

July 27, 1953

MEMORANDUM FOR MR. LAY

SUBJECT: Intelligence Material Currently Received



In June, Mr. Gleason directed that the IAC papers (minutes, agenda, etc.) be routed to me instead of Miss Nicalo, and that all of the files be transferred similarly. At the same time he suggested that I look into the distribution of other intelligence materials to see if we couldn't cut some.

At the staff meeting of June 22, I mentioned the above and gave a brief run-down of the distribution of intelligence papers as I then knew it. You suggested that the twice weekly SITREP (on Korea) might be discontinued. I later reviewed the content of that document and instructed Miss Kempel on July 14 to have it discontinued and to destroy all copies in our files. This has been done.

A list of our current intelligence "take" is appended.

Recommendations. As a result of my survey, I wish to make the following recommendations:

1. That the IAC procedural material (items 14 through 18 on the appended list) be discontinued, and that all old copies be destroyed.

2. That in the future all copies of the Daily Digest (#7) be destroyed after they are circulated, and that all old copies now in the files be destroyed. (There are now about 1 1/2 drawers of this material in the Registry.)

3. That in the future all copies of the ONE weekly status report (#10) be destroyed after they are circulated, and that all old copies now in the files be destroyed.

4. That all copies of the following documents, no longer published, be destroyed.

a. The monthly SITREP report, last copy issued Nov. '50 (1/10 drawer).

b. The SR's, last issued July '50 (2/3 drawer).

c. The ORE's, last issued Oct. '50 (2/3 drawer).

d. The ORE monthly status reports, last issued Mar. '51 (1 folder)

5. That all other intelligence material no longer being issued be reviewed with the object of eliminating as much as possible from Registry files.

no - send to Gleason OK

**OK*

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note that all of this work involved about 4 full file drawers of stuff full safe. got

** registry notified 7
This September 2*

Respectfully,

George
GEORGE WEBER

INTELLIGENCE MATERIAL CURRENTLY RECEIVED BY THE NSC STAFF

<u>Source</u>	<u>Item</u>	<u>No. Copies Received</u>	<u>Routing</u>
1. CIA	National Intelligence Estimates.	3	All staff
2. CIA	Special Estimates.	2	All staff
3. CIA	National Scientific Intelligence Estimates	2	All staff
4. CIA	Scientific Intelligence (SI) Publications.	1	All staff
5. CIA	Economic Intelligence Committee (EIC) Publications (infrequent)	2	Miss Holtzscheiter (for further routing)
6. CIA	Cables	1	Cutler, Lay, Gleason
7. CIA	OCI Daily Digest (5 times per week).	2	All staff
8. CIA	Various ORR Publications	1	"Reporting Unit"
9. CIA	DCI Directives (infrequent).	1	Johnson (for further routing)
10. CIA	ONE Status of Estimates in Progress (weekly)	3	All staff
11. CIA	"Little Black Book" (loose-leaf - chiefly military intelligence - kept up to date by weekly revisions)	1	"Reporting Unit"
12. CIA	National Intelligence Digest (loose-leaf - first compiled in November 1952; completely revised July 1953; to be kept current)	2	Lay, "Reporting Unit"
13. CIA	Reports to the President prepared by the Foreign Broadcast Intelligence Division (irregular).	1	Lay (for the President)

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	<u>Source</u>	<u>Item</u>	<u>No. Copies Received</u>	<u>Routing</u>
14.	IAC	Agenda.	1	Weber
15.	IAC	Items for Memoranda Action.	1	Weber
16.	IAC	Minutes	1	Weber
17.	IAC	Notifications of Memo Actions Taken	1	Weber
18.	IAC	Miscellaneous Notices	1	Weber
19.	IAC	Progress Reports (every 2 months)	1	Boggs, Nicalo, Weber
20.	IAC	Program for NIE's (annual and 3 quarterly revisions).	1	Weber
21.	FBI	Current Intelligence Summary (weekly)	1	Coyne
22.	State	Soviet Affairs (OIR -- monthly).	1	Boggs, Nicalo, Johnson, Weber

NOTE: One copy of each issue of all the above items is now kept permanently.

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