

18 May 1953

MEMORANDUM FOR: Executive Secretary
National Security Council

SUBJECT : Designation of Board Assistants

REFERENCE : Memo for NSC Planning Board, same subject,
dated 11 May 1953

1. Mr. William P. Bundy is designated CIA Board Assistant to perform the function spelled out in subparagraph a of the reference memorandum, and to serve as my alternate at NSC Planning Board meetings.

2. Concerning subparagraph b, although Mr. Bundy will continue to attend certain meetings of the Board Assistants, Mr. William P. Bird will regularly attend such meetings. It is requested, therefore, that "Board Assistants" papers be addressed to Mr. William P. Bird, in lieu of Mr. Bundy, and that telephone calls dealing with matters of concern to the Board Assistants be directed to Mr. Bird on Extension 3402.

3. It is further requested that all telephone calls dealing with National Security Council and Planning Board matters be directed to CIA Statute [redacted] on Extension 2877. She is the point of contact for the function described in subparagraph c of the reference memorandum and for handling all administrative matters dealing with NSC and Planning Board meetings and papers.

4. The enclosed extra courtesy copies are for your convenience in advising the NSC Secretariat of the above designations.

5. Please note that my title was changed on 1 May 1953.

CIA Statute
[redacted]

ROBERT AMORY, JR. / 11
Deputy Director/Intelligence



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(By filed in 1-3)