

## Request for Records Disposition Authority

Records Schedule Number      DAA-NU-2015-0008

Schedule Status                      Approved

Agency or Establishment          Department of the Navy

Record Group / Scheduling Group    Navy Undifferentiated

Records Schedule applies to        Agency-wide

Schedule Subject                      Ordnance Material

Internal agency concurrences will  
be provided                      No

Background Information              Department of the Navy Records Schedule 2015 revision - Chapter 8

### Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
35	7	28	0

GAO Approval

## Outline of Records Schedule Items for DAA-NU-2015-0008

Sequence Number	
1	Chapter 8 - Ordnance Material
1.1	8000-1 Policy, Strategy, and Planning Disposition Authority Number: DAA-NU-2015-0008-0001
1.2	8000-2 Coordination of the Conventional Ammunition Logistics Programs and Activities Board Disposition Authority Number: DAA-NU-2015-0008-0002
1.3	8000-3 Ordnance Technical Instructions Disposition Authority Number: DAA-NU-2015-0008-0003
1.4	8000-4 Ordnance Design, Development, Test & Evaluation Disposition Authority Number: DAA-NU-2015-0008-0004
1.5	8000-5 Technical Report - Master Disposition Authority Number: DAA-NU-2015-0008-0005
1.6	8000-6 Nuclear Ordnance and Special Weapons Disposition Authority Number: DAA-NU-2015-0008-0006
1.7	8000-7 Harbor Defense Disposition Authority Number: DAA-NU-2015-0008-0007
1.8	8000-8 Electronic Explosive Ordnance Disposal Incident Reporting Disposition Authority Number: DAA-NU-2015-0008-0008
1.9	8000-9 Gun Manufacture Disposition Authority Number: DAA-NU-2015-0008-0009
1.10	8000-10 Mine Actuation Data Disposition Authority Number: DAA-NU-2015-0008-0010
1.11	8000-11 Photomicrographs - Naval Nuclear Weapons Disposition Authority Number: DAA-NU-2015-0008-0011
1.12	8000-12 Torpedo and Mine Maintenance Disposition Authority Number: DAA-NU-2015-0008-0012
1.13	8000-13 Ordnance Test and Evaluation Disposition Authority Number: DAA-NU-2015-0008-0013
1.14	8000-14 Ordnance Safety and Environment Health Disposition Authority Number: DAA-NU-2015-0008-0014
1.15	8000-15 Missile System Commanding Officer Narrative Reports Disposition Authority Number: DAA-NU-2015-0008-0015
1.16	8000-16 Program Management (Ordnance Material) Disposition Authority Number: DAA-NU-2015-0008-0016
1.17	8000-17 Ordnance Material Life Cycle

	<b>Disposition Authority Number: DAA-NU-2015-0008-0017</b>
1.18	<b>8000-18 Nuclear Ordnance Handling and Safety Disposition Authority Number: DAA-NU-2015-0008-0018</b>
1.19	<b>8000-19 Pressures Signatures of Ships Disposition Authority Number: DAA-NU-2015-0008-0019</b>
1.20	<b>8000-20 General Correspondence (Ordnance Material) Disposition Authority Number: DAA-NU-2015-0008-0020</b>
1.21	<b>8000-21 General Operations of Ordnance Material Programs Disposition Authority Number: DAA-NU-2015-0008-0021</b>
1.22	<b>8000-22 General Operations of Small Arms Programs Disposition Authority Number: DAA-NU-2015-0008-0022</b>
1.23	<b>8000-23 Deperming and Degaussing Disposition Authority Number: DAA-NU-2015-0008-0023</b>
1.24	<b>8000-24 Transient Records: Disposition Authority Number: DAA-NU-2015-0008-0024</b>
1.25	<b>8000-25 Subordinate Command Instructions and Publications Disposition Authority Number: DAA-NU-2015-0008-0025</b>
1.26	<b>8000-26 Ordnance Equipment History Disposition Authority Number: DAA-NU-2015-0008-0026</b>
1.27	<b>8000-27 Torpedoes Case Files Disposition Authority Number: DAA-NU-2015-0008-0027</b>
1.28	<b>8000-28 Torpedoes - Unsatisfactory or Defective Disposition Authority Number: DAA-NU-2015-0008-0028</b>
1.29	<b>8000-29 Lost Torpedoes Disposition Authority Number: DAA-NU-2015-0008-0029</b>
1.30	<b>8000-30 Ordnance Laboratory Records Disposition Authority Number: DAA-NU-2015-0008-0030</b>
1.31	<b>8000-31 Device Calibration Disposition Authority Number: DAA-NU-2015-0008-0031</b>
1.32	<b>8000-32 Degaussing Summaries Disposition Authority Number: DAA-NU-2015-0008-0032</b>
1.33	<b>8000-33 Occupational Vision Tests Disposition Authority Number: DAA-NU-2015-0008-0033</b>
1.34	<b>8000-34 Harbor Defense - Local Area Disposition Authority Number: DAA-NU-2015-0008-0034</b>
1.35	<b>8000-35 Target Materials Production System (TMP) Disposition Authority Number: DAA-NU-2015-0008-0035</b>

## Records Schedule Items

Sequence Number					
1	<p><b>Chapter 8 - Ordnance Material</b> The records described in this chapter relate to the Design, Development, Production, and Readiness of all types of Ordnance Material and Functions. They are accumulated by any shore activity or departmental office concerned with ordnance-related functions involving any type of weapon system used by the Naval Forces. Records relating to research and development are covered in Chapter 3. Records relating to maintenance and other logistical matters are covered in Chapter 4.</p>				
1.1	<p><b>8000-1 Policy, Strategy, and Planning</b> Disposition Authority Number      DAA-NU-2015-0008-0001</p> <p>Information relating to the establishment, development and accomplishment of plans, programs and policies related to U.S. Navy and U.S. Marine Corps ordnance programs. These records are created and maintained at Chief of Naval Operations (CNO), Commandant of Marine Corps (CMC) and Commander, Naval Sea Systems Command (COMNAVSEASYS COM) Headquarters.</p> <p>Final Disposition                      Permanent Item Status                              Active Is this item media neutral?          Yes Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      Yes Do any of the records covered by this item exist as structured electronic data?      No</p> <table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td>8000-1</td> <td>SECNAV M-5210.1</td> </tr> </tbody> </table> <p>GRS or Superseded Authority Citation      N1-NU-86-2 / 8000/1/A N1-NU-86-2 / 8000/1/B N1-NU-86-2 / 8080/1 N1-NU-86-2 / 8090/1 N1-NU-86-2 / 8410/1 N1-NU-86-2 / 8420/1 N1-NU-86-2 / 8440/1 N1-NU-86-2 / 8450/1 N1-NU-86-2 / 8580/1</p>	Manual Citation	Manual Title	8000-1	SECNAV M-5210.1
Manual Citation	Manual Title				
8000-1	SECNAV M-5210.1				

N1-NU-86-2 / 8590/1

**Disposition Instruction**

Cutoff Instruction

Cutoff at end of calendar year.

Transfer to the National Archives for Accessioning

Transfer to the National Archives 25 year(s) after cutoff

**Additional Information**

What will be the date span of the initial transfer of records to the National Archives?

Unknown  
This schedule revision supersedes various Navy schedules.

How frequently will your agency transfer these records to the National Archives?

Every 1 Years

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	50 GB	5 GB
Paper	50 Cubic feet	5 Cubic feet
Microform		
Hardcopy or Analog Special Media		

1.2

**8000-2 Coordination of the Conventional Ammunition Logistics Programs and Activities Board**

Disposition Authority Number DAA-NU-2015-0008-0002

Documentation of Coordination of the Conventional Ammunition Logistics Programs and Activities Board decisions and recommendations including background information on conventional ammunition, ammunition production base, and ammunition storage and distribution facilities. These records are created and maintained at the office of the ammunition commander.

Final Disposition

Permanent

Item Status

Active

Is this item media neutral?

Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?

No

Manual Citation	Manual Title
8000-2	SECNAV M-5210.1

GRS or Superseded Authority Citation      N1-NU-86-2 / 8010/1/A/1

**Disposition Instruction**

Cutoff Instruction      Cutoff at end of calendar year.

Transfer to the National Archives for Accessioning      Transfer to the National Archives 30 year(s) after cutoff

**Additional Information**

What will be the date span of the initial transfer of records to the National Archives?      **Unknown**  
This schedule revision supersedes various Navy schedules. Initial transfer under new schedule is undetermined.

How frequently will your agency transfer these records to the National Archives?      **Every 1 Years**

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	5 GB	5 GB
Paper	5 Cubic feet	1 Cubic feet
Microform		
Hardcopy or Analog Special Media		

1.3

**8000-3 Ordnance Technical Instructions**

Disposition Authority Number      DAA-NU-2015-0008-0003

Documents that contain descriptions and instructions for installation and alignment, operation, maintenance, and overhaul of weapon systems and equipment to include Ordnance Pamphlets (OPs), Ordnance Data (OD), and Special Weapons Ordnance Publications (SWOPs).

Final Disposition      Permanent

Item Status      Active

Is this item media neutral? **Yes**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **Yes**

Do any of the records covered by this item exist as structured electronic data? **Yes**

Manual Citation	Manual Title
8000-3	SECNAV M-5210.1

GRS or Superseded Authority Citation  
 N1-NU-86-2 / 8000/6/A/1  
 N1-NU-86-2 / 8000/6/A/2  
 N1-NU-86-2 / 8000/6/B/1/A  
 N1-NU-86-2 / 8000/6/B/2/A

**Disposition Instruction**

Cutoff Instruction **Cutoff at end of Calendar year.**

Transfer to the National Archives for Accessioning **Transfer to the National Archives 25 year(s) after cutoff**

**Additional Information**

What will be the date span of the initial transfer of records to the National Archives? **Unknown  
This schedule revision supersedes various Navy schedules. Initial transfer under new schedule is unknown.**

How frequently will your agency transfer these records to the National Archives? **Every 1 Years**

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	4 GB	1 GB
Paper	5 Cubic feet	1 Cubic feet
Microform		
Hardcopy or Analog Special Media		

1.4

**8000-4 Ordnance Design, Development, Test & Evaluation**

Disposition Authority Number      DAA-NU-2015-0008-0004

Information relating to the design and development of new and improved products from concept formulation through full scale production and delivery to the fleet. Documentation includes development concept paper, support of system, plan for program, logistics objectives, plans, performance parameters, areas of risk, alternatives, Defense Acquisition Review Council (DSARC) submissions and approvals, estimate of costs, life cycle costs, potential benefits, fiscal guidance, and review confirming need for system.

Final Disposition                      Permanent

Item Status                              Active

Is this item media neutral?          Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?      Yes

Do any of the records covered by this item exist as structured electronic data?                      Yes

Manual Citation	Manual Title
8000-4	SECNAV M-5210.1

GRS or Superseded Authority Citation      N1-NU-86-2 / 8000/8/A/1/B  
     N1-NU-86-2 / 8000/10/A/1  
     N1-NU-86-2 / 8000/10/B/1  
     N1-NU-86-2 / 8000/12/A/1  
     N1-NU-86-2 / 8000/12/A/2/A  
     N1-NU-86-2 / 8000/12/B/1  
     N1-NU-86-2 / 8200/1  
     N1-NU-86-2 / 8530/1  
     N1-NU-86-2 / 8800/1

**Disposition Instruction**

Cutoff Instruction                      Cutoff at end of calendar year.

Transfer to the National Archives for Accessioning      Transfer to the National Archives 30 year(s) after cutoff

**Additional Information**

What will be the date span of the initial transfer of records to the National Archives?      Unknown  
     This schedule revision supersedes various Navy schedules. Initial transfer is undetermined.



How frequently will your agency transfer these records to the National Archives? **Every 1 Years**

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	4 GB	1
Paper	5 Cubic feet	1 Cubic feet
Microform		
Hardcopy or Analog Special Media		

1.5

**8000-5 Technical Report - Master**

Disposition Authority Number **DAA-NU-2015-0008-0005**

Reports which summarize the progress, findings, and conclusions reached relative to specific projects. They may clarify and supplement information contained in work laboratory notebooks and other source data.

Final Disposition **Permanent**

Item Status **Active**

Is this item media neutral? **Yes**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **No**

Manual Citation	Manual Title
8000-5	SECNAV M-5210.1

GRS or Superseded Authority Citation **N1-NU-86-2 / 8000/13/A**

**Disposition Instruction**

Cutoff Instruction **Cutoff at end of calendar year.**

Transfer to the National Archives for Accessioning **Transfer to the National Archives 25 year(s) after cutoff**

**Additional Information**

What will be the date span of the initial transfer of records to the National Archives? **Unknown**  
 This schedule revision supersedes various Navy schedules. Initial transfer is undetermined.

How frequently will your agency transfer these records to the National Archives? **Every 1 Years**

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	4 GB	1 GB
Paper	5 Cubic feet	1 Cubic feet
Microform		
Hardcopy or Analog Special Media		

1.6

**8000-6 Nuclear Ordnance and Special Weapons**

Disposition Authority Number **DAA-NU-2015-0008-0006**

Information relating to nuclear ordnance and special weapons. These records are accumulated by ordnance activities and offices and by internal units or departments, activities, or offices that are concerned with nuclear ordnance type functions and materials during development, manufacture, storage, and use of nuclear ordnance/special weapons for all Naval Forces. Includes, but not limited to, correspondence, reports, studies, and evaluations related to nuclear ordnance and special weapons; nuclear ordnance/special weapons safety, nuclear weapons radiological controls, and directed energy weapons records.

Final Disposition **Permanent**

Item Status **Active**

Is this item media neutral? **Yes**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **No**

Manual Citation	Manual Title
<b>8000-6</b>	<b>SECNAV M-5210.1</b>

GRS or Superseded Authority Citation **N1-NU-86-2 / 8070/1/A**  
**N1-NU-86-2 / 8110/1/A**

N1-NU-86-2 / 8110/1/B  
N1-NU-86-2 / 8110/4/A/2  
N1-NU-86-2 / 8110/6  
N1-NU-86-2 / 8128/1/A  
N1-NU-86-2 / 8140/1

**Disposition Instruction**

Cutoff Instruction Cutoff at end of calendar year.

Transfer to the National Archives for Accessioning Transfer to the National Archives 30 year(s) after cutoff

**Additional Information**

What will be the date span of the initial transfer of records to the National Archives? Unknown  
This schedule revision supersedes various Navy schedules. Initial transfer is undetermined.

How frequently will your agency transfer these records to the National Archives? Every 1 Years

	Estimated Current Volume	Annual Accumulation
Electronic/Digital		
Paper	5 Cubic feet	1 Cubic feet
Microform		
Hardcopy or Analog Special Media		

1.7

**8000-7 Harbor Defense**

Disposition Authority Number DAA-NU-2015-0008-0007

Planning documents for the defense of United States-controlled harbors that are developed and maintained by the project manager. In addition to the Harbor Defense Plans, records include correspondence relating to detection systems, coastal defense radar systems, imaging systems, submarine and torpedo nets and booms, controlled mines, acoustic systems, and other equipment and devices relating to waterside physical security.

Final Disposition Permanent

Item Status Active

Is this item media neutral? **Yes**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **Yes**

Do any of the records covered by this item exist as structured electronic data? **Yes**

Manual Citation	Manual Title
8000-7	SECNAV M-5210.1

GRS or Superseded Authority Citation **N1-NU-86-2 / 8560/1**

**Disposition Instruction**

Cutoff Instruction **Cutoff at end of calendar year.**

Transfer to the National Archives for Accessioning **Transfer to the National Archives 50 year(s) after cutoff**

**Additional Information**

What will be the date span of the initial transfer of records to the National Archives? **Unknown . This schedule revision supersedes various Navy schedules. Initial transfer is undetermined.**

How frequently will your agency transfer these records to the National Archives? **Every 1 Years**

	Estimated Current Volume	Annual Accumulation
Electronic/Digital	4 GB	1
Paper	5 Cubic feet	1 Cubic feet
Microform		
Hardcopy or Analog Special Media		

1.8

**8000-8 Electronic Explosive Ordnance Disposal Incident Reporting**

Disposition Authority Number **DAA-NU-2015-0008-0008**

Database used in the field in both CONUS and OCONUS to collect information and technical data for the disposal of ordnance in both peace and wartime. Information includes but not limited to the detection, identification, field evaluation, rendering safe, recovery, evacuation, and final disposal of explosive ordnance which has been fired, dropped, launched, projected, or placed in such a manner as to constitute a hazard to operations, installations, personnel, or material. Also includes records pertaining to disposal of items deemed hazardous or unserviceable by damage or deterioration when the disposal of such items is beyond the capabilities of personnel normally assigned the responsibility for routine disposition. Note: These database systems include such systems known as the Joint Digital Information Gathering System (JDIGS) that replaced the paper DD 8027 EOD after-action mordent reports used until 2008 and the EOD Information Management System (EOD IMS).

