

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

Schedule Number: NC1-060-76-12

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

Superseded by NC1-060-85-01.

Date Reported: 11/01/2020

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

**TO GENERAL SERVICES ADMINISTRATION,
 NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1 FROM (AGENCY OR ESTABLISHMENT)

Department of Justice

2 MAJOR SUBDIVISION

Office of Management & Finance-OSS-ADS

3 MINOR SUBDIVISION

Directives & Records Management Unit

4 NAME OF PERSON WITH WHOM TO CONFER

5 TEL EXT

Dixie Housman

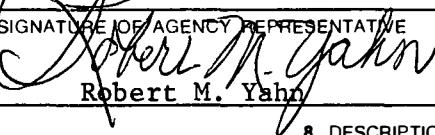
739-3184

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE	D SIGNATURE OF AGENCY REPRESENTATIVE	E TITLE		
5/28/76	 Robert M. Yahn	Chief, Directives and Records Management Unit		
7 ITEM NO	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)		9 SAMPLE OR JOB NO	10 ACTION TAKEN
OK Wm Clark OFA 6/1/76	<p>The legislative history files are maintained as part of the standard Department of Justice filing system. The files consist of the subject classification number, followed by the legislative classification number <u>01</u>, and in some cases an additional sub-number. These files are maintained by the Criminal, Civil, Civil Rights, Tax, Antitrust, Land and Natural Resources Divisions, and the Office of Management and Finance. In all cases, regardless of the classification, the <u>01</u> shall designate the file as a legislative history file. The legislative material maintained by the Office of Legislative Affairs (OLA) shall be screened by OLA and sent to the Office of Management and Finance Registry, Directives and Records Management Unit, for assignment and filing by the appropriate division(s).</p> <p>1. Record copies of legislative history files, consisting of bills, reports, and comments which set forth the Department's position. Approximately 20 cubic feet annually. PERMANENT RETAIN FOR EIGHT YEARS, THEN TRANSFER TO FARC. OFFER TO NATIONAL ARCHIVES AND RECORDS SERVICE WHEN 25 YEARS OLD.</p>			
Copy to Agency 6-14-76 (a) NCW				