

## Request for Records Disposition Authority

Records Schedule Number DAA-0065-2020-0003  
Schedule Status Approved  
  
Agency or Establishment Federal Bureau of Investigation  
Record Group / Scheduling Group Records of the Federal Bureau of Investigation  
Records Schedule applies to Agency-wide  
Schedule Subject Foreign Terrorist Tracking Task Force (FTTTF) Data Mart  
Internal agency concurrences will be provided No

Background Information The Foreign Terrorist Tracking Task Force (FTTTF) is a multi-agency task force created pursuant to Homeland Security Presidential Directive-2. The FBI is the lead agency for the FTTTF, which is now a section within the FBI's Counterterrorism Division.

The mission of the FTTTF is to provide information that helps keep foreign terrorists and their supporters out of the country or leads to their exclusion, removal, surveillance, or prosecution. The FTTTF specializes in combining public, proprietary and government data sources to support the FBI's counterterrorism mission, including support to other U.S. and international operations. To accomplish this mission, data is collected from multiple government and non-government sources.

The FTTTF data mart consists of several ingested data sets, as well as other data accessed through specific external queries. Some of the data sets are acquired on a one-time basis and other data sets are regularly updated. The majority of the data sets are from government sources. Non-federal data is accessed through agreements with data providers, and for the most part, queries are performed remotely, with only the results of the query ingested for analysis.

The below disposition instructions apply to both the classified and unclassified versions of the FTTTF data marts.

### Item Count

| Number of Total Disposition Items | Number of Permanent Disposition Items | Number of Temporary Disposition Items | Number of Withdrawn Disposition Items |
|-----------------------------------|---------------------------------------|---------------------------------------|---------------------------------------|
| 2                                 | 0                                     | 2                                     | 0                                     |

GAO Approval

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## Outline of Records Schedule Items for DAA-0065-2020-0003

| Sequence Number |   |
|-----------------|---|
| 1               | <b>Data Files</b><br>Disposition Authority Number: DAA-0065-2020-0003-0001        |
| 2               | <b>Outputs - Queries</b><br>Disposition Authority Number: DAA-0065-2020-0003-0002 |

## Records Schedule Items

| Sequence Number |  |
|-----------------|--|
| 1               | <p><b>Data Files</b></p> <p>Disposition Authority Number      <b>DAA-0065-2020-0003-0001</b></p> <p>The FTTTF Data Mart Data Files is a clearinghouse of data on known and suspected terrorists that the FBI and other intelligence agencies use to support their mission of counterterrorism. The data mart contains a variety of data sets and related metadata, including copies of FBI and other government agency records, as well as data from non-federal sources. The data mart contains annotations, notes, and draft reports composed by analysts reviewing data. The notes and annotations are intermediate outputs, not in final format and not ready for dissemination. They are stored in shared folders within the data mart and are accessible to other users.</p> <p>Final Disposition                      <b>Temporary</b></p> <p>Item Status                              <b>Active</b></p> <p>Is this item media neutral?          <b>Yes</b></p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      <b>Yes</b></p> <p>Do any of the records covered by this item exist as structured electronic data?                      <b>No</b></p> <p>GRS or Superseded Authority Citation      <b>N1-065-07-009 / 2/a<br/>N1-065-07-009 / 2/b<br/>N1-065-07-009 / 2/c</b></p> <p><b>Disposition Instruction</b></p> <p>Retention Period                      <b>Destroy when superseded by updated information or when no longer needed for analytical purposes, whichever is sooner, not to exceed the life of the system.</b></p> <p><b>Additional Information</b></p> <p>GAO Approval                              <b>Required and Received</b></p> |
| 2               | <p><b>Outputs - Queries</b></p> <p>Disposition Authority Number      <b>DAA-0065-2020-0003-0002</b></p> <p>Using a web browser, users can search for subjects in a variety of datasets or take an existing dataset and batch match it against other datasets. The search</p>   |

results are recorded within the data mart and are used to trace back and determine what information was known at a given point in time. The queries may provide information useful to a current investigation or intelligence gathering activity.

|   |  |
|---|--|
| Final Disposition   | Temporary                                      |
| Item Status   | Active   |
| Is this item media neutral?   | Yes  |
| Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? | Yes  |
| Do any of the records covered by this item exist as structured electronic data?   | No   |
| GRS or Superseded Authority Citation  | N1-065-07-009 / 3/a                            |
| Disposition Instruction   |  |
| Retention Period  | Destroy 3 year(s) after the date of the query. |
| Additional Information  |  |
| GAO Approval  | Not Required                                   |

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

| Date       | Action                   | By                | Title   | Organization  |
|------------|--------------------------|-------------------|---|---|
| 10/16/2020 | Certify                  | Teresa Fitzgerald | Agency Records Officer                        | Information Management Division - Front Office  |
| 04/29/2021 | Return for Revision      | Amy Shilane       | Archives Specialist                           | National Archives and Records Administration - AC: Office of the Chief Records Officer      |
| 01/11/2022 | Submit For Certification | Kylie Ladd        | Records and Information Management Specialist | Federal Bureau of Investigation - Information Management Division                           |
| 01/12/2022 | Certify                  | Teresa Fitzgerald | Agency Records Officer                        | Information Management Division - Front Office  |
| 06/07/2022 | Submit for Concurrence   | Robert Bennett    | Appraisal Archivist                           | AC - AC   |
| 06/09/2022 | Concur                   | Margaret Hawkins  | Director of Records Management Services       | National Records Management Program - ACNR Records Management Services                      |
| 06/10/2022 | Concur                   | Laurence Brewer   | Chief Records Officer                         | National Records and Archives Administration - National Records and Archives Administration |
| 06/14/2022 | Approve                  | Debra Wall        | Deputy Archivist                              | National Archives and Records Administration - ND Archives I Office                         |