Final Disposition: Temporary  
 Item Status: Active  
 Is this item media neutral?: Yes  
 Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?: No

Manual Citation	Manual Title
8000-8	SECNAV M-5210.1

GRS or Superseded Authority Citation: DAA-0344-2012-0001-0001  
 DAA-0344-2012-0001-0004

Disposition Instruction:  
 Cutoff Instruction: Cutoff at end of calendar year.  
 Retention Period: Destroy 90 year(s) after cutoff.

Additional Information:  
 GAO Approval: Not Required

1.9

8000-9 Gun Manufacture  
 Disposition Authority Number: DAA-NU-2015-0008-0009

Information relating to gun manufacture. Includes, but not limited to, data on gun barrel, gun yoke, gun housing, breech block, and breech plugs. Records include gaging instructions and miscellaneous data, forging production information and test results, gage measurements, swage autofrettage information, and star gauge measurements.

Final Disposition: Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
8000-9	SECNAV M-5210.1

GRS or Superseded Authority Citation N1-NU-86-2 / 8300/3/A

Disposition Instruction

Retention Period Destroy upon receipt of regunning request, notification of disposal of the gun, or when 75 years old, whichever is earlier.

Additional Information

GAO Approval Not Required

1.10

8000-10 Mine Actuation Data

Disposition Authority Number DAA-NU-2015-0008-0010

Summarized mine actuation data for new or stockpile mines on all classes of ships. Range tapes and related summary sheets showing ships magnetic field measurements accumulated in connection with calibrating or check ranging vessels and consolidating mine actuation data maintained at ordnance laboratories.

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
8000-10	SECNAV M-5210.1

GRS or Superseded Authority Citation N1-NU-86-2 / 8500/3

Disposition Instruction

1.11

Cutoff Instruction Cutoff at end of calendar year.

Retention Period Destroy 50 year(s) after cutoff.

**Additional Information**

GAO Approval Not Required

**8000-11 Photomicrographs - Naval Nuclear Weapons**

Disposition Authority Number DAA-NU-2015-0008-0011

**Photomicrographs of metals used in manufacture of naval nuclear weapons and materials.**

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
8000-11	SECNAV M-5210.1

GRS or Superseded Authority Citation N1-NU-86-2 / 8000/15/A

**Disposition Instruction**

Retention Period Destroy 50 year(s) after cutoff.

**Additional Information**

GAO Approval Not Required

1.12

**8000-12 Torpedo and Mine Maintenance**

Disposition Authority Number DAA-NU-2015-0008-0012

**Information relating to torpedo and mine maintenance. Includes, but not limited to, torpedo maintenance data summary, defective/deficient torpedoes reports, fleet service mine tests, and summarized mine actuation data.**

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in No

electronic format(s) other than e-mail and word processing?

Manual Citation	Manual Title
8000-12	SECNAV M-5210.1

GRS or Superseded Authority Citation  
 N1-NU-86-2 / 8510/1/B  
 N1-NU-86-2 / 8510/1/C  
 N1-NU-86-2 / 8510/5/D/1  
 N1-NU-86-2 / 8550/1  
 N1-NU-86-2 / 8550/7

**Disposition Instruction**

Cutoff Instruction                      Cutoff at end of calendar year  
 Retention Period                        Destroy 30 year(s) after cutoff

**Additional Information**

GAO Approval                              Not Required

1.13

**8000-13 Ordnance Test and Evaluation**

Disposition Authority Number        DAA-NU-2015-0008-0013

Information relating to ordnance test and evaluation, maintenance, and performance. Includes, but not limited to, in service systems maintenance, Smokeless Powder (SPDN) and Flashless Powder (SPDF) test and evaluation, and technical information for ammunition for all naval guns.

Final Disposition                        Temporary

Item Status                                Active

Is this item media neutral?            Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?        No

Manual Citation	Manual Title
8000-13	SECNAV M-5210.1

GRS or Superseded Authority Citation  
 N1-NU-86-2 / 8000/9/A  
 N1-NU-86-2 / 8000/9/B  
 N1-NU-86-2 / 8010/2/A/1  
 N1-NU-86-2 / 8010/2/B  
 N1-NU-86-2 / 8030/1/A/1  
 N1-NU-86-2 / 8030/1/A/2



N1-NU-86-2 / 8110/5/B

**Disposition Instruction**

Cutoff Instruction Cutoff at end of calendar year.

Retention Period Destroy 20 year(s) after cutoff

**Additional Information**

GAO Approval Not Required

**8000-14 Ordnance Safety and Environment Health**

Disposition Authority Number DAA-NU-2015-0008-0014

Information relating to ammunition and explosives safety. Includes, but not limited to, data on weapons systems safety; DoD Explosive Safety Board reports and related papers; safety inspections; and documentation of specialized handling equipment and shipping containers for weapons, ammunition, and explosives.

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
8000-14	SECNAV M-5210.1

GRS or Superseded Authority Citation  
 N1-NU-86-2 / 8020/2/A  
 N1-NU-86-2 / 8020/3/A  
 N1-NU-86-2 / 8020/6/A/1  
 N1-NU-86-2 / 8020/6/A/2

**Disposition Instruction**

Cutoff Instruction Cutoff at end of calendar year.

Retention Period Destroy 20 year(s) after cutoff

**Additional Information**

GAO Approval Not Required

**8000-15 Missile System Commanding Officer Narrative Reports**

Disposition Authority Number DAA-NU-2015-0008-0015

1.14

1.15

Evaluation by commanding officers of the missile systems and other weapon systems including system problems or operational experience.

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
8000-15	SECNAV M-5210.1

GRS or Superseded Authority Citation N1-NU-86-2 / 8000/14/A

Disposition Instruction

Cutoff Instruction Cutoff at end of calendar year.

Retention Period Destroy 12 year(s) after cutoff.

Additional Information

GAO Approval Not Required

8000-16 Program Management (Ordnance Material)

Disposition Authority Number DAA-NU-2015-0008-0016

Information relating to the execution of plans, policies, programs, and procedures relating to the commands assigned mission maintained by activities, departments, divisions, and other organizational units.

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
8000-16	SECNAV M-5210.1

GRS or Superseded Authority Citation N1-NU-86-2 / 8000/2/A  
N1-NU-86-2 / 8000/5/A

1.16

N1-NU-86-2 / 8150

**Disposition Instruction**

Cutoff Instruction Cutoff at end of calendar year.

Retention Period Destroy 10 year(s) after cutoff.

**Additional Information**

GAO Approval Not Required

**8000-17 Ordnance Material Life Cycle**

Disposition Authority Number DAA-NU-2015-0008-0017

Information relating to the design, manufacture, tactical use, and disposal of U.S. Navy and U.S. Marine Corps ordnance. Includes, but not limited to, ammunition configuration status; surface, aircraft, and ground rockets; demolition material; small arms and weapons inventory; torpedo fleet exercises; torpedo firing records; mine system support; mine procurement acceptance; and guided missile and rockets development, operations, and maintenance.

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
8000-17	SECNAV M-5210.1

GRS or Superseded Authority Citation  
 N1-NU-86-2 / 8030/1/B/1  
 N1-NU-86-2 / 8040/1  
 N1-NU-86-2 / 8060/1  
 N1-NU-86-2 / 8370/3/A  
 NC1-NU-86-2 / 8510/2/B/1  
 N1-NU-86-2 / 8510/4/C  
 N1-NU-86-2 / 8510/5/C  
 N1-NU-86-2 / 8550/3/A  
 N1-NU-86-2 / 8550/6/A  
 N1-NU-86-2 / 8800/2

**Disposition Instruction**

Cutoff Instruction Cutoff at end of calendar year.

Retention Period Destroy 10 year(s) after cutoff.

1.17

1.18

**Additional Information**

GAO Approval Not Required

**8000-18 Nuclear Ordnance Handling and Safety**

Disposition Authority Number DAA-NU-2015-0008-0018

Information relating to the handling of nuclear ordnance. Includes, but not limited to, nuclear ordnance safety documentation at the local level; plans and drawings for all nuclear ordnance/special weapons and safety devices/materials; nuclear weapons safety reports; distributed copies of nuclear weapon policy and guidance; information relating to nuclear weapons storage, maintenance, personnel readiness and training, nuclear weapons logistics support, and nuclear weapons planning.

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? No

Manual Citation	Manual Title
8000-18	SECNAV M-5210.1

GRS or Superseded Authority Citation  
 N1-NU-86-2 / 8110/5/A  
 N1-NU-86-2 / 8110/8/A/2  
 N1-NU-86-2 / 8110/9  
 N1-NU-86-2 / 8120  
 N1-NU-86-2 / 8121  
 N1-NU-86-2 / 8122  
 N1-NU-86-2 / 8123  
 N1-NU-86-2 / 8124  
 N1-NU-86-2 / 8125

**Disposition Instruction**

Cutoff Instruction Cutoff at end of calendar year.

Retention Period Destroy 10 year(s) after cutoff.

**Additional Information**

GAO Approval Not Required

1.19

**8000-19 Pressures Signatures of Ships**

Disposition Authority Number DAA-NU-2015-0008-0019

Recordings of wave backgrounds maintained at ordnance laboratory facilities.

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
8000-19	SECNAV M-5210.1

GRS or Superseded Authority Citation N1-NU-86-2 / 8500/2

**Disposition Instruction**

Cutoff Instruction Cutoff when vessel or class of ship is stricken.

Retention Period Destroy 10 year(s) after cutoff.

**Additional Information**

GAO Approval Not Required

1.20

**8000-20 General Correspondence (Ordnance Material)**

Disposition Authority Number DAA-NU-2015-0008-0020

Information accumulated in connection with the routine, day-to-day, administration and operation of Navy and Marine Corps ordnance programs.

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
8000-20	SECNAV M-5210.1

GRS or Superseded Authority Citation N1-NU-86-2 / 8000/2/B  
N1-NU-86-2 / 8000/8/B/2.

N1-NU-86-2 / 8010/1/B  
 N1-NU-86-2 / 8011/1  
 N1-NU-86-2 / 8020/1  
 N1-NU-86-2 / 8020/3/B  
 N1-NU-86-2 / 8028/1  
 N1-NU-86-2 / 8080/2  
 N1-NU-86-2 / 8090/2  
 N1-NU-86-2 / 8110/4/B  
 N1-NU-86-2 / 8420/2  
 N1-NU-86-2 / 8440/2  
 N1-NU-86-2 / 8450/2  
 N1-NU-86-2 / 8950/1

**Disposition Instruction**

Cutoff Instruction Cutoff at end of calendar year.

Retention Period Destroy 3 year(s) after cutoff.

**Additional Information**

GAO Approval Not Required

1.21

**8000-21 General Operations of Ordnance Material Programs**

Disposition Authority Number DAA-NU-2015-0008-0021

Information relating to the daily operations of Navy and Marine Corps ordnance programs. Includes, but not limited to, ordnance distribution and issue; ammunition and explosives return; ammunition and explosives maintenance and renovation; ammunition stock and inventory control; magazine temperature logs; transportation hazard class documentation; explosive ordnance disposal; ordnance training; safety equipment history; stable element; optics and visual equipment; target designation systems; fire control systems and switchboards; operating hours; firing and non-firing exercise reports; torpedo records books and firing records; component defect analysis; mine availability and readiness; mine asset reports; ordnance locator records; defective armor work orders; and ammunition and explosives maintenance and repair.

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
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8000-21

SECNAV M-5210.1

GRS or Superseded Authority Citation	
	N1-NU-86-2 / 8000/8/A/2
	N1-NU-86-2 / 8012/1
	N1-NU-86-2 / 8013/1
	N1-NU-86-2 / 8014/1
	N1-NU-03-2 / 8015/1/A
	N1-NU-03-2 / 14
	N1-NU-86-2 / 8020/4
	N1-NU-86-2 / 8020/6/B
	N1-NU-86-2 / 8027/1
	N1-NU-86-2 / 8030/1/A/3
	N1-NU-86-2 / 8030/1/B/3
	N1-NU-86-2 / 8050/1
	N1-NU-86-2 / 8070/1/B
	N1-NU-86-2 / 8070/1/C
	N1-NU-86-2 / 8110/2
	N1-NU-86-2 / 8110/7
	N1-NU-86-2 / 8126
	N1-NU-86-2 / 8127
	N1-NU-86-2 / 8205
	N1-NU-86-2 / 8210
	N1-NU-86-2 / 8220/1
	N1-NU-86-2 / 8230
	N1-NU-86-2 / 8240
	N1-NU-86-2 / 8250
	N1-NU-86-2 / 8260/1
	N1-NU-86-2 / 8260/2
	N1-NU-86-2 / 8280/1
	N1-NU-86-2 / 8280/2
	N1-NU-86-2 / 8290
	N1-NU-86-2 / 8300/2
	N1-NU-86-2 / 8410/2
	N1-NU-86-2 / 8510/3/B/1
	N1-NU-86-2 / 8510/3/B/2
	N1-NU-86-2 / 8510/4/A
	N1-NU-86-2 / 8510/4/B
	N1-NU-86-2 / 8510/5/A/1
	N1-NU-86-2 / 8510/5/A/2
	N1-NU-86-2 / 8510/6
	N1-NU-86-2 / 8510/7
	N1-NU-86-2 / 8530/2
	N1-NU-86-2 / 8530/3
	N1-NU-86-2 / 8550/2
	N1-NU-86-2 / 8550/3/B
	N1-NU-86-2 / 8550/4/A

N1-NU-86-2 / 8550/4/B  
 N1-NU-86-2 / 8550/5/A  
 N1-NU-86-2 / 8550/5/B  
 N1-NU-86-2 / 8550/6/B  
 N1-NU-86-2 / 8570  
 N1-NU-86-2 / 8571  
 N1-NU-86-2 / 8580/2  
 N1-NU-86-2 / 8590/2  
 N1-NU-86-2 / 8960/1  
 N1-NU-86-2 / 8980/1  
 N1-NU-86-2 / 8980/2

**Disposition Instruction**

Cutoff Instruction Cutoff at end of calendar year.

Retention Period Destroy 3 year(s) after cutoff.

**Additional Information**

GAO Approval Not Required

1.22

**8000-22 General Operations of Small Arms Programs**

Disposition Authority Number DAA-NU-2015-0008-0022

Information relating to the daily operations of Navy and Marine Corps ordnance programs. Includes, but not limited to, small arms and weapons custody cards/ receipts; inventory control; and special rifle team equipment.

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
8000-22	SECNAV M-5210.1

GRS or Superseded Authority Citation N1-NU-86-2 / 8370/2  
 N1-NU-86-2 / 8370/6  
 N1-NU-86-2 / 8373

**Disposition Instruction**

Cutoff Instruction Cutoff at end of calendar year.

Retention Period Destroy 3 year(s) after cutoff



1.23

**Additional Information**

GAO Approval Not Required

**8000-23 Deperming and Degaussing**

Disposition Authority Number DAA-NU-2015-0008-0023

Information relating to deperming and degaussing systems and operations. Includes, but not limited to, drawings, blueprints, specifications for degassing installation; deperming and degaussing reports and data; ranging and deperming inspections logs and worksheets; degaussing installation specifications; and range tapes.

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
8000-23	SECNAV M-5210.1

GRS or Superseded Authority Citation  
 N1-NU-86-2 / 8500/4/A  
 N1-NU-86-2 / 8500/4/B  
 N1-NU-86-2 / 8950/2  
 N1-NU-86-2 / 8950/4  
 N1-NU-86-2 / 8950/5  
 N1-NU-86-2 / 8950/6  
 N1-NU-86-2 / 8950/7  
 N1-NU-86-2 / 8950/9/A

**Disposition Instruction**

Cutoff Instruction Cutoff at end of calendar year.

Retention Period Destroy 3 year(s) after cutoff.

**Additional Information**

GAO Approval Not Required

1.24

**8000-24 Transient Records:**

Disposition Authority Number DAA-NU-2015-0008-0024

Information related to ordnance that has minimal or no documentary or evidential value.

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
8000-24	SECNAV M-5210.1

GRS or Superseded Authority Citation NC1-NU-84-5 / 4  
N1-NU-86-2 / 8950/8

Disposition Instruction

Retention Period Destroy when 6 months old.

Additional Information

GAO Approval Not Required

8000-25 Subordinate Command Instructions and Publications

Disposition Authority Number DAA-NU-2015-0008-0025

Implementing directives and instructions issued or maintained by subordinate commands.

