



Office of the Chief
Records Officer for the
U.S. Government

Sent Via Email. No Hard Copy to Follow.

November 6, 2024

Steven Welch
Agency Records Officer
United States Department of the Interior
Bureau of Ocean Energy Management
45600 Woodland Road
Sterling, VA 20166

Dear Mr. Welch:

The National Archives and Records Administration (NARA) has received the Department of the Interior (DOI) Bureau of Ocean Energy Management (BOEM) letter date October 25, 2024, regarding the potential unauthorized disposition of six boxes of records that appear to have been lost during shipment from the Sterling, VA Iron Mountain commercial records storage facility to the Washington National Records Center (WNRC). We await your full report as stated in your letter within the next 30 calendar days. Please ensure that this report includes further details as outlined in 36 CFR 1230.14:

- A complete description of the records with volume and dates;
- A statement of the exact circumstances surrounding the removal, defacing, alteration, or destruction of records;
- A statement of the safeguards established to prevent further loss of documentation; and
- Details of the actions taken to salvage, retrieve, or reconstruct the records.

If the records are located, please inform us so we can update the file. I appreciate your attention to this matter. If you have any questions or wish to discuss further, please contact the Records Management Oversight and Reporting Program by email at UnauthorizedDisposition@nara.gov.

Sincerely,

William Fischer

WILLIAM FISCHER
Chief Records Officer
for the U.S. Government (Acting)