(ALPHABETIC)	22. STATION CODE	23. INTEGREE CODE	24. Hdqtrs Code	25. DATE OF BIRTH (MO DA YR)	26. DATE OF GRADE (MO DA YR)	27. DATE OF LEI (MO DA YR)
20	10	44050	EUR	75013		1	10 09 18		

28. NTE EXPIRES (MO DA YR)	29. SPECIAL REFERENCE	30. RETIREMENT DATA	CODE	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA TYPE	MO DA YR	EOD DATA	33. SECURITY REQ NO.	34. SEX

35. VET PREFERENCE CODE	0 NONE 1 5 PT 2 10 PT	36. SERV COMP DATE (MO DA YR)	37. LONG COMP DATE (MO DA YR)	38. CAREER CATEGORY	CODE	39. FEGLI / HEALTH INSURANCE CODE	0 WAIVED 1 YES	HEALTH INS CODE	40. SOCIAL SECURITY NO

41. PREVIOUS CIVILIAN GOVERNMENT SERVICE CODE	0 NO PREVIOUS SERVICE 1 NO BREAK IN SERVICE 2 - BREAK IN SERVICE 3 BREAK IN SERVICE	42. LEAVE CAT CODE	43. FEDERAL TAX DATA FORM EXECUTED 1 YES 2 - NO	CODE	NO TAX EXEMPTIONS	44. STATE TAX DATA FORM EXECUTED 1 YES 2 - NO	CODE	NO TAX EXEMP	STATE CODE

SIGNATURE OR OTHER AUTHENTICATION

FROM: WE

POSTED

FORM 5-66 1150 Use Previous Edition

SECRET

BJT

GROUP 1
Excluded from automatic downgrading and declassification

(When Filled In)

SECRET

(When Filled In)

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 25 April 1967

1 SERIAL NUMBER: 013842

2 NAME (Last-First-Middle): HUNT, E. HOWARD

3 NATURE OF PERSONNEL ACTION: DESIGNATION AS A PARTICIPANT IN THE CIA RETIREMENT AND DISABILITY SYSTEM

4 EFFECTIVE DATE REQUESTED: MONTH 05 | DAY 07 | YEAR 67

5 CATEGORY OF EMPLOYMENT: REGULAR

6 FUNDS: V TO V | V TO CF | CF TO V | X | CF TO CF

7 FINANCIAL ANALYSIS NO CHARGEABLE: 7136-1184

8 LEGAL AUTHORITY (Completed by Office of Personnel): PL 88-643 Sect. 203

9 ORGANIZATIONAL DESIGNATIONS: DDP/~~WE~~ EUR

10 LOCATION OF OFFICIAL STATION: WASHINGTON, D. C.

11 POSITION TITLE:

12 POSITION NUMBER:

13 CAREER SERVICE DESIGNATION: D

14. CLASSIFICATION SCHEDULE (GS, I.B. etc.):

15 OCCUPATIONAL SERIES:

16 GRADE AND STEP: 15

17 SALARY OR RATE: $

18 REMARKS

EMPLOYEE WILL RECEIVE NOTIFICATION FROM THE DIRECTOR OF PERSONNEL OF THIS DESIGNATION.

18A SIGNATURE OF REQUESTING OFFICIAL | DATE SIGNED

18B SIGNATURE OF CAREER SERVICE APPROVING OFFICER | DATE SIGNED

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19 ACTION CODE | 20 EMPLOY CODE | 21 OFFICE CODING (NUMERIC, ALPHABETIC) | 22 STATION CODE | 23 INTEGREE CODE | 24 REGITES CODE | 25 DATE OF BIRTH (MO. DA. YR.) | 26 DATE OF GRADE (MO. DA. YR.) | 27 DATE OF LEI (MO. DA. YR.)

28 NTE EXPIRES (MO DA YR.) | 29 SPECIAL REFERENCE | 30 RETIREMENT DATA (1-CSC, 3-FICA, 5-NONE) CODE 2 | 31 SEPARATION DATA CODE | 32 CORRECTION CANCELLATION DATA (TYPE, MO. DA YR.) | EOD DATA | 33 SECURITY REQ NO | 34 SEX

35 VET PREFERENCE (CODE; 0-NONE, 1-5 PT, 2-10 PT) | 36 SERV COMP DATE (MO. DA. YR.) | 37. LONG COMP DATE (MO DA YR.) | 38 CAREER CATEGORY (CAR RESV PROV/TEMP, CODE) | 39 FEGLI-HEALTH INSURANCE (CODE; 0-WAIVER, 1-YES; HEALTH INS CODE) | 40 SOCIAL SECURITY NO

41 PREVIOUS CIVILIAN GOVERNMENT SERVICE (CODE; 0-NO PREVIOUS SERVICE, 1-NO BREAK IN SERVICE, 2-BREAK IN SERVICE (LESS THAN 3 YEARS), 3-BREAK IN SERVICE (MORE THAN 3 YEARS)) | 42. LEAVE CAT. CODE | 43 FEDERAL TAX DATA (FORM EXECUTED 1-YES 2-NO; CODE; NO TAX EXEMPTIONS) | 44 STATE TAX DATA (FORM EXECUTED 1-YES 2-NO; CODE; NO TAX EXEMP; STATE CODE)

45 POSITION CONTROL CERTIFICATION: 9MN

46. O P APPROVAL: See memo signed by D/Pers dated 27 APR 19

DATE APPROVED:

FORM 8-66 1152 USE PREVIOUS EDITION

OP-2

SECRET

GROUP 1 EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

(4)

14-00000

SECRET
(When Filled In)

BJT: 17 MAY 67

NOTIFICATION OF PERSONNEL ACTION

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
013842	HUNT E HOWARD

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE (MO DA YR)	5. CATEGORY OF EMPLOYMENT
DESIGNATION AS PARTICIPANT IN CIA RETIREMENT AND DISABILITY SYSTEM	05 07 67	REGULAR

6. FUNDS	V TO V		V TO CF
	CF TO V	X	CF TO CF

7. Financial Analysis No Chargeable	8. CSC OR OTHER LEGAL AUTHORITY
7136 1184 0000	PL 88-643 SECT. 203

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION
DDP/EUR	WASH., D.C.

11. POSITION TITLE	12. POSITION NUMBER	13. SERVICE DESIGNATION
		D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE
		15	

18. REMARKS

EMPLOYEE WILL RECEIVE NOTIFICATION FROM THE DIRECTOR OF PERSONNEL OF THIS DESIGNATION.

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. Employ Code	21. OFFICE CODING (NUMERIC / ALPHABETIC)	22. STATION CODE	23. INTEGREE CODE	24. Hours Code	25. DATE OF BIRTH (MO DA YR)	26. DATE OF GRADE (MO DA YR)	27. DATE OF LEF (MO. DA YR)

28. NTE EXPIRES (MO DA YR)	29. SPECIAL REFERENCE	30. RETIREMENT DATA (1 - CSC, 2 - CIA, 3 - FICA, 5 - NONE)	CODE	31. SEPARATION DATA CODE	32. CORRECTION/CANCELLATION DATA (TYPE, MO, DA, YR)	EOD DATA	33. SECURITY REQ. NO.	34. SEX
			2					

35. VET PREFERENCE (CODE; 0 NONE, 1 - 5 PT, 2 - 10 PT)	36. SERV COMP DATE (MO DA YR)	37. LONG COMP DATE (MO DA YR)	38. CAREER CATEGORY (PERM, TEMP)	39. FEGLI / HEALTH INSURANCE (CODE; 0 WAIVER, 1 YES; HEALTH INS CODE)	40. SOCIAL SECURITY NO

41. PREVIOUS CIVILIAN GOVERNMENT SERVICE (CODE; 0 NO PREVIOUS SERVICE, 1 NO BREAK IN SERVICE, 2 BREAK IN SERVICE (LESS THAN 3 YRS), 3 BREAK IN SERVICE (MORE THAN 3 YRS))	42. LEAVE CAT CODE	43. FEDERAL TAX DATA (FORM EXECUTED 1 YES 2 NO; CODE; NO TAX EXEMPTIONS)	44. STATE TAX DATA (FORM EXECUTED 1 YES 2 NO; CODE; NO TAX EXEMP; STATE CODE)

SIGNATURE OR OTHER AUTHENTICATION

POSTED
5-18-67

EXCEPTIONS

1150 Use Previous Edition

SECRET

BJR

(When Filled In)

SECRET

1 June 1967

MEMORANDUM FOR THE RECORD

SUBJECT: Mr. Howard Hunt

Mr. Hunt, on instructions of the Deputy Director for Plans, and with approvals from the DCI and the DDCI, was converted to contract employment and assigned to [redacted] for a special undertaking in behalf of the DD/P. He left for [redacted] in July 1965 and returned to the U. S. in June 1966 having completed his assignment successfully. If an evaluative comment is needed to cover his work during this period of time he should be rated as "strong".

Thomas H. Karamessines
Assistant Deputy Director for Plans

Orig & 1 - Director of Personnel
via C/EUR
1 - ADD/P

SECRET

CONFIDENTIAL
(When Filled In)

Complete in original. The data recorded on this form is essential in determining travel expenses allowable in connection with leave at government expense, overseas duty, return to residence upon separation, and for providing current residence and dependency information required in the event of an employee emergency. This form will be filed in the employee's official personnel folder.

NAME OF EMPLOYEE (Last)	(First)	(Middle)	SOCIAL SECURITY NUMBER
HUNT	E.	Howard	

1. RESIDENCE DATA

PLACE OF RESIDENCE WHEN INITIALLY EMPLOYED BY AGENCY	LAST PLACE OF RESIDENCE IN CONTINENTAL U.S. (If appointed abroad)
Sarasota, Fla.	
PLACE IN CONTINENTAL U.S. DESIGNATED AS PERMANENT RESIDENCE: Potomac, Md.	HOME LEAVE RESIDENCE: 11120 River Rd. Potomac, Md. 20854

2. MARITAL STATUS (Check one)

SINGLE	X MARRIED	SEPARATED	DIVORCED	WIDOWED	ANNULLED

IF MARRIED, PLACE OF MARRIAGE: Millbrook, N.Y.	DATE OF MARRIAGE: Sept. 7 1949
IF DIVORCED, PLACE OF DIVORCE DECREE	DATE OF DECREE
IF WIDOWED, PLACE SPOUSE DIED	DATE SPOUSE DIED

IF PREVIOUSLY MARRIED, INDICATE NAME(S) OF SPOUSE, REASON(S) FOR TERMINATION, AND DATE(S)

3. MEMBERS OF FAMILY

NAME OF SPOUSE	ADDRESS (No., Street, City, State, Zip Code)	TELEPHONE NO.
Dorothy L. Hunt	11120 River Rd. Potomac, Md. 20854	299 7366

NAMES OF CHILDREN	ADDRESS	SEX	DATE OF BIRTH
Lisa T.	11120 River Road, Potomac, Md.	F	~~[illegible]~~ 3/11/51
Kevan T.		F	27/11/52
Howard St. John	D	M	3/22/54
David A.	I TTO	M	8/1/65

NAME OF YOUR FATHER (Or male guardian)	ADDRESS	TELEPHONE NO.

NAME OF YOUR MOTHER (Or female guardian)	ADDRESS	TELEPHONE NO.

WHAT MEMBER(S) OF YOUR FAMILY IF ANY, HAS BEEN TOLD OF YOUR AFFILIATION WITH THE ORGANIZATION IF CONTACT IS REQUIRED IN AN EMERGENCY. Wife and 3 elder children

4. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY

NAME [redacted], Mrs., [redacted] (Last-First-Middle)	RELATIONSHIP
[redacted] Hunt, Dorothy L.	wife
HOME ADDRESS (No., Street, City, State, Zip Code): 11120 River Rd. Potomac, Md. 20854	HOME TELEPHONE NUMBER: 299 7366
BUSINESS ADDRESS (No., Street, City, State, Zip Code) AND NAME OF EMPLOYER, IF APPLICABLE	BUSINESS TELEPHONE & EXTENSION

	YES	NO
IS THE INDIVIDUAL NAMED ABOVE WITTING OF YOUR AGENCY AFFILIATION? (If "No" give name and address of organization he believes you work for.) Yes	X	
IS THIS INDIVIDUAL AUTHORIZED TO MAKE DECISIONS ON YOUR BEHALF IN THE EVENT YOU ARE INCAPABLE? (If "No" give name and address of person, if any, who can make such decisions in case of emergency.)	X	
DOES THIS INDIVIDUAL KNOW THAT HE HAS BEEN DESIGNATED AS YOUR EMERGENCY ADDRESSEE? (If answer is "No" explain why in item 6.)	X	

The persons named in item 3 above may also be notified in case of emergency. IF SUCH NOTIFICATION IS NOT DESIRABLE BECAUSE OF HEALTH OR OTHER REASONS, PLEASE SO STATE IN ITEM 6 ON THE REVERSE SIDE OF THIS FORM.

CONTINUED ON REVERSE SIDE

CURRENT RESIDENCE AND DEPENDENCY REPORT

CONFIDENTIAL

5. VOLUNTARY ENTRIES

Experience in the handling of employee emergencies has shown that the absence of certain personal data often delays and complicates the settlement of estate and financial matters. The information requested in this section may prove very useful to your family or attorney in the event of your disability or death and will be disclosed only when circumstances warrant.

INDICATE NAME AND ADDRESS OF ANY BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS AND THE NAMES IN WHICH THE ACCOUNTS ARE CARRIED.

Riggs National Bank F&M Branch, Washington, DC

Howard and/or Dorothy L. Hunt

ARE YOU A MEMBER OF THE NORTHWEST FEDERAL CREDIT UNION? [X] YES [ ] NO

IF YES, DO YOU HAVE A JOINT ACCOUNT? [ ] YES [X] NO

HAVE YOU COMPLETED A LAST WILL AND TESTAMENT? [X] YES [ ] NO. (If "Yes" where is document located?)

in wife's possession

HAVE YOU PREPLANNED AN ARRANGED GUARDIANSHIP OF YOUR CHILDREN IN CASE OF COMMON DISASTER TO BOTH PARENTS? [X] YES [ ] NO. (If "Yes" give name(s) and address)

Wm. F. Buckley, Jr. Stamford, Conn.

HAVE YOU EXECUTED A POWER OF ATTORNEY? [ ] YES [X] NO. (If "Yes", who possess the power of attorney?)

6. ADDITIONAL DATA AND/OR CONTINUATION OF PRECEDING ITEMS

Daughter Lisa T. Hunt is presently hospitalized. Notification should not be made to her.