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes

Do any of the records covered by this item exist as structured electronic data? No

Manual Citation	Manual Title
8000-25	SECNAV M-5210.1

GRS or Superseded Authority Citation N1-NU-86-2 / 8110/3  
N1-NU-86-2 / 8128/1/B  
N1-NU-86-2 / 8128/1/C  
N1-NU-86-2 / 8140/2

1.25

1.26		N1-NU-86-2 / 8200/2 N1-NU-86-2 / 8380 N1-NU-86-2 / 8390 N1-NU-86-2 / 8950/3				
	Disposition Instruction					
	Retention Period	Destroy immediately after supersession or cancelation				
	Additional Information					
	GAO Approval	Not Required				
	8000-26 Ordnance Equipment History					
	Disposition Authority Number	DAA-NU-2015-0008-0026				
	Information recording the history of the piece of equipment located at the custodial activity.					
	Final Disposition	Temporary				
	Item Status	Active				
	Is this item media neutral?	Yes				
	Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?	No				
	<table border="1"> <thead> <tr> <th>Manual Citation</th> <th>Manual Title</th> </tr> </thead> <tbody> <tr> <td>8000-26</td> <td>SECNAV M-5210.1</td> </tr> </tbody> </table>		Manual Citation	Manual Title	8000-26	SECNAV M-5210.1
	Manual Citation	Manual Title				
	8000-26	SECNAV M-5210.1				
GRS or Superseded Authority Citation	N1-NU-86-2 / 8000/11 N1-NU-86-2 / 8000/12/A/2/B N1-NU-86-2 / 8300/1					
Disposition Instruction						
Retention Period	Destroy when equipment is disposed of by sale, loss, or scrapping.					
Additional Information						
GAO Approval	Not Required					
8000-27 Torpedoes Case Files						
Disposition Authority Number	DAA-NU-2015-0008-0027					

1.27

Jackets on each individual torpedo at manufacturing, proofing, overhaul, and maintenance activities, consisting of correspondence and other records relative to the subject activity. The records consist of reports, and other forms, as appropriate.

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
8000-27	SECNAV M-5210.1

GRS or Superseded Authority Citation NC1-NU-84-5 / 1  
NC1-NU-84-5 / 3

Disposition Instruction

Retention Period Destroy when torpedo is scrapped or declared obsolete and NAVUNSEAWARCENDIV, Newport, has been furnished a complete numerical listing of each torpedo's mark, mod, and register number and the serial number of components scrapped with the torpedo.

Additional Information

GAO Approval Not Required

8000-28 Torpedoes - Unsatisfactory or Defective

Disposition Authority Number DAA-NU-2015-0008-0028

Information relating to unsatisfactory or defective torpedoes. Summaries and reports.

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
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1.28

1000-28	SECNAV M-5210.1
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GRS or Superseded Authority Citation N1-NU-86-2 / 8510/5/B  
N1-NU-86-2 / 8510/5/D/2

**Disposition Instruction**

Retention Period Destroy when equipment is removed from service.

**Additional Information**

GAO Approval Not Required

**8000-29 Lost Torpedoes**

Disposition Authority Number DAA-NU-2015-0008-0029

Information containing such data as registered number of lost torpedo components, title of losing activity maintained at NAVUNSEAWARCENDIV, Newport, and Naval Undersea Warfare Center Division, San Diego, CA.

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
8000-29	SECNAV M-5210.1

GRS or Superseded Authority Citation N1-NU-86-2 / 8510/8

**Disposition Instruction**

Cutoff Instruction Cutoff at end of calendar year.

Retention Period Destroy when torpedo type is withdrawn from service.

**Additional Information**

GAO Approval Not Required

**8000-30 Ordnance Laboratory Records**

Disposition Authority Number DAA-NU-2015-0008-0030

Information relating to ordnance testing and evaluation at a laboratory facility.

Final Disposition Temporary

1.29

1.30

Item Status **Active**

Is this item media neutral? **Yes**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **No**

Manual Citation	Manual Title
8000-30	SECNAV M-5210.1

GRS or Superseded Authority Citation **N1-NU-86-2 / 8500/1  
N1-NU-86-2 / 8500/4/C**

**Disposition Instruction**

Retention Period **Destroy when ship model becomes obsolete.**

**Additional Information**

GAO Approval **Not Required**

**8000-31 Device Calibration**

Disposition Authority Number **DAA-NU-2015-0008-0031**

**Information and diagrams maintained by ships and aircraft relating to calibration of sonars, magnetic detection gear, and passive listening devices.**

Final Disposition **Temporary**

Item Status **Active**

Is this item media neutral? **Yes**

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? **No**

Manual Citation	Manual Title
8000-31	SECNAV M-5210.1

GRS or Superseded Authority Citation **N1-NU-86-2 / 8580/3**

**Disposition Instruction**

Retention Period **Destroy after next calibration.**

**Additional Information**

GAO Approval **Not Required**

1.31

1.32

**8000-32 Degaussing Summaries**

Disposition Authority Number      DAA-NU-2015-0008-0032

**Degaussing Summaries and Watch Lists.**

Final Disposition                      Temporary

Item Status                              Active

Is this item media neutral?          Yes

Do any of the records covered  
by this item currently exist in  
electronic format(s) other than e-  
mail and word processing?          No

Manual Citation	Manual Title
8000-32	SECNAV M-5210.1

GRS or Superseded Authority  
Citation                                  N1-NU-86-2 / 8950/10

**Disposition Instruction**

Retention Period                        Destroy when superseded or ship is  
decommissioned.

**Additional Information**

GAO Approval                            Not Required

1.33

**8000-33 Occupational Vision Tests**

Disposition Authority Number      DAA-NU-2015-0008-0033

**Occupational Vision Tests Including Vision Performance Profiles of Employees.**

Final Disposition                        Temporary

Item Status                                Active

Is this item media neutral?          Yes

Do any of the records covered  
by this item currently exist in  
electronic format(s) other than e-  
mail and word processing?          No

Manual Citation	Manual Title
8000-33	SECNAV M-5210.1

GRS or Superseded Authority  
Citation                                  N1-NU-86-2 / 8020/5

1.34

**Disposition Instruction**

Cutoff Instruction                      Cutoff at transfer or separation of the employee.  
Retention Period                         Destroy immediately after cutoff.

**Additional Information**

GAO Approval                              Not Required

**8000-34 Harbor Defense - Local Area**

Disposition Authority Number        DAA-NU-2015-0008-0034

Information maintained by the Naval Officer having harbor defense responsibility for a seaport or ocean terminal area (usually a Base Commander, Naval Control of Shipping Officer, Harbormaster, Port Director, or Senior Officer Present Afloat (SOPA)) and subordinate activities. Files include copies of Harbor Defense Plans; local implementing and contingency plans; records of inspections of net, booms, mines, cables, etc.; periodic tests of radars and acoustic systems; training records; and force mobilization plans.

Final Disposition                         Temporary

Item Status                                 Active

Is this item media neutral?            Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing?        No

Manual Citation	Manual Title
8000-34	SECNAV M-5210.1

GRS or Superseded Authority Citation        N1-NU-86-2 / 8560/2

**Disposition Instruction**

Retention Period                         Destroy when canceled, superseded or no longer required for reference.

**Additional Information**

GAO Approval                              Not Required

1.35

**8000-35 Target Materials Production System (TMP)**

Disposition Authority Number        DAA-NU-2015-0008-0035

The TMP system provides intelligence analysts with the capability to assist operational forces and planners exploit various targets to carry out Fire and Close



Air Support missions. It enables precision fires and improved geolocation through manipulation of aerial imagery. TMP workstations utilize various intelligence imagery to perform precision targeting, very much like the Air Force ATMP and the Navy DCGS system and can be used tactically/for training or for evaluation of said missions. Inclusive dates are 20111201to ongoing.

Final Disposition Temporary

Item Status Active

Is this item media neutral? Yes

Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? No

Manual Citation	Manual Title
8000-35	SECNAV M-5210.1

GRS or Superseded Authority Citation DAA-0127-2013-0028-0002

Disposition Instruction

Retention Period Destroy when no longer needed

Additional Information

GAO Approval Not Required

## Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

## Signatory Information

Date	Action	By	Title	Organization
04/27/2016	Certify	Joel Westphal	Deputy Director, Directives and Records Management	Department of the Navy - Department of the Navy
06/16/2016	Return for Revision	Steven Rhodes	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
07/28/2016	Submit For Certification	Brent Dockter	Records Management Analyst	Chief of Naval Operations staff - DNS-5
09/01/2016	Certify	Deborah Douglas	Navy Records Management Analyst	Department of the Navy - Department of the Navy
04/03/2017	Submit for Concurrence	Steven Rhodes	Senior Appraisal Archivist	National Archives and Records Administration - Records Management Services
04/05/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
04/05/2017	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
04/07/2017	Approve	David Ferriero	Archivist of the United States	Office of the Archivist - Office of the Archivist

SSIC/No.	Series Title	Description of Records	Cutoff	Disposition	Ret.	DAU	Notes
8000	Ordnance Material:	The records described in this chapter relate to the Design, Development, Production, and Readiness of all types of Ordnance Material and Functions. They are accumulated by any shore activity or departmental office concerned with ordnance-related functions involving any type of weapon system used by the Naval Forces. Records relating to research and development are covered in Chapter 3. Records relating to maintenance and other logistical matters are covered in Chapter 4.	N/A	N/A	x	N/A	N/A

8000-1	Policy, Planning, and Strategy:	Information relating to the establishment, development and accomplishment of plans, programs and policies related to U.S. Navy and U.S. Marine Corps ordnance programs.		PERMANENT: Cutoff at end of calendar year. Transfer to the National Archives 25 years after cutoff.	x		
8000.1a	GENERAL ORDNANCE MATERIAL RECORDS	1. Primary Program Records. a. Chief of Naval Operations (CNO), Commandant of Marine Corps (CMC) and Commander, Naval Sea Systems Command (COMNAVSEASYSOM) Headquarters. Files and records, documenting the development and accomplishment of policies, plans, and programs and procedures for Naval Ordnance in the performance of the assigned mission of the command to provide material support to meet the needs of the Department of the Navy (DON), other military departments and defense agencies within the assigned "material support" responsibility of the command.		PERMANENT. Transfer to Washington National Records Center (WNRC) when 4 years old, except Marine Corps activities will transfer to WNRC when 5 years old. Offer to National Archives and Records Administration (NARA) when 20 years old.	Perma nent	N1-NU-86-2 / 8000/1/A	
8000.1b	GENERAL ORDNANCE MATERIAL RECORDS	1. Primary Program Records. b. Navy shore activities assigned responsibility for Naval Ordnance. Files and records documenting the organization of the activity, overall development and accomplishment of significant plans and policies concerning Naval Ordnance of continuing, long term, historical, scientific, legal or administrative value.		PERMANENT. Transfer to nearest Federal Records Center (FRC) when 4 years old. Offer to NARA when 20 years old.	Perma nent	N1-NU-86-2 / 8000/1/B	
8080.1	GENERAL ARTILLERY RECORDS	1. Primary Program Records. Files, forms, and reports relating to the development and execution of plans, programs, policies, and procedures relating to Marine Corps (MARCORPS) artillery and maintained at Headquarters, U.S. Marine Corps.		PERMANENT. Transfer to WNRC when 5 years old. Offer to NARA when 20 years old.	Perma nent	N1-NU-86-2 / 8080/1	
8090.1	LAND TYPE AND MARINE CORPS AMMUNITION RECORDS	1. Primary Program Records. Files, forms, and reports documenting the development, establishment, and implementation of plans, policies, and procedures relating to MARCORPS ground type, small arms, land mines, grenades, and mortar ammunition programs. These records include, but are not limited to, rework or maintenance programs, requests, special standard operating procedures, allowances, malfunctions, etc. These records are maintained only at Headquarters, U.S. Marine Corps.		PERMANENT. Transfer to WNRC when 5 years old. Offer to NARA when 20 years old.	Perma nent	N1-NU-86-2 / 8090/1	
8410.1	ASSAULT AMPHIBIAN VEHICLE (AAV) RECORDS	1. Primary Program Records/Files, and Reports Documenting Plans, Policies, and Procedures. Files relating to MARCORPS landing vehicles. These records document the development and execution of plans, policies, and procedures relating to personnel, weapons and cargo carriers and LVT recovery vehicles. These records are maintained at Headquarters, U.S. Marine Corps.		PERMANENT. Transfer to WNRC when 5 years old. Offer to NARA when 20 years old.	Perma nent	N1-NU-86-2 / 8410/1	
8420.1	TANKS AND SELF PROPELLED ARTILLERY RECORDS	1. Primary Program Records. Files and reports relating to MARCORPS tanks. These records document the development and execution of plans, policies, and procedures relating to gun tanks, flame thrower tanks, and tank recovery vehicles. These records are maintained at Headquarters, U.S. Marine Corps.		PERMANENT. Transfer to WNRC when 5 years old. Offer to NARA when 20 years old.	Perma nent	N1-NU-86-2 / 8420/1	
8440.1	AMPHIBIOUS VEHICLES RECORDS	1. Primary Program Records. Files, forms, and reports documenting the development and execution of plans, programs, policies, and procedures relating to MARCORPS amphibious vehicles. These records are maintained at Headquarters, U.S. Marine Corps.		PERMANENT. Transfer to WNRC when 5 years old. Offer to NARA when 20 years old.	Perma nent	N1-NU-86-2 / 8440/1	
8450.1	LIGHTWEIGHT ARMORED VEHICLES	1. Primary Program Records. Files, forms, and reports relating to the development and execution of plans, programs, policies and procedures relating to MARCORPS lightweight armored vehicles. These records are maintained only at Headquarters, U.S. Marine Corps.		PERMANENT. Transfer to the WNRC when 5 years old. Offer to NARA when 20 years old.	Perma nent	N1-NU-86-2 / 8450/1	
8580.1	UNDERWATER TARGETS RECORDS	1. Primary Program Records. Files containing memos, reports, studies and planning documents that relate to underwater fixed targets used to test torpedoes and calibrate shipboard sonar; and expendable and recoverable self propelled targets that contain electronic packages to simulate submarine noises for ship and aircraft detection and calibration exercises. These records are maintained by the Office of the Chief of Naval Operations (OPNAV) and the Headquarters, Systems Command Project Managers.		PERMANENT. Transfer to WNRC when 4 years old. Offer to NARA when 20 years old.	Perma nent	N1-NU-86-2 / 8580/1	
8590.1	UNDERWATER RANGES RECORDS	1. Primary Program Records. Policy directives, correspondence, studies, reports, operational requirements, and data analyses relating to underwater ranges. Underwater range support equipment used on fixed and mobile ranges provides measurement data to determine performance and characteristics of weapons launched from surface, subsurface, and air platforms. These records are maintained by OPNAV and the Headquarters, Systems Command Project Managers.		PERMANENT. Transfer to WNRC when 4 years old. Offer to NARA when 20 years old.	Perma nent	N1-NU-86-2 / 8590/1	

8000-2	Boards and Committees:	Documentation of board decisions and recommendations including background information on conventional ammunition, ammunition production base, and ammunition storage and distribution facilities.		PERMANENT: Cutoff at end of calendar year. Transfer to the National Archives 30 years after cutoff.	x		[S] Common across chapters. Need a common description for each.
8010.1a(1)	AMMUNITION AND EXPLOSIVES RECORDS	1. Actions of Navy Member on the Coordination of the Conventional Ammunition Logistics Programs and Activities Board. a. Documentation of board decisions and recommendations including background information on conventional ammunition, ammunition production base, and ammunition storage and distribution facilities. (1) Record copy at the office of the ammunition commander.		PERMANENT. Transfer to nearest FRC when 4 years old. Offer to NARA when 30 years old.	Perma nent	N1-NU-86-2 / 8010/1/A/1	

