



Office of the Chief
Records Officer for the
U.S. Government

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October 7, 2024

Kim Tart
Department of Veterans Affairs
810 Vermont Ave, NW
Enterprise Records Service (005R1B)
Washington, DC 20420

Dear Kim Tart:

The National Archives and Records Administration (NARA) acknowledges receipt of the Department of Veterans Affairs' (VA) report regarding the loss of five (5) 6-Part Employee Folders (Supervisor's Files) at the St. Cloud VA Medical Center, St. Cloud, MN.

According to the report, upon returning from leave, the supervisor of record discovered the records missing. The exact circumstances of how the records became missing is unknown. We understand that efforts were made to locate the records but were unsuccessful. We also understand that to prevent future incidents, the supervisor of record was provided training on the proper handling and storage of federal records.

Based on this information, the reporting requirements of 36 CFR 1230.14(a) have been met and NARA considers this matter closed. I appreciate your attention to this matter. If you have any questions or wish to discuss this further, please contact the Records Management Oversight and Reporting Program by email at UnauthorizedDisposition@nara.gov.

Sincerely,

WILLIAM FISCHER
Chief Records Officer
for the U.S. Government (Acting)