

Request for Records Disposition Authority

Records Schedule Number DAA-0357-2021-0001
Schedule Status Approved

Agency or Establishment Maritime Administration
Record Group / Scheduling Group Records of the Maritime Administration
Records Schedule applies to Major Subdivision
Major Subdivision Maritime Administration (MARAD)
Minor Subdivision Office of Policy and Plans
Schedule Subject America's Marine Highway System
Internal agency concurrences will be provided No

Background Information MARAD maintains a geospatial representation of the America's Marine Highway System, which is an electronic depiction of U.S. waterways, lakes, and open-ocean routes that serve as extensions of the surface transportation system and can provide relief to land-side corridors from traffic congestion. Each Marine Highway route is designated by the Secretary of the U.S. Dept. of Transportation (U.S. DOT). MARAD maintains a geodatabase containing the routing information for all designated Marine Highway routes. Routing information for each route corresponds to the U.S. Army Corps of Engineers' (USACE) North American Waterway Network. The geodatabase is updated annually to include any additions to the system and the most recent tonnage data for each route. All tonnage data for the Marine Highway routes is derived from published USACE reports/datasets. The America's Marine Highway Network geodatabase is included in the National Transportation Atlas Database (NTAD). Although this dataset appears in NTAD, it belongs to MARAD and MARAD is solely responsible for its content and maintenance. The Marine Highway System is a subset of the USACE Waterway Network and only includes waterways that have been designated by the Secretary of Transportation as routes that are likely to support the movement of domestic freight and relieve landside congestion. A few of the designated marine highway routes do not correspond to the USACE Waterway Network and are entirely unique to MARAD. This dataset is also unique and that it solely highlights routes that contribute to a reduction in landside congestion.

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	1	0	0

GAO Approval

Outline of Records Schedule Items for DAA-0357-2021-0001

Sequence Number	
1	America's Marine Highway System Disposition Authority Number: DAA-0357-2021-0001-0001

Records Schedule Items

Sequence Number	
1	<p data-bbox="342 380 841 411">America's Marine Highway System</p> <p data-bbox="342 432 1149 464">Disposition Authority Number DAA-0357-2021-0001-0001</p> <p data-bbox="342 485 1520 789">The Marine Highway System item is a Geographic Information System (GIS) file created from a subset of the USACE Waterway Network and only includes maps and traffic statistics for waterways that have been designated by the Secretary of Transportation as routes that are likely to support the movement of domestic freight and relieve landside congestion. A few of the designated marine highway routes do not correspond to the USACE Waterway Network and are entirely unique to MARAD. This dataset is also unique and that it solely highlights routes that contribute to a reduction in landside congestion.</p> <p data-bbox="342 810 922 842">Final Disposition Permanent</p> <p data-bbox="342 863 850 894">Item Status Active</p> <p data-bbox="342 915 805 947">Is this item media neutral? No</p> <p data-bbox="342 968 1503 1083">Explanation of limitation This record is being submitted in the format of a GIS shapefile and this records schedule only applies to this data as it exists in a geospatial format.</p> <p data-bbox="342 1104 818 1220">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p data-bbox="342 1241 818 1335">Do any of the records covered by this item exist as structured electronic data? Yes</p> <p data-bbox="342 1377 662 1409">Disposition Instruction</p> <p data-bbox="342 1430 976 1461">Cutoff Instruction Cutoff annually</p> <p data-bbox="342 1482 1503 1556">Transfer to the National Archives for Accessioning Transfer to the National Archives in 5 year blocks 15 year(s) after most recent record closes</p> <p data-bbox="342 1598 656 1629">Additional Information</p> <p data-bbox="342 1650 834 1682">First year of records accumulation 2015</p> <p data-bbox="342 1703 1040 1797">What will be the date span of the initial transfer of records to the National Archives? From 2015 To 2022</p> <p data-bbox="342 1818 964 1913">How frequently will your agency transfer these records to the National Archives? Every 5 Years</p>

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	1 MB	.25 MB
Paper		
Microform		
Hardcopy or Analog Special Media		

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
12/27/2021	Certify	Zelma Somerville	MARAD Records and Information and MGMT Specialist	N/A - N/A
05/05/2022	Submit for Concurrence	David Weber	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
05/10/2022	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
05/11/2022	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
05/17/2022	Approve	Debra Wall	Deputy Archivist	National Archives and Records Administration - ND Archives I Office