8000-3	<b>Ordnance Technical Instructions:</b>	Documents that contain descriptions and instructions for installation and alignment, operation, maintenance, and overhaul of weapon systems and equipment.		PERMANENT: Cutoff at end of calendar year. Transfer to the National Archives 25 years after cutoff.	x		
8000.6a(1)	GENERAL ORDNANCE MATERIAL RECORDS	6. Ordnance Technical Instructions. Documents that contain descriptions and instructions for installation and alignment, operation, maintenance, and overhaul of weapon systems and equipment. a. Ordnance Pamphlets (OPs) and Ordnance Data (ODs). (1) Record copy, paper, no silver film exists, held by COMNAVSEASYSCOM Central Technical Manual Management Activity, and Naval Sea Data Support Activity, Naval Ship Missile Systems Engineering Station, Port Hueneme, CA, and published after January 1967. (Documents published prior to January 1967 are already at WNRC.)		PERMANENT. Transfer to WNRC when obsolete or no longer needed for reference. Offer to NARA when 20 years old.	Perma nent	N1-NU-86-2 / 8000/6/A/1	
8000.6a(2)	GENERAL ORDNANCE MATERIAL RECORDS	6. Ordnance Technical Instructions. Documents that contain descriptions and instructions for installation and alignment, operation, maintenance, and overhaul of weapon systems and equipment. a. Ordnance Pamphlets (OPs) and Ordnance Data (ODs). (2) Record copy, microfilm, silver film and one copy, held by COMNAVSEASYSCOM Central Technical Manual Management Activity, and Naval Sea Data Support Activity, Naval Ship Missile Systems Engineering Station, Port Hueneme, CA.		PERMANENT. Transfer to WNRC immediately after filming and verification of microfilm. Offer to NARA when 20 years old.	Perma nent	N1-NU-86-2 / 8000/6/A/2	
8000.6b(1)(a)	GENERAL ORDNANCE MATERIAL RECORDS	6. Ordnance Technical Instructions. Documents that contain descriptions and instructions for installation and alignment, operation, maintenance, and overhaul of weapon systems and equipment. b. Special Weapons Ordnance Publications (SWOPs) (1) All series, except 6 and 8. Publications relate to handling, maintenance, testing, storage and transportation of nuclear weapons. (a) Record copy at Naval Surface Warfare Center Indian Head Division Detachment, McAlester, OK.		PERMANENT. Transfer to WNRC when obsolete or no longer needed for reference. Offer to NARA 10 years after transfer to WNRC.	Perma nent	N1-NU-86-2 / 8000/6/B/1/A	
8000.6b(2)(a)	GENERAL ORDNANCE MATERIAL RECORDS	6. Ordnance Technical Instructions. Documents that contain descriptions and instructions for installation and alignment, operation, maintenance, and overhaul of weapon systems and equipment. b. Special Weapons Ordnance Publications (SWOPs) (2) Series 6, explosive disposal rendering safe procedures (nuclear weapons), and Series 8, explosive ordnance disposal weapons trainer rebuild procedures (nuclear weapons). (a) Record copy at Naval Explosive Ordnance Disposal Technology Division, Indian Head, MD		PERMANENT. Transfer to WNRC when obsolete or when no longer needed for reference. Offer to NARA 10 years after transfer.	Perma nent	N1-NU-86-2 / 8000/6/B/2/A	
8000-4	<b>Ordnance Design, Development, Test &amp; Evaluation:</b>	Information relating to the design and development of new and improved products from concept formulation through full scale production and delivery to the fleet. Documentation includes development concept paper, support of system, plan for program, logistics objectives, plans, performance parameters, areas of risk, alternatives, Defense Acquisition Review Council (DSARC) submissions and approvals, estimate of costs, life cycle costs, potential benefits, fiscal guidance, and review confirming need for system.		PERMANENT: Cutoff at end of calendar year. Transfer to the National Archives 30 years after cutoff.	x		
8000.8a(1)(b)	GENERAL ORDNANCE MATERIAL RECORDS	8. Design, Development, Testing, and Evaluation for New Designs and Conversions of Air, Surface, and Undersea Warfare Systems. Component systems, equipment, and materials and high energy lasers which have a mission to destroy targets. a. Documentation of the design and development of new and improved products from concept formulation through full scale production and delivery to the fleet. Documentation includes development concept paper, support of system, plan for program, logistics objectives, plans, performance parameters, areas of risk, alternatives, Defense Acquisition Review Council (DSARC) submissions and approvals, estimate of costs, life cycle costs, potential benefits, fiscal guidance, and review confirming need for system. (1) Office of the COMNAVSEASYSCOM Project Manager for designated projects, the acquisition management office for non designated projects, and technical manager. (b) Cognizant office.		PERMANENT. Transfer to WNRC when 4 years old. Offer to NARA when 20 years old.	Perma nent	N1-NU-86-2 / 8000/8/A/1/B	
8000.10a(1)	GENERAL ORDNANCE MATERIAL RECORDS	10. Specifications for Ordnance Equipment. Records such as history (case) files for ordnance specifications; weapon specifications; and military specifications, standards, and handbooks for ordnance equipment consisting of copy of the specification and pertinent back up documentation. a. Paper copies. (1) Record copy, no silver film copies exist, at Naval Surface Warfare Center, Indian Head, MD		PERMANENT. Transfer to WNRC when canceled. Offer to NARA when 20 years old.	Perma nent	N1-NU-86-2 / 8000/10/A/1	
8000.10b(1)	GENERAL ORDNANCE MATERIAL RECORDS	10. Specifications for Ordnance Equipment. Records such as history (case) files for ordnance specifications; weapon specifications; and military specifications, standards, and handbooks for ordnance equipment consisting of copy of the specification and pertinent back up documentation. b. Film. (1) Silver halide film and one copy at Naval Surface Warfare Center, Indian Head, MD		PERMANENT. Transfer to WNRC immediately after filming and verification of film. Offer to NARA when 20 years old.	Perma nent	N1-NU-86-2 / 8000/10/B/1	
8000.12a(1)	GENERAL ORDNANCE MATERIAL RECORDS	12. Ordnance Equipment Engineering Plans and Drawings for All Ordnance, Weapons, and Material. Records relating to conventional ordnance, missiles, underwater ordnance, ordnance tools, spare parts, etc. a. Originals on linen, Mylar, or similar medium. (1) Design agent for the equipment (no silver film exists).		PERMANENT. Transfer to WNRC when equipment or system is removed from the active fleet. Forward copy of transmittal to Naval Surface Warfare Center Port Hueneme Division Det Louisville (SNDL C84A). Offer to NARA when 30 years old.	Perma nent	N1-NU-86-2 / 8000/12/A/1	
8000.12a(2)(a)	GENERAL ORDNANCE MATERIAL RECORDS	12. Ordnance Equipment Engineering Plans and Drawings for All Ordnance, Weapons, and Material. Records relating to conventional ordnance, missiles, underwater ordnance, ordnance tools, spare parts, etc. a. Originals on linen, Mylar, or similar medium. (2) Filmed, film copy verified. (a) Originals show complete gun mount, gun director, or rocket projector.		PERMANENT. Transfer to WNRC when equipment or system is removed from the active fleet. Forward copy of transmittal to Naval Surface Warfare Center Port Hueneme Division Det Louisville (SNDL C84A). Offer to NARA when 30 years old.	Perma nent	N1-NU-86-2 / 8000/12/A/2/A	

8000.12b(1)	GENERAL ORDNANCE MATERIAL RECORDS	12. Ordnance Equipment Engineering Plans and Drawings for All Ordnance, Weapons, and Material. Records relating to conventional ordnance, missiles, underwater ordnance, ordnance tools, spare parts, etc. b. Film copies at design agent. (1) Record copy, silver film, and one copy.		PERMANENT. Transfer to WNRC immediately after filming and verification. Offer to NARA when 30 years old.	Permanent	N1-NU-86-2 / 8000/12/B/1	
8200.1	GENERAL FIRE CONTROL AND OPTICS RECORDS	1. Primary Program Records. Files containing memos, reports, studies, and fleet requirements that document the development of gunfire control systems, guided missile fire control systems, target designation systems, underwater fire control systems, rocket fire control systems, and associated components of the weapons battery control system. These records are maintained only by the COMNAVSEASYSOM project managers.		PERMANENT. Transfer to WNRC when 4 years old. Offer to NARA when 20 years old.	Permanent	N1-NU-86-2 / 8200/1	
8530.1	DEPTH CHARGE RECORDS	1. Primary Program Records. Records relating to the design, development, testing, and evaluation of surface launched or air dropped depth charges and depth bombs including the various types of exploder mechanisms and detonators, which may be installed in the casing. Exclude ordnance drawings filed under SSIC 8000.I2.		PERMANENT. Transfer to WNRC when 4 years old. Offer to NARA when 20 years old.	Permanent	N1-NU-86-2 / 8530/1	
8800.1	GUIDED MISSILE AND ROCKET WEAPONS RECORDS	1. Primary Program Records. Records relating to the design, development, testing and evaluation of surface, air, or underwater launched missiles, rockets and drones including propulsion system, warhead and guidance system. Records are created or received by the project managers in COMNAVSEASYSOM.		PERMANENT. Transfer to WNRC when 5 years old. Offer to NARA when 20 years old.	Permanent	N1-NU-86-2 / 8800/1	
8000-5	<b>Technical Report - Master:</b>	Reports which summarize the progress, findings, and conclusions reached relative to specific projects. They may clarify and supplement information contained in work laboratory notebooks and other source data.		<b>PERMANENT:</b> Cutoff at end of calendar year. Transfer to the National Archives 25 years after cutoff.	x		
8000.13a	GENERAL ORDNANCE MATERIAL RECORDS	13. Technical Report Files Prepared in Connection with a Project or Task. These reports summarize the progress, findings, and conclusions reached relative to specific projects. They may clarify and supplement information contained in work laboratory notebooks and other source data. a. Record copy (maintained by Project Manager).		PERMANENT. Retire to WNRC when 4 years old. Transfer to NARA when 20 years old.	Permanent	N1-NU-86-2 / 8000/13/A	
8000-6	<b>Nuclear Ordnance and Special Weapons:</b>	Information relating to nuclear ordnance and special weapons. These records are accumulated by ordnance activities and offices and by internal units or departments, activities, or offices that are concerned with nuclear ordnance type functions and materials during development, manufacture, storage, and use of nuclear ordnance/special weapons for all Naval Forces. Includes, but not limited to, correspondence, reports, studies, and evaluations related to nuclear ordnance and special weapons; nuclear ordnance/special weapons safety, nuclear weapons radiological controls, and directed energy weapons records.		<b>PERMANENT:</b> Cutoff at end of calendar year. Transfer to the National Archives 30 years after cutoff.	x		
8070.1a	NBC WARFARE MATERIAL RECORDS	1. Offensive and Defensive Chemical Weapons, Major Assemblies, Components, and Equipment Including Personnel Protective Clothing and Equipment, Detectors, Decontaminants, Collective Protective Systems (CITADES), Immunization and Prophylaxis. a. Primary program records. Files include program correspondence, reports, studies and evaluations maintained by the COMNAVSEASYSOM project manager and related to the development and accomplishment of policies, plans and procedures for nuclear, biological, and chemical weapons and weapon systems.		PERMANENT. Transfer to FRC when 4 years old. Offer to NARA when 20 years old.	Permanent	N1-NU-86-2 / 8070/1/A	
8110.1a	NUCLEAR ORDNANCE/SPECIAL WEAPONS SAFETY RECORDS	The records described in this series relate to Nuclear Ordnance/Special Weapons Safety for nuclear ordnance type functions and materials. These records are accumulated by ordnance activities and offices and by internal units or departments, activities, or offices that are concerned with nuclear ordnance type functions and materials during development, manufacture, storage, and use of nuclear ordnance/special weapons for all Naval Forces. 1. Primary Program Records. a. Primary program correspondence files and other records of the CNO. Files that document the establishment, development, and accomplishment of policies, plans, and programs for Navy nuclear ordnance/special weapons safety		PERMANENT. Transfer to WNRC when 4 years old. Offer to NARA when 20 years old.	Permanent	N1-NU-86-2 / 8110/1/A	
8110.1b	NUCLEAR ORDNANCE/SPECIAL WEAPONS SAFETY RECORDS	The records described in this series relate to Nuclear Ordnance/Special Weapons Safety for nuclear ordnance type functions and materials. These records are accumulated by ordnance activities and offices and by internal units or departments, activities, or offices that are concerned with nuclear ordnance type functions and materials during development, manufacture, storage, and use of nuclear ordnance/special weapons for all Naval Forces. 1. Primary Program Records. b. Primary program correspondence files of project managers and offices. Files (centralized and decentralized) that document the organizational history and the overall development and accomplishment of essential and significant transactions, plans, special programs, studies, or projects that deal with nuclear ordnance/special weapons safety		PERMANENT. Transfer to nearest FRC when 4 years old. Offer to NARA when 20 years old.	Permanent	N1-NU-86-2 / 8110/1/B	
8110.4a(2)	NUCLEAR ORDNANCE/SPECIAL WEAPONS SAFETY RECORDS	The records described in this series relate to Nuclear Ordnance/Special Weapons Safety for nuclear ordnance type functions and materials. These records are accumulated by ordnance activities and offices and by internal units or departments, activities, or offices that are concerned with nuclear ordnance type functions and materials during development, manufacture, storage, and use of nuclear ordnance/special weapons for all Naval Forces. 4. Design, Development, Testing, and Evaluation for New Safety Designs and Safety Conversions to Nuclear Ordnance/Special Weapons. a. Documentation of the design and development of new and improved products for Nuclear Ordnance/Special Weapon Safety from concept formulation through full scale production and delivery to the fleet. Documentation includes development concept paper, support to system, plan for program, logistics objectives, plans, performance parameters, areas of risk, alternatives, Defense Systems Acquisitions Review Council submissions and approvals, estimates of cost, life cycle costs, potential benefits, fiscal guidance, and review confirming need for system. (These files are maintained at the office of the project manager for the designated project, the acquisition management office for non designated projects, and technical manager.) (2) Cognizant office.		PERMANENT. Transfer to WNRC when 4 years old. Offer to NARA when 30 years old.	Permanent	N1-NU-86-2 / 8110/4/A/2	

8110.6	NUCLEAR ORDNANCE/SPECIAL WEAPONS SAFETY RECORDS	The records described in this series relate to Nuclear Ordnance/Special Weapons Safety for nuclear ordnance type functions and materials. These records are accumulated by ordnance activities and offices and by internal units or departments, activities, or offices that are concerned with nuclear ordnance type functions and materials during development, manufacture, storage, and use of nuclear ordnance/special weapons for all Naval Forces. 6. Ordnance Specification Records. Records such as case files of ordnance specifications. (These files are located at the custodian activity.)		PERMANENT. Transfer to WNRC when canceled. Offer to NARA when 20 years old.	Perma nent	N1-NU-86-2 / 8110/6	
8128.1a	NUCLEAR WEAPONS RADIOLOGICAL CONTROLS RECORDS	1. Nuclear Weapons Radiological Controls Records. Correspondence and reports concerning all radiological aspects of nuclear weapons including shielding, dosimetry, material handling, personnel administration, training, radiation monitoring, and waste disposal. Records also include policy, management plans, and procedures for nuclear weapons radiological control. a. COMNAVSEASYCOM Headquarters.		PERMANENT. Transfer to WNRC when 4 years old. Offer to NARA when 30 years old.	Perma nent	N1-NU-86-2 / 8128/1/A	
8140.1	DIRECTED ENERGY WEAPONS RECORDS	1. Primary Program Records. Files that document the development, test, production, installation, support, and training for naval applications of directed energy weapons. Records contain functional statements and define operating philosophies. Includes correspondence, reports, plans, studies, data, and other records maintained by the program manager.		PERMANENT. Transfer to WNRC when 4 years old. Offer to NARA when 20 years old.	Perma nent	N1-NU-86-2 / 8140/1	
8000-7	Harbor Defense:	Planning documents for the defense of United States-controlled harbors that are developed and maintained by the project manager (Naval Surface Warfare Center, Indian Head, MD). In addition to the Harbor Defense Plans, records include correspondence relating to detection systems, coastal defense radar systems, imaging systems, submarine and torpedo nets and booms, controlled mines, acoustic systems, and other equipment and devices relating to waterside physical security.		PERMANENT: Cutoff at end of calendar year. Transfer to the National Archives 50 years after cutoff.	x		
8560.1	HARBOR DEFENSE	1. Primary Program Records. Planning documents for the defense of United States-controlled harbors that are developed and maintained by the project manager (Naval Surface Warfare Center, Indian Head, MD). In addition to the Harbor Defense Plans, records include correspondence relating to detection systems, coastal defense radar systems, imaging systems, submarine and torpedo nets and booms, controlled mines, acoustic systems, and other equipment and devices relating to waterside physical security.		PERMANENT. Transfer to WNRC when 5 years old. Offer to NARA when 30 years old.	Perma nent	N1-NU-86-2 / 8560/1	
8000-8	Electronic Explosive Ordnance Disposal Incident Reporting:	Database used in the field in both CONUS and OCONUS to collect information and technical data for the disposal of ordnance in both peace and wartime information includes but not limited to the detection, identification, field evaluation, rendering safe, recovery, evacuation, and final disposal of explosive ordnance which has been fired, dropped, launched, projected, or placed in such a manner as to constitute a hazard to operations, installations, personnel, or material. Also includes records pertaining to disposal of items deemed hazardous or unserviceable by damage or deterioration when the disposal of such items is beyond the capabilities of personnel normally assigned the responsibility for routine disposition. Note these database systems include such systems known as the Joint Digital Information Gathering System (JDIGS) that replaced the paper DD 8027 EOD after-action report reports used until 2008 and the EOD Information Management System (EOD IMS).		TEMPORARY: Cutoff at end of calendar year. Destroy when 90 years old.	x		
8027.1a	EXPLOSIVE ORDNANCE DISPOSAL (EOD) RECORDS	1. Electronic Explosive Ordnance Disposal Incident Reporting Database. Database used in the field in both CONUS and OCONUS to collect information and technical data for the disposal of ordnance in both peace and wartime information includes but not limited to the detection, identification, field evaluation, rendering safe, recovery, evacuation, and final disposal of explosive ordnance which has been fired, dropped, launched, projected, or placed in such a manner as to constitute a hazard to operations, installations, personnel, or material. Also includes records pertaining to disposal of items deemed hazardous or unserviceable by damage or deterioration when the disposal of such items is beyond the capabilities of personnel normally assigned the responsibility for routine disposition. Note these database systems include such systems known as the Joint Digital Information Gathering System (JDIGS) that replaced the paper DD 8027 EOD after-action report reports used until 2008. a. Master Database files		Destroy when 90 years old.	75	DAA-0344-2012-0001-0001	
8027.1b	EXPLOSIVE ORDNANCE DISPOSAL (EOD) RECORDS	1. Electronic Explosive Ordnance Disposal Incident Reporting Database. Database used in the field in both CONUS and OCONUS to collect information and technical data for the disposal of ordnance in both peace and wartime information includes but not limited to the detection, identification, field evaluation, rendering safe, recovery, evacuation, and final disposal of explosive ordnance which has been fired, dropped, launched, projected, or placed in such a manner as to constitute a hazard to operations, installations, personnel, or material. Also includes records pertaining to disposal of items deemed hazardous or unserviceable by damage or deterioration when the disposal of such items is beyond the capabilities of personnel normally assigned the responsibility for routine disposition. Note these database systems include such systems known as the Joint Digital Information Gathering System (JDIGS) that replaced the paper DD 8027 EOD after-action report reports used until 2008. b. Paper DD 8027 Electronic Explosive Ordnance Disposal incident report retained in paper format.		Retire to FRC when 30 years old. Destroy when 90 years old.	75	DAA-0344-2012-0001-0004	
8000-9	Gun Manufacture:	Information relating to gun manufacture. Includes, but not limited to, data on gun barrel, gun yoke, gun housing, breech block, and breech plugs. Records include gaging instructions and miscellaneous data, forging production information and test results, gage measurements, swage autofrettage information, and star gauge measurements.		TEMPORARY: Destroy upon receipt of regunning request, notification of disposal of the gun, or when 75 years old, whichever is earlier.	x		
8300.3a	GENERAL GUNS AND MOUNTS RECORDS	3. Gun Manufacturing Records. Files consisting of data on gun barrel, gun yoke, gun housing, breech block, and breech plugs. Records include gaging instructions and miscellaneous data, forging production information and test results, gage measurements, swage autofrettage information, star gauge measurements and other information as directed by COMNAVSEASYSCOM. (Arranged by serial number of the gun.) a. Master copy located at the Naval Surface Warfare Center Port Hueneme Division Det Louisville (SNL C84A).		Retain on board. Destroy upon receipt of regunning request, notification of disposal of the gun, or when 75 years old, whichever is earlier.	75	N1-NU-86-2 / 8300/3/A	
8000-10	Mine Actuation Data:	Summarized mine actuation data for new or stockpile mines on all classes of ships. Range tapes and related summary sheets showing ships magnetic field measurements accumulated in connection with calibrating or check ranging vessels and consolidating mine actuation data maintained at ordnance laboratories.		TEMPORARY: Cutoff at end of calendar year. Destroy when 50 years old.	x		

