

REQUEST FOR RECORDS POSITION AUTHORITY
(See Instructions on reverse)

Rec'd 10/19/79

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)
Department of Transportation

2 MAJOR SUBDIVISION
U.S. Coast Guard

3 MINOR SUBDIVISION
Office of Personnel (G-PS-5/62)

4 NAME OF PERSON WITH WHOM TO CONFER

5 TEL EXT

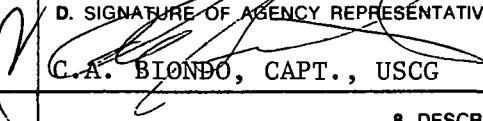
Jim Doran 426-2364

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C DATE	D. SIGNATURE OF AGENCY REPRESENTATIVE	E. TITLE
	 C.A. BIONDO, CAPT., USCG	Chief, Management Analysis Division

7. ITEM NO	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO	10. ACTION TAKEN
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The purpose of this request is to add item number #576a to the approved Coast Guard Comprehensive Records Schedule Number 1 (HQINST M5212.6 - Old CG-416-1)

Description of Records

#576a. Lifesaving Award Jacket includes background information to substantiate the award, approval authority and a narrative description of the events the individual performed to earn the award.

Authorized Disposition

PERMANENT. Offer to NARS 1 year after presentation of award or when 1 cubic foot accumulates.

Background information relative to the award attached. To date ~~one~~ cubic feet ~~are~~ ready for transfer. The yearly accumulation rate is expected to be ~~one~~ ~~one~~ 1 inch. ~~one~~ The jackets are arranged chronologically.

[Amended by R. Wile per D. Matthews, 11/8/79]

1 item

115-107

Concert
10/20/79
D.W.
agreed
11/8/79

APB