SIGNED AT	DATE	SIGNATURE
Langley, Va.	22 June 1962	E. Howard Hunt

CONFIDENTIAL

14-00000

SECRET
(When Filled In)

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 30 JULY 1968

1. SERIAL NUMBER: 013842
2. NAME (Last-First-Middle): HUNT, E. HOWARD

3. NATURE OF PERSONNEL ACTION: REASSIGNMENT
4. EFFECTIVE DATE REQUESTED: MONTH 08 DAY 07 YEAR 68
5. CATEGORY OF EMPLOYMENT: REGULAR

6. FUNDS: V TO V | V TO CF | CF TO V | XX CF TO CF
7. FINANCIAL ANALYSIS NO CHARGEABLE: 9136 1184
8. LEGAL AUTHORITY (Completed by Office of Personnel):

9. ORGANIZATIONAL DESIGNATIONS: DDP/EUR OPERATIONS STAFF
10. LOCATION OF OFFICIAL STATION: WASH., D.C.

11. POSITION TITLE: CPS OFFICER (15)
12. POSITION NUMBER: 0012
13. CAREER SERVICE DESIGNATION: D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.): GS
15. OCCUPATIONAL SERIES: 0136.01
16. GRADE AND STEP: 15 8
17. SALARY OR RATE: ~~$23,734~~ 24,393

18. REMARKS:
VICE: W. DIETRICH
FROM EUR/SAS/#0006

18A. SIGNATURE OF REQUESTING OFFICIAL: /PERS — DATE SIGNED: 8/1/68
18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER: Paul M. Yeakey — DATE SIGNED: 5 Aug 68

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20. EMPLOY CODE	21. OFFICE CODING NUMERIC	21. OFFICE CODING ALPHABETIC	22. STATION CODE	23. INTEGREE CODE	24. HDQTRS CODE	25. DATE OF BIRTH MO. DA. YR.	26. DATE OF GRADE MO. DA. YR.	27. DATE OF LEI MO. DA. YR.
37	10	44100	EUR	78213		1	10 09 18		

28. NTE EXPIRES MO. DA. YR.
29. SPECIAL REFERENCE
30. RETIREMENT DATA: 1—CSC 2—ORGN 3—FICA 5—NONE; CODE
31. SEPARATION DATA CODE
32. CORRECTION/CANCELLATION DATA: TYPE; MO DA YR.
EOD DATA
33. SECURITY REQ NO.
34. SEX

35. VET PREFERENCE: CODE; 0—NONE 1—5 PT 2—10 PT
36. SERV COMP. DATE MO. DA. YR.
37. LONG. COMP DATE MO DA YR
38. CAREER CATEGORY: CAR RESV PROV. TEMP; CODE
39. FEGLI, HEALTH INSURANCE: CODE; 0—WAIVER 1—YES; HEALTH INS CODE
40. SOCIAL SECURITY NO

41. PREVIOUS CIVILIAN GOVERNMENT SERVICE: CODE; 0—NO PREVIOUS SERVICE 1—NO BREAK IN SERVICE 2—BREAK IN SERVICE (LESS THAN 3 YEARS) 3—BREAK IN SERVICE (MORE THAN 3 YEARS)
42. LEAVE CAT CODE
43. FEDERAL TAX DATA: FORM EXECUTED 1—YES 2—NO; CODE; NO. TAX EXEMPTIONS
44. STATE TAX DATA: FORM EXECUTED 1—YES 2—NO; CODE; NO TAX EXEMP.; STATE CODE

45. POSITION CONTROL CERTIFICATION: 8-7-68
46. O.P. APPROVAL
DATE APPROV'

NPPS 1152 USE PREVIOUS EDITION

SECRET

GROUP 1
EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

14-00000

SECRET
(When Filled In)

PLW: 13 AUG 63

NOTIFICATION OF PERSONNEL ACTION

-6CF

1 SERIAL NUMBER	2 NAME (LAST FIRST MIDDLE)
013842	HUNT E HOWARD

3 NATURE OF PERSONNEL ACTION	4 EFFECTIVE DATE (MO DA YR)	5 CATEGORY OF EMPLOYMENT
REASSIGNMENT	03 07 63	REGULAR

6 FUNDS	V TO V		V TO CF	7 Financial Analysis No. Chargeable	8 CSC OR OTHER LEGAL AUTHORITY
	CF TO V	X	CF TO CF	9136 1194 0000	50 USC 403 J

9. ORGANIZATIONAL DESIGNATIONS	10 LOCATION OF OFFICIAL STATION
DDP/EUR OPERATIONS STAFF	WASH., D.C.

11. POSITION TITLE	12 POSITION NUMBER	13 SERVICE DESIGNATION
OPS OFFICER	0012	D

14 CLASSIFICATION SCHEDULE (GS LB etc.)	15 OCCUPATIONAL SERIES	16 GRADE AND STEP	17 SALARY OR RATE
GS	0135.01	15 6	24393

18 REMARKS

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19 ACTION CODE	20 Employ Code	21 OFFICE CODING (NUMERIC / ALPHABETIC)	22 STATION CODE	23 INTEGREE CODE	24 Hdqtrs Code	25 DATE OF BIRTH (MO DA YR)	26 DATE OF GRADE (MO DA YR)	27. DATE OF LEV (MO DA YR)
37	10	44100 / EUR	75013		1	10 09 12		

28 NTE EXPIRES (MO DA YR)	29 SPECIAL REFERENCE	30 RETIREMENT DATA (1 CSC 2 CIA 3 FICA 4 NONE) / CODE	31 SEPARATION DATA CODE	32 Correction/Cancellation Data (TYPE / MO DA YR)	EOD DATA	33 SECURITY REQ NO	34 SEX

35 VET PREFERENCE (CODE / 0 NONE 1 5 PT 2 10 PT)	36 SERV COMP DATE (MO DA YR)	37 LONG. COMP DATE (MO DA YR)	38 CAREER CATEGORY (CAR RESV PROV TEMP)	39 FEGLI - HEALTH INSURANCE (CODE / CODE / 0 WAIVER 1 YES / HEALTH INS CODE)	40 SOCIAL SECURITY NO

41 PREVIOUS CIVILIAN GOVERNMENT SERVICE (CODE / 0 NO PREVIOUS SERVICE 1 NO BREAK IN SERVICE 2 BREAK IN SERVICE (LESS THAN 3 YRS) 3 BREAK IN SERVICE (MORE THAN 3 YRS))	42 LEAVE CAT CODE	43 FEDERAL TAX DATA (FORM EXECUTED 1 YES 2 NO / CODE / NO. TAX EXEMPTIONS)	44 STATE TAX DATA (FORM EXECUTED 1 YES 2 NO / CODE / NO. TAX EXEMP / STATE CODE)

SIGNATURE OR OTHER AUTHENTICATION

POSTED
mjm 8/16/63

Excluded from automatic downgrading and declassification

FORM 5-66 1150 Mfg 10-67 Use Previous Edition

SECRET

PLW

(When Filled In)

7 March 1969

MEMORANDUM FOR: E. Howard Hunt, DDP/EUR/CA

SUBJECT : Service Computation Date

In your memo of 24 February 1969 to the Director of Personnel you requested a classification of your Service Computation Date since various records had indicated three different dates. The date should be 7 September 1944.

This date reflects the following service:

Economic Cooperation Administration-

17 May 1948 - 08 June 1948 22 days

Foreign Service-

09 June 1948 - 19 February 1949 - 08 mo., 11 days

U.S. Naval Reserve-

19 August 1940 - 13 October 1942 - 02 yr., 1 mo., 25 days

U.S. Army-

06 October 1943 - 08 January 1946 02 yr., 3 mo., 3 days

Agency (Staff and Contract)-

08 November 1949 to Present

Total non-Agency time amounts to 5 years, 2 months and 1 day. When this time is subtracted from your Agency EOD date the result is 7 September 1944.

The confusion has resulted from conflicting dates arrived at in previous attempts at classification.

SECRET

This office is charged with arriving at SCD's for leave purposes. Prior to your retirement the Retirement Operations Branch will obtain records from the Civil Service Commission verifying that service which is creditable for retirement purposes.

In this regard let me point out that the data which we have just verified contains a period of service that is potentially creditable for retirement. Your military records show an enlistment in the Army as 6 October 1943. However the form later states active duty from 22 November 1943 to 8 January 1946. If you have any questions regarding the computation please call me on X7165. Questions regarding creditable service for retirement purposes can be referred to [redacted] on X3257.

[redacted]

Chief, Transactions & Records Branch

Distribution:
Orig.&1-Addressee
1-TRB Chrono

SECRET

30 April 1969.

MEMORANDUM IN LIEU OF FITNESS REPORT

SUBJECT	:	Howard E. Hunt, GS-15, Employee Number 013842, DOB: October 1918; EUR/CA; Career; Service Designation: D.
PERIOD UNDER REVIEW	:	22 June 1968 - 31 March 1969
MONTHS UNDER MY SUPERVISION:		7
OVER-ALL RATING	:	Strong

1. Mr. Hunt took on his present duties as EUR/CA in July 1968. His performance in this position has been consistently Strong.

2. From the period of his previous assignment to EUR's Special Activities Staff, Mr. Hunt has made a substantial contribution to the refinement and recasting of CA operational concepts which has been underway in the Division since the termination over the past two years of many long established projects. He has a fine political sense and a sound grasp of European realities and evolutions. While concerned with the role and methods of political action, his mind is essentially operational, imaginative, and perhaps at its happiest in the recognition of opportunities and the stimulation of specific action in the field. In both these areas he has shown a power of original thought, persuasiveness in presenting his views, and persistance and vigor in helping get action underway.

3. There are three primary areas in which Mr. Hunt has played an important role in the Division's business. The first is in providing consistent staff assistance to Branches and Stations in the conduct of on-going CA action, and the modification and relocation of certain activities of concern to the Senior Staff and other divisions. He has brought to this work a balanced view of Division and Senior Staff equities, an excellent awareness of realities in the field and of the practical limits imposed by the field priorities, manpower, and the requirements of security.

SECRET

4. Secondly, Mr. Hunt has carried with him from SAS a continuing participation in the work of that staff in its two aspects: the countering of Soviet political action and a reawakened and redefined concern with Communist Party operations. He has contributed to the definition of these interests and worked closely with the Branches in identifying opportunities. Neither of these areas are of a nature that has made for prompt common understanding between Headquarters and the field. Mr. Hunt's TDY's have been of major assistance in furthering this understanding.

5. Thirdly, Mr. Hunt has assumed a particularly important role in responding to requirements for memoranda, studies and suggestions which the Division has been asked to produce since the beginning of a new national Administration in January. Intimately coupled with this is direct support to the Chief of the Division in the latter's participation in the Interdepartmental Group, and the analyses and studies which have derived from that participation.

6. In all these duties, Mr. Hunt's performance has reflected sagacity, balance, and imagination. He has had, to his credit, the advantage of excellent give and take with the Division's branches and a sound knowledge of branch people and capacities. He has drawn with equal effectiveness upon a broad range of personal associations in other divisions and senior staffs, and upon a deep experience of the mechanics, nuances and occasional delicacies of getting business done at Headquarters.

7. In summary, Mr. Hunt's has been the performance of a very competent, tough-minded senior professional in a period which has somewhat changed the nature of the CA officer's duties within the Division.

[redacted]

Chief of Operations
European Division

I certify that I have seen the above fitness report.

[signature] Date: [illegible]

14-00000

SECRET

NOTIFICATION OF ESTABLISHMENT OR CANCELLATION OF OFFICIAL COVER BACKSTOP		DATE 14 January 1970
TO: (Check)	X CHIEF, RECORDS AND CONTROL	FILE NUMBER 1088
	CHIEF, CONTRACT PERSONNEL DIVISION	EMPLOYEE NUMBER 013842
	X CHIEF, OPERATING COMPONENT (For action) EUR	ID CARD NUMBER

ATTN: CHIEF SUPPORT STAFF	OFFICIAL COVER		BACKSTOP ESTABLISHED
REF: FORM: 1413		X	DISCONTINUED
SUBJECT: HUNT, E. HOWARD	UNIT		

KEEP ON TOP OF FILE WHILE COVER IN EFFECT

	ESTABLISHMENT OF OFFICIAL COVER BLOCK RECORDS (OPM 20-800-11)	X	CANCELLATION OF OFFICIAL COVER UNBLOCK RECORDS (OPM 20-800-11)
A. TEMPORARILY FOR _____ DAYS EFFECTIVE DATE COB _____ B. CONTINUING AS OF COB		DATE XXXXXXX FROM EOD	
	SUBMIT FORM 642 TO CHANGE LIMITATION CATEGORY. (HHB 20-7)	NA	SUBMIT FORM 642 TO CHANGE LIMITATION CATEGORY. (HHB 20-7)
	ASCERTAIN THAT _____ W-2 BEING ISSUED. (HHB 20-11)	NA	RETURN ALL OFFICIAL DOCUMENTATION TO CCS.
	SUBMIT FORM 1322 FOR ANY CHANGE AFFECTING THIS COVER. (HR-240-2e)	DO NOT WRITE IN THIS BLOCK - FOR CCS INTERNAL USE ONLY	
	SUBMIT FORM 1323 FOR TRANSFERRING COVER RESPONSIBILITY. (HR-240-2e)		
	SUBMIT FORM 2688 X FOR HOSPITALIZATION CARD		

REMARKS AND/OR COVER HISTORY

COVER HISTORY:

DISTRIBUTION: COPY 1 - RLD
COPY 2 - OPERATING COMPONENT
COPY 3 - D/OS
COPY 4 - OL/TELSVC
COPY 5 - CCS - CHRONO
COPY 6 - CCS - FILE

JC/sl

CHIEF, OFFICIAL COVER, CENTRAL COVER STAFF

1551 USE PREVIOUS EDITION

SECRET

FORM 113-20-431

14-00000

SECRET

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 19 Jan 70

1 SERIAL NUMBER: 013842

2 NAME (Last-First-Middle): HUNT, E. HOWARD

3 NATURE OF PERSONNEL ACTION: TRANSFER TO VOUCHERED FUNDS

4 EFFECTIVE DATE REQUESTED: MONTH 01 DAY 11 YEAR 70

5 CATEGORY OF EMPLOYMENT: REGULAR

6 FUNDS: V TO V / V TO CF / XX CF TO V / CF TO CF

7 FINANCIAL ANALYSIS NO. CHARGEABLE: 0236 1184

8 LEGAL AUTHORITY (Completed by Office of Personnel)

9 ORGANIZATIONAL DESIGNATIONS: DDP/FUR OPERATIONS STAFF

10 LOCATION OF OFFICIAL STATION: WASH., D.C.

11 POSITION TITLE: CPS OFFICER

12 POSITION NUMBER: 0012

13 CAREER SERVICE DESIGNATION: D

14 CLASSIFICATION SCHEDULE (GS, FR, etc.): GS

15 OCCUPATIONAL SERIES: 0136.01

16 GRADE AND STEP: 15 8

17 SALARY OR RATE: $ 26,629

18 REMARKS

Effective date of 11 Jan 70 must remain in order for Subject to be eligible for Blue Cross Hospitalization.

CE: PAYROLL

18A SIGNATURE OF REQUESTING OFFICIAL: C/E/Pers — DATE SIGNED: 1/19/70

18B SIGNATURE OF CAREER SERVICE APPROVING OFFICER — DATE SIGNED: 1-19-70

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19 ACTION CODE	20 EMPLOY CODE	21 OFFICE CODING (NUMERIC / ALPHABETIC)	22 STATION CODE	23 INTEGRITY CODE	24 HOURS CODE	25 DATE OF BIRTH	26 DATE OF GRADE	27 DATE OF LEI
16	10	[illegible] / [illegible]	[illegible]		1	10 09 18		

28 NTE EXPIRES	29 SPECIAL REFERENCE	30 RETIREMENT DATA (1—CSC 2—CRSR 3—FICA 5—NONE)	31 SEPARATION DATA CODE	32 CORRECTION, CANCELLATION DATA	EOD DATA	33 SECURITY BIO NO	34 SEX

35 VET PREFERENCE	36 SERV COMP DATE	37 LONG COMP DATE	38 CAREER CATEGORY	39 FEGLI/HEALTH INSURANCE	40 SOCIAL SECURITY NO
CODE: 0—NONE 1—5 PT 2—10 PT	MO. DA. YR.	MO DA YR	LEI RESV PROV TEMP / CODE	CODE: 0—WAIVED 1—YES / HEALTH INS CODE	

41 PREVIOUS CIVILIAN GOVERNMENT SERVICE	42 LEAVE CAT CODE	43 FEDERAL TAX DATA			44 STATE TAX DATA			
CODE: 0—NO PREVIOUS SERVICE; *—NO BREAK IN SERVICE; 2—BREAK IN SERVICE (LESS THAN 3 YEARS); 3—BREAK IN SERVICE (MORE THAN 3 YEARS)		FORM EXECUTED 1—YES 2—NO	CODE	NO TAX EXEMPTIONS	FORM EXECUTED 1—YES 2—NO	CODE	NO TAX EXEMP.	STATE CODE

45 POSITION CONTROL CERTIFICATION: 1-20-70 mw

46 OP APPROVAL: W Hart

DATE APPROVED: 1/20/70

FORM 3-67 1152 USE PREVIOUS EDITION

SECRET

GROUP 1 EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

(4)

14-00000

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

CF

1 SERIAL NUMBER	2 NAME (LAST-FIRST-MIDDLE)
13 42	FORT E HOWARD

3 NATURE OF PERSONNEL ACTION	4 EFFECTIVE DATE (MO. DA YR)	5 CATEGORY OF EMPLOYMENT
TRANSFER TO VOUCHERED FUNDS	01 11 70	REGULAR

6 FUNDS		V TO V		V TO CF	7 Financial Analysis No. Chargeable	8 CSC OR OTHER LEGAL AUTHORITY
	X	CF TO V		CF TO CF	0293 1174 0000	5U USC 403 J

9 ORGANIZATIONAL DESIGNATIONS	10 LOCATION OF OFFICIAL STATION
DDP/EUR OPERATIONS STAFF	WASH, D.C.

11 POSITION TITLE	12 POSITION NUMBER	13 SERVICE DESIGNATION
OPS OFFICER	0012	D

14 CLASSIFICATION SCHEDULE (GS, LB, etc.)	15 OCCUPATIONAL SERIES	16 GRADE AND STEP	17 SALARY OR RATE
CS	0130.01	13	26321

18 REMARKS

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE	20 Employ Code	21 OFFICE CODING (NUMERIC / ALPHABETIC)	22 STATION CODE	23 INTERFREE CODE	24 Hdqtrs Code	25 DATE OF BIRTH (MO DA YR)	26 DATE OF GRADE (MO DA YR)	27 DATE OF LEI (MO DA YR)
16	16	44100 / EUR	7501		1	10 [illegible] 1[illegible]		

28 NTE EXPIRES (MO DA YR)	29 SPECIAL REFERENCE	30 RETIREMENT DATA (1 CSC 2 CIA 3 FICA 5 NONE)	CODE	31 SEPARATION DATA CODE	32 Correction / Cancellation Data (TYPE)	(MO DA YR)	EOD DATA	33 SECURITY REQ NO	34. SEX

35 VET PREFERENCE (CODE)	(0 NONE 1 5 PT 2 10 PT)	36 SERV COMP DATE (MO DA YR)	37 LONG COMP. DATE (MO DA YR)	38 CAREER CATEGORY (CAR RESV PROB TEMP)	CODE	39 FEGLI - HEALTH INSURANCE (CODE)	(0 WAIVER 1 YES)	HEALTH INS CODE	40 SOCIAL SECURITY NO

41 PREVIOUS CIVILIAN GOVERNMENT SERVICE (CODE)	(0 NO PREVIOUS SERVICE 1 NO BREAK IN SERVICE 2 BREAK IN SERVICE LESS THAN 3 YRS 3 BREAK IN SERVICE MORE THAN 3 YRS)	42 LEAVE CAT CODE	43 FEDERAL TAX DATA (FORM EXECUTED 1 YES 2 NO)	CODE	NO TAX EXEMPTIONS	44 STATE TAX DATA (FORM EXECUTED 1 YES 2 NO)	CODE	NO TAX EXEMP	STATE CODE

SIGNATURE OR OTHER AUTHENTICATION

POSTED
1-22-70
PB

SECRET

FORM 5-00 1150 Mfg 10-67 Use Previous Edition

JBC

DECLASSIFIED
Excluded from automatic downgrading and declassification

(When Filled In)

"PAY ADJUSTMENT IN ACCORDANCE WITH SECTION 212 OF PL 90-206 AND EXECUTIVE ORDER 11474 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962".