8500.3	GENERAL UNDERWATER ORDNANCE RECORDS	3. Summarized Mine Actuation Data for New or Stockpile Mines on all Classes of Ships. Range tapes and related summary sheets showing ships magnetic field measurements accumulated in connection with calibrating or check ranging vessels and consolidating mine actuation data maintained at ordnance laboratories.		Transfer to nearest FRC when no longer needed for reference. Destroy when 50 years old.	75	N1-NU-86-2 / 8500/3	
8000-11	<b>Photomicrographs - Naval Nuclear Weapons:</b>	Photomicrographs of metals used in manufacture of naval nuclear weapons and materials.		<b>TEMPORARY:</b> Cutoff at end of calendar year. Destroy when 50 years old.	x		[ ] Is this still current?
8000.15a	GENERAL ORDNANCE MATERIAL RECORDS	15. Photomicrographs of Metals Used in Manufacture of Naval Nuclear Weapons and Materials. a. Record copy at Naval Ordnance activities.		Transfer to WNRC when 4 years old. Destroy when 50 years old.	30	N1-NU-86-2 / 8000/15/A	
8000-12	<b>Torpedo and Mine Maintenance:</b>	Information relating to torpedo and mine maintenance. Includes, but not limited to, torpedo maintenance data summary, defective/deficient torpedoes reports, fleet service mine tests, and summarized mine actuation data.		<b>TEMPORARY:</b> Cutoff at end of calendar year. Destroy 30 years after cutoff.	x		
8510.1b	TORPEDO RECORDS	1. Torpedo Maintenance Data. b. Summary of torpedo maintenance data (computer-based file) maintained at NAVUNSEAWARCENDIV, Newport.		Retain on board. Destroy when equipment is removed from service or 30 years old, whichever is earlier.	30	N1-NU-86-2 / 8510/1/B	
8510.1c	TORPEDO RECORDS	1. Torpedo Maintenance Data. c. Summary of torpedo maintenance data reports (paper, film) maintained at any activity		Retain on board. Destroy when superseded.	wnln	N1-NU-86-2 / 8510/1/C	
8510.5d(1)	TORPEDO RECORDS	5. Unsatisfactory or Defective Torpedoes, Deficiencies of Torpedoes, and Related Equipment. d. Report of unsatisfactory torpedoes digest. (1) Prepared by NAVUNSEAWARCENDIV, Newport.		Transfer to FRC when all torpedoes involved are out of service. Destroy when 30 years old.	30	N1-NU-86-2 / 8510/5/D/1	
8550.1	MINE RECORDS	1. Fleet Service Mine Tests. Summary of entire operational test of mines and recommendations for correction of defects maintained at Naval Mine Warfare Engineering Activity.		Transfer to nearest FRC when 2 years old. Destroy when 15 years old.	30	N1-NU-86-2 / 8550/1	
8550.7	MINE RECORDS	7. Summarized Mine Actuation Data for New or Stockpile Mines on All Classes of Ships. Range tapes and related summary sheets showing ships magnetic field measurements maintained at ordnance laboratories.		Transfer to nearest FRC when no longer required for reference. Destroy when 30 years old.	30	N1-NU-86-2 / 8550/7	
8000-13	<b>Ordnance Test and Evaluation:</b>	Information relating to ordnance test and evaluation, maintenance, and performance. Includes, but not limited to, in service systems maintenance, Smokeless Powder (SPDN) and Flashless Powder (SPDF) test and evaluation, and technical information for ammunition for all naval guns.		<b>TEMPORARY:</b> Cutoff at end of calendar year. Destroy 20 years after cutoff.	x		
8000.9a	GENERAL ORDNANCE MATERIAL RECORDS	9. In Service Systems Maintenance Records. Documentation of maintenance engineering and maintenance management at the organizational, intermediate, and depot levels, material management, and logistics support plans. a. Office of equipment maintenance manager.		Transfer to nearest FRC when 2 years old. Destroy when 20 years old.	30	N1-NU-86-2 / 8000/9/A	
8000.9b	GENERAL ORDNANCE MATERIAL RECORDS	9. In Service Systems Maintenance Records. Documentation of maintenance engineering and maintenance management at the organizational, intermediate, and depot levels, material management, and logistics support plans. b. Activity designated as the maintenance engineering agent.		Transfer to nearest FRC when 4 years old. Destroy when 20 years old.	30	N1-NU-86-2 / 8000/9/B	
8010.2a(1)	AMMUNITION AND EXPLOSIVES RECORDS	2. Smokeless Powder (SPDN) and Flashless Power (SPDF). The propellants used in gun ammunition. Each lot of powder is sampled, tested, and evaluated against predetermined standards for performance to determine if the powder meets the required performance specifications. a. Test and evaluation reports describing how the powder performed against the prescribed standards. (1) Record copy at test activity.		Transfer to nearest FRC when no longer needed for reference. Destroy when 20 years old.	30	N1-NU-86-2 / 8010/2/A/1	
8010.2b	AMMUNITION AND EXPLOSIVES RECORDS	2. Smokeless Powder (SPDN) and Flashless Power (SPDF). The propellants used in gun ammunition. Each lot of powder is sampled, tested, and evaluated against predetermined standards for performance to determine if the powder meets the required performance specifications. b. Summary reports summarizing test results on various lots of powder at Naval Surface Warfare Center, Indian Head, MD		Transfer to WNRC when no longer needed for reference. Destroy when 20 years old.	30	N1-NU-86-2 / 8010/2/B	
8030.1a(1)	GUN AMMUNITION RECORDS	1. Ammunition for All Naval Guns. Records relate to saluting guns, line throwing guns, aircraft guns, all types of rockets, pyrotechnics, demolition material, and bombs. a. Technical information on distribution and issue, maintenance and rework, renovation, stock recording systems, safety restrictions, suspensions, casualties, malfunctions, handling, stowage, transportation, material planning studies, stratification, guns/mounts studies, ship and force levels, drawings and plans, and detailed engineering data. (1) Office of system managers and technical managers.		Transfer to FRC when 4 years old. Destroy when 20 years old.	30	N1-NU-86-2 / 8030/1/A/1	
8030.1a(2)	GUN AMMUNITION RECORDS	1. Ammunition for All Naval Guns. Records relate to saluting guns, line throwing guns, aircraft guns, all types of rockets, pyrotechnics, demolition material, and bombs. a. Technical information on distribution and issue, maintenance and rework, renovation, stock recording systems, safety restrictions, suspensions, casualties, malfunctions, handling, stowage, transportation, material planning studies, stratification, guns/mounts studies, ship and force levels, drawings and plans, and detailed engineering data. (2) Shore activities designated as the various engineering agents.		Transfer to FRC when 4 years old. Destroy when 20 years old.	30	N1-NU-86-2 / 8030/1/A/2	
8110.5b	NUCLEAR ORDNANCE/SPECIAL WEAPONS SAFETY RECORDS	The records described in this series relate to nuclear ordnance/special weapons safety for nuclear ordnance type functions and materials. These records are accumulated by ordnance activities and offices and by internal units or departments, activities, or offices that are concerned with nuclear ordnance type functions and materials during development, manufacture, storage, and use of nuclear ordnance/special weapons for all Naval Forces. 5. In Service Systems Described Above. b. Files at the activity designated as the Maintenance Engineering Agent.		Transfer to nearest FRC when 4 years old. Destroy when 20 years old.	30	N1-NU-86-2 / 8110/5/B	

8000-14	<b>Ordnance Safety and Environment Health:</b>	Information relating to ammunition and explosives safety. Includes, but not limited to, data on weapons systems safety; DoD Explosive Safety Board reports and related papers; safety inspections; and documentation of specialized handling equipment and shipping containers for weapons, ammunition, and explosives.		TEMPORARY: Cutoff at end of calendar year. Destroy 20 years after cutoff.	x		
8020.2a	AMMUNITION AND EXPLOSIVES SAFETY RECORDS	2. Data on Weapon Systems Related to Explosive Safety (Description, Safety, and Environmental Test and Evaluation) Upon Which Explosives Safety Decisions are made in Weapon System Development From Concept Through Development, Production, and Approval For Service Use. a. Record copy located at office of weapon system explosives safety review board.		Transfer to nearest FRC when 4 years old. Destroy when 20 years old.	30	N1-NU-86-2 / 8020/2/A	
8020.3a	AMMUNITION AND EXPLOSIVES SAFETY RECORDS	3. Department of Defense Explosive Safety Board Reports and Related Papers Pertaining to Inspections to Determine the Safety of Ammunition Storage and Storage Facilities. a. COMNAVSEASYSCOM Headquarters.		Transfer to WNRC when 3 years old. Destroy when 20 years old	30	N1-NU-86-2 / 8020/3/A	
8020.6a(1)	AMMUNITION AND EXPLOSIVES SAFETY RECORDS	6. Packaging, Handling, Stowage, Loading, and Transportability Management of Department Of Defense Weapons, Ammunition, and Explosives. a. Documentation of design, development and machines, packaging, handling, stowage, and transport equipment including specialized handling equipment and shipping containers for weapons, weapon systems, ammunition, and explosives. (1) Office of the project manager.		Transfer to WNRC when 4 years old. Destroy when 20 years old.	30	N1-NU-86-2 / 8020/6/A/1	
8020.6a(2)	AMMUNITION AND EXPLOSIVES SAFETY RECORDS	6. Packaging, Handling, Stowage, Loading, and Transportability Management of Department Of Defense Weapons, Ammunition, and Explosives. a. Documentation of design, development and machines, packaging, handling, stowage, and transport equipment including specialized handling equipment and shipping containers for weapons, weapon systems, ammunition, and explosives. (2) Office of the design agent.		Transfer to nearest FRC when 4 years old. Destroy when 20 years old.	30	N1-NU-86-2 / 8020/6/A/2	

8000-15	<b>Missile System Commanding Officer Narrative Reports:</b>	Evaluation by commanding officers of the missile systems and other weapon systems including system problems or operational experience.		TEMPORARY: Cutoff at end of calendar year. Destroy 12 years after cutoff.	x		[!] Can we move to 10 year? What is reason for longer than 10?
8000.14a	GENERAL ORDNANCE MATERIAL RECORDS	14. Commanding Officer's Narrative Reports. Evaluation by commanding officers of the missile systems and other weapon systems including system problems or operational experience. a. Record copy at Naval Surface Warfare Center, Port Hueneme, CA.		Transfer to nearest FRC when 5 years old. Destroy when 12 years old.	30	N1-NU-86-2 / 8000/14/A	

8000-16	<b>Program Management (Ordnance Material):</b>	Information relating to the execution of plans, policies, programs, and procedures relating to the commands assigned mission maintained by activities, departments, divisions, and other organizational units.	Trigger(s)	TEMPORARY: Cutoff at end of calendar year. Destroy 10 years after cutoff.	x		[\$] Common across chapters. Need a common description for each.
8000.2a	GENERAL ORDNANCE MATERIAL RECORDS	2. General Records. a. Files of Naval Ordnance Activities. (Exclusive of CNO, CMC, and COMNAVSEASYSCOM Headquarters and Navy shore activities assigned responsibility for Naval Ordnance). Files and records documenting the organization of the activity and overall development and accomplishment of plans, studies and projects and essential transactions of the activity.		Transfer to nearest FRC when 2 years old. Destroy when 6 years old.	7	N1-NU-86-2 / 8000/2/A	moved to be with like records
8000.5a	GENERAL ORDNANCE MATERIAL RECORDS	5. Ordnance Design and Material. a. Life Cycle Engineering and management and fleet support records. Files and records at COMNAVSEASYSCOM Headquarters documenting the direction, control, and decisions in the planning, programming, budgeting, development, acquisition, maintenance, engineering, logistic support, material management and disposal of assigned systems and equipment in support of ordnance acquisition, fleet modernization and fleet material support. Exclude records maintained by the project manager and filed under SSIC 8000.la.		Transfer to WNRC when 2 years old. Destroy when 10 years old.	10	N1-NU-86-2 / 8000/5/A	
8150.	BOMBS RECORDS	BOMBS RECORDS Files include information on distribution and issue, maintenance and rework, renovation, stock recording systems, safety restrictions, suspensions, casualties, malfunctions, handling, stowage, transportation, material planning studies, drawings, plans and detailed engineering data.		Transfer to nearest FRC when 4 years old. Destroy when 10 years old.	10	N1-NU-86-2 / 8150	

8000-17	<b>Ordnance Material Life Cycle:</b>	Information relating to the design, manufacture, tactical use, and disposal of U.S. Navy and U.S. Marine Corps ordnance. Includes, but not limited to, ammunition configuration status; surface, aircraft, and ground rockets; demolition material; small arms and weapons inventory; torpedo fleet exercises; torpedo firing records; mine system support; mine procurement acceptance; and guided missile and rockets development, operations, and maintenance.	Trigger(s)	TEMPORARY: Cutoff at end of calendar year. Destroy 10 years after cutoff.	x		
8030.1b(1)	GUN AMMUNITION RECORDS	1. Ammunition for All Naval Guns. Records relate to saluting guns, line throwing guns, aircraft guns, all types of rockets, pyrotechnics, demolition material, and bombs. b. Configuration status of ammunition throughout the Life Cycle of ammunition. Files include waivers, deviations, letters, and messages concerning the ammunition. (1) 35mm film at Naval Ammunition Production Engineering Center. Naval Weapons Support Activity. Crane. IN		Transfer to nearest FRC after ammunition stock is expended. Destroy 10 years after transfer.	10	N1-NU-86-2 / 8030/1/B/1	
8040.1	ROCKET RECORDS	1. Surface, Aircraft and Ground Rocket Records. Files relate to information on distribution and issue, maintenance and rework, renovation, stock recording systems, safety restrictions, suspensions casualties, malfunctions, handling, stowage, transportation, material planning studies, drawings, plans and detailed engineering data.		Transfer to FRC when 2 years old. Destroy when 10 years old.	10	N1-NU-86-2 / 8040/1	
8060.1	DEMOLITION MATERIAL RECORDS	1. Demolition Material Records. Files include reports, correspondence, and studies relating to the manufacture, tactical use, and safety procedures for underwater demolition explosive devices and components. Exclude primary program correspondence filed under 8000.l.		Transfer to FRC when 4 years old. Destroy when 10 years old.	10	N1-NU-86-2 / 8060/1	
8370.3a	SMALL ARMS AND LANDING FORCE EQUIPMENT RECORDS	3. Small Arms and Weapons Inventory and Management. Routine inventory reports, receipt, turn in, and survey files a. Preparing activity.		Retain on board. Destroy when 10 years old.	10	N1-NU-86-2 / 8370/3/A	
8510.2b(1)	TORPEDO RECORDS	2. Torpedo (Case) Files. Jackets on each individual torpedo at manufacturing, proofing, overhaul, and maintenance activities, consisting of correspondence and other records relative to the subject activity. The records consist of reports, and other forms, as appropriate. b. Proofing activity files. (1) Torpedo fleet exercise files. Results of torpedo exercise runs at sea on individual torpedoes recorded on magnetic tape.		Transfer to nearest FRC 6 months after proofing dates. Destroy 10 years after proofing date.	10	NC1-NU-86-2 / 8510/2/B/1	



