

ROUTING AND F. CORD SHEET

| FROM                         |          |                      |           | COMMENTS                                      |  |                    |
|------------------------------|----------|----------------------|-----------|---|--|--------------------|
| TSD/SAB<br>4200 Admin. Bldg. |          |                      |           | <p><b>PRIORITY</b></p> <p><b>PRIORITY</b></p> |  |                    |
| TO                           | ROOM NO. | DATE                 |           |   |  | OFFICER'S INITIALS |
|                              |          | RECEIVED             | FORWARDED |   |  |                    |
| 1. AC/TSD/TA                 |          |                      |           |   |  |                    |
| 2.                           |          |                      |           |   |  |                    |
| 3. TSD/SRS                   |          | 28 JUN 1960          |           |   |  |                    |
| 4.                           |          |                      |           |   |  |                    |
| 5. WH/4/PI                   |          | Coordinated by phone |           |   |  |                    |
| 6.                           |          |                      |           |   |  |                    |
| 7. RI/DP                     | 1308 L   | 28 JUN 1960          |           |   |  |                    |
| 8.                           |          |                      |           |   |  |                    |
| 9. TSD/SRS                   |          |                      |           |   |  |                    |
| 10.                          |          |                      |           |   |  |                    |
| 11.                          |          |                      |           |   |  |                    |
| 12.                          |          |                      |           |   |  |                    |
| 13.                          |          |                      |           |   |  |                    |
| 14.                          |          |                      |           |   |  |                    |
| 15.                          |          |                      |           |   |  |                    |
| 16.                          |          |                      |           |   |  |                    |
| 17.                          |          |                      |           |   |  |                    |
| 18.                          |          |                      |           |   |  |                    |

RECORD COPY

|                       |               |                 |                                   |           |
|-----------------------|---------------|-----------------|-----------------------------------|-----------|
| COORDINATING OFFICERS |               |                 | AUTHENTICATING OFFICER            |           |
| NAME                  | BY PHONE      | OFFICE          | NAME                              | TITLE     |
| Ralph Sechafer        |               | WH/4/PI         | (A. F. Lindeman)<br>COLIN C. REID | C/TSD/SAB |
| RELEASING OFFICER     |               |                 | NAME                              | TITLE     |
|                       |               |                 | ROBERT K. CRAVEN                  | AC/TSD/TA |
| ENCLOSURE             | ABSTRACT      | INDEX           | FILE NUMBER                       |           |
|                       |               |                 | 201 (274049)                      |           |
| DATE MICROFILMED      | DOCUMENT DATE | DOCUMENT NUMBER |                                   |           |
|                       |               | HCF-3523        |                                   |           |

PRIORITY

|  |   |
|--|---|
| TO : Chief of Station, Havana                            | 301 (274049) 8                                      |
| FROM : Chief, KURIOT                                     | DATE: 23 JUN 1960                                   |
| SUBJECT : AQUATIC/Operational<br>SW Supplies for AMIRE-1 | RE: "483" - CHECK AT CMI                            |
|  | MARKED FOR INDEXING                                 |
|  | NO INDEXING REQUIRED                                |
| ACTION REQUIRED  | INDEXING CAN BE JUDGED BY QUALIFIED P. 2. OFF. ONLY |

REFERENCE : HAVA - 4989, 17 June 1960

1. The SW supplies and instructions needed to establish two-way SW correspondence with AMIRE-1 are transmitted herewith. We realize that some of the instruction forms and supplies which are being transmitted are duplicates of those sent to the Station in support of other operations. However, in order to facilitate the handling of each operation, the supplies for each are furnished as a complete unit. This will preclude the need for borrowing from one agent's supplies to outfit another.

2. AMIRE-1 will write to the Case Officer [redacted] 99  
 [redacted] A supply of the developer material, in quantities sufficient for training purposes, accompanies this dispatch.

3. According to the WH operational plan, SW messages written by AMIRE-1 will be mailed to accommodation addresses in various Latin American countries. In accordance with that, KURIOT will provide the appropriate [redacted] 28 with the materials necessary for developing the operational messages.

4. AMIRE-1 will develop the SW messages he receives by means of [redacted] 99  
 [redacted] He should be issued [redacted] for that purpose. It is recommended that the agent be told to hide his developer materials in a safe place. This should not present much of a problem because [redacted] 99  
 [redacted] We do not generally recommend that [redacted] 99  
 Even in cases where the SW ingredient [redacted] 99  
 [redacted] and thus there would be a danger of having an unwitting person use them by accident. 99 If the Case Officer feels that for operational reasons it is desirable [redacted] they should only be kept in a bottle which is clearly marked [redacted] 99

5. According to the operational plan, the base to agent SW messages will be prepared for the Area Division by KURIOT at Headquarters. The Area Division will pouch the SW messages [redacted] 99 the appropriate Field Station for [redacted] mailing.