EFFECTIVE DATE OF PAY ADJUSTMENT: 13 JULY 1969

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	NEW SALARY
HUNT E HOWARD	013842	44 100	CF	GS 15 8	$26,629

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 90-206 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962."

EFFECTIVE DATE OF PAY ADJUSTMENT: 8 OCTOBER 1967

NAME	SERIAL	ORGN.	FUNDS	GR-STEP	OLD SALARY	NEW SALARY
HUNT E HOWARD	013842	44 050	CF	GS 15 7	$21,192	$22,082

"PAY ADJUSTMENT IN ACCORDANCE WITH SECTIONS 212 AND 215 OF PL 90-206 AND EXECUTIVE ORDER 11413 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A-DCI DIRECTIVE DATED 8 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 14 JULY 1968

14-00000

JES: 29 APR 70

SECRET
(When Filled In)

NOTIFICATION OF PERSONNEL ACTION

CEF

1 SERIAL NUMBER	2 NAME (LAST FIRST MIDDLE)
013842	HUNT E HOWARD

3 NATURE OF PERSONNEL ACTION	4 EFFECTIVE DATE (MO DAY YR)	5 CATEGORY OF EMPLOYMENT
RETIREMENT VOLUNTARY UNDER CIA RETIREMENT AND DISABILITY SYSTEM	04 30 70	REGULAR

6. FUNDS				
	X	V TO V		V TO CF
		CF TO V		CF TO CF

7 Financial Analysis No Chargeable	8 CSC OR OTHER LEGAL AUTHORITY
0236 1184 0000	P.L. 88-643 SECT. 233

9 ORGANIZATIONAL DESIGNATIONS	10 LOCATION OF OFFICIAL STATION
DDP/EUR OPERATIONS STAFF	WASH., D.C.

11 POSITION TITLE	12 POSITION NUMBER	13 SERVICE DESIGNATION
OPS OFFICER	0012	D

14 CLASSIFICATION SCHEDULE (GS, LB etc)	15 OCCUPATIONAL SERIES	16 GRADE AND STEP	17 SALARY OR RATE
GS	0130.01	15 8	28226

18. REMARKS

---

1. LAST NAME	FIRST NAME	INITIAL(S)
HUNT	E	HOWARD

4 DATE AND NATURE OF SEPARATION

RETIREMENT VOLUNTARY CIARDS 4/30/70

2 APPOINTMENT DATA

Entered on duty 5/15/48 | P.T. X | P.T.

Subject to Sec 203(d), 1951 Leave Act: Yes ☐ No ☐

Ceased to be subject to Sec 203(d) on _____ Annual Leave Bal _____

3 TOTAL SERVICE FOR LEAVE (as of date of separation)

Years	Months	Days
25	7	23

[X] More than 15 years

SUMMARY OF ANNUAL AND SICK LEAVE

(HOURS)	Annual	Sick
5 Balance from prior leave year ended 1/10 1970	300	745
6 Current leave year accrual through 4/18 19 70	56	28
7 Total	356	773
8 Reduction in credits, if any (current year)	0	0
9 Total leave taken	44	36
10 Balance	312	~~737~~ -0-

11 Total hours paid in lump sum 300 HRS + 1 HOL

12 Salary rate(s) 28,226

13 Lump sum leave dates From 0830, 5/1/70 to 6/24/70 1230 (Hours)

SUMMARY OF HOME LEAVE (DAYS)

14 Date arrival abroad for HL purposes _____

15 Current balance as of _____ 19 _____

16 12 month accrual rate _____

17 Dates leave used, prior 24 months _____

18 Monthly accrual date _____

19 Calendar days credit for next accrual date _____

20 Date basic service period completed _____

MILITARY LEAVE

21 Dates during current calendar yr _____ to _____

22 Dates during preceding calendar yr _____ to _____

ABSENCE WITHOUT PAY

	LWOP or AWOL or Furlough Suspension (Hours)
23 During leave year in which separated	0
24 During step increase waiting period which began on 12/3/67	0
25 During 12 month HL accrual period (dates)	

REMARKS

SCD: 9/7/44

*S/L TRANS. TO CSC

[redacted] 5/18/70
(Signature) Date

for Chief Payroll 143-2585
(Title) (Telephone)

Standard Form 1150
November 1965
1150-106

RECORD OF LEAVE DATA TRANSFERRED

UNU

U.S. CIVIL SERVICE COMMISSION
FPM SUPPLEMENTS 296-31 AND 990-2

Office use only (When Filled In)

SECRET

21 APR 1970 70-9034

MEMORANDUM FOR : Director of Central Intelligence

SUBJECT : Request for Voluntary Retirement
E. Howard Hunt

1. This memorandum submits a recommendation for your approval; this recommendation is contained in paragraph 4.

2. Mr. E. Howard Hunt, GS-15, Operations Officer, European Division, Clandestine Service, has applied for voluntary retirement under the provisions of Headquarters Regulation 20-50j, to be effective 30 April 1970.

3. Mr. Hunt has been designated a participant in the CIA Retirement and Disability System and meets the technical requirements for voluntary retirement under the System. He is 51 years old with over 25 years of Federal service. This service includes over 20 years with the Agency of which more than 10 years were in qualifying service overseas. The Head of the Clandestine Service Career Service has recommended that his application for voluntary retirement be approved. I endorse this recommendation.

4. It is recommended that you approve the voluntary retirement of Mr. E. Howard Hunt under the provisions of Headquarters Regulation 20-50j.

/s/ Robert S. Wattles

Robert S. Wattles
Director of Personnel

The recommendation contained in paragraph 4 is approved:

/s/ Richard Helms
Director of Central Intelligence

21 APR 1970
Date

SECRET

SECRET

REQUEST FOR PERSONNEL ACTION

DATE PREPARED: 21 APRIL 1970

1 SERIAL NUMBER: 013842

2 NAME (Last-First-Middle): HUNT, E. HOWARD

RETIREMENT (VOLUNTARY) UNDER THE CIA RETIREMENT AND DISABILITY SYSTEM

4 EFFECTIVE DATE REQUESTED: MONTH 04 | COB 30 | YEAR 70

5 CATEGORY OF EMPLOYMENT: REGULAR

6 FUNDS: X V TO V | V TO CF | CF TO V | CF TO CF

7 FINANCIAL ANALYSIS NO CHARGEABLE: 0236-1184

8 LEGAL AUTHORITY (Completed by Office of Personnel): P.L. 88-643 Sect. 233

9 ORGANIZATIONAL DESIGNATIONS: DDP/EUR OPERATIONS STAFF

10 LOCATION OF OFFICIAL STATION: WASHINGTON, D.C.

11 POSITION TITLE: OPS OFFICER (15)

12 POSITION NUMBER: 0012

13 CAREER SERVICE DESIGNATION: D

14 CLASSIFICATION SCHEDULE (GS, FR, etc.): GS

15 OCCUPATIONAL SERIES: 0136.01

16 GRADE AND STEP: 15 8

17 SALARY OR RATE: $ ~~26,620~~ 28,226

18 REMARKS

cc: SECURITY
cc: PAYROLL

Recommended for Agency Reserve Program w. recdy

[illegible] CSPS 4/27/70

115a Returned w/ D. Morris, hdq, 4/29/70.

18A SIGNATURE OF REQUESTING OFFICIAL: C/E/Pers — DATE SIGNED: 4/27/70

18B SIGNATURE OF CAREER SERVICE APPROVING OFFICER — DATE SIGNED: 4-27

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19 ACTION CODE	20 EMPLOY CODE	21 OFFICE CODING (NUMERIC / ALPHABETIC)	22 STATION CODE	23 INTEGREE CODE	24 HOURS CODE	25 DATE OF BIRTH (MO DA YR)	26 DATE OF GRADE (MO DA YR)	27 DATE OF LEI (MO DA YR)
45	10				1	10 09 12		

28 NTE EXPIRES (MO DA YR)	29 SPECIAL REFERENCE	30 RETIREMENT DATA (1—CSC 2—OASI 3—FICA 5—NONE) CODE	31 SEPARATION DATA CODE	32 CORRECTION CANCELLATION DATA (TYPE, MO DA YR)	EOD DATA	33 SECURITY REQ NO	34 SEX
			C, BJ				

35 VET PREFERENCE (CODE; 0—NONE 1—5 PT 2—10 PT)	36 SERV COMP DATE (MO DA YR)	37 LONG COMP DATE (MO DA YR)	38 CAREER CATEGORY (CAR RESV PROV TEMP)	39 FEGLI (CODE)	FEGLI (CODE; 0—WAIVED 1—YES)	HEALTH INS CODE	40 SOCIAL SECURITY NO

41 PREVIOUS CIVILIAN GOVERNMENT SERVICE (CODE; 0—NO PREVIOUS SERVICE 1—NO BREAK IN SERVICE 2—BREAK IN SERVICE (LESS THAN 3 YEARS) 3—BREAK IN SERVICE (MORE THAN 3 YEARS))	42 LEAVE CAT CODE	43 FEDERAL TAX DATA (FORM EXECUTED 1—YES 2—NO; CODE; NO TAX EXEMPTIONS)	44 STATE TAX DATA (FORM EXECUTED 1—YES 2—NO; CODE; NO TAX EXEMP; STATE CODE)

45 POSITION CONTROL CERTIFICATION: 4-29-70 [illegible]

46 O.P. APPROVAL: [illegible] — DATE APPROVED: 4/29/70

FORM 1152 USE PREVIOUS EDITION

SECRET

GROUP 1 EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

SECRET

NOTIFICATION OF ESTAB · HMENT OR CANCELLATION OF OFFICIAL COVER BACKSTOP

DATE: April 23, 1970

TO: (Check)
- (x) CHIEF, RECORDS AND CONTROL
- ( ) CHIEF, CONTRACT PERSONNEL DIVISION
- (x) CHIEF, OPERATING COMPONENT (For action) EUR

FILE NUMBER: 1088

EMPLOYEE NUMBER:

ID CARD NUMBER:

ATTN: Chief Support Staff

REF: Retirement Debriefing

SUBJECT: HUNT, E. Howard

OFFICIAL COVER
- ( ) BACKSTOP ESTABLISHED
- (x) DISCONTINUED

UNIT:

KEEP ON TOP OF FILE WHILE COVER IN EFFECT

	ESTABLISHMENT OF OFFICIAL COVER BLOCK RECORDS (OPM 20-800-11)	x	CANCELLATION OF OFFICIAL COVER UNBLOCK RECORDS (OPM 20-800-11)
	A. TEMPORARILY FOR _____ DAYS EFFECTIVE DATE COB _____ B. CONTINUING AS OF COB		DATE XXXXXXX From EOD
	SUBMIT FORM 642 TO CHANGE LIMITATION CATEGORY. (HHB 20-7)	NA	SUBMIT FORM 642 TO CHANGE LIMITATION CATEGORY. (HHB 20-7)
	ASCERTAIN THAT _____ W-2 BEING ISSUED (HHB 20-11)	NA	RETURN ALL OFFICIAL DOCUMENTATION TO CCS.
	SUBMIT FORM 1322 FOR ANY CHANGE AFFECTING THIS COVER. (HR-240-2*)		DO NOT WRITE IN THIS BLOCK - FOR CCS INTERNAL USE ONLY
	SUBMIT FORM 1323 FOR TRANSFERRING COVER RESPONSIBILITY (HR-240-2*)		
	SUBMIT FORM 2688 [X] FOR HOSPITALIZATION CARD		

REMARKS AND/OR COVER HISTORY

Cover History:

DISTRIBUTION:
COPY 1 - RCD
COPY 2 - OPERATING COMPONENT
COPY 3 - D/OS
COPY 4 - OL/TELSEC
COPY 5 - CCS - CHRONO
COPY 6 - CCS - FILE

CD/sl

James H. Franklin
CHIEF, OFFICIAL COVER, CENTRAL COVER STAFF

1551 USE PREVIOUS EDITION

SECRET

(13-20-631)

14-00000

JSC: 29 APR 70

NOTIFICATION OF PERSONNEL ACTION

OEF

1. SERIAL NUMBER	2. NAME (LAST-FIRST-MIDDLE)
013842	HUNT E HOWARD

3. NATURE OF PERSONNEL ACTION	4. EFFECTIVE DATE	5. CATEGORY OF EMPLOYMENT
RETIREMENT VOLUNTARY UNDER CIA RETIREMENT AND DISABILITY SYSTEM	COB 04 30 70	REGULAR

6. FUNDS		V TO V	V TO CF	7. Financial Analysis No Chargeable	8. CSC OR OTHER LEGAL AUTHORITY
	X	CF TO V	CF TO CF	0236 1184 0000	P.L. 88-643 SECT. 233

9. ORGANIZATIONAL DESIGNATIONS	10. LOCATION OF OFFICIAL STATION

11. POSITION TITLE	12. POSITION NUMBER	13. SERVICE DESIGNATION
OPS OFFICER	0012	D

14. CLASSIFICATION SCHEDULE (GS, LB, etc.)	15. OCCUPATIONAL SERIES	16. GRADE AND STEP	17. SALARY OR RATE *
GS	0136.01	15 8	28226

18. REMARKS

SIGNATURE OR OTHER AUTHENTICATION

FORM 5-60 1150 Use Previous Edition (4-51)

PRINTED BY THE STANDARD DIVISION CORPORATION U.S.A.

SECRET

1 MAY 1970

MEMORANDUM FOR : Mr. E. Howard Hunt

THROUGH : Head of CS Career Service

SUBJECT : Notification of Approval of Request for Voluntary Retirement

1. I am pleased to inform you that your request for voluntary retirement under the CIA Retirement and Disability System has been approved by the Director of Central Intelligence.

2. Your retirement will become effective 30 April 1970. Your annuity will commence as of 1 May 1970 and is payable on 1 June 1970. You may be assured that every effort will be made to expedite delivery of your first check following completion of the administrative processing required to effect your retirement.

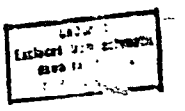
3. You will receive a lump-sum payment for your accrued annual leave up to 30 days or for whatever amount of leave credit you carried over from the last leave year if that amount is more than 30 days.

