

# **Request for Records Disposition Authority**

Records Schedule Number

DAA-0082-2018-0001

Schedule Status

**Approved** 

Agency or Establishment

Federal Reserve System

Record Group / Scheduling Group

Records of the Federal Reserve System

Records Schedule applies to

**Major Subdivsion** 

Major Subdivision

Supervision and Regulation

Schedule Subject

**Cyber Event Repository** 

Internal agency concurrences will

be provided

No

**Background Information** 

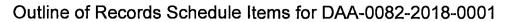
The Interagency Guidance on Response Programs for Unauthorized Access to Customer Information and Customer Notice (Response Guidance), published March 29, 2005, describes response programs, including customer notification procedures, that a financial institution should develop and implement to address unauthorized access to or use of customer information that could result in substantial harm or inconvenience to a customer. The Response Guidance directs a financial institution to include as part of its response program procedures to notify its primary federal regulator as soon as possible when the institution becomes aware of an incident involving unauthorized access to or use of certain sensitive customer information. The Board's SR 05-23 / CA 05-10 Letter establishes the Federal Reserve's expectations for Federal Reserve-supervised financial institutions and supervisory personnel with respect to the Response Guidance. The letter directs financial institutions supervised by the Federal Reserve to promptly notify their Reserve Bank supervisory central point of contact regarding security breaches involving sensitive customer information.

#### Item Count

Number of Total Disposition Items		Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

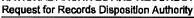
### GAO Approval





Sequence Number	
1	Cyber Event Repository
	Disposition Authority Number: DAA-0082-2018-0001-0001

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## Records Schedule Items

Sequence Number

Cyber Event Repository

Disposition Authority Number DAA-0082-2018-0001-0001

Reserve Bank staff create an entry in the Cyber Event Repository for each unique incident notification provided by a financial institution. The system is designed with a number of data requirements for each incident entry. These include, but are not limited to, financial institution name and contact information, event date, and event description.

Final Disposition **Temporary** 

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than email and word processing?

Do any of the records covered

by this item exist as structured electronic data?

Yes

Yes

Disposition Instruction

Retention Period Retain each incident entry 15 years after incident

closure, then destroy when no longer needed for

administrative or reference purposes.

Additional Information

GAO Approval Not Required





I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	Ву	Title	Organization
05/08/2018	Certify	Stephen Cooper	Records Program M anager	NA - NA
08/14/2018	Submit for Concur rence	Andreea Vlaicu	Archives Specialist	National Archives and Records Administration - Records Management Operations Appraisal Team 1
08/21/2018	Concur	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - ACNR Records Management Services
08/21/2018	Concur	Margaret Hawkins	Director of Records Management Servic es	National Records Management Program - ACNR Records Management Services
08/22/2018	Approve	David Ferriero	Archivist of the Unite d States	Office of the Archivist - Office of the Archivist