8510.4c	TORPEDO RECORDS	4. Torpedo Firing Records. c. Summary reports (paper, film) maintained at any activity.		Retain on board. Destroy when 5 years old or superseded, whichever is earlier.	7	N1-NU-86-2 / 8510/4/C	moved to be with like records
8510.5c	TORPEDO RECORDS	5. Unsatisfactory or Defective Torpedoes, Deficiencies of Torpedoes, and Related Equipment. c. Summary reports such as deficiency analysis, problem status, torpedo chronological history, item history, and item failure. (Paper or microform at any activity.)		Retain on board. Destroy when 5 years old or superseded, whichever is earlier.	7	N1-NU-86-2 / 8510/5/C	moved to be with like records
8550.3a	MINE RECORDS	3. Mine System Support Material Data Reports. Reports of defects and problems in technical manuals, published data, safety, weapon/delivery agent interface and compatibility, tools, handling equipment, nonservice mines, and logistics. a. Naval Mine Warfare Engineering Activity.		Retain on board. Destroy when 5 years old.	7	N1-NU-86-2 / 8550/3/A	moved to be with like records
8550.6a	MINE RECORDS	6. Mine Procurement Acceptance Status. Current contract status by specific items. a. Central files at Naval Mine Warfare Engineering Activity.		Retain on board. Destroy when 10 years old.	10	N1-NU-86-2 / 8550/6/A	
8800.2	GUIDED MISSILE AND ROCKET WEAPONS RECORDS	2. General Guided Missile and Rocket Records. Records relating to the testing, evaluation, operation, and maintenance of surface, air, or underwater-launched missiles or rockets. Included are raw data from testing facilities such as ballistic traces, log books and field notes; copies of final test reports; maintenance logs; shipping and packaging records and other records maintained by the Naval Ordnance Center or other testing facilities.		Cut off and transfer to nearest FRC when no longer required for local use. Destroy when 10 years old. Earlier destruction is authorized. (Retiring activities must notify FRC by letter if destruction in less than 10 years is selected.)	10	N1-NU-86-2 / 8800/2	

8000-18	<b>Nuclear Ordnance Handling and Safety:</b>	Information relating to the handling of nuclear ordnance. Includes, but not limited to, nuclear ordnance safety documentation at the local level; plans and drawings for all nuclear ordnance/special weapons and safety devices/materials; nuclear weapons safety reports; distributed copies of nuclear weapon policy and guidance; information relating to nuclear weapons storage, maintenance, personnel readiness and training, nuclear weapons logistics support, and nuclear weapons planning.	Trigger(s)	<b>TEMPORARY:</b> Cutoff at end of calendar year. Destroy 10 years after cutoff.			
8110.5a	NUCLEAR ORDNANCE/SPECIAL WEAPONS SAFETY RECORDS	The records described in this series relate to Nuclear Ordnance/Special Weapons Safety for nuclear ordnance type functions and materials. These records are accumulated by ordnance activities and offices and by internal units or departments, activities, or offices that are concerned with nuclear ordnance type functions and materials during development, manufacture, storage, and use of nuclear ordnance/special weapons for all Naval Forces. 5. In Service Systems Described Above. a. Documentation of maintenance engineering and maintenance management at the organizational, intermediate, and depot levels, material management, and logistic support plans. (These files are located at the office of equipment maintenance manager.)		Transfer to nearest FRC when 4 years old. Destroy when 10 years old.	10	N1-NU-86-2 / 8110/5/A	
8110.8a(2)	NUCLEAR ORDNANCE/SPECIAL WEAPONS SAFETY RECORDS	The records described in this series relate to nuclear ordnance/special weapons safety for nuclear ordnance type functions and materials. These records are accumulated by ordnance activities and offices and by internal units or departments, activities, or offices that are concerned with nuclear ordnance type functions and materials during development, manufacture, storage, and use of nuclear ordnance/special weapons for all Naval Forces. 8. Plans and Drawings. Ordnance equipment engineering plans and drawings for all nuclear ordnance/special weapons and safety devices and materials. Exclude safety-related weapons components. This item pertains to slings, straps, restraining devices, shipping containers, and similar handling equipment. a. Originals on linen, Mylar, or other material, aperture cards. (2) All other cases		Retain on board. Transfer to nearest FRC when equipment or system is removed from the active fleet. Destroy when 10 years old.	10	N1-NU-86-2 / 8110/8/A/2	
8110.9	NUCLEAR ORDNANCE/SPECIAL WEAPONS SAFETY RECORDS	The records described in this series relate to Nuclear Ordnance/Special Weapons Safety for nuclear ordnance type functions and materials. These records are accumulated by ordnance activities and offices and by internal units or departments, activities, or offices that are concerned with nuclear ordnance type functions and materials during development, manufacture, storage, and use of nuclear ordnance/special weapons for all Naval Forces. 9. Safety Reports. Nuclear weapons safety reports including semi-annual reporting summaries, responses to unsatisfactory equipment reports, and safety study scheduling.		Retain on board. Destroy when 5 years old.	7	N1-NU-86-2 / 8110/9	moved to be with like records
8120.	GENERAL NUCLEAR WEAPONS RECORDS	GENERAL NUCLEAR WEAPONS RECORDS. Files include nuclear weapon policy and guidance distributed to fleet units, general correspondence with fleet units, field activity and administration, and inter Service reports		Retain on board. Destroy when 5 years old.	7	N1-NU-86-2 / 8120	moved to be with like records
8121.	NUCLEAR WEAPONS STORAGE RECORDS	NUCLEAR WEAPONS STORAGE RECORDS. Files include nuclear weapon storage correspondence including technical criteria, Navy Department of Energy technical data and site requirements.		Transfer to nearest FRC when 4 years old. Destroy when 10 years old.	10	N1-NU-86-2 / 8121	
8122.	NUCLEAR WEAPONS MAINTENANCE RECORDS	NUCLEAR WEAPONS MAINTENANCE RECORDS. General correspondence relating to nuclear weapons maintenance management and workload coordination, includes financial data, publication updates and reviews.		Transfer to nearest FRC when 4 years old. Destroy when 10 years old.	10	N1-NU-86-2 / 8122	
8123.	NUCLEAR WEAPONS READINESS AND TRAINING RECORDS	NUCLEAR WEAPONS READINESS AND TRAINING RECORDS Files consist of schedules, class rosters, grade reports and correspondence relating to students and prospective students in nuclear weapons technical training schools, correspondence scheduling, nuclear weapons inspections at field units and correspondence relating to nuclear weapons handling exercises and drills.		Transfer to nearest FRC when 4 years old. Destroy when 10 years old.	10	N1-NU-86-2 / 8123	
8124.	NUCLEAR WEAPONS LOGISTICS RECORDS	NUCLEAR WEAPONS LOGISTICS RECORDS Nuclear weapons integrated logistics support correspondence including evaluation exercise reports.		Transfer to nearest FRC when 5 years old. Destroy when 10 years old.	10	N1-NU-86-2 / 8124	
8125.	NUCLEAR WEAPONS PLANNING RECORDS	NUCLEAR WEAPONS PLANNING RECORDS Files include milestone reporting correspondence, consolidated program schedules, and plans of action relating to nuclear weapons and manufacture and rework.		Transfer to nearest FRC when 4 years old. Destroy when 10 years old.	10	N1-NU-86-2 / 8125	

8000-19	Pressures Signatures of Ships:	Recordings of wave backgrounds maintained at ordnance laboratory facilities.	Trigger(s)	TEMPORARY: Cutoff when vessel or class of ship is stricken. Destroy 10 years after cutoff.	x		
8500.2	GENERAL UNDERWATER ORDNANCE RECORDS	2. Pressure Signatures of Ships. Record (tape) recordings of wave backgrounds maintained at ordnance laboratory facilities.		Retain on board. Destroy 10 years after vessel or class of ship is stricken or when 40 years old, whichever is earlier.	10	N1-NU-86-2 / 8500/2	

8000-20	General Correspondence (Ordnance Material):	Information accumulated in connection with the routine, day-to-day, administration and operation of Navy and Marine Corps ordnance programs.	Trigger(s)	TEMPORARY: Cutoff at end of end of calendar year. Destroy 3 years after cutoff.	x		[5] Common across chapters. Need a common description for each.
8000.2b	GENERAL ORDNANCE MATERIAL RECORDS	2. General Records. b. Internal ordnance functions records. Routine internal operations concerning administration of ordnance functions at COMNAVSEASYSKOM Headquarters and shore activities.		Retain on board. Destroy when 2 years old.	3	N1-NU-86-2 / 8000/2/B	
8000.8b(2)	GENERAL ORDNANCE MATERIAL RECORDS	8. Design, Development, Testing, and Evaluation for New Designs and Conversions of Air, Surface, and Undersea Warfare Systems. Component systems, equipment, and materials and high energy lasers which have a mission to destroy targets. b. Documentation of project scheduling, progress reporting and contract administration. Records include intensive management, technical direction, engineering, control, and life cycle management. Documents include work tasks, schedules, cost reports, progress reports, and contract administration documents other than those, which belong in the official contract file. (These files are located in the office of the project manager for the designated project and the acquisition management office for designated project.) These records relate to individual milestones or tasks within a project. (2) Cognizant office.		Destroy when superseded or no longer needed for reference.	wnln	N1-NU-86-2 / 8000/8/B/2	
8010.1b	AMMUNITION AND EXPLOSIVES RECORDS	1. Actions of Navy Member on the Coordination of the Conventional Ammunition Logistics Programs and Activities Board. b. Reports, catalogues, plans, etc.		Retain on board. Destroy when superseded or no longer needed for reference.	wnln	N1-NU-86-2 / 8010/1/B	
8011.1	ALLOWANCE RECORDS	1. Allowance Records. Files include allowances for ammunition and explosives by activity type and other listing of allowances.		Retain on board. Destroy when superseded, canceled, or no longer needed for reference.	wnln	N1-NU-86-2 / 8011/1	
8020.1	AMMUNITION AND EXPLOSIVES SAFETY RECORDS	1. General Correspondence. Correspondence not covered elsewhere in this paragraph on matters related to the safety program maintained at COMNAVSEASYSKOM Headquarters and shore activities. (Exclude primary program correspondence filed under SSIC 8000.la.)		Destroy when 3 years old.	3	N1-NU-86-2 / 8020/1	
8020.3b	AMMUNITION AND EXPLOSIVES SAFETY RECORDS	3. Department of Defense Explosive Safety Board Reports and Related Papers Pertaining to Inspections to Determine the Safety of Ammunition Storage and Storage Facilities. b. Other Naval Activities.		Retain on board. Destroy after two subsequent reports have been prepared and submitted to COMNAVSEASYSKOM.	wnln	N1-NU-86-2 / 8020/3/B	
8028.1	TRANSPORTATION RECORDS	1. Transportation Records. Files include general correspondence concerning transportation of ammunition and explosives. They may include information concerning specific shipment, carriers, etc		Destroy when 3 years old.	3	N1-NU-86-2 / 8028/1	
8080.2	GENERAL ARTILLERY RECORDS	2. General Files. Files, forms, reports, technical manuals and instructions required for the routine administration of the various MARCORPS artillery programs. Files are maintained at 2nd echelon and below		Destroy when 2 years old.	3	N1-NU-86-2 / 8080/2	
8090.2	LAND TYPE AND MARINE CORPS AMMUNITION RECORDS	2. General Files. Files, forms, and reports relating to the routine administration of MARCORPS ground type, small arms, land mines, grenades, mortar, and artillery type ammunition. Files are maintained by second echelon and below		Destroy when 2 years old.	3	N1-NU-86-2 / 8090/2	
8110.4b	NUCLEAR ORDNANCE/SPECIAL WEAPONS SAFETY RECORDS	The records described in this series relate to Nuclear Ordnance/Special Weapons Safety for nuclear ordnance type functions and materials. These records are accumulated by ordnance activities and offices and by internal units or departments, activities, or offices that are concerned with nuclear ordnance type functions and materials during development, manufacture, storage, and use of nuclear ordnance/special weapons for all Naval Forces. 4. Design, Development, Testing, and Evaluation for New Safety Designs and Safety Conversions to Nuclear Ordnance/Special Weapons. b. Documentation of project scheduling, progress reporting and contract administration. Records include intensive management, technical direction, engineering and control, and life cycle management. Documents include work tasks, schedules, cost estimates, procurement requests, control and planning documents, test reports, progress reports, and contract administration documents other than those which belong in the official contract file. (These files are located in the office of the project manager and the technical manager and relate to tasks and sub items within a project.)		Retain on board. Destroy when superseded or no longer needed for reference.	wnln	N1-NU-86-2 / 8110/4/B	
8420.2	TANKS AND SELF PROPELLED ARTILLERY RECORDS	2. General Correspondence Files. Records relating to the routine administration of matters relating to MARCORPS tanks. These records are maintained at second echelon and below commands.		Destroy when 2 years old.	3	N1-NU-86-2 / 8420/2	
8440.2	AMPHIBIOUS VEHICLES RECORDS	2. General Correspondence Files. Files and related material required for the routine management of MARCORPS amphibious vehicles. These records are maintained at second echelon and below commands.		Destroy when 2 years old.	3	N1-NU-86-2 / 8440/2	
8450.2	LIGHTWEIGHT ARMORED VEHICLES	2. General Correspondence Files. General correspondence and related material required for the routine management of lightweight armored vehicles are maintained at second echelon and below commands.		Destroy when 2 years old.	3	N1-NU-86-2 / 8450/2	
8950.1	DEPERMING AND DEGAUSSING RECORDS	1. General Correspondence Files. Files relating to the internal operation and administration of deperming and degaussing functions.		Destroy when 2 years old.	3	N1-NU-86-2 / 8950/1	