/s/ H. B. Fisher
for Robert S. Wattles
Director of Personnel

Distribution:
0 - Addressee
1 - D/Pers
1 - OPF
1 - ROB Reader
1 - ROB Soft File

OP/RAD/ROB/[redacted]:jat/3257 (30 April 1970)

SECRET



70-1825

Executive Registry
70-3298

Mr. E. Howard Hunt
11120 River Road
Potomac, Maryland 20854

6 MAY 1970

Dear Howard:

As you reach the end of your active career of Government service, I want to join your friends and colleagues in wishing you continued success and satisfaction in your retirement.

You have every reason to feel great pride and satisfaction in your accomplishments. Your record of service is both example and goal for the young people who are now just beginning their careers in intelligence.

May I extend to you, personally and officially, my sincere appreciation for the important work you have done and my warmest hopes that you will find full enjoyment in the years ahead.

Sincerely,

Dick

/s/ Richard Helms

Richard Helms
Director

Good Luck and Best Wishes!

Distribution:
0 - Addressee
1 - DDCI
1 - ER
1 - C/EAB/OS
1 - D/Pers
1 - OPF
1 - ROB Soft File
1 - ROB Reader

Originator: /s/ H. B. Fisher 4 MAY 1970
Director of Personnel

Concur: SIGNED
C/EAB/OS
29 APR 1970

OP/RAD/ROB/[redacted]jat/3257 (20 April 1970)

Mr. E. Howard Hunt
11120 River Road
Potomac, Maryland 20854

Dear Mr. Hunt:

It is the practice of the Organization to follow up with former employees six months after their retirement. We hope by such inquiry to obtain information on what our retirees are doing and where they are located, invite suggestions for improving the retirement program and to learn if the Organization might be of some assistance on any post-retirement matters.

We should like very much to hear from you on the above points and on any other topics you think would be useful to us.

For your convenience in replying, we have enclosed a sheet somewhat akin to a form on which we have listed those standard items of information we'd like to have on every retiree. The remainder of the sheet, including the reverse side, is for your comments and suggestions. We shall be most appreciative of your fullest response to this inquiry.

Thank you very much for your cooperation.

Sincerely yours,

Carroll A. Duchay
Personnel Officer

Enclosures:
Questionnaire
Return Envelope

Distribution:
Original - Addressee
1 - OPF
1 - RAD Subject's File

OP/RAD/EEAS/[redacted]:mlp (9 October 1970)

Howard Hunt
C/CA/EUR
4829

NO SECURITY RESTRICTIONS

CENTRAL INTELLIGENCE AGENCY

Career Profile

From 1949 to the present I have been a career official of the Central Intelligency Agency. My foreign assignments have been in Europe, Latin America and the Far East where my duties involved the collection, evaluation, and reporting of high priority intelligence in the national interest. This intelligence information related to the economic, political, social and military aspects of nations and regions where I was located. During two crisis periods I was a senior member of special task forces organized to confront the crises, and took part in White House conferences. At other times I have served as a regional trouble-shooter.

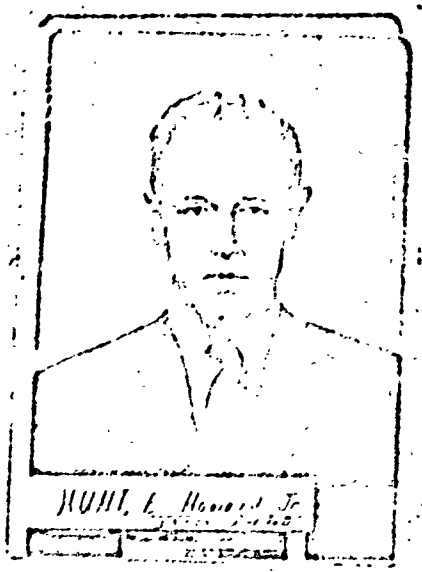
Abroad I have dealt and negotiated with senior officials including Presidents of foreign nations and members of their Cabinets.

In Washington I have represented CIA at high levels of our government including the Psychological Strategy Board, Operations Coordinating Board and Interdepartmental Groups chaired by the Assistant Secretary of State. I have had extensive responsibilities for the development and review of large-scale budgets, and for their successful presentation.

I have also had broad experience in dealing with key non-governmental figures in the United States and abroad, including major corporate and industrial personalities at the highest level.

SECRET
(When Filled In)

OFFICE SERIAL NO. 013[illegible]2	BIOGRAPHIC PROFILE (PART 2)
NAME (Last-First-Middle) HUNT, E(verette) Howard	DATE OF BIRTH 9 Oct 1918



28. SUMMARY OF CAREER PREFERENCE OUTLINE AND/OR FIELD REASSIGNMENT QUESTIONNAIRE

29. IDENTITY OF OTHER DOCUMENTS WHICH SHOULD BE REVIEWED IN DETAIL

30. ADDITIONAL INFORMATION

Appreciation 1953 from Chief, PP, for assistance rendered in the preparation of "PP Operational Aids."

Appreciation 1953 from P. T. Culbertson, American Embassy, Mexico City, for ability, discretion and judgment displayed while assigned to Mexico City.

Commendation 1954 from W. D. Playdon (P) for superior performance in connection with project PBSUCCESS.

Appreciation 1960 from Chief, US Secret Service, Treasury Dept, to the DCI, for excellent cooperation provided prior to and during President Eisenhower's visit to [redacted]

Commendation 1961 from Ch,WH for performance of duties with distinction in support of the mission outlined in Project JMATE.

23 Mar 1973	rmd/cal

FORM NO. 1 FEB 57 1200 (PART 2) REPLACES FORM 1040 WHICH IS OBSOLETE. SECRET [illegible] PROFILE 2561

CL BY 010025

SECRET
(When Filled In)

1. PERS. SERIAL NO: 013842

BIOGRAPHIC PROFILE (PART I) SCD: 7 Sep 194

2. NAME (Last-First-Middle): HUNT, E(veretto) Howard

3. SEX: M

4. DATE OF BIRTH: 9 Oct 1918

5. CONCEPTION COMP. DATE: 8 Nov 1949

6. MARITAL STATUS: Married

7. DEPENDENTS (Exclud. emplyee): NO. 5 YEARS OF BIRTH: 1920 1951 1952 1954 1963

8. US NATURALIZATION DATE(S): NA / NA

9. CAREER STAFF STATUS: MEMBERSHIP: Jul 1954

OTHER STATUS:

10. LAST MIL. APT. DUTY: Feb 1967

COURL. FOR: TDY Standby

EVAL. FOR: TDY Standby

11. CURRENT RESERVE STATUS: NONE X

SERVICE:

GRADE:

ACTIVE DUTY BETN CIA CAT.-3:

RELEASE TO MIL. SER. CAT.-3:

TO BE RECEIVED CAT.-3:

RESIGNED:

12. ASSESSMENT DATE: None

13. PROFESSIONAL TEST DATE: None

14. LANGUAGE APTITUDE TEST DATE: None

15. NON-CIA EMPLOYMENT

1940-42 Military Service, US Navy, Ensign
1942-43 "The March of Time," NYC - Script Writer
1943 "Time," Inc, NYC - War Correspondent (South Pacific, 9 mos)
1943-46 Military Service, USAAF, 1st Lt (1945-46, OSS in China)
1946-49 Free Lance Writer
1948-49 Economic Cooperation Administration, Paris, France - US Media Specialist

16. NON-CIA EDUCATION 1934 AAFSAT, Orlando, Fla - Air Combat Intelligence (4 mos)
1936-40 Brown Univ - AB, English, English Literature, Economics
1950 Berlitz School of Languages, DC - Spanish

17. FOREIGN LANGUAGE ABILITIES (Language, Proficiency, Date Tested)

Spanish - R,P Inter; W,S,U High (Apr 1967) Transl & Interpr -May 1957
German - R,W,S,U Slight;P,inter; T,none - May 1957 (declined testing)
French - R,P Elem; W,S,U Slight; T None - Sep 1966 - disc prof Apr 1968

18. AGENCY SPONSORED TRAINING

1950 Admin Proc
1953 Photography
1950 Secret Writing
1953 Ops Fmil
1953 Flaps & Seals

19. CIA EMPLOYMENT HISTORY SINCE 18 SEPT 1947 (Personnel Actions, Military Orders, and Principal Details)

EFFECTIVE DATE	POSITION TITLE & OCCUPATIONAL CODE	GRADE	SD	ORGANIZATION & ORGAN. TITLE (If any)	LOCATION
Nov 1949	I.O. (Editor) 0130.00	13		OPC/P&P Stf/Program Cop II	Hq
Dec 1950	I.O. 0132.00	13		OPC/Latin America/Ops/COS	Mexico City
Jun 1951	" 0132.00	14		OPC/Latin America/COON	" "
Aug 1953	Ops Off 0132.00	15	PP	DDP/SE/Ch, PP Staff	Hq
Jun 1954	Ops Off (PP) 0136.31	15	DP	DDP/FE/SR-NA/Ch, PP Staff	[redacted]
Feb 1957	Area Ops Off 0136.01	15	DP	DDP/MH-II	[redacted]
Nov 1960	Ops Off 0136.01	15	D	DDP/MH-4	Hq
Nov 1961	Jun-Nov 1961 Detailed to Office of the IGI				
Jan 1962	Ops Off 0136.01	15	D	DDP/CA Stf/PlnnstResHrs/Ch EvalBr	"
Jul 1962	" " 0136.01	15	D	DDP/CA Staff/OC	"
Aug 1964	" " 0136.01	15	D	DDP/DOES/Facilities Br/Ch, MPSec	"
Feb 1965	" " 0136.01	15	D	DDP/DOD/U.S. Field Ch, CA Staff	"
	Jul 1965-Sep 1966 Contract Employee				
Sep 1966	Ops Off 0136.01	15	D	DDP/WE/Operations Stf	Hq
Jan 1967	" " 0136.01	15	D	DDP/Eur/Spec Act Stf	"
Aug 1968	" " 0136.01	15	D	DDP/EUR/OperationsStaff	"
Apr 1970	Retirement--Voluntary under CIARDS				

20. DATE REVIEWED: 28 Mar 1973

21. PROFILE REVIEWED BY: E 2 IMPDET CL BY 010026 rrd/ cal

22. ITEMS 1-19 REVISED/REVERIFIED BY EMPLOYEE: No

FORM 1200 (PART I) USE PREVIOUS EDITIONS. SECRET PROFILE (6)

REVIEWING OFFICER'S COMMENTS:

Although I would not differ from the evaluative comment on this officer, I would be inclined to rate his over-all performance as highly PROFICIENT rather than Strong, in view of his broad experience and grade. This officer has had a series of personal and taxing problems, beyond his control, which have tended to dull his cutting edge just enough to be noticeable.

E.N. Korn-Patterson
Deputy Chief,
European Division

"PAY ADJUSTMENT IN ACCORDANCE WITH SALARY SCHEDULES OF PL 91-221 AND EXECUTIVE ORDER 11524 PURSUANT TO AUTHORITY OF DCI AS PROVIDED IN THE CIA ACT OF 1949, AS AMENDED, AND A DCI DIRECTIVE DATED 5 OCTOBER 1962"

EFFECTIVE DATE OF PAY ADJUSTMENT: 26 December 1971

NAME	SERIAL	ORGN.	HEADS	GR-STEP	NEW SALARY
Hunt E. Howard	012642	44-100	OF	GS-15 8	$21,025

SECRET
(WHEN FILLED IN)

1. EMP. SERIAL NO	2. NAME	3. ASSIGNED ORGAN	4. FUNDS	5. ALLOTMENT
513842	HUNT HOWARD E	DDP/WH	UV	

6. OLD SALARY RATE						7. NEW SALARY RATE					
GRADE	STEP	SALARY	LAST EFFECTIVE DATE			GRADE	STEP	SALARY	EFFECTIVE DATE		
			MO	DA	YR				MO	DA	YR
GS 15	4	$13,670	02	09	59	GS 15	5	$13,970	08	09	59

TO BE COMPLETED BY THE OFFICE OF THE COMPTROLLER

8. CHECK ONE ☐ NO EXCESS LWOP ☐ EXCESS LWOP
IF EXCESS LWOP, CHECK FOLLOWING:
☐ IN PAY STATUS AT END OF WAITING PERIOD
☐ IN LWOP STATUS AT END OF WAITING PERIOD

9. NUMBER OF HOURS LWOP

10. INITIALS OF CLERK

11. AUDITED BY

TO BE COMPLETED BY THE OFFICE OF PERSONNEL

12. PROJECTED SALARY RATE AND EFFECTIVE DATE

GRADE	STEP	SALARY	MO	DA	YR

13. REMARKS

14. AUTHENTICATION

CHECKED

PERIODIC STEP INCREASE - AUTHENTICATION

FORM NO. 560a
1 MAR. 56

SECRET

PERSONNEL FOLDER

SECRET

GENERAL SCHEDULE SALARY INCREASE RETROACTIVELY EFFECTIVE 12 JANUARY 1958 AUTHORIZED BY P. L. 85 - 462 AND DCI DIRECTIVE. SALARY AS OF 15 JUNE 1958 ADJUSTED AS FOLLOWS

NAME	SERIAL	GRADE-STEP	OLD SALARY	NEW SALARY
HUNT HOWARD E	513842	GS-15-4	$12,420	$13,670

GORDON M. STEWART
/S/ DIRECTOR OF PERSONNEL

SECRET

SECRET
(WHEN FILLED IN)

1. EMP. SERIAL NO	2. NAME	3. ASSIGNED ORGAN	4. FUNDS	5. ALLOTMENT
513842	HUNT HOWARD E	DDP/WH	UV	

6. OLD SALARY RATE						7. NEW SALARY RATE					
GRADE	STEP	SALARY	LAST EFFECTIVE DATE			GRADE	STEP	SALARY	EFFECTIVE DATE		
			MO	DA	YR.				MO	DA	YR.
15	3	$12,150	08	12	56	15	4	$12,420	02	09	58

TO BE COMPLETED BY THE OFFICE OF COMPTROLLER

8. CHECK ONE ☐ NO EXCESS LWOP ☐ EXCESS LWOP
IF EXCESS LEAVE LWOP, CHECK FOLLOWING:
☐ IN PAY STATUS AT END OF WAITING PERIOD
☐ IN LWOP STATUS AT END OF WAITING PERIOD

9. NUMBER OF HOURS LWOP

10. INITIALS OF CLERK

11. AUDITED BY

TO BE COMPLETED BY THE OFFICE OF PERSONNEL

12. PROJECTED SALARY RATE AND EFFECTIVE DATE

GRADE	STEP	SALARY	MO	DA	YR

13. REMARKS

14. AUTHENTICATION

SECRET
(When Filled In)

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 01[illegible]

SECTION A — GENERAL

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE	5. SO
[illegible], D. Howard	2 Oct 1918	M	GS-15	D

6. OFFICIAL POSITION TITLE	7. OFF/DIV/BR OF ASSIGNMENT	8. CURRENT STATION
Ops Officer (C.)	[illegible]/DODS/R&P	Wash., D.C

9. CHECK (X) TYPE OF APPOINTMENT					10. CHECK (X) TYPE OF REPORT			
X	CAREER		RESERVE	TEMPORARY		INITIAL		REASSIGNMENT SUPERVISOR
	CAREER-PROVISIONAL (See instructions - Section C)				X	ANNUAL		REASSIGNMENT EMPLOYEE
	SPECIAL (Specify):					SPECIAL (Specify):		

11. DATE REPORT DUE IN O.P.	12. REPORTING PERIOD (From- to-)
30 April 1963	March 1962 - 31 March 1963

SECTION B — PERFORMANCE EVALUATION

W - Weak: Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.

A - Adequate: Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.

P - Proficient: Performance is more than satisfactory. Desired results are being produced in a proficient manner.

S - Strong: Performance is characterized by exceptional proficiency.

O - Outstanding: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

SPECIFIC DUTY	RATING LETTER
SPECIFIC DUTY NO. 1: Supervises all Division propaganda operations. (4 employees, 7 projects)	S
SPECIFIC DUTY NO. 2: Project Officer WUROMBON.	P
SPECIFIC DUTY NO. 3: Project Officer WUEUSTLER.	S
SPECIFIC DUTY NO. 4: Conducts liaison with USIA, Staffs and Area Divisions as required to coordinate DODS foreign and domestic propaganda operations.	A
SPECIFIC DUTY NO. 5	
SPECIFIC DUTY NO. 6	

OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER: P/S

17 APR 1963

FORM 4-62 45 OBSOLETE PREVIOUS EDITIONS.