6. The AMIRE-1 Case Officer should familiarize himself with the accompanying supplies and instructions before any attempt is made to train and issue supplies to the agent. Experience has shown that it is advisable to plan for two or three short (2 hour) agent training sessions scheduled over a period of days, rather than to attempt to cram the training into one long session.

7. Special attention should be given to planning the cover correspondence. It is usually recommended that the agent use [redacted] 24 on his SW messages to the Station, thereby [redacted] completely from his SW reports once they are in the mail channel. This requires that the correspondence be fictional, and entails a certain amount of skill on the part of AMIRE-1 in fabricating apparently [redacted] 24 We have found that the use of [redacted] frequently provides the agent with considerable psychological reassurance during the course of the operation.

8. The cover/

24/17V  
 (274049) 8

8. The cover correspondence must in no way appear to be different from the bulk of mail ordinarily found in the channel being used. It should contain no information which could be viewed as suspicious in any way. The external aspects of the correspondence must be innocent in all aspects if the SW is to be expected to provide any level of security.

9. We have found that the reliability of any SW system depends nearly entirely on the care with which it is used. Please stress the need for careful writing techniques in your agent training sessions.

10. The following supplies and instructions are transmitted in support of the ~~AMIRE~~ operation:

- a. Standard Form [redacted] 99 which describes in detail how to write [redacted] 99
- b. One [redacted] 99 labeled [redacted] 99 is to be used to demonstrate the principles of [redacted] 99 writing. The development process for this system can be carried out in the agent's presence.
- c. One [redacted] 99 which will develop the demonstration [redacted] 99 writing.
- d. Instruction [redacted] 99 describing the development of the [redacted] 99
- e. [redacted] 99 The one labeled [redacted] 99 is to be used in training and is to be retained by the Station. [redacted] 99 are to be issued to the agent. The agent should not be allowed to [redacted] 99
- f. Instruction [redacted] 99 specific instructions for the development [redacted] 99
- g. [redacted] 99 to be used to develop practice and real messages written [redacted] 99
- h. Two practice messages written with AMIRE's ingoing SW system which he should use to practice his development technique.
  - 1. [redacted] 99 which AMIRE will use [redacted] 99 to develop the SW messages he receives. Two or three [redacted] 99 should be used in training. [redacted] 99 should be issued to the agent.
- i. Instruction [redacted] 99 instructions for the use of [redacted] 99
- k. One copy of the "Station Maintenance of SW Supplies form."
  - 1. Miscellaneous items such as [redacted] 99 items generally useful for SW processing.

11. You will note that two different kinds of [redacted] 99 have been submitted with the supplies. One is labeled [redacted] 99 This should be used in the practice session only. It should be used to demonstrate [redacted] 99 writing techniques to the agent. This system can be developed in the agent's presence. The other [redacted] 99 constitute the agent's operational sending system. [redacted] 99 After the agent has mastered the use of the [redacted] 99 [redacted] 99 has been labeled [redacted] 99. [redacted] 99 It is very important that the Case Officer have the chance to critique the agent's SW writing technique with the actual system which the agent will use. However, the agent

should not/

34/PV

should not be allowed [redacted] 99  
 [redacted] nor be shown the [redacted] The [redacted] 99  
 should be carried out at the Station. If the Case Officer [redacted] that the  
 training messages written with the operational [redacted] 99 that  
 the agent's technique is poor, he should use [redacted] of the [redacted] 99  
 messages to point out to the agent those areas where improvement [redacted] 99  
 or he should just discuss it verbally.

12. The Station should retain the [redacted] 99 the [redacted] 99  
 [redacted] and the rest of the supplies. Please bear in mind that all developed  
 messages and working materials should be treated as classified.

13. Please do not hesitate to request additional help from [redacted] 99 as  
 needed.

*Ser* *William H. Praxido*  
 JOANITA H. MANESTRICK

- Enclosures: (1 Box & 1 Env)  
 1. Supplies & Instructions  
 2. Supplies

22 June 1960

Distribution:  
 3 - CO3, Havana, w/encls a/s

- ~~1 - RI, w/o encls~~
- 1 - TSD/SRS, w/o encls
- 2 - WH/H/FI, w/o encls
- 1 - TSD/SAB, w/o encls

TSD/SAB(JIManestrick)(2922):gke

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CC COPY  
 23 July 60  
 EF 3523

|                          |  |                                 |                                    |                    |
|--------------------------|--|---------------------------------|------------------------------------|--------------------|
| FORM 53c<br>10-57<br>GPO | SEE PREVIOUS EDITIONS<br>REPLACES FORMS<br>5135, 5135A AND 5143<br>WHICH ARE OBSOLETE. | CLASSIFICATION<br><b>SECRET</b> | <input type="checkbox"/> CONTINUED | PAGE NO.<br>3 of 3 |
|--------------------------|--|---------------------------------|------------------------------------|--------------------|

9/12J

20 (10404) 508