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29 FEB 1968

MEMORANDUM FOR: Chief, Far East Division, DDP

SUBJECT : Improper Admittance of Career Agent  
into Headquarters Building

1. The records of the Building Security Branch, Physical Security Division reveal that Mr. Lucien E. Conein, a career agent with the Far East Division, was signed into the Headquarters building as a staff employee on 7, 8, 9 and 12 February 1968. On these dates Mr. Conein was identified and escorted by (Mr. Walter Macrem, Miss Micheline St. Louis and Mr. D. B. Anderson.)

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MALETA

2. In view of the cover status of Mr. Conein he should have been signed into the building as a visitor. The proper procedures for admittance of career agents into Agency buildings are set forth in HHB 10-1, paragraph 4a.

*Howard J. Osborn*  
Howard J. Osborn  
Director of Security

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