

Request for Records Disposition Authority

Records Schedule Number **DAA-0101-2019-0001**
Schedule Status **Approved**

Agency or Establishment **Office of the Comptroller of the Currency**
Record Group / Scheduling Group **Records of the Office of the Comptroller of the Currency**
Records Schedule applies to **Major Subdivision**
Major Subdivision **Communications**
Minor Subdivision **Disclosure Services**
Schedule Subject **Finders of Lost Bank Cards, 1980-1995**
Internal agency concurrences will be provided **No**

Background Information

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	1	0	0

GAO Approval

Outline of Records Schedule Items for DAA-0101-2019-0001

Sequence Number	
1	Finders of Lost Bank Cards Disposition Authority Number: DAA-0101-2019-0001-0001

Records Schedule Items

Sequence Number	
1	<p data-bbox="360 427 1450 468">Finders of Lost Bank Cards</p> <p data-bbox="360 478 1450 519">Disposition Authority Number DAA-0101-2019-0001-0001</p> <p data-bbox="360 532 1450 678">Created by OCC between 1980 & 1995, these cards capture information for identifying banks that have undergone renaming, merger, or closure. Information was compiled from both internal records and outside sources. It is not a comprehensive listing.</p> <p data-bbox="360 691 1450 732">Final Disposition Permanent</p> <p data-bbox="360 744 1450 785">Item Status Active</p> <p data-bbox="360 798 1450 838">Is this item media neutral? No</p> <p data-bbox="360 851 1450 891">Explanation of limitation These are paper index cards.</p> <p data-bbox="360 904 1450 1029">Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No</p> <p data-bbox="360 1053 1450 1093">Disposition Instruction</p> <p data-bbox="360 1106 1450 1189">Transfer to the National Archives for Accessioning Transfer to the National Archives immediately after approval of records schedule</p> <p data-bbox="360 1212 1450 1253">Additional Information</p> <p data-bbox="360 1266 1450 1370">What will be the date span of the initial transfer of records to the National Archives? From 1980 To 1995</p> <p data-bbox="360 1383 1450 1466">How frequently will your agency transfer these records to the National Archives? Unknown one time transfer</p>

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
08/22/2019	Certify	Heather Westing	Records Management Specialist	Office of Management - Financial Management
10/16/2019	Submit for Concurrence	Andreea Vlaicu	Archives Specialist	National Archives and Records Administration - Records Management Operations Appraisal Team 1
10/23/2019	Return to Submitter	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
10/23/2019	Submit for Concurrence	Andreea Vlaicu	Archives Specialist	National Archives and Records Administration - Records Management Operations Appraisal Team 1
10/23/2019	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
10/28/2019	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
10/30/2019	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist