

REQUEST FOR RECORDS DISPOSITION AUTHORITY

(See Instructions on reverse)

TO: NATIONAL ARCHIVES and RECORDS ADMINISTRATION (NIR)
WASHINGTON, DC 20408

1. FROM (Agency or establishment)
Department of Housing and Urban Development

2. MAJOR SUBDIVISION
Asst Secy for Housing, Fed Housing Commissioner

3. MINOR SUBDIVISION
Dep Asst Secy for Oper, Ofc of Mgmt, Mgmt Svcs

4. NAME OF PERSON WITH WHOM TO CONFER
Alfred R. Hansell, Chief Housing
Records Section

5. TELEPHONE
(202) 708-1470

6. AGENCY CERTIFICATION

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached _____ page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified; and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

is not required; is attached; or has been requested.

DATE 8/9/93	SIGNATURE OF AGENCY REPRESENTATIVE <i>John Hodge</i> Johnny Hodge	TITLE Departmental Records Management Officer
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7. ITEM NO.	8. DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9. GRS OR SUPERSEDED JOB CITATION	10. ACTION TAKEN (NARA USE ONLY)
	<p>Records Disposition Schedule 3 - Adminstrative Records</p> <p>Investigative Case Files. Program (other office) file copies of working papers and background material used in the development of responses to investigative case files, Hotline Complaints and other similar investigative reports.</p> <p>Proposed Disposition : Destroy when 3 years old.</p> <p><i>Alfred R. Hansell</i></p> <p>Alfred R. Hansell, Records Management Liaison Officer, Housing (HOAM)</p> <p><i>George D. Weidenfeller</i></p> <p>Office of the General Counsel George D. Weidenfeller, Dep Gen Counsel</p> <p><i>Jacquelyn K. Howard</i></p> <p>Office of the Inspector General Jacquelyn K. Howard, Assistant Inspector General (ZF)</p>	<p><i>Jul 23, 1993</i> Date</p> <p><i>7/29/93</i> Date (Ops)</p> <p><i>7/28/93</i> Date</p>	

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JOB NUMBER

N1-207-93-5

DATE RECEIVED

8-11-93

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10.

DATE

ARCHIVIST OF THE UNITED STATES

12-18-95 John W. Carl