SECRET

GROUP 1
Excluded from automatic downgrading and declassification

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 013842

SECTION A — GENERAL

1. NAME (Last) (First) (Middle)	2. DATE OF BIRTH	3. SEX	4. GRADE	5. SO
HUNT, E. HOWARD	10/09/13	M	GS-15	D

6. OFFICIAL POSITION TITLE	7. OFF/DIV/BR OF ASSIGNMENT	8. CURRENT STATION
Ops Officer (Ch)	DDP/DODS/R&P	Wash., D.C.

9. CHECK (X) TYPE OF APPOINTMENT				10. CHECK (X) TYPE OF REPORT			
X	CAREER	RESERVE	TEMPORARY		INITIAL		REASSIGNMENT SUPERVISOR
	CAREER-PROVISIONAL (See Instructions - Section C)			X	ANNUAL		REASSIGNMENT EMPLOYEE
	SPECIAL (Specify).				SPECIAL (Specify):		

11. DATE REPORT DUE IN O.P.	12. REPORTING PERIOD (From - to)
31 May 1964	31 March 1963 - 31 March 1964

SECTION B — PERFORMANCE EVALUATION

W - Weak: Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.

A - Adequate: Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.

P - Proficient: Performance is more than satisfactory. Desired results are being produced in a proficient manner.

S - Strong: Performance is characterized by exceptional proficiency.

O - Outstanding: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

SPECIFIC DUTY	RATING LETTER
SPECIFIC DUTY NO. 1: Supervises all Division propaganda operations.	S
SPECIFIC DUTY NO. 2: Project Officer WUHUSTLER, WUBONBON	S
SPECIFIC DUTY NO. 3: Conducts liaison with USIA, Staffs and Area Divisions as required to coordinate DODS foreign & domestic propaganda operations.	S
SPECIFIC DUTY NO. 4	
SPECIFIC DUTY NO. 5	
SPECIFIC DUTY NO. 6	

OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER: S

26 MAY 1964

SECTION C — **NARRATIVE COMMENTS**

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

Subject has performed in a manner quite consistent with his long and broad experience in many aspects of the craft of intelligence. His senior grade, his special expertise in the field of propaganda and publication and his very high intellect have contributed to the division's operations in the public media field a sharp focus, an economical concentration of money and effort and a consequently heightened impact. In the WUHUSTLER project, Subject vindicated his faith in a moribund clandestine asset by demonstrating, after about a year and a half under his personal direction, that it is one of the most effective activities of its kind. Before Subject assumed direct responsibility for this project, it had suffered from visionary and diffuse direction and from poor case officer-agent rapport. Subject's personal handling of this operation is marked by excellent rapport and the project prospers on an entirely reoriented basis which the agent himself enthusiastically welcomes.

Subject's supervisory responsibility has extended over two secretaries, from one to two professional staffers [redacted] and three professional career employees [redacted] The fairness and precision of his management has patently won their respect and inspired their performance.

(Continued on additional sheet)

SECTION D — **CERTIFICATION AND COMMENTS**

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE	SIGNATURE OF EMPLOYEE
20 May 64	E. Howard Hunt

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION
2½ months	

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
19 May 1964	DCOS	Stanley H. Gaines

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

Concur -

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
[illegible] 1964	Chief, C. Division	C. T. Barnes

SECRET

FITNESS REPORT

EMPLOYEE SERIAL NUMBER: 013842

SECTION A — GENERAL

1. NAME (Last) (First) (Middle): Hunt, E. Howard	2. DATE OF BIRTH: 10/09/18	3. SEX: M	4. GRADE: GS-15	5. SD: D
6. OFFICIAL POSITION TITLE: Ops Officer (CH)	7. OFF/DIV/BR OF ASSIGNMENT: DDP/DOD/CA		8. CURRENT STATION: Washington, D. C.	

9. CHECK (X) TYPE OF APPOINTMENT

X	CAREER		RESERVE	TEMPORARY
	CAREER-PROVISIONAL (See instructions - Section C)			
	SPECIAL (Specify):			

10. CHECK (X) TYPE OF REPORT

	INITIAL		REASSIGNMENT SUPERVISOR
	ANNUAL	X	REASSIGNMENT EMPLOYEE
	SPECIAL (Specify):		

11. DATE REPORT DUE IN O.P.: 30 April 1965

12. REPORTING PERIOD (From- to-): 1 April 64 - 28 February 1965

SECTION B — PERFORMANCE EVALUATION

W - Weak: Performance ranges from wholly inadequate to slightly less than satisfactory. A rating in this category requires positive remedial action. The nature of the action could range from counseling, to further training, to placing on probation, to reassignment or to separation. Describe action taken or proposed in Section C.

A - Adequate: Performance meets all requirements. It is entirely satisfactory and is characterized neither by deficiency nor excellence.

P - Proficient: Performance is more than satisfactory. Desired results are being produced in a proficient manner.

S - Strong: Performance is characterized by exceptional proficiency.

O - Outstanding: Performance is so exceptional in relation to requirements of the work and in comparison to the performance of others doing similar work as to warrant special recognition.

SPECIFIC DUTIES

List up to six of the most important specific duties performed during the rating period. Insert rating letter which best describes the manner in which employee performs EACH specific duty. Consider ONLY effectiveness in performance of that duty. All employees with supervisory responsibilities MUST be rated on their ability to supervise (indicate number of employees supervised).

SPECIFIC DUTY	RATING LETTER
SPECIFIC DUTY NO. 1: Supervises all DO Division propaganda operations.	S
SPECIFIC DUTY NO. 2: Project officer for WUHUSTLER, WUBONBON, WUPUNDIT.	S
SPECIFIC DUTY NO. 3: Conducts liaison with USIA, Staffs and Area Divisions to coordinate DO propaganda operations.	S
SPECIFIC DUTY NO. 4: Supervises one CS staff officer and secretary under official and two career agents and several witting proprietary hires under project cover.	S
SPECIFIC DUTY NO. 5:	
SPECIFIC DUTY NO. 6:	

OVERALL PERFORMANCE IN CURRENT POSITION

Take into account everything about the employee which influences his effectiveness in his current position such as performance of specific duties, productivity, conduct on job, cooperativeness, pertinent personal traits or habits, and particular limitations or talents. Based on your knowledge of employee's overall performance during the rating period, place the letter in the rating box corresponding to the statement which most accurately reflects his level of performance.

RATING LETTER: S

13 APR 1965

FORM 4-62 45 OBSOLETE PREVIOUS EDITIONS.

SECRET

SECRET

(When Filled In)

SECTION C — NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain ratings given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties must be described, if applicable.

Mr. Hunt continued to direct the propaganda activities of the DO Division in a superior professional manner until 12 October 1964, when he was incapacitated by illness. On his return from sick leave on 7 December, he was detailed to the Office of the DD/P and officially transferred to that office on 28 February 1965. DO Division can only view this transfer with considerable regret.

Mr. Hunt, by virtue of his personal background, has a unique flair and competence in the propaganda field. Over and above, but complementary to these special skills, his extensive experience in the CS, his sound judgment, high and creative intellect and other commendable personal qualities contributed significantly to the successful prosecution of DO's efforts in the media field. These same attributes, attest, in my judgment, to his suitability for employment as a Station Chief or in any other position requiring broad knowledge of and skill in the CS business. He is very cost conscious and an effective supervisor. He enjoys the respect of all personnel under his supervision, official and non-official, as well as that of all his co-workers in the Division and Station.

SECTION D — CERTIFICATION AND COMMENTS

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE	SIGNATURE OF EMPLOYEE
7 April '65	E. Howard Hunt

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION
16	

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
8 APR 1965	DO/Executive Officer	Thos. P. Schreyer

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

I concur generally with the foregoing. I would however, be less inclined to recommend him for a COS job. He could do it but I do not consider that details of management or handling of people his forte.

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
5 April 1965	Chief, DO Division	C. Tracy Barnes

SECRET

SECRET

30 April 1969.

MEMORANDUM IN LIEU OF FITNESS REPORT

SUBJECT	:	Howard E. Hunt, GS-15, Employee Number 013842, DOB: October 1918; EUR/CA; Career; Service Designation: D.
PERIOD UNDER REVIEW	:	22 June 1968 - 31 March 1969
MONTHS UNDER MY SUPERVISION	:	7
OVER-ALL RATING	:	Strong

1. Mr. Hunt took on his present duties as EUR/CA in July 1968. His performance in this position has been consistently Strong.

2. From the period of his previous assignment to EUR's Special Activities Staff, Mr. Hunt has made a substantial contribution to the refinement and recasting of CA operational concepts which has been underway in the Division since the termination over the past two years of many long established projects. He has a fine political sense and a sound grasp of European realities and evolutions. While concerned with the role and methods of political action, his mind is essentially operational, imaginative, and perhaps at its happiest in the recognition of opportunities and the stimulation of specific action in the field. In both these areas he has shown a power of original thought, persuasiveness in presenting his views, and persistance and vigor in helping get action underway.

3. There are three primary areas in which Mr. Hunt has played an important role in the Division's business. The first is in providing consistent staff assistance to Branches and Stations in the conduct of on-going CA action, and the modification and relocation of certain activities of concern to the Senior Staff and other divisions. He has brought to this work a balanced view of Division and Senior Staff equities, an excellent awareness of realities in the field and of the practical limits imposed by the field priorities, manpower, and the requirements of security.

SECRET

4. Secondly, Mr. Hunt has carried with him from SAS a continuing participation in the work of that staff in its two aspects: the countering of Soviet political action and a reawakened and redefined concern with Communist Party operations. He has contributed to the definition of these interests and worked ~~closely~~ with the Branches in identifying opportunities. Neither of these areas are of a nature that has made for prompt common understanding between Headquarters and the field. Mr. Hunt's TDY's have been of major assistance in furthering this understanding.

5. Thirdly, Mr. Hunt has assumed a particularly important role in responding to requirements for memoranda, studies and suggestions which the Division has been asked to produce since the beginning of a new national Administration in January. Intimately coupled with this is direct support to the Chief of the Division in the latter's participation in the Interdepartmental Group, and the analyses and studies which have derived from that participation.

6. In all these duties, Mr. Hunt's performance has reflected sagacity, balance, and imagination. He has had, to his credit, the advantage of excellent give and take with the Division's branches and a sound knowledge of branch people and capacities. He has drawn with equal effectiveness upon a broad range of personal associations in other divisions and senior staffs, and upon a deep experience of the mechanics, nuances and occasional delicacies of getting business done at Headquarters.

7. In summary, Mr. Hunt's has been the performance of a very competent, tough-minded senior professional in a period which has somewhat changed the nature of the CA officer's duties within the Division.

Chief of Operations
European Division

I certify that I have seen the above fitness report.

Edward Hunt Date: 4/5/69

REVIEWING OFFICER'S COMMENTS:

Although I would not differ from the evaluative comment on this officer, I would be inclined to rate his over-all performance as highly PROFICIENT rather than Strong, in view of his broad experience and grade. This officer has had a series of personal and taxing problems, beyond his control, which have tended to dull his cutting edge just enough to be noticeable.

E.N. Korn-Patterson
Deputy Chief,
European Division

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(When Filled In)

SECURITY APPROVAL

DATE : 21 September 1966

YOUR REFERENCE:

CASE NO. : 23500

TO : Director of Personnel

ATTN : [redacted]

SUBJECT : HUNT, Everette Howard Jr.

1. This is to inform you that Subject has been approved for the appointment specified in your request under the provisions of Headquarters Regulations 10-3 and 20-5 including access to classified information through TOP SECRET as required in the performance of duties.

2. Unless arrangements are made for entrance on duty within 150 days, this approval becomes invalid.

3. As part of the entrance on duty processing:

   [ ] A personal interview in the Office of Security must be arranged.

   [XXX] A personal interview is not necessary.

   [ ] Please advise Chief, Clearance Branch, extension 5620 when Subject enters on duty.

4. This is a Conversion Action. This is issued in advance of Form #577.

FOR THE DIRECTOR OF SECURITY:

Steven L. Kuhn
Chief, Personnel Security Division

FORM 1173 PREVIOUS EDITIONS

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SECRET

1 June 1967

MEMORANDUM FOR THE RECORD

SUBJECT: Mr. Howard Hunt

Mr. Hunt, on instructions of the Deputy Director for Plans, and with approvals from the DCI and the DDCI, was converted to contract employment and assigned to [redacted] for a special undertaking in behalf of the DD/P. He left for [redacted] in July 1965 and returned to the U. S. in June 1966 having completed his assignment successfully. If an evaluative comment is needed to cover his work during this period of time he should be rated as "strong".

Thomas H. Karamessines
Assistant Deputy Director for Plans

Orig & 1 - Director of Personnel
via C/EUR
1 - ADD/P

SECRET

SECRET

ELECTION, DECLINATION, OR WAIVER OF LIFE INSURANCE COVERAGE
FEDERAL EMPLOYEES GROUP LIFE INSURANCE PROGRAM

IMPORTANT AGENCY INSTRUCTIONS ON BACK OF ORIGINAL

TO COMPLETE THIS FORM—

1 FOLLOW THESE GENERAL INSTRUCTIONS:

- Read the back of the "Duplicate" carefully before you fill in the form.
- Fill in BOTH COPIES of the form. Type or use ink.
- Do not detach any part.

2 FILL IN THE IDENTIFYING INFORMATION BELOW (please print or type):

NAME (last)	(first)	(middle)	DATE OF BIRTH (month, day, year)	SOCIAL SECURITY NUMBER
HUNT	E.	Howard	10/9/18	126 05 1970
EMPLOYING DEPARTMENT OR AGENCY			LOCATION (City, State, ZIP Code)	

3 MARK AN "X" IN ONE OF THE BOXES BELOW (do NOT mark more than one):

Mark here if you WANT BOTH optional and regular insurance [X] (A)

ELECTION OF OPTIONAL (IN ADDITION TO REGULAR) INSURANCE

I elect the $10,000 additional optional insurance and authorize the required deductions from my salary, compensation, or annuity to pay the full cost of the optional insurance. This optional insurance is in addition to my regular insurance.

Mark here if you DO NOT WANT OPTIONAL but do want regular insurance [ ] (B)

DECLINATION OF OPTIONAL (BUT NOT REGULAR) INSURANCE

I decline the $10,000 additional optional insurance. I understand that I cannot elect optional insurance until at least 1 year after the effective date of this declination and unless at the time I apply for it I am under age 50 and present satisfactory medical evidence of insurability. I understand also that my regular insurance is not affected by this declination of additional optional insurance.

Mark here if you WANT NEITHER regular nor optional insurance [ ] (C)

WAIVER OF LIFE INSURANCE COVERAGE

I desire not to be insured and I waive coverage under the Federal Employees Group Life Insurance Program. I understand that I cannot cancel this waiver and obtain regular insurance until at least 1 year after the effective date of this waiver and unless at the time I apply for insurance I am under age 50 and present satisfactory medical evidence of insurability. I understand also that I cannot now or later have the $10,000 additional optional insurance unless I have the regular insurance.

4 SIGN AND DATE. IF YOU MARKED BOX "A" OR "C", COMPLETE THE "STATISTICAL STUB." THEN RETURN THE ENTIRE FORM TO YOUR EMPLOYING OFFICE.

SIGNATURE (do not print): E. Howard Hunt

DATE: Feb. 13, 1968

FOR EMPLOYING OFFICE USE ONLY

(official receiving date stamp)

FEB 19 10 19 AM '68

See Table of Effective Dates on back of Original

ORIGINAL COPY—Retain in Official Personnel Folder

SECRET

STANDARD FORM No. 176-T
JANUARY 1968
(For use only until April 14, 1968)
176-101

STANDARD FORM 61
REVISED JUNE 1955
U.S. CIVIL SERVICE COMMISSION
F.P.M. CHAP. 296
SUPP. 1

APPOINTMENT AFFIDAVITS

IMPORTANT.—*Before swearing to these appointment affidavits, you should read and understand the attached information for appointee*

Central Intelligence Agency (Department or agency) (Bureau or division) (Place of employment)

I, Hank E. Howard, do solemnly swear (or affirm) that—

A. OATH OF OFFICE

I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely without any mental reservation or purpose of evasion; that I will well and faithfully discharge the duties of the office on which I am about to enter, SO HELP ME GOD.

