

| REQUEST FOR RECORDS DISPOSITION AUTHORITY | | JOB NUMBER N1-60-08- 16 | | | | | |
|---|---|--|---|--|--|-------------------------------------|--|
| To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001 | | Date received 6/9/08 | | | | | |
| 1. FROM (Agency or establishment) Department of Justice | | NOTIFICATION TO AGENCY | | | | | |
| 2. MAJOR SUBDIVISION Criminal Division | | In accordance with the provisions of 44 U.S.C. 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10. | | | | | |
| 3. MINOR SUBDIVISION Office of Enforcement Operations | | | | | | | |
| 4. NAME OF PERSON WITH WHOM TO CONFER <i>Florita Washington</i> | 5. TELEPHONE NUMBER <i>202-353-0400</i> | DATE <i>6/10/08</i> | ARCHIVIST OF THE UNITED STATES <i>Albert</i> | | | | |
| 6. AGENCY CERTIFICATION I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not needed now for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies, | | | | | | | |
| <input type="checkbox"/> is not required | | <input type="checkbox"/> is attached; or | | | | | |
| <input type="checkbox"/> has been requested. | | DATE <i>06/10/2008</i> | | SIGNATURE OF AGENCY REPRESENTATIVE <i>General Photo</i> | | TITLE <i>Director DRM</i> | |
| 7. ITEM NO. | 8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION SEE ATTACHED | | | 9. GRS OR SUPERSEDED JOB CITATION | | 10. ACTION TAKEN (NARA USE ONLY) | |
| <i>SA 9/15/08 copies sent to Agency, NWMW, NR</i> | | | | | | | |

Department of Justice: Criminal Division: Witness Immunity

When a witness refuses testimony, citing a right against self-incrimination, an order may be issued to compel the testimony and granting the witness legal immunity for that testimony (18 USC §6001-6005). Requests for witness immunity and authorizations to compel testimony are made to the Criminal Division's Office of Enforcement Operations (OEO). The Witness Immunity application is used by OEO to track all requests for witness immunity in criminal cases. Online access to the system is provided to the IRS for review and comments on all immunity requests. The FBI is also contacted for review, approval and recommendation.

Related immunity request files are given a Straight file 84381 number and scheduled as part of N1-60-03-1, item 2.

1. Inputs

~~Requests for witness immunity authorizations are submitted by attorneys on a standard authorization request form. Information entered into the system is taken from these request forms and additional relevant documents and communications from the case file.~~

Disposition: file with and dispose of according to case file disposition instructions.

2. Master File

Information maintained relating to witness immunities includes case identification and relevant details, witness identification details, violations involved, and any authorization actions taken.

Disposition: TEMPORARY, delete 20 years after close of case.

3. Outputs

~~The Witness Immunity System is mainly used to verify previous immunities granted or requested. The key tool for doing this is through the Witness Name Search application, an interface for searching the data in the Witness Immunity System.~~

4. System Documentation

Disposition: TEMPORARY, Destroy when superseded or obsolete. (GRS 20)