8000-21	General Operations of Ordnance Material Programs:	Information relating to the daily operations of Navy and Marine Corps ordnance programs. Includes, but not limited to, ordnance distribution and issue; ammunition and explosives return; ammunition and explosives maintenance and renovation; ammunition stock and inventory control; magazine temperature logs; transportation hazard class documentation; explosive ordnance disposal; ordnance training; safety equipment history; stable element; optics and visual equipment; target designation systems; fire control systems and switchboards; operating hours; firing and non-firing exercise reports; torpedo records books and firing records; component defect analysis mine availability and readiness; mine asset reports; ordnance locator records; defective armor work orders; and ammunition and explosives maintenance and repair.	Trigger(s)	TEMPORARY: Cutoff at end of end of calendar year. Destroy 3 x years after cutoff.			
8000.8a(2)	GENERAL ORDNANCE MATERIAL RECORDS	8. Design, Development, Testing, and Evaluation for New Designs and Conversions of Air, Surface, and Undersea Warfare Systems. Component systems, equipment, and materials and high energy lasers which have a mission to destroy targets. a. Documentation of the design and development of new and improved products from concept formulation through full scale production and delivery to the fleet. Documentation includes development concept paper, support of system, plan for program, logistics objectives, plans, performance parameters, areas of risk, alternatives, Defense Acquisition Review Council (DSARC) submissions and approvals, estimate of costs, life cycle costs, potential benefits, fiscal guidance, and review confirming need for system. (2) Other offices and activities.		Destroy when 2 years old or no longer needed for reference, whichever is earlier.	3	N1-NU-86-2 / 8000/8/A/2	
8012.1	DISTRIBUTION AND ISSUE RECORDS	1. Distribution and Issue Records. Files include records documenting distribution of ammunition and explosives and actual issues made to ships and activities.		Destroy when 3 years old.	3	N1-NU-86-2 / 8012/1	
8013.1	FLEET RETURN AMMUNITION RECORDS	1. Fleet Return Ammunition Records. Files document ammunition and explosives returned by ships to ammunition depots and naval magazines.		Destroy when 3 years old.	3	N1-NU-86-2 / 8013/1	
8014.1	MAINTENANCE AND REWORK/RENOVATION RECORDS	1. Maintenance and Rework/Renovation Records. Files document maintenance and renovation of ammunition and explosives.		Destroy when 3 years old.	3	N1-NU-86-2 / 8014/1	
8015.1a	AMMUNITION STOCK RECORDING SYSTEMS RECORDS	1. Ammunition Stock Recording Systems. Files document ammunition and explosives receipts and issues identified by lot number and other means. a. Marine Corps activities.		Retain on board. Destroy when 3 years old.	3	N1-NU-03-2 / 8015/1/A	
8015.1b	AMMUNITION STOCK RECORDING SYSTEMS RECORDS	1. Ammunition Stock Recording Systems. Files document ammunition and explosives receipts and issues identified by lot number and other means. b. All other activities		Retain onboard. Destroy when 2 years old.	3	N1-NU-03-2 / 14	
8020.4	AMMUNITION AND EXPLOSIVES SAFETY RECORDS	4. Magazine Temperature Record Logs or Other Similar Records, Including Daily Records.		Destroy when 1 year old.	3	N1-NU-86-2 / 8020/4	
8020.6b	AMMUNITION AND EXPLOSIVES SAFETY RECORDS	6. Packaging, Handling, Stowage, Loading, and Transportability Management of Department Of Defense Weapons, Ammunition, and Explosives. b. Documentation on Transportation Hazard Class (Military, Coast Guard, and Department of Transportation) of specific naval ammunition and explosives relative to handling, stowage, and transportation by Naval Ships, activities, and commercial carriers. Information on capability and performance of specific commercial carriers and activities relative to transportation of ammunition and explosive materials including accident/incident reports, Inspector General inspection reports, Department of Transportation exemptions, and other supporting documents.		Destroy when 3 years old.	3	N1-NU-86-2 / 8020/6/B	
8027.1	EXPLOSIVE ORDNANCE DISPOSAL (EOD) RECORDS	1. The Detection, Identification, Field Evaluation, Rendering Safe, Recovery, Evacuation, and Final Disposal of Explosive Ordnance which has been Fired, Dropped, Launched, Projected, or Placed in Such A Manner as to Constitute a Hazard to Operations, Installations, Personnel, or Material. Records pertaining to disposal of items deemed hazardous or unserviceable by damage or deterioration when the disposal of such items is beyond the capabilities of personnel normally assigned the responsibility for routine disposition (COMNAVSEASYS COM Headquarters and field activities).		Destroy when 3 years old.	3	N1-NU-86-2 / 8027/1	
8030.1a(3)	GUN AMMUNITION RECORDS	1. Ammunition for All Naval Guns. Records relate to saluting guns, line throwing guns, aircraft guns, all types of rockets, pyrotechnics, demolition material, and bombs. a. Technical information on distribution and issue, maintenance and rework, renovation, stock recording systems, safety restrictions, suspensions, casualties, malfunctions, handling, stowage, transportation, material planning studies, stratification, guns/mounts studies, ship and force levels, drawings and plans, and detailed engineering data. (3) Other Naval Activities.		Destroy when 2 years old.	3	N1-NU-86-2 / 8030/1/A/3	
8030.1b(3)	GUN AMMUNITION RECORDS	1. Ammunition for All Naval Guns. Records relate to saluting guns, line throwing guns, aircraft guns, all types of rockets, pyrotechnics, demolition material, and bombs. b. Configuration status of ammunition throughout the Life Cycle of ammunition. Files include waivers, deviations, letters, and messages concerning the ammunition. (3) All other paper and film copies at any activity.		Destroy when 2 years old.	3	N1-NU-86-2 / 8030/1/B/3	
8050.1	PYROTECHNICS RECORDS	1. Test Records. Records include laboratory reports and related data cards.		Retain on board. Destroy 2 years after item is declared obsolete	3	N1-NU-86-2 / 8050/1	
8070.1b	NBC WARFARE MATERIAL RECORDS	1. Offensive and Defensive Chemical Weapons, Major Assemblies, Components, and Equipment Including Personnel Protective Clothing and Equipment, Detectors, Decontaminants, Collective Protective Systems (CITADES), Immunization and Prophylaxis. b. Training records. Files maintained by formal NBC training schools and records of training exercises conducted by fleet and activities.		Destroy when 2 years old.	3	N1-NU-86-2 / 8070/1/B	
8070.1c	NBC WARFARE MATERIAL RECORDS	1. Offensive and Defensive Chemical Weapons, Major Assemblies, Components, and Equipment Including Personnel Protective Clothing and Equipment, Detectors, Decontaminants, Collective Protective Systems (CITADES), Immunization and Prophylaxis. c. General correspondence files. Files include NBC-related correspondence, instructions, notices, equipment records, reports, and results of periodic inspections. Exclude primary program records filed under SSIC 8070.1a.		Destroy when 2 years old.	3	N1-NU-86-2 / 8070/1/C	
8110.2	NUCLEAR ORDNANCE/SPECIAL WEAPONS SAFETY RECORDS	The records described in this series relate to Nuclear Ordnance/Special Weapons Safety for nuclear ordnance type functions and materials. These records are accumulated by ordnance activities and offices and by internal units or departments, activities, or offices that are concerned with nuclear ordnance type functions and materials during development, manufacture, storage, and use of nuclear ordnance/special weapons for all Naval Forces. 2. General Correspondence Files. Files of ordnance activities and offices or other organizational units performing nuclear/special weapons safety functions. (Other than those covered in para. 8100.1.)		Destroy when 2 years old.	3	N1-NU-86-2 / 8110/2	

8110.7	NUCLEAR ORDNANCE/SPECIAL WEAPONS SAFETY RECORDS	The records described in this series relate to Nuclear Ordnance/Special Weapons Safety for nuclear ordnance type functions and materials. These records are accumulated by ordnance activities and offices and by internal units or departments, activities, or offices that are concerned with nuclear ordnance type functions and materials during development, manufacture, storage, and use of nuclear ordnance/special weapons for all Naval Forces. 7. Nuclear Ordnance Special Weapons Safety Equipment History. Cards or other records recording the history of the piece of equipment located at the custodian activity.		Retain on board. Destroy 2 years after equipment is removed from inventory.	3	N1-NU-86-2 / 8110/7	
8126.	NUCLEAR WEAPONS SECURITY RECORDS	NUCLEAR WEAPONS SECURITY RECORDS Files include general correspondence post orders, watch assignment bills and emergency action plans relating to the physical security of nuclear weapons afloat and ashore.		Retain on board. Destroy when 3 years old.	3	N1-NU-86-2 / 8126	
8127.	NUCLEAR WEAPONS OPERATIONS RECORDS	NUCLEAR WEAPONS OPERATIONS RECORDS Records relating to the physical movement of nuclear weapons between manufacturing activities, stockpile sites, and operational fleet and shore units. Files include bills of lading and other shipping and convoy documents.		Retain on board. Destroy when 3 years old.	3	N1-NU-86-2 / 8127	
8205.	STABLE ELEMENT RECORDS	STABLE ELEMENT RECORDS. Files relating to the installation, modification, maintenance, and repair of the Mark I stable element or other gyroscopic devices to compensate for the roll, pitch or yawl of the ship or other weapons platform		Retain on board. Destroy when 3 years old	3	N1-NU-86-2 / 8205	
8210.	OPTICS AND VISUAL EQUIPMENT	OPTICS AND VISUAL EQUIPMENT Files relating to the installation, modification, maintenance, and repair of fire control optics, including gun sights, night vision equipment, and optical range finders.		Retain on board. Destroy when 3 years old	3	N1-NU-86-2 / 8210	
8220.1	GUN FIRE CONTROL SYSTEMS	1. Maintenance Records. Files documenting the routine maintenance of gunfire control systems and associated components of such radars, directors, computers, range keepers, gun sights, and conversion devices. Records contain Current Ships Maintenance Projects (CSMP) cards, Maintenance, Material Management (3M SYSTEM) records, Ordnance Alteration (ORDALT) and Electronic Field Change records, and logs of daily transmission checks.		Retain on board. Destroy when 3 years old.	3	N1-NU-86-2 / 8220/1	
8230.	TARGET DESIGNATION SYSTEMS	TARGET DESIGNATION SYSTEMS		Retain on board. Destroy when 3 years old.	3	N1-NU-86-2 / 8230	
8240.	DIRECTED ENERGY WEAPONS FIRE CONTROL SYSTEMS	DIRECTED ENERGY WEAPONS FIRE CONTROL SYSTEMS Files relating to the installation, modification, maintenance, repair, and operation of fire control systems for directed energy weapons such as high energy lasers, charged particle beams, high power microwaves, free electron lasers, and pulsed power systems.		Retain on board. Destroy when 3 years old.	3	N1-NU-86-2 / 8240	
8250.	ROCKET FIRE CONTROL	ROCKET FIRE CONTROL Files relating to the installation, modification, maintenance, repair, and operation of fire control systems for rocket weapons.		Retain on board. Destroy when 3 years old.	3	N1-NU-86-2 / 8250	
8260.1	GUIDED MISSILE FIRE CONTROL SYSTEMS	1. Maintenance Records. Files documenting the routine maintenance of guided missile fire control systems and associated components such as radars, directors, computers, and conversion devices. Files include 3M System records and log books, records of ORDALT and Electronic Field Changes, and records of daily transmission checks.		Retain on board. Destroy when 3 years old.	3	N1-NU-86-2 / 8260/1	
8260.2	GUIDED MISSILE FIRE CONTROL SYSTEMS	2. Operating Records. Files containing the record of system operating hours, firing and non firing missile exercises and target acquisition drills, and missile battery alignment records.		Retain on board. Destroy when 3 years old.	3	N1-NU-86-2 / 8260/2	
8280.1	UNDERWATER FIRE CONTROL RECORDS	1. Maintenance Records. Files documenting the routine maintenance of surface ship and submarine underwater fire control systems and associated components such as sonars, hydrophones, computers, and conversion devices. Files include 3M System records and log books, records of ORDALT and Electronic Field Changes, and records of daily transmission checks.		Retain on board. Destroy when 3 years old.	3	N1-NU-86-2 / 8280/1	
8280.2	UNDERWATER FIRE CONTROL RECORDS	2. Operating Records. Files containing the record of system operating hours, firing and non firing exercise reports and underwater ordnance battery alignment records.		Retain on board. Destroy when 3 years old.	3	N1-NU-86-2 / 8280/2	
8290.	FIRE CONTROL SWITCHBOARDS	FIRE CONTROL SWITCHBOARDS Wiring diagrams, 3M System records, and daily transmission check records for fire control switchboards located in main and secondary battery plotting rooms.		Retain on board. Destroy when 3 years old.	3	N1-NU-86-2 / 8290	
8300.2	GENERAL GUNS AND MOUNTS RECORDS	2. Ordnance Activities Reports of Acceptance and Rejection of Gun Barrels, Guns, Mounts, Etc.		Destroy when 3 years old.	3	N1-NU-86-2 / 8300/2	
8410.2	ASSAULT AMPHIBIAN VEHICLE (AAV) RECORDS	2. General Correspondence. Files relating to MARCORPS landing vehicles to include personnel, weapons and cargo carriers and recovery vehicles. Records are maintained at second echelon and below commands.		Destroy when 2 years old.	3	N1-NU-86-2 / 8410/2	
8510.3b(1)	TORPEDO RECORDS	3. Torpedo Record Books. Record of FIR components for the torpedo, history of events, exercise firing, intermediate maintenance, and malfunctions. b. NAVUNSEAWARCENDIV, Newport. (1) Records of obsolete or scrapped torpedoes		Retain on board. Destroy 2 years after torpedo is scrapped or obsolete.	3	N1-NU-86-2 / 8510/3/B/1	
8510.3b(2)	TORPEDO RECORDS	3. Torpedo Record Books. Record of FIR components for the torpedo, history of events, exercise firing, intermediate maintenance, and malfunctions. b. NAVUNSEAWARCENDIV, Newport. (2) Records of fired and lost or damaged beyond repair torpedoes.		Retain on board. Destroy 1 year after torpedo is lost or damaged beyond repair provided required data has been recorded in Maintenance Data File or Performance Analysis and Reliability Reporting System File, as applicable	3	N1-NU-86-2 / 8510/3/B/2	
8510.4a	TORPEDO RECORDS	4. Torpedo Firing Records. a. Historical and statistical record of an exercise or warshot run by a torpedo at NAVUNSEAWARCEN-DIV, Newport		Destroy 2 years after data is entered in summary file.	3	N1-NU-86-2 / 8510/4/A	
8510.4b	TORPEDO RECORDS	4. Torpedo Firing Records. b. Summary torpedo firings (computer-based file) maintained at NAVUNSEAWARCENDIV, Newport.		Retain on board. Destroy when torpedo is removed from service.	wnln	N1-NU-86-2 / 8510/4/B	
8510.5a(1)	TORPEDO RECORDS	5. Unsatisfactory or Defective Torpedoes, Deficiencies of Torpedoes, and Related Equipment a. Reports of problems and cause, and disposition or corrective action. Individual reports accumulated by NAVUNSEAWARCENDIV, Newport; Naval Undersea Warfare Engineering Station (NAVUNSEAWAR-CENDIV), Keyport, WA; and ships and intermediate maintenance activities. (1) NAVUNSEAWARCENDIV, Newport, and NAVUNSEAWARCENDIV, Keyport.		Retain on board. Destroy 1 year after data is entered in summary file.	3	N1-NU-86-2 / 8510/5/A/1	
8510.5a(2)	TORPEDO RECORDS	5. Unsatisfactory or Defective Torpedoes, Deficiencies of Torpedoes, and Related Equipment a. Reports of problems and cause, and disposition or corrective action. Individual reports accumulated by NAVUNSEAWARCENDIV, Newport; Naval Undersea Warfare Engineering Station (NAVUNSEAWAR-CENDIV), Keyport, WA; and ships and intermediate maintenance activities. (2) All others.		Destroy when 1 year old or no longer needed for reference, whichever is earlier.	3	N1-NU-86-2 / 8510/5/A/2	
8510.6	TORPEDO RECORDS	6. Battery Record Cards and Exploder History Cards, Maintained at NAVUNSEAWARCENDIV, Newport, and NAVUNSEAWARCENDIV, Keyport.		Destroy when 2 years old.	3	N1-NU-86-2 / 8510/6	

8510.7	TORPEDO RECORDS	7. Torpedo Data (EAM) Cards. Card records of torpedo location, data of manufacture, register number, mark, mod, exercise runs, overhaul, and expenditure data. (Data is extracted from record data book maintained at NAVUNSEAWARCENDIV, Newport.)		Retain on board. Destroy 1 year after final disposition.	3	N1-NU-86-2 / 8510/7	
8530.2	DEPTH CHARGE RECORDS	2. Inventory Rework Records. Records maintained at the ammunition depot/Naval Weapons Station relating to on hand inventory, storage, Fleet issue, rework, component repair, testing, and stockpile reserves.		Retain on board. Destroy when no longer needed for reference.	wnln	N1-NU-86-2 / 8530/2	
8530.3	DEPTH CHARGE RECORDS	3. Maintenance Records. Records relating to the lubrication and testing of release tracks, K guns, and aircraft delivery devices; exploder mechanism history cards; magazine and detonator box temperature cards; and repair orders. These records are maintained by shipboard and aircraft squadron personnel.		Retain on board. Destroy when 1 year old or when ordnance is expended whichever is later.	3	N1-NU-86-2 / 8530/3	
8550.2	MINE RECORDS	2. Component Defect Analysis Data. Analysis of component failing class B test at intermediate sites maintained at Naval Mine Warfare Engineering Activity.		Destroy when 2 years old.	3	N1-NU-86-2 / 8550/2	
8550.3b	MINE RECORDS	3. Mine System Support Material Data Reports. Reports of defects and problems in technical manuals, published data, safety, weapon/delivery agent interface and compatibility, tools, handling equipment, nonservice mines, and logistics. b. Fleet activities.		Destroy when 2 years old.	3	N1-NU-86-2 / 8550/3/B	
8550.4a	MINE RECORDS	4. Mine Availability and Readiness Reports. Status (ready for issue and not ready for issue) of war reserves positioned at Continental United States ordnance depots and fleet sites. a. Naval Mine Warfare Engineering Activity.		Destroy when 2 years old.	3	N1-NU-86-2 / 8550/4/A	
8550.4b	MINE RECORDS	4. Mine Availability and Readiness Reports. Status (ready for issue and not ready for issue) of war reserves positioned at Continental United States ordnance depots and fleet sites. b. Mine Warfare Command, Weapons Stations, Naval Magazine, and Navy Submarine Torpedo Facility		Destroy when 1 year old.	3	N1-NU-86-2 / 8550/4/B	
8550.5a	MINE RECORDS	5. Summary World Wide Mine Asset Reports. Mine assets in relation to requirements. a. Naval Mine Warfare Engineering Activity.		Destroy when 2 years old.	3	N1-NU-86-2 / 8550/5/A	
8550.5b	MINE RECORDS	5. Summary World Wide Mine Asset Reports. Mine assets in relation to requirements. b. All other Naval Activities.		Retain on board. Destroy when superseded.	wnln	N1-NU-86-2 / 8550/5/B	
8550.6b	MINE RECORDS	6. Mine Procurement Acceptance Status. Current contract status by specific items. b. Office of Program Manager and other offices and activities.		Retain on board. Destroy when superseded or no longer needed for reference.	wnln	N1-NU-86-2 / 8550/6/B	
8570.	UNDERWATER COUNTERMEASURES AND EVASION DEVICES RECORDS	UNDERWATER COUNTERMEASURES AND EVASION DEVICES RECORDS Correspondence, instructions, reports, and diagrams relating to the operations, maintenance, repair, and effectiveness of Acoustic Countermeasures Devices (ACD) such as FXR, Fanfare, and Mobile Submarine Simulator (MOSS). Exclude program correspondence filed under SSIC 8000.la		Retain on board. Destroy when no longer needed for reference use	wnln	N1-NU-86-2 / 8570	
8571.	ORDNANCE LOCATOR RECORDS	ORDNANCE LOCATOR RECORDS Correspondence, instructions, reports, operating procedures, manuals, and diagrams relating to the operation, deployment, maintenance, repair, sensitivity, and accuracy of the various electronic, optical, or sonic devices used to locate unexploded bombs or other ordnance that are beneath the ocean surface. Exclude program correspondence filed under SSIC 8000.la.		Retain on board. Destroy when no longer needed for reference use.	wnln	N1-NU-86-2 / 8571	
8580.2	UNDERWATER TARGETS RECORDS	2. General Records. Files relating to the operational use of underwater fixed and mobile targets including issue to fleet units, repair, positioning, and recovery.		Retain on board. Destroy when no longer needed for reference.	wnln	N1-NU-86-2 / 8580/2	
8590.2	UNDERWATER RANGES RECORDS	2. Range Records. Records maintained by the officer in charge of the calibration range that relate to scheduling fleet units, setting and recovering targets, and range maintenance and charting.		Retain on board. Destroy when no longer needed for reference.	wnln	N1-NU-86-2 / 8590/2	
8960.1	ARMOR RECORDS	1. Defective Armor. Correspondence, reports, and work orders relating to defective, cracked, or weakened turret, gun mount, or barbette armor and ballistic plating. Exclude records relating to design and original installation filed under SSIC 9000.		Retain on board. Destroy when 3 years old.	3	N1-NU-86-2 / 8960/1	
8980.1	SWIMMER AND ANTISWIMMER ORDNANCE AND WEAPON SYSTEMS RECORDS	1. Unsatisfactory Explosive Ordnance Disposal/Swimmer Weapon System and Material/Condition/Procedure Reports. Records describe failures or explosive ordnance disposal and swimmer weapons equipment and errors in documentation maintained at EOD or Swimmer Delivery Vehicle SEAL units.		Destroy when 3 years old.	3	N1-NU-86-2 / 8980/1	
8980.2	SWIMMER AND ANTISWIMMER ORDNANCE AND WEAPON SYSTEMS RECORDS	2. Maintenance Records. Records relating to the inventory, maintenance, repair, and accountability of special ordnance equipment used by swimmers and for defense against hostile swimmers maintained by EOD and SEAL teams and shipboard units.		Retain on board. Destroy when 1 year old.	3	N1-NU-86-2 / 8980/2	
8000-22	General Operations of Small Arms Programs:	Information relating to the daily operations of Navy and Marine Corps ordnance programs. Includes, but not limited to, small arms and weapons custody cards/receipts; inventory control; and special rifle team equipment.	Trigger(s)	TEMPORARY: Cutoff at end of end of calendar year. Destroy 3 x years after cutoff.	x		
8370.2	SMALL ARMS AND LANDING FORCE EQUIPMENT RECORDS	2. Small Arms and Weapons Custody Cards Or Other Records Identifying The Small Arms, Custodian, Location, And Related Information. These files are maintained by the controlling activity.		Retain on board. Destroy 1 year after item is returned, expended, or no longer needed for reference.	3	N1-NU-86-2 / 8370/2	
8370.6	SMALL ARMS AND LANDING FORCE EQUIPMENT RECORDS	6. Inventories at Holding Activities.		Retain on board. Destroy when superseded or no longer needed for reference, whichever is earlier.	wnln	N1-NU-86-2 / 8370/6	
8373.	SPECIAL RIFLE TEAM EQUIPMENT RECORDS	SPECIAL RIFLE TEAM EQUIPMENT RECORDS Files include records of ordering, receipt, issue, modification, and survey of special protective clothing, equipment, and supplies such as targets, frames, gun sights, tripods, etc., that are used by inter and intra service competitive rifle teams. Included are special records of rounds fired from each weapon, team member scores, and modifications to weapons and gun sights.		Retain on board. Destroy when 3 years old.	3	N1-NU-86-2 / 8373	
8000-23	Deperming and Degaussing:	Information relating to deperming and degaussing systems and operations. Includes, but not limited to, drawings, blueprints, specifications for degassing installation; deperming and degaussing reports and data; ranging and deperming inspections logs and worksheets; degaussing installation specifications; and range tapes.	Trigger(s)	TEMPORARY: Cutoff at end of end of calendar year. Destroy 3 x years after cutoff.	x		