B. AFFIDAVIT AS TO SUBVERSIVE ACTIVITY AND AFFILIATION

I am not a Communist or Fascist. I do not advocate nor am I knowingly a member of any organization that advocates the overthrow of the constitutional form of the Government of the United States, or which seeks by force or violence to deny other persons their rights under the Constitution of the United States. I do further swear (or affirm) that I will not so advocate, nor will I knowingly become a member of such organization during the period that I am an employee of the Federal Government or any agency thereof.

C. AFFIDAVIT AS TO STRIKING AGAINST THE FEDERAL GOVERNMENT

I am not participating in any strike against the Government of the United States or any agency thereof, and I will not so participate while an employee of the Government of the United States or any agency thereof. I do not and will not assert the right to strike against the Government of the United States or any agency thereof while an employee of the Government of the United States or any agency thereof. I do further swear (or affirm) that I am not knowingly a member of an organization of Government employees that asserts the right to strike against the Government of the United States or any agency thereof and I will not, while an employee of the Government of the United States or any agency thereof, knowingly become a member of such an organization.

D. AFFIDAVIT AS TO PURCHASE AND SALE OF OFFICE

I have not, nor has anyone acting in my behalf, given, transferred, promised or paid any consideration for or in expectation or hope of receiving assistance in securing such appointment.

E. AFFIDAVIT AS TO DECLARATION OF APPOINTEE

The answers given in the Declaration of Appointee on the reverse of this form are true and correct.

8 Sept 66 (Date of entrance on duty) [signature] (Signature of appointee)

Subscribed and sworn before me this 13 day of September A. D. 19 66

at Langley (City) Virginia (State)

[SEAL] John K. Stokes (Signature of officer)

Deputy Clerk (Title)

NOTE.—*The oath of office must be administered by a person specified in 5 U. S. C. 16, or by a person designated to administer oaths under Section 206, Act of June 30, 1943, 5 U. S. C. 16a. If by a Notary Public, the date of expiration of his commission should be shown.*

14-00000

DECLARATION OF APPOINTEE

This form is to be completed before entrance on duty. Answer all questions. Admitted unfavorable information about such matters as arrests or discharges will be considered together with the favorable information in your record in determining your present fitness for Federal employment. However, a false statement or dishonest answer to any question may be grounds for dismissal after appointment and is punishable by law.

1. PRESENT ADDRESS (*street and number, city and State*)
11120 River Road Potomac, Md. 20854

2. (A) DATE OF BIRTH: Oct. 9, 1918
(B) PLACE OF BIRTH (*city and State or city and foreign country*): Hamburg, N. Y.

3. (A) IN CASE OF EMERGENCY, PLEASE NOTIFY: Dorothy L. Hunt
(B) RELATIONSHIP: wife
(C) STREET AND NUMBER, CITY AND STATE: 11120 River Rd. Potomac Md.
(D) TELEPHONE NO.: 299 7366

4. DOES THE UNITED STATES GOVERNMENT EMPLOY, IN A CIVILIAN CAPACITY, ANY RELATIVE OF YOURS (EITHER BY BLOOD OR MARRIAGE) WITH WHOM YOU LIVE OR HAVE LIVED WITHIN THE PAST 24 MONTHS? ☐ YES ☒ NO
If so, for each such relative fill in the blank below. If additional space is necessary, complete under Item 12

NAME	POST OFFICE ADDRESS (*Give street number, if any*)	(1) POSITION (2) TEMPORARY OR NOT (3) DEPARTMENT OR AGENCY IN WHICH EMPLOYED	RELATIONSHIP	MARRIED (Check one)	SINGLE
		1. 2. 3.			
		1. 2. 3.			
		1. 2. 3.			

INDICATE ANSWER BY PLACING "X" IN PROPER COLUMN	YES	NO
5. (A) ARE YOU A CITIZEN OF THE UNITED STATES OF AMERICA, OR (B) AS A NATIVE OF AMERICAN SAMOA DO YOU OWE ALLEGIANCE TO THE UNITED STATES OF AMERICA?	X	
6. ARE YOU AN OFFICIAL OR EMPLOYEE OF ANY STATE, TERRITORY, COUNTY, OR MUNICIPALITY? *If your answer is "Yes," give details in Item 12*		X
7. DO YOU RECEIVE OR HAVE YOU APPLIED FOR AN ANNUITY FROM THE UNITED STATES OR DISTRICT OF COLUMBIA GOVERNMENT UNDER ANY RETIREMENT ACT OR ANY PENSION OR OTHER COMPENSATION FOR MILITARY OR NAVAL SERVICE? *If your answer is "Yes," give details in Item 12*		X
8. SINCE YOU FILED APPLICATION RESULTING IN THIS APPOINTMENT, HAVE YOU BEEN ARRESTED, CHARGED, OR HELD BY FEDERAL, STATE, OR OTHER LAW ENFORCEMENT AUTHORITIES FOR ANY VIOLATION OF ANY FEDERAL LAW, STATE LAW, COUNTY OR MUNICIPAL LAW, REGULATION OR ORDINANCE? DO NOT INCLUDE TRAFFIC VIOLATIONS FOR WHICH A FINE OF $25 OR LESS WAS IMPOSED. ALL OTHER CHARGES MUST BE INCLUDED EVEN IF THEY WERE DISMISSED. *If your answer is "Yes," give in Item 12 for each case: (1) approximate date, (2) charge, (3) place, (4) action taken*		X
9. SINCE YOU FILED APPLICATION RESULTING IN THIS APPOINTMENT, HAVE YOU BEEN BARRED BY THE U. S. CIVIL SERVICE COMMISSION FROM TAKING EXAMINATIONS OR ACCEPTING CIVIL SERVICE APPOINTMENTS? *If your answer is "Yes," give dates of and reasons for such debarment in Item 12*		X

INDICATE ANSWER BY PLACING "X" IN PROPER COLUMN	YES	NO
10. (A) HAVE YOU EVER FILED A WAIVER OF LIFE INSURANCE COVERAGE UNDER THE FEDERAL EMPLOYEES GROUP LIFE INSURANCE ACT?		X
(B) IF YOU HAVE FILED SUCH A WAIVER, HAS IT BEEN CANCELED OR REVOKED?		
11. SINCE YOU FILED APPLICATION RESULTING IN THIS APPOINTMENT:		
A. HAVE YOU BEEN DISCHARGED FROM EMPLOYMENT BECAUSE:		
(1) YOUR CONDUCT WAS NOT SATISFACTORY?		X
(2) YOUR WORK WAS NOT SATISFACTORY?		X
B. HAVE YOU RESIGNED AFTER OFFICIAL NOTIFICATION THAT:		
(1) YOUR CONDUCT WAS NOT SATISFACTORY?		X
(2) YOUR WORK WAS NOT SATISFACTORY?		X
C. HAVE YOU BEEN DISCHARGED FROM THE ARMED SERVICES UNDER OTHER THAN HONORABLE CONDITIONS? *If your answer to A, B, or C is "Yes," give details in Item 12 as clearly as you can remember, including the name and address of employer, approximate date, and reasons in each case.*		X

12. SPACE FOR DETAILED ANSWERS TO OTHER QUESTIONS (*Indicate item numbers to which answers apply*)

ITEM NO.		ITEM NO.	

INSTRUCTIONS TO APPOINTING OFFICER.—You must determine that this appointment would be in conformance with the Civil Service Act, applicable Civil Service Rules and Regulations, and acts of Congress pertaining to appointment.

This form should be checked for holding of office, pension, any record of recent discharge or arrest, age, citizenship, and members of family. Also, to establish the identity of the appointee, you should particularly check (1) his signature and handwriting against the application and/or other pertinent papers and (2) his physical appearance against the medical certificate.

U. S. GOVERNMENT PRINTING OFFICE 1963 O—693 201

14-00000

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(When Filled In)

Complete in duplicate. The data recorded on this form is essential in determining travel expenses allowable in connection with leave at government expense, overseas duty, return to residence upon separation, and for providing current residence and dependency information required in the event of an employee emergency. The original of this form will be filed in the employee's official personnel folder.

NAME OF EMPLOYEE (Last)	(First)	(Middle)	SOCIAL SECURITY NUMBER
Hunt	E.	Howard	126 05 4970

1. RESIDENCE DATA

PLACE OF RESIDENCE WHEN INITIALLY EMPLOYED BY AGENCY	LAST PLACE OF RESIDENCE IN CONTINENTAL U.S. (If appointed abroad)
Washington, D.C.	
PLACE IN CONTINENTAL U.S. DESIGNATED AS PERMANENT RESIDENCE	**HOME LEAVE RESIDENCE**
Potomac, Maryland	

2. MARITAL STATUS (Check one)

SINGLE	X MARRIED	SEPARATED	DIVORCED	WIDOWED	ANNULLED

IF MARRIED, PLACE OF MARRIAGE	DATE OF MARRIAGE
Millbrook, N.Y.	6 Sept. '49
IF DIVORCED, PLACE OF DIVORCE DECREE	**DATE OF DECREE**
IF WIDOWED, PLACE SPOUSE DIED	**DATE SPOUSE DIED**

IF PREVIOUSLY MARRIED, INDICATE NAME(S) OF SPOUSE, REASON(S) FOR TERMINATION, AND DATE(S)

3. MEMBERS OF FAMILY

NAME OF SPOUSE	ADDRESS (No., Street, City, Zone, State)	TELEPHONE NO.
Dorothy Louise Hunt	11120 River Rd. Potomac, Md	299 7366

NAMES OF CHILDREN	ADDRESS	SEX	DATE OF BIRTH
Lisa	" "	f	9 March '50
Kevan		f	17 Nov. '32
Howard S.		m	22 March '54
David		m	15 Sept. '45

NAME OF YOUR FATHER (Or male guardian)	ADDRESS	TELEPHONE NO.
	deceased	
NAME OF YOUR MOTHER (Or female guardian)	**ADDRESS**	**TELEPHONE NO.**
	"	

WHAT MEMBER(S) OF YOUR FAMILY IF ANY, HAS BEEN TOLD OF YOUR AFFILIATION WITH THE ORGANIZATION IF CONTACT IS REQUIRED IN AN EMERGENCY.
wife

4. PERSON TO BE NOTIFIED IN CASE OF EMERGENCY

NAME (Mr., Mrs., Miss) (Last-First-Middle)	RELATIONSHIP
Mrs. E. Howard Hunt	wife
HOME ADDRESS (No., Street, City, Zone, State)	**HOME TELEPHONE NUMBER**
11120 River Road Potomac 20854 Md.	299 7366
BUSINESS ADDRESS (No., Street, City, Zone, State) AND NAME OF EMPLOYER, IF APPLICABLE	**BUSINESS TELEPHONE & EXTENSION**

IS THE INDIVIDUAL NAMED ABOVE WITTING OF YOUR AGENCY AFFILIATION? (If "No" give name and address of organization he believes you work for.)	YES	X
yes	NO	
IS THIS INDIVIDUAL AUTHORIZED TO MAKE DECISIONS ON YOUR BEHALF IN THE EVENT YOU ARE INCAPABLE? (If "No" give name and address of person, if any, who can make such decisions in case of emergency.)	YES	X
yes	NO	
DOES THIS INDIVIDUAL KNOW THAT HE HAS BEEN DESIGNATED AS YOUR EMERGENCY ADDRESSEE? (If answer is "No" explain why in item 6.)	YES	X
	NO	

The persons named in item 3 above may also be notified in case of emergency. IF SUCH NOTIFICATION IS NOT DESIRABLE BECAUSE OF HEALTH OR OTHER REASONS, PLEASE SO STATE IN ITEM 6 ON THE REVERSE SIDE OF THIS FORM.

CONTINUED ON REVERSE SIDE

CURRENT RESIDENCE AND DEPENDENCY REPORT

14-00000

CONFIDENTIAL
(When Filled In)

5. VOLUNTARY ENTRIES

Experience in the handling of employee emergencies has shown that the absence of certain personal data often delays and complicates the settlement of estate and financial matters. The information requested in this section may prove very useful to your family or attorney in the event of your disability or death and will be disclosed only when circumstances warrant.

INDICATE NAME AND ADDRESS OF ANY BANKING INSTITUTIONS WITH WHICH YOU HAVE ACCOUNTS AND THE NAMES IN WHICH THE ACCOUNTS ARE CARRIED.

Riggs National Bank of Washington (F&M Branch)
Washington 7, DC

Dorothy L. and/or
Howard Hunt

ARE YOU A MEMBER OF THE NORTHWEST FEDERAL CREDIT UNION? [X] YES [ ] NO

IF YES, DO YOU HAVE A JOINT ACCOUNT? [ ] YES [X] NO

HAVE YOU COMPLETED A LAST WILL AND TESTAMENT? [X] YES [ ] NO. *(If "Yes" where is document located?)*

SD box, Riggs Bank

HAVE YOU PREPLANNED AN ARRANGED GUARDIANSHIP OF YOUR CHILDREN IN CASE OF COMMON DISASTER TO BOTH PARENTS? [X] YES [ ] NO. *(If "Yes" give name(s) and address)*

Mr. Wm. F. Buckley, Jr. Wallacks Point, Stamford, Conn.

HAVE YOU EXECUTED A POWER OF ATTORNEY? [X] YES [ ] NO. *(If "Yes", who possess the power of attorney?)*

wife

6. ADDITIONAL DATA AND/OR CONTINUATION OF PRECEDING ITEMS

SIGNED AT	DATE	SIGNATURE
	[illegible]	Howard Hunt

CONFIDENTIAL

SECRET
(When Filled In)

OFFICE OF PERSONNEL

SECTION C	NARRATIVE COMMENTS

Indicate significant strengths or weaknesses demonstrated in current position keeping in proper perspective their relationship to overall performance. State suggestions made for improvement of work performance. Give recommendations for training. Comment on foreign language competence, if required for current position. Amplify or explain rating given in Section B to provide best basis for determining future personnel action. Manner of performance of managerial or supervisory duties should be described, if applicable.

MAIL ROOM

Mr. Hunt is an officer with real ability, creative and managerial. During the period under review, he has done a great deal to tighten up the operation of his shop. The amorphous aspects of some projects he inherited have been eliminated or cut down to size. He has a pleasant and engaging personality and a broadly based background.

If there are any areas of weakness in his performance it is only because his potential is so considerable. For example, it is possible that the staff and planning aspects of his job could receive more attention although, admittedly, there is a large grey area between the responsibilities of the CA Staff and the responsibilities of DODS in this respect.

SECTION D	CERTIFICATION AND COMMENTS

1. BY EMPLOYEE

I CERTIFY THAT I HAVE SEEN SECTIONS A, B, AND C OF THIS REPORT

DATE	SIGNATURE OF EMPLOYEE
5 March 1963	E. Maurice Hunt

2. BY SUPERVISOR

MONTHS EMPLOYEE HAS BEEN UNDER MY SUPERVISION	IF THIS REPORT HAS NOT BEEN SHOWN TO EMPLOYEE, GIVE EXPLANATION

DATE	OFFICIAL TITLE OF SUPERVISOR	TYPED OR PRINTED NAME AND SIGNATURE
13 APR 1963	DODS/EXO	R. H. Cunningham

3. BY REVIEWING OFFICIAL

COMMENTS OF REVIEWING OFFICIAL

DATE	OFFICIAL TITLE OF REVIEWING OFFICIAL	TYPED OR PRINTED NAME AND SIGNATURE
14 April 1963	Chief of Staff	C. Tracy Barnes

SECRET

Che

SECRET
(When Filled In)

QUALIFICATIONS UPDATE

READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING. TYPE OR PRINT. AVOID USING LIGHT COLORED INKS

Now that your qualifications are a matter of computer record, they must be periodically updated. This is done automatically for much information; however, some must be obtained directly from you. This form is for that purpose. Section I must be completed in all cases. You need provide other information only if there have been changes since you submitted your Form 444n, "Qualifications Supplement to the Personal History Statement," or a previous update form. If you are in doubt whether information has been previously submitted, enter it in the appropriate section. The signed and dated form should be returned through administrative channels to the File Room, Office of Personnel, Room 5E-13 Headquarters, whether information is added or not.

Additionally, a qualifications update may take place at any time there is information to be added or changed simply by completing and returning an update form on your initiative.

