Schedule Number: N1-412-97-004

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Superseded by N1-412-07-058 schedule 449

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1 FROM (Agency or establishment)
U.S Environmental Protection Agency

2 MAJOR SUBDIVISION
Office of Research and Development

3 MINOR SUBDIVISION

4 NAME OF PERSON WITH WHOM TO CONFER	5. TELEPHONE
Michael L Miller	202-260-5911

LEAVE BLANK (NARA use only)

JOB NUMBER N1-412-97-4

DATE RECEIVED 1-30-97

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U S C 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10

DATE	ARCHIVIST OF THE UNITED STATES
4-11-00	

6 AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached 35 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

[X] is not required; [ ] is attached; or [ ] has been requested.

DATE	SIGNATURE OF AGENCY REPRESENTATIVE	TITLE
12/19/96	Michael L Miller	Agency Records Officer

7 ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	See attached EPA Records Schedules for ~~Agency-wide~~, ~~Headquarters, and~~ Laboratory records. ~~447A~~ 449L ~~460H~~ ~~462A~~ ~~463A~~ ~~465A~~ ~~467A~~ ~~468A~~ ~~471A~~ ~~474A~~ ~~476A~~ ~~477A~~		

NWMD - NB - Agency

DRAFT OF 10/26/99

U.S. EPA RECORDS SCHEDULE

SERIES TITLE: Alternate Test Procedure Applications

PROGRAM: Research and Development Laboratories

EPA SERIES NO: 449

AGENCY FILE CODE: RNDL 449

NARA DISPOSAL AUTHORITY: N1-412-97-4/1
(Use this number to retire records to the FRC)

APPLICABILITY: National Environmental Research Laboratory - Cincinnati

IDENTIFYING INFORMATION:
DESCRIPTION: Records include applications for nationwide or limited-use approval of alternate test procedures for determining regulated parameters in National Pollutant Elimination System (NPDES) and National Primary Drinking Water Regulations (NPDWR) monitoring Each file includes a method description, performance data and/or comparability study data, technical and statistical reviews, a method recommendation to the approval authority, and related correspondence

a For methods developed either for nationwide use in regulated NPDES and NPDWR monitoring or for limited use in NPDES monitoring or NPDWR radionuclide monitoring

(1) Approval of proposed method recommended and proposed method recommended as an acceptable version of a previously approved method.

(2) Disapproval of proposed method recommended

(3) Application defaulted by applicant

(4) Application not within EPA jurisdiction (parameter not regulated)

b For non-radionuclide methods developed for limited use in NPDWR monitoring

c Master list of approved alternative test procedures for NPDES and NPDWR which are generated every six months

ARRANGEMENT: Arranged by case number.

TYPE OF RECORDS:
Case files

SPECIFIC RESTRICTIONS:
Confidential Business Information

MEDIUM:
Paper

VITAL RECORD:

FUNCTIONS SUPPORTED:
Program operations

SPECIFIC LEGAL REQUIREMENTS:
40 CFR Part 136.4-5
40 CFR Part 141 27

EPA SERIES NO. 449

DISPOSITION INFORMATION:

FINAL DISPOSITION:	TRANSFER TO FRC PERMITTED:
a(1) Permanent	Yes
(2) Disposable	Yes
(3) and (4) Disposable	No
b and c Disposable	No

FILE BREAK INSTRUCTIONS:
a and b Break file when records are 3 years old

c Break file when superseded

DISPOSITION INSTRUCTIONS:
a(1) Retire records to the FRC immediately after file break. Transfer to the National Archives in 10 year blocks 20 years after file break

(2) Retire records to the FRC immediately after file break Destroy records 7 years after file break

(3) and (4) Destroy records after file break

b and c Destroy records after file break

APPLICATION GUIDANCE:
REASONS FOR DISPOSITION: Documentation is used to support approval of methods or procedures for determining parameters in regulated Agency programs, NPDES and NPDWR. Approved nationwide procedures (item a) are recommended as permanent to be consistent with previously approved items and to support the Agency's regulated programs

AGENCY-WIDE GUIDANCE: Regulations, Standards, and Guidelines are scheduled as EPA 149

As required by 36 CFR 1228 58, records with special restrictions such as confidential business information (CBI) or those exempted from disclosure by statute such as the Privacy Act must be shredded or otherwise definitively destroyed with witnessed disposal for records destroyed by contractors.

PROGRAM OFFICE GUIDANCE/DESCRIPTIVE INFORMATION: A December 1989 memo, issued by the Office of Ground Water and Drinking Water, announced that the previous approval of any method for limited use in NPDWR monitoring would be rescinded after reconsideration and promulation of the nationwide method(s) for the corresponding regulated parameter. This policy was formally announced in the January 30, 1991 Federal Register, Vol 56, No. 20, p 3548

CUSTODIAL INFORMATION:

CONTROLLING UNIT:	CONTACT POINT:
Name: NERL	**Name:** Nancy S Ulmer James O'Dell
Location: Cincinnati	**Mail Code:** MS 525
Inclusive Dates: 1977 - present	**Telephone:** 513-569-7814 513-569-7307
Volume on Hand (Feet): 49 lin ft	**Office:**

EPA SERIES NO. 449

Annual Accumulation: 30 lin in. **Room:**
(feet or inches)
CONTROL INFORMATION:
RELATED ITEMS: EPA 149

PREVIOUSLY APPROVED BY NARA SCHEDULE NOS:

Approval Date EPA	Approval Date NARA	Entry Date	Last Modified
12/19/96		11/7/95	10/26/99