

Request for Records Disposition Authority

Records Schedule Number DAA-0571-2015-0015

Schedule Status Approved

Agency or Establishment Pipeline and Hazardous Materials Safety Administration

Record Group / Scheduling Group Records of the Pipeline and Hazardous Materials Safety Administration

Records Schedule applies to Major Subdivision

Major Subdivision Pipeline and Hazardous Materials Safety Administration+

Minor Subdivision Office of Pipeline Safety

Schedule Subject Engineering And Research PHP-80

Internal agency concurrences will be provided No

Background Information Manages the pipeline safety program's engineering support for field operations Provides expertise to OPS regions and headquarters elements on all technical aspects of hazardous liquid and natural gas pipeline safety issues Provides scientific, engineering, and radiological expertise that provides the foundation of a national program of safety and security

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
4	0	4	0

GAO Approval

Outline of Records Schedule Items for DAA-0571-2015-0015

Sequence Number	
1	Activity Files Disposition Authority Number DAA-0571-2015-0015-0001
2	State Waivers Disposition Authority Number DAA-0571-2015-0015-0002
3	Special Permits Disposition Authority Number DAA-0571-2015-0015-0004
4	Facility Plans Disposition Authority Number DAA-0571-2015-0015-0005

Records Schedule Items

Sequence Number	
1	<p>Activity Files</p> <p>Disposition Authority Number DAA-0571-2015-0015-0001</p> <p>Quarterly Reporting, other reporting and Technical Program Activities</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <p>Disposition Instruction</p> <p>Retention Period Destroy or delete when no longer needed for reference</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>
2	<p>State Waivers</p> <p>Disposition Authority Number DAA-0571-2015-0015-0002</p> <p>Waivers to make a change to regulations</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Cut off files when new plan is submitted</p>

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Retention Period Destroy superseded plans 10 years after cut off

Additional Information

GAO Approval Not Required

Special Permits

Disposition Authority Number DAA-0571-2015-0015-0004

Special Permits to make a change to regulations

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? Yes

Disposition Instruction

Cutoff Instruction Cut off files when new plan is submitted

Retention Period Destroy superseded plans 10 years after cut off

Additional Information

GAO Approval Not Required

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Facility Plans

Disposition Authority Number DAA-0571-2015-0015-0005

LNG Deep water Ports Application Completeness & Plan Review

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? Yes

Disposition Instruction

Cutoff Instruction

Cut off files when new plan is submitted

Retention Period

Destroy superseded plans 10 years after cut off

Additional Information

GAO Approval

Not Required

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified

Signatory Information

Date	Action	By	Title	Organization
04/29/2015	Certify	Faustine Robinson	Records Officer	Pipeline and Hazardous Materials Safety Administration - Pipeline and Hazardous Materials Safety Administration
11/07/2017	Return for Revision	Jim Cassedy	Appraiser	National Archives and Records Administration - Records Management Services
12/26/2017	Submit For Certification	Faustine Robinson	Records Officer	Pipeline and Hazardous Materials Safety Administration - Pipeline and Hazardous Materials Safety Administration
12/26/2017	Certify	Faustine Robinson	Records Officer	Pipeline and Hazardous Materials Safety Administration - Pipeline and Hazardous Materials Safety Administration
02/06/2020	Submit for Concurrence	David Weber	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
02/12/2020	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
02/13/2020	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration

02/19/2020	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist
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