SECTION I — BIOGRAPHIC AND POSITION DATA

EMP. SER. NO.	NAME (Last-First-Middle)	DATE OF BIRTH
C13E942	Hunt, E. Howard	Oct 9, 1918

SECTION II — EDUCATION

HIGH SCHOOL

LAST HIGH SCHOOL ATTENDED	ADDRESS (City, State, Country)	YEARS ATTENDED (From-To)	GRADUATE
Hamburg High	Hamburg, N.Y. USA	1932 - 36	☒ YES ☐ NO

COLLEGE OR UNIVERSITY STUDY

NAME AND LOCATION OF COLLEGE OR UNIVERSITY	SUBJECT MAJOR	SUBJECT MINOR	YEARS ATTENDED FROM--TO--	DEGREE RECEIVED	YEAR RECEIVED	NO. SEM/QTR. HRS. (Specify)
1. Brown U. Providence R.I.	English Lit		1936 - 40	A.B.	'40	
2.						

IF A GRADUATE DEGREE HAS BEEN NOTED ABOVE WHICH REQUIRED SUBMISSION OF A WRITTEN THESIS, INDICATE THE TITLE OF THE THESIS AND BRIEFLY DESCRIBE ITS CONTENT.

TRADE, COMMERCIAL AND SPECIALIZED SCHOOLS

NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	FROM	TO	NO. OF MONTHS

OTHER NON-AGENCY EDUCATION OR TRAINING NOT INDICATED ABOVE

NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	FROM	TO	NO. OF MONTHS
1				
2				

SECTION III — MARITAL STATUS

1. PRESENT STATUS (Single, Married, Widowed, Separated, Divorced, Annulled, Remarried) SPECIFY: Married

2. NAME OF SPOUSE — (Last): Hunt (First): Dorothy (Middle): Louise (Maiden): Wetzel

3. DATE OF BIRTH: 1920

4. PLACE OF BIRTH (City, State, Country): Dayton, Ohio, USA

5. OCCUPATION: housewife

6. PRESENT EMPLOYER: —

7. CITIZENSHIP: USA

8. FORMER CITIZENSHIP(S) COUNTRY(IES): —

9. DATE U.S. CITIZENSHIP ACQUIRED: —

SECTION IV — DEPENDENT CHILDREN AND DEPENDENTS OTHER THAN SPOUSE

NAME	RELATIONSHIP	DATE AND PLACE OF BIRTH	CITIZENSHIP	PERMANENT ADDRESS
1. ☐ ADD ☐ DELETE				
2. ☐ ADD ☐ DELETE				

FORM 2-68 444n

SECRET

6 [illegible] (4-511)

SECRET
(when filled in)

SECTION V — GEOGRAPHIC AREA KNOWLEDGE AND FOREIGN TRAVEL

NAME OF REGION OR COUNTRY	TYPE OF SPECIALIZED KNOWLEDGE	DATES OF TRAVEL OR RESIDENCE	DATE & PLACE OF STUDY	KNOWLEDGE ACQUIRED BY (CHECK ALL) RESIDENCE	TRAVEL	STUDY	BOOK ASSIGNMENT
1.							
2.							

OCT 23 3 10 AM '68

SECTION VI — TYPING AND STENOGRAPHIC SKILLS

1. TYPING (WPM) 2. SHORTHAND (WPM) 3. INDICATE SHORTHAND SYSTEM USED: CHECK (✓) APPROPRIATE ITEM ☐ GREGG ☐ SPEEDWRITING ☐ STENOTYPE ☐ OTHER (SPECIFY):

SECTION VII — SPECIAL QUALIFICATIONS

PROVIDE INFORMATION ON HOBBIES, SPORTS, LICENSES, PUBLISHED MATERIALS OR DEVICES WHICH YOU MAY HAVE INVENTED

SECTION VIII — MILITARY SERVICE

CURRENT DRAFT STATUS

1. HAS YOUR SELECTIVE SERVICE CLASSIFICATION CHANGED? ☐ YES ☐ NO
2. NEW CLASSIFICATION
3. LOCAL SELECTIVE SERVICE BOARD NUMBER AND ADDRESS
4. IF DEFERRED, GIVE REASON

MILITARY RESERVE, NATIONAL GUARD STATUS

CHECK RESERVE OR GUARD ORGANIZATION TO WHICH YOU BELONG: ☐ ARMY ☐ NAVY ☐ MARINE CORPS ☐ AIR FORCE ☐ COAST GUARD ☐ NATIONAL GUARD ☐ AIR NATIONAL GUARD

1. CURRENT RANK, GRADE OR RATE
2. DATE OF APPOINTMENT IN CURRENT RANK
3. EXPIRATION DATE OF CURRENT OBLIGATION
4. CHECK CURRENT RESERVE CATEGORY ☐ READY RESERVE ☐ STANDBY (active) ☐ STANDBY (inactive) ☐ RETIRED ☐ DISCHARGED
5. MILITARY MOBILIZATION ASSIGNMENT
6. RESERVE UNIT TO WHICH ASSIGNED OR ATTACHED

MILITARY SCHOOLS COMPLETED (Extended Active, Reserve Duty, or as Civilian)

NAME AND ADDRESS OF SCHOOL	STUDY OR SPECIALIZATION	DATE COMPLETED	RESIDENT / AGENCY-SPONSORED

SECTION IX — PROFESSIONAL SOCIETIES AND OTHER ORGANIZATIONS

NAME AND CHAPTER	ADDRESS (Number, Street, City, State, Country)	DATE OF MEMBERSHIP FROM	TO
1.			
2.			
3.			

SECTION X — REMARKS

DATE: Oct. 7, 1968

SIGNATURE OF EMPLOYEE: [illegible signature]

SECRET

SECRET

(WHEN FILLED IN)

QUALIFICATIONS SYSTEM RECORD CHANGE

APPLICANT CODING DATA

1. ID	2. APPL. NO.	3. NAME
2	0-DIGITS	MUST CONTAIN 20-DIGITS

4. DATE OF BIRTH			5. DATE CODED			
MO	DA	YR	MO	DA	YR	

THE DATA ABOVE (ITEMS 2 THRU 5) WILL BE FILLED IN WHEN CODING AN APPLICANT FOR THE FIRST TIME. THIS FORM IS THEN ATTACHED TO FORM 1962, MASTER QUALIFICATIONS CODING RECORD.

LANGUAGE CODING DATA - FORM NONE

1. ID	2. EMPLOYEE NO.	3. NAME	4. LANGUAGE DATA CODE							
3		3-LETTERS	BASE CODE	R	W	P	S	U	T	YR

5. DATE SUBMITTED			6. DATE OF BIRTH		
MO	DA	YR	MO	DA	YR

WHEN FORM NONE DENOTES NO LANGUAGE COMPETENCE, ENTER THE FOLLOWING IN ITEM 4: "NO-LANGUAGE" (12-DIGITS)

LANGUAGE PROFICIENCY TEST DATA

1. ID	2. EMPLOYEE NO.	3. NAME	4. CODE	5. LANGUAGE DATA BEFORE TEST							
5	013842	3-LETTERS HUN	C-A-D C	BASE CODE BK50	R 1	W 0	P 1	S 0	U 1	T 3	YR 57

6. LANGUAGE DATA AFTER TEST								7. DATE OF TEST		
BASE CODE	R	W	P	S	U	T	YR	MO	DA	YR
BK50	2	1	2	1	1	4	66	07	19	66

DATA FOR ITEM 2 [illegible] 1967 EXTRACTED FROM FORM 1273, LANGUAGE PROFICIENCY AND AWARDS DATA. [illegible]

QUALIFICATIONS RECORD CHANGE

1. ID	2. EMP/APPL NO.	3. NAME
4		3-LETTERS

ENTER UNDER "TYPE" -
A - ADDITION TO RECORD
C - CHANGE TO EXISTING RECORD
D - DELETION OF DATA FROM EXISTING RECORD

TYPE	CODE # 1					CODE # 2				
	BASE	1	2	3	YR	BASE	1	2	3	YR

FORM 10-64 1962a

SECRET

GROUP 1 (EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION)

14-511

SECRET
(When Filled In)

CERTIFICATION OF CLAIMED LANGUAGE PROFICIENCY

1. EMPLOYEE SERIAL NO.	2. NAME (last-first-middle)	3. DATE OF BIRTH
013942	HUNT, E. HOWARD	[illegible]

4. LIST BELOW THE FOREIGN LANGUAGE OR LANGUAGES IN WHICH YOU POSSESS ANY DEGREE OF COMPETENCE. INDICATE YOUR PROFICIENCY IN EACH OF THE FIVE SKILL FACTORS SHOWN (reading comprehension, writing ability, etc.) BY NOTING THE NUMBER MOST INDICATIVE OF YOUR LEVEL OF SKILL UNDER THE FACTOR BEING CONSIDERED.

IF YOUR PROFICIENCY RELATES TO A PARTICULAR DIALECT OF A MAJOR LANGUAGE, IDENTIFY THIS DIALECT BY NOTING IT IN PARENTHESES AFTER THE LANGUAGE ON THE SAME LINE.

IF YOU HAVE NO PROFICIENCY IN ANY FOREIGN LANGUAGE, CHECK (X) BOX AT RIGHT AND LEAVE OTHER ITEMS BLANK. → ☐

LEVEL OF SKILL: (Slight) 1 2 3 4 5 (Native)
0 = NO PROFICIENCY IN A SPECIFIC SKILL FACTOR

	SKILL FACTORS						HOW ACQUIRED (Check (X) Box(es) which apply)				
	READING COMPREHENSION	WRITING ABILITY	PRONUNCIATION	CONVERSATIONAL ABILITY	ORAL COMPREHENSION		NATIVE OF COUNTRY	PROLONGED RESIDENCE	CONTACT (with parents, etc.)	ACADEMIC STUDY	
Spanish	4	3	4	4	4			X		X	
FRENCH	2	1	2	1	1			X			

5. IF YOU HAVE HAD EXPERIENCE AS A TRANSLATOR, INTERPRETER OR INSTRUCTOR, EXPLAIN AND SPECIFY IN WHICH LANGUAGE(S) YOU HAVE HAD SUCH EXPERIENCE.

Spanish — translator + interpreter

[illegible]

DATE [illegible]

CERTIFICATION

I CERTIFY that the information given above is true and accurate to the best of my knowledge and belief.

DATE	SIGNATURE
[illegible]	E. Howard Hunt

FORM 4-65 444c OBSOLETE PREVIOUS EDITIONS

SECRET

(4-65)

SECRET
(WHEN FILLED IN)

QUALIFICATIONS SYSTEM RECORD CHANGE

APPLICANT CODING DATA

1. ID	2. APPL. NO.	3. NAME
2	6-DIGITS	MUST CONTAIN 20-DIGITS

4. DATE OF BIRTH			5. DATE CODED		
MO	DA	YR	MO	DA	YR

THE DATA ABOVE (ITEMS 2 THRU 5) WILL BE FILLED IN WHEN CODING AN APPLICANT FOR THE FIRST TIME. THIS FORM IS THEN ATTACHED TO FORM 1962, MASTER QUALIFICATIONS CODING RECORD.

LANGUAGE CODING DATA - FORM 444c

1. ID	2. EMPLOYEE NO.	3. NAME	4. LANGUAGE DATA CODE							
		3-LETTERS	BASE CODE	R	W	P	S	U	T	YR
3										

5. DATE SUBMITTED			6. DATE OF BIRTH		
MO	DA	YR	MO	DA	YR

WHEN FORM 444c DENOTES NO LANGUAGE COMPETENCE, ENTER THE FOLLOWING IN ITEM 4: "NO++LANGUAGE" (12-DIGITS)

LANGUAGE PROFICIENCY TEST DATA

1. ID	2. EMPLOYEE NO.	3. NAME	4. CODE	5. LANGUAGE DATA BEFORE TEST							
		3-LETTERS	C-A-D	BASE CODE	R	W	P	S	U	T	YR
5	013042	HUN	C	BL18	H	H	H	H	H	3	62

6. LANGUAGE DATA AFTER TEST								7. DATE OF TEST		
BASE CODE	R	W	P	S	U	T	YR	MO	DA	YR
BL18	1	H	1	H	H	3	67	04	18	67

DATA FOR ITEM 2 THRU 7 IS EXTRACTED FROM FORM 1273, LANGUAGE PROFICIENCY AND AWARDS DATA. 20 JUL 1967

QUALIFICATIONS RECORD CHANGE

1. ID	2. EMP/APPL NO.	3. NAME
4		3-LETTERS

ENTER UNDER "TYPE" -
A - ADDITION TO RECORD
C - CHANGE TO EXISTING RECORD
D - DELETION OF DATA FROM EXISTING RECORD

TYPE	CODE # 1					CODE # 2				
	BASE	1	2	3	YR	BASE	1	2	3	YR

FORM 10-64 1962a

SECRET

GROUP 1
EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

(4-61)

SECRET

(WHEN FILLED IN)

CERTIFICATION OF LANGUAGE PROFICIENCY

1. EMPLOYEE NO.	2. NAME (LAST-FIRST-MIDDLE)	3. TYPE CHANGE		4. LANGUAGE DATA PRIOR TO TEST							
	HUNT, E. HOWARD	A=ADD C=CHANGE D=DELETE	CODE	LAN. CODE	R	W	P	S	U	I/T	YEAR

5. LANGUAGE DATA AFTER TEST								6. DATE TESTED	7. DATE OF BIRTH	8. GRADE	9. OFFICE OR DIVISION
LAN. CODE	R	W	P	S	U	I/T	YEAR				
								04/18/67	10/09/18	15	EUR

NOTICE TO PERSON TESTED

10. ON THE DATE SHOWN IN ITEM 6 ABOVE, YOU WERE TESTED IN SPANISH (NEW WORLD) BL18 (NAME OF LANGUAGE) AND YOUR TEST SCORES ARE AS FOLLOWS:

READING	WRITING	PRONUNCIATION	SPEAKING	UNDERSTANDING	TEST RATINGS
I	+	I	H	H	0 = ZERO I = INTERMEDIATE S = SLIGHT H = HIGH E = ELEMENTARY N = NATIVE

11. REMARKS

CODED

BY

COMPUTATIONS

12. SIGNATURE

Ken

13. LD NUMBER

13670

FORM 11-64 1273 OBSOLETE PREVIOUS EDITIONS (10-45) **SECRET**

GROUP 1 EXCLUDED FROM AUTOMATIC DOWNGRADING AND DECLASSIFICATION

1 - OP/QAB

14-00000

SECRET
(When Filled In)

OFFICIAL USE ONLY (when filled in)

QUALIFICATIONS SUPPLEMENT TO PERSONAL HISTORY STATEMENT

READ INSTRUCTIONS CAREFULLY BEFORE COMPLETING. TYPE OR PRINT. AVOID USING LIGHT COLORED INKS

SECTION I — BIOGRAPHIC AND POSITION DATA

1 EMP SER NO.	2 NAME (Last First Middle)	3 SEX	4 DATE OF BIRTH	5 SCHEDULE GRADE STEP
C13842	HUNT E HOWARD		10/09/18	GS -15-07

6 SC	7 POSITION TITLE	8 OFFICE OF ASSIGNMENT	9 LOCATION (Country, City)
D	CRS OFFICER	EUR	WASH., D.C.

SECTION II — AGENCY OVERSEAS SERVICE

AREA	TYPE TOUR	FROM	TO
MEXICO	PCS 64	50/12/31	53/04/01
EUROPEAN AREA	TDY 64	54/01/31	54/03/31
[redacted]	PCS 64	54/05/01	56/10/01
[redacted]	PCS 44	57/01/01	60/05/02
ASIA AREA	TDY 43	63/01/07	63/01/19 ✓
[redacted]	TDY	60/12/13	60/12/03

New PHS made Sept 67

OVERSEAS DATA CODED
DATE: 22 Jan 67
INITIALS: [illegible]

SECTION III — EDUCATION

DEGREE	MAJOR FIELD	COLLEGE	YEAR
BAGH	ENGLISH LITERATURE	BROWN UNIV RI	40

SECRET

67 JUL 1970

(When Filled In)

SECTION IX	MARITAL STATUS	
1. PRESENT STATUS (Single Married Widowed Separated Divorced Annulled Remarried SPECIFY)		
2. NAME OF SPOUSE (Last First Middle Maiden)		
3. DATE OF BIRTH	4. PLACE OF BIRTH (City, State Country)	
5. OCCUPATION	6. PRESENT EMPLOYER	
7. CITIZENSHIP	8. FORMER CITIZENSHIP(S) COUNTRY(IES)	9. DATE U.S. CITIZENSHIP ACQUIRED

SECTION X — DEPENDENT CHILDREN AND DEPENDENTS OTHER THAN SPOUSE

NAME	RELATIONSHIP	DATE AND PLACE OF BIRTH	CITIZENSHIP	PERMANENT ADDRESS

SECTION XI — PROFESSIONAL SOCIETIES AND OTHER ORGANIZATIONS

NAME AND CHAPTER	ADDRESS (Number Street City State Country)	DATE OF MEMBERSHIP FROM	TO

DATE	SIGNATURE OF EMPLOYEE
	[illegible]

Washington, D.C. 20505

6 May 1971

Mr. Howard Hunt
11120 River Road
Potomac, Maryland 20854

Dear Howard:

I have taken so long in answering your letter of April 5th because of the careful consideration given to your request by all concerned, particularly as we have not had this problem before.

