

REQUEST FOR RECORDS DISPOSITION AUTHORITY <i>(See Instructions on reverse)</i>		LEAVE BLANK	
TO: GENERAL SERVICES ADMINISTRATION NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408		JOB NO.	N1-15-86-1
1. FROM (Agency or establishment)		DATE RECEIVED	
<u>Veterans Administration</u>		11-13-85	
2. MAJOR SUBDIVISION		NOTIFICATION TO AGENCY	
<u>Department of Veterans Benefits</u>		In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. If no records are proposed for disposal, the signature of the Archivist is not required.	
3. MINOR SUBDIVISION			
<u>Field Stations and Central Office</u>			
4. NAME OF PERSON WITH WHOM TO CONFER		5. TELEPHONE EXT.	DATE
<u>Mrs. Majorie M. Leandri</u>		389-3632	ARCHIVIST OF THE UNITED STATES
6. CERTIFICATE OF AGENCY REPRESENTATIVE		<i>6-23-86 James S. Burke</i>	
<p>I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of <u>1</u> page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, if required under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, is attached.</p> <p>A. GAO concurrence: <input type="checkbox"/> is attached; or <input checked="" type="checkbox"/> is unnecessary.</p>			
B. DATE	C. SIGNATURE OF AGENCY REPRESENTATIVE		D. TITLE
<u>1/6/85</u>	<i>David N. Stone</i>		<u>Director, Paperwork Management and Regulations Service</u>
7. ITEM NO.	8. DESCRIPTION OF ITEM <i>(With Inclusive Dates or Retention Periods)</i>		9. GRS OR SUPERSEDED JOB CITATION
	<p>Systematic Analyses of Operations Report</p> <p>1. Field Station originals</p> <p>2. Central Office copies</p> <p>Disposition:</p> <p>1. Maintain in open file until out-of-line situation is corrected; transfer to closed file. Destroy when 2 years old.</p> <p>2. Maintain in open file until out-of-line situation is corrected; transfer to closed file. Destroy when 3 years old.</p>		10. ACTION TAKEN <i>(NARS USE ONLY)</i>
			<u>NC1-15-83-3</u>