I am sorry to tell you that our answer is in the negative, although we have taken every approach we can think of to comply with your wishes. Very simply, the problem is as follows:

The statute states--

> At the time of retirement, any married participant may elect to receive a reduced annuity and to provide for an annuity payable to his wife or her husband, commencing on the date following such participant's death . . . (emphasis added).

Our regulation on the subject repeats the language of the statute above and in addition states--

> A participant may not change his election under this provision . . . .

We considered the possibility of a waiver of the regulation but ran into another problem here. The act specifically provides that the Director may prescribe rules and regulations, but continues with the language that, "such rules and regulations /are/ to become effective after approval by the chairman and ranking minority members of the Armed Services Committees of the House and Senate." The regulations as presently enacted were specifically reviewed by those Committees and approved in their present form.

Looking back into the legislative history of the act, we believe it is clear that the Committees desired our act to conform as closely as possible to Civil Service retirement, which definitely would not permit a change of election after retirement. There does not appear to have been any administrative error or misunderstanding at the time you retired and made your election, therefore, we have been unable to find any basis for making the change you request.

I think you know me well enough to agree that I like to stay as flexible in the law as I possibly can, but this seems to be one case where we are bound by specific provisions with no leeway to meet the requests of individual employees.

Sincerely,

Lawrence R. Houston
General Counsel

cc: Executive Director
DDS
Director of Personnel
OGC chrono
✓subject Retirement

OGC:LRH:jeb

HOWARD HUNT

11120 River Road,
Potomac, Maryland 20854.,
May 12, 1971.

The Honorable
Lawrence R Houston,
General Counsel,
The Central Intelligence Agency,
Washington, D. C. 20505.

Dear Larry:

I thoroughly appreciate the thought and study you gave my problem, and while your findings are disappointing to me, I must regard them as definitive.

Reflecting on the statute, however, I find myself wondering whether such irrevocable limitation on personal choice is, first, in the public interest, and second in the interest of annuitants whose personal circumstances and civil status are subject to unanticipated change. This could be the subject of an interesting class action challenge in which, I imagine, more than a few annuitants would be eager to join.

All that aside, I'm most grateful for your efforts to help me once again.

Cordially,

Howard

SECRET

21 June 1972

MEMORANDUM FOR THE RECORD

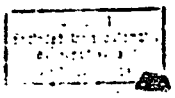
SUBJECT: Mr. E. Howard Hunt

1. On 21 June 1972 Mr. Robert Tegethoff, INR, Department of State, informed Mr. James Franklin, Chief, CCS/OCB, that the Department of State had received press inquiries in regard to Mr. E. Howard Hunt's service with the Department of State. INR had arranged for withholding any Department of State replies until CIA had been consulted. Mr. Hunt's cover record showed that he was in integrated Department of State status in Mexico from 1950 until 1953 and in [redacted] from 1957 until 1960. He also had nominal domestic Department of State cover from 1966 until he retired in 1970. Upon retirement, Mr. Hunt was " opened up " as a CIA employee back to EOD in November 1949.

2. In the absence of both Messrs. Osborn, Director of Security, and Geiss, Deputy Director, I discussed the State Department request with Mr. Leo Dunn, Acting Deputy Director of Security for Personnel Security. He concluded that everything considered, the Department should say that Mr. Hunt was assigned to the Department while in integrated status but, when pressed, not deny his basic CIA status. While trying to clear this line with the ADDP, Mr. Geiss called and at the end of our discussion, cautioned that any guidance to the Department of State in regard to Mr. Hunt should be cleared with the DCI.

3. I then talked to Mr. Sam Halpern, EA/DDP, to determine the whereabouts of Mr. Meyer. He recommended that I talk to both Messrs. Meyer and Colby who were in the OPPB think tank.

SECRET



4. As I was leaving my office, Mr. Tegethoff called Mr. Franklin a second time to say that in the evening of 20 June 1972, Mr. John King, Department of State's Press Office, and Mr. John Unumb of CIA had discussed press inquiries in regard to Mr. Hunt which were made to the Department of State in the afternoon of 20 June 1972. These inquiries had particular reference to Mr. Hunt's biography in WHO'S WHO IN AMERICA showing him as Department of State employee since 1968 and listing his office at the Department of State. Messrs. Unumb and King agreed the press should be informed that he was not on the State Department's payroll during the period. Mr. Unumb confirmed this arrangement when I called him and said that he had added that Mr. Hunt retired in good standing from CIA in April 1970. I also cleared the proposed guidance with Mr. Ted Shackley, Chief, WH Division.

5. I then saw Messrs. Colby and Meyer, outlined the Department of State's request and our proposed reply that Mr. Hunt, during his integrated service in Mexico and [redacted] was assigned to the Department of State. This information would not be volunteered by the Department of State, and Mr. Hunt's basic status as a CIA employee would not be denied if raised by members of the press. Messrs. Colby and Meyer agreed that this was the only feasible line to take. I then asked Mr. Colby whether additional clearance from the DCI was required. He replied that it was not, and that he would brief the DCI.

6. I informed Mr. Geiss of Messrs. Colby's and Meyer's decision and then called Mr. Tegethoff and provided him the agreed guidance.

/s/ ERICH W. ISENSTEAD

ERICH W. ISENSTEAD
Chief, Central Cover Staff

Orig - C/OCB/CCS; File 1088 (Hunt)
EA/DDP; ADDP
DD/Security
Mr. Unumb, Deputy Asst to the DCI
Chrono

14-00000

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM

	UNCLASSIFIED		CONFIDENTIAL		SECRET

OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	Chief, TRB		
2			
3			
4			
5			
6			

	ACTION		DIRECT REPLY		PREPARE REPLY
	APPROVAL		DISPATCH		RECOMMENDATION
	COMMENT		FILE		RETURN
	CONCURRENCE		INFORMATION		SIGNATURE

Remarks:

Janet: Please file the attached document in the Official Personnel Folder on E. Howard Hunt. The Hunt OPF was returned to you for retention on 6 May 1976. Thanks.

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.	DATE
Bonnie, OD/Pers	21 May 76

	UNCLASSIFIED		CONFIDENTIAL		SECRET

FORM NO. 237 Use previous editions (40)
1-67

14-00000

SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM

UNCLASSIFIED		CONFIDENTIAL		SECRET

OFFICIAL ROUTING SLIP

TO	NAME AND ADDRESS	DATE	INITIALS
1	DD/Security, 4E-60	6/22	
2	D/OS	22 JUN 1972	
3			
4	ADD/PS	6/26/72	
5	File		
6			

	ACTION		DIRECT REPLY		PREPARE REPLY
	APPROVAL		DISPATCH		RECOMMENDATION
	COMMENT		FILE		RETURN
	CONCURRENCE		INFORMATION		SIGNATURE

Remarks:

E. Howard Hunt

BY HAND

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO	DATE
C/CCS (9164)	21 JUN 1972

UNCLASSIFIED		CONFIDENTIAL		SECRET

FORM NO. 237 Use previous editions (40)
1-67

SECRET

(When Filled In)

REQUEST FOR PERSONNEL ACTION

DATE PREPARED

1. SERIAL NUMBER

2. NAME (Last-First-Middle)

3. NATURE OF PERSONNEL ACTION: Reassignment

4. EFFECTIVE DATE REQUESTED: MONTH DAY YEAR

5. CATEGORY OF EMPLOYMENT: Regular

6. FUNDS: V TO V / V TO CF / CF TO V / CF TO CF

7. COST CENTER NO. CHARGEABLE

8. LEGAL AUTHORITY (Completed by Office of Personnel)

9. ORGANIZATIONAL DESIGNATIONS: Office of the Chief

10. LOCATION OF OFFICIAL STATION: Washington, D.C.

11. POSITION TITLE

12. POSITION NUMBER

13. CAREER SERVICE DESIGNATION

14. CLASSIFICATION SCHEDULE (GS, LP, etc.)

15. OCCUPATIONAL SERIES

16. GRADE AND STEP

17. SALARY OR RATE

18. REMARKS

PCA in accordance with S 20-890.3(a)3

Pos - Property

Pos - Payroll

18A. SIGNATURE OF REQUESTING OFFICIAL: Roosevelt

DATE SIGNED

18B. SIGNATURE OF CAREER SERVICE APPROVING OFFICER: Al Lim

DATE SIGNED: 22 Jan 62

SPACE BELOW FOR EXCLUSIVE USE OF THE OFFICE OF PERSONNEL

19. ACTION CODE: 37

20. EMPLOY. CODE: 10

21. OFFICE CODING: NUMERIC / ALPHABETIC: 20

22. STATION CODE

23. NATURE CODE

24. MOTIVE CODE: 1

25. DATE OF BIRTH

26. DATE OF EXAM

27. DATE OF EST.

28. DATE EXPIRES

29. SPECIAL REFERENCE: 80

30. RET. ELIGIBILITY DATA: 1 = CSC, 2 = FICB, 3 = NONE

31. SEPARATION DATA CODE

32. CORRECT ON CONFIRMATION DATA

EOD DATA

33. SECURITY REQ. NO.

34. SEX

35. VET. PREFERENCE

36. SERV. COMP. DATE

37. RETIREMENT COMP. DATE

38. RETIREMENT SERV. CREDIT CODE

39. FEGLI

40. FEGLI A. REDUCTION

41. PREVIOUS GOVERNMENT SERVICE DATA

42. LEAVE CAT. CODE

43. FEDERAL TAX DATA

44. STATE TAX DATA

45. POSITION CONTROL CERTIFICATION

46. O.P. APPROVAL

Form 1152 USE PREVIOUS EDITION.

SECRET

NOTIFICATION OF PERSONNEL ACTION

PAS: 23 JUNE 1960

1. Serial No.	2. Name (Last-First-Middle)	3. Date Of Birth	4. Vet. Pref.	5. Sex	6. CS-EOD
513842	HUNT E HOWARD	Mo. 10 Da. 09 Yr. 18	None-0 5 Pt-1 10 Pt-2 Code 1	M 1	Mo. 11 Da. 08 Yr. 49

7. SCD	8. CSC Retmt.	9. CSC Or Other Legal Authority	10. Appt. Affidavit	11. FEGLI	12. LCD	13. Ret. Rec. Credit. Ceo
Mo. 05 Da. 24 Yr. 44	Yes-1 No-2 Code 1	50 USCA 403 J	Mo. Da. Yr. Yes-1 No-2 Code	Mo. 11 Da. 08 Yr. 49		Yes-1 No-2 Code 2

PREVIOUS ASSIGNMENT

14. Organizational Designations	Code	15. Location Of Official Station	Station Code
DDP WH BRANCH 2			

16. Dept.-Field	17. Position Title	18. Position No.	19. Serv.	20. Occup. Series
Dept - 1 USIld - 3 Frgn - 5 Code 5	ATT POL OF 1stSEC CON CHIEF OF STATION	0162	FSR GS	0136.01

21. Grade & Step	22. Salary Or Rate	23. SD	24. Date Of Grade	25. PSI Date	26. Appropriation Number
03 15 5	$ 13640 $ 13970	D	Mo. Da. Yr.	Mo. Da. Yr.	0135 5870 3000

ACTION

27. Nature Of Action	Code	28. Eff. Date	29. Type Of Employee	Code	30. Separation Data
CONVERSION FROM FSR STATUS	60	Mo. 06 Da. 25 Yr. 60 BOB	REGULAR	01	

PRESENT ASSIGNMENT

31. Organizational Designations	Code	32. Location Of Official Station	Station Code
DDP WH BRANCH 2	4651		76031

33. Dept.-Field	34. Position Title	35. Position No.	36. Serv.	37. Occup. Series
Dept - 1 USIld - 3 Frgn - 5 Code 5	CHIEF OF STATION	0162	GS	0136.01

38. Grade & Step	39. Salary Or Rate	40. SD	41. Date Of Grade	42. PSI Date	43. Appropriation Number
15 5	$ 13970	D	Mo. 08 Da. 16 Yr. 53	Mo. XX Da. XX Yr. XX	0135 5870 3000

44. Remarks

POSTED
06-24-60 WK

FORM NO. 1150a
1 MAR 57

SECRET

REQUEST FOR PERSONNEL ACTION

1. Serial No.	2. Name (Last-First-Middle)	3. Date Of Birth Mo.	Da.	Yr.	4. Ver. Pref. Code	5. Sex	6. CS-EOD Mo.	Da.	Yr.
	HUNT, E. HOWARD	10	09	18	None-0 5 Pt-1 10 Pt-2 1	M 1			

7. SCD Mo.	Da.	Yr.	8. CSC Retnt. Yes-1 No-2	Code	9. CSC Or Other Legal Authority	10. Appt. Affidav. Mo.	Da.	Yr.	11. FEGLI Yes-1 No-2	Code	12. TCD Mo.	Da.	Yr.	13. Ret. Serv. Credit Yes-1 No-2	Code
			1												

5A

PREVIOUS ASSIGNMENT

14. Organizational Designations	Code	15. Location Of Official Station	Station Code
DDP WH BRANCH 2			

16. Dept. - Field Dept. - Uslid - Frgn -	Code	17. Position Title	18. Position No.	19. Serv.	20. Occup. Series
	5	ATTACHE POL OFC 1ST SEC CONSUL CHIEF OF STATION	BAF-162	FSR OS	0136.01

21. Grade & Step	22. Salary Or Rate	23. SD	24. Date Of Grade Mo. Da. Yr.	25. PSI Due Mo. Da. Yr.	26. Appropriation Number
3 15 5	$ 13,640 13,970	D			0135 5870 3000

ACTION

27. Nature Of Action	Code	28. Eff. Date Mo. Da. Yr.	29. Type Of Employee	Code	30. Separation Data
CONVERSION FROM FSR STATUS	60 BCB	OCB 25 06 24 60	REGULAR	01	

PRESENT ASSIGNMENT

31. Organizational Designations	Code	32. Location Of Official Station	Station Code
DDP WH BRANCH 2	1651		7651

33. Dept. - Field Dept. - Uslid - Frgn -	Code	34. Position Title	35. Position No.	36. Serv.	37. Occup. Series
	5	CHIEF OF STATION	BAF-162	OS	0136.01

38. Grade & Step	39. Salary Or Rate	40. SD	41. Date Of Grade Mo. Da. Yr.	42. PSI Due Mo. Da. Yr.	43. Appropriation Number
15 5	$ 13,970	D	08 16 53	02 05 61	0135 5870 3000

SOURCE OF REQUEST

A. Requesting Official Name And Title: WH/PERSONNEL OFFICER

B. For Additional Information Call (Name & Telephone Ext.): X8242

C. Request Approved By (Signature And Title)

CLEARANCES

Clearance	Signature	Date	Clearance	Signature	Date
A. Career Board			D. Placement		
B. Pos. Control			E.		
C. Classification			F. Approved By		

Remarks: Subject resigned effective COB 24 June 1960.

No. 1152

SECRET

Attachment to Fitness Report of Howard Hunt 31 March 63 - 31 March 64

Section C (Continued)

Special mention should be made of Subject's objectivity and integrity in carrying out his responsibilities. These were best demonstrated when he promptly and swiftly terminated a large and effective radio broadcasting project, to establish which he and his subordinates had labored hard, immediately upon belated discovery that insuperable, practical obstacles precluded realization of the project's theoretical potential.

Subject's professional background has attuned his constant attention to FI operational opportunities arising in the course of his current CA activities, a practice consistent with his habit of seeking maximum benefit for every dollar spent in time, effort or cash.