8500.4a	GENERAL UNDERWATER ORDNANCE RECORDS	4. Magnetic Fields of Ships or Ship Models (Types) Records Maintained at Ordnance Laboratories. a. Drawings, blueprints, specifications, and other construction details for ship model and its degaussing installation (equipment).		Retain on board. Destroy when equipment becomes obsolete or 1 year after issuance of final report on each ship model investigated, whichever is later.	3	N1-NU-86-2 / 8500/4/A	
8500.4b	GENERAL UNDERWATER ORDNANCE RECORDS	4. Magnetic Fields of Ships or Ship Models (Types) Records Maintained at Ordnance Laboratories. b. Recorder tapes of magnetic fields of ships.		Retain on board. Destroy 1 year after issuance of final report.	3	N1-NU-86-2 / 8500/4/B	
8950.2	DEPERMING AND DEGAUSSING RECORDS	2. Deperming Reports And Related Correspondence and Papers at Degaussing Facility.		Destroy when 1 year old or activity is disestablished, whichever is earlier.	3	N1-NU-86-2 / 8950/2	
8950.4	DEPERMING AND DEGAUSSING RECORDS	4. Ships Deperming (Case) Files for Merchant Marine and Naval Craft. Records consist of deperming and degaussing reports and data, copies of related specifications, material inspection records, correspondence, and other papers at degaussing facilities.		Destroy when 3 years old.	3	N1-NU-86-2 / 8950/4	
8950.5	DEPERMING AND DEGAUSSING RECORDS	5. Deperming and Degaussing Data and Related Specifications at Degaussing Facilities.		Destroy when 1 year old.	3	N1-NU-86-2 / 8950/5	
8950.6	DEPERMING AND DEGAUSSING RECORDS	6. Ranging and Deperming Inspections Logs, Worksheets, and Other Related Papers and Logs at Degaussing Facilities.		Destroy when 1 year old.	3	N1-NU-86-2 / 8950/6	
8950.7	DEPERMING AND DEGAUSSING RECORDS	7. Degaussing Installation Specifications Drafted by Local Activities.		Destroy when 1 year old.	3	N1-NU-86-2 / 8950/7	
8950.9a	DEPERMING AND DEGAUSSING RECORDS	9. Range Tapes. a. Range tapes of active, reserve, or inactive vessels.		Destroy when 1 year old, superseded, activity is disestablished, or vessel is stricken from the Navy Register, whichever is earlier.	3	N1-NU-86-2 / 8950/9/A	

8000-24	Transient Records:	Information related to ordnance that has minimal or no documentary or evidential value.	Trigger(s)	TEMPORARY: Destroy when 6 months old.	x		[\$] Common across chapters. Need a common description for each.
8510.2d	TORPEDO RECORDS	2. Torpedo (Case) Files. Jackets on each individual torpedo at manufacturing, proofing, overhaul, and maintenance activities, consisting of correspondence and other records relative to the subject activity. The records consist of reports, and other forms, as appropriate. d. Maintenance/overhaul activity.		Retain on board. Destroy at end of second fiscal year after torpedo has left the activity.	<1	NC1-NU-84-5 / 4	
8950.8	DEPERMING AND DEGAUSSING RECORDS	8. Activities Local Operating Forms and Papers. Records such as receipts for degaussing folders, degaussing inspection and action reports, and preliminary inspections of compass material.		Destroy when 6 months old.	<1	N1-NU-86-2 / 8950/8	

8000-25	Subordinate Command Instructions and Publications:	Implementing directives and instructions issued or maintained by subordinate commands.	Trigger(s)	TEMPORARY: Destroy when superseded or canceled.	x		[\$] Common across chapters. Need a common description for each.
8110.3	NUCLEAR ORDNANCE/SPECIAL WEAPONS SAFETY RECORDS	The records described in this series relate to Nuclear Ordnance/Special Weapons Safety for nuclear ordnance type functions and materials. These records are accumulated by ordnance activities and offices and by internal units or departments, activities, or offices that are concerned with nuclear ordnance type functions and materials during development, manufacture, storage, and use of nuclear ordnance/special weapons for all Naval Forces. 3. Nuclear Ordnance/Special Weapons Safety Technical Instructions. Files include instructions notices, bulletins, advisories and technical manuals relating to nuclear weapons safety and security. Exclude record copy of SWOPs filed under SSIC 8000.6b.		Retain on board. Destroy when canceled, superseded or no longer required.	wnln	N1-NU-86-2 / 8110/3	
8128.1b	NUCLEAR WEAPONS RADIOLOGICAL CONTROLS RECORDS	1. Nuclear Weapons Radiological Controls Records. Correspondence and reports concerning all radiological aspects of nuclear weapons including shielding, dosimetry, material handling, personnel administration, training, radiation monitoring, and waste disposal. Records also include policy, management plans, and procedures for nuclear weapons radiological control. b. Activities handling nuclear weapons.		Retain on board. Destroy when no longer needed for reference.	wnln	N1-NU-86-2 / 8128/1/B	
8128.1c	NUCLEAR WEAPONS RADIOLOGICAL CONTROLS RECORDS	1. Nuclear Weapons Radiological Controls Records. Correspondence and reports concerning all radiological aspects of nuclear weapons including shielding, dosimetry, material handling, personnel administration, training, radiation monitoring, and waste disposal. Records also include policy, management plans, and procedures for nuclear weapons radiological control. c. All other Naval Activities.		Retain on board. Destroy when no longer needed for reference.	wnln	N1-NU-86-2 / 8128/1/C	
8140.2	DIRECTED ENERGY WEAPONS RECORDS	2. General Records. Plans, policies, and procedures relating to the tactical use of directed energy weapons issued by Fleet, Force, and lower echelon operational commanders.		Retain on board. Destroy when canceled, superseded or no longer required.	wnln	N1-NU-86-2 / 8140/2	
8200.2	GENERAL FIRE CONTROL AND OPTICS RECORDS	2. General Records. Plans, policies, and procedures relating to the tactical use of fire control systems issued by Fleet, Force, and lower echelon operational commanders.		Retain on board. Destroy when canceled, superseded or no longer required.	wnln	N1-NU-86-2 / 8200/2	
8380.	AIRBORNE GUNS, LAUNCHERS AND RACKS	AIRBORNE GUNS, LAUNCHERS AND RACKS Files include instructions, procedures, and correspondence relating to the operation and maintenance of aircraft gun systems, release racks for free fall bombs and guided bombs, launchers for aircraft rockets and related aircraft armament equipment. Exclude primary program records filed under SSIC 8000.I		Retain on board. Destroy when canceled, superseded, or no longer required.	wnln	N1-NU-86-2 / 8380	
8390.	MISSILE LAUNCHERS AND PROJECTORS RECORDS	MISSILE LAUNCHERS AND PROJECTORS RECORDS Files include instructions, procedures and correspondence relating to the operation and maintenance of missile launchers and projectors for antisubmarine warfare weapons. Exclude primary program records filed under SSIC 8000.I		Retain on board. Destroy when canceled, superseded or no longer required.	wnln	N1-NU-86-2 / 8390	

8950.3	DEPERMING AND DEGAUSSING RECORDS	3. Orders and Installation Information Relating to Deperming and Degaussing Procedures.		Retain on board. Destroy when superseded, canceled, or obsolete.	wnln	N1-NU-86-2 / 8950/3	
8000-26	<b>Ordnance Equipment History:</b>	Information recording the history of the piece of equipment located at the custodial activity.	Trigger(s)	<b>TEMPORARY:</b> Destroy when equipment is disposed of by sale, loss, or scrapping.	x		
8000.11	GENERAL ORDNANCE MATERIAL RECORDS	11. Ordnance Equipment History. Cards or other records recording the history of the piece of equipment located at the custodial activity.		Retain on board. Destroy after equipment is disposed of.	wnln	N1-NU-86-2 / 8000/11	
8000.12a(2)(b)	GENERAL ORDNANCE MATERIAL RECORDS	12. Ordnance Equipment Engineering Plans and Drawings for All Ordnance, Weapons, and Material. Records relating to conventional ordnance, missiles, underwater ordnance, ordnance tools, spare parts, etc. a. Originals on linen, Mylar, or similar medium. (2) Filmed, film copy verified. (b) All other original drawings such as small parts or subassemblies.		Retain on board. Destroy when equipment or system is removed from active fleet and original is no longer needed.	wnln	N1-NU-86-2 / 8000/12/A/2/B	
8300.1	GENERAL GUNS AND MOUNTS RECORDS	1. Guns and Mounts History, Master Gun and/or Mount Life History Record Cards, Gun Manufacturing Cards, or other Similar Records. These are accumulated primarily by ordnance production activities.		Retain on board. Destroy when equipment is disposed of by sale, loss, or scrapping	wnln	N1-NU-86-2 / 8300/1	
8000-27	<b>Torpedoes Case Files:</b>	Jackets on each individual torpedo at manufacturing, proofing, overhaul, and maintenance activities, consisting of correspondence and other records relative to the subject activity. The records consist of reports, and other forms, as appropriate.	Trigger(s)	<b>TEMPORARY:</b> Retain on board. Destroy when torpedo is scrapped or declared obsolete and NAVUNSEAWARCENDIV, Newport, has been furnished a complete numerical listing of each torpedo's mark, mod, and register number and the serial number of components scrapped with the torpedo.	x		
8510.2a	TORPEDO RECORDS	2. Torpedo (Case) Files. Jackets on each individual torpedo at manufacturing, proofing, overhaul, and maintenance activities, consisting of correspondence and other records relative to the subject activity. The records consist of reports, and other forms, as appropriate. a. Manufacturing activity files.		Retain on board. Destroy upon receipt of the group proofing reports or completion of the procurement document, whichever is later, provided no further analysis is required and NAVUNSEAWARCENDIV, Newport, has been furnished the required recapitulation of official register and serial number for applicable torpedoes and components.	wnln	NC1-NU-84-5 / 1	
8510.2c	TORPEDO RECORDS	2. Torpedo (Case) Files. Jackets on each individual torpedo at manufacturing, proofing, overhaul, and maintenance activities, consisting of correspondence and other records relative to the subject activity. The records consist of reports, and other forms, as appropriate. c. Intermediate activity		Retain on board. Destroy when torpedo is scrapped or declared obsolete and NAVUNSEAWARCENDIV, Newport, has been furnished a complete numerical listing of each torpedo's mark, mod, and register number and the serial number of components scrapped with the torpedo.	wnln	NC1-NU-84-5 / 3	
8000-28	<b>Torpedoes - Unsatisfactory or Defective:</b>	Information relating to unsatisfactory or defective torpedoes. Summaries and reports.	Trigger(s)	<b>TEMPORARY:</b> Destroy when equipment is removed from service.	x		
8510.5b	TORPEDO RECORDS	5. Unsatisfactory or Defective Torpedoes, Deficiencies of Torpedoes, and Related Equipment. b. Summary file (computer-based) maintained at NAVUNSEAWARCENDIV, Newport, and NAVUNSEAWARCENDIV, Keyport.		Retain on board. Destroy when equipment is removed from service.	wnln	N1-NU-86-2 / 8510/5/B	
8510.5d(2)	TORPEDO RECORDS	5. Unsatisfactory or Defective Torpedoes, Deficiencies of Torpedoes, and Related Equipment d. Report of unsatisfactory torpedoes digest. (2) Prepared by any other activity.		Retain on board. Destroy when superseded or no longer needed for reference.	wnln	N1-NU-86-2 / 8510/5/D/2	

8000-29	Lost Torpedoes:	Information containing such data as registered number of lost torpedo components, title of losing activity maintained at NAVUNSEAWARCENDIV, Newport, and Naval Undersea Warfare Center Division, San Diego, CA.	Trigger(s)	TEMPORARY: Destroy when torpedo type is withdrawn from service.	x		
8510.8	TORPEDO RECORDS	8. Lost Torpedoes Records. Files containing such data as registered number of lost torpedo components, title of losing activity maintained at NAVUNSEAWARCENDIV, Newport, and Naval Undersea Warfare Center Division, San Diego, CA.		Retain on board. Destroy when torpedo type is withdrawn from service.	wnln	N1-NU-86-2 / 8510/8	
8000-30	Ordnance Laboratory Records:	Information relating to ordnance testing and evaluation at a laboratory facility.	Trigger(s)	TEMPORARY: Destroy when ship model becomes obsolete.	x		
8500.1	GENERAL UNDERWATER ORDNANCE RECORDS	1. Ships Ranged at Ordnance Laboratory Facilities. Acoustic recordings or magnetic sound tapes used to study and evaluate underwater acoustic and defense systems.		Retain on board. Destroy when passive acoustic mechanisms are permanently abandoned.	wnln	N1-NU-86-2 / 8500/1	
8500.4c	GENERAL UNDERWATER ORDNANCE RECORDS	4. Magnetic Fields of Ships or Ship Models (Types) Records Maintained at Ordnance Laboratories. c. Summarized tabulated data.		Retain on board. Destroy when ship model becomes obsolete.	wnln	N1-NU-86-2 / 8500/4/C	
8000-31	Device Calibration:	Information and diagrams maintained by ships and aircraft relating to calibration of sonars, magnetic detection gear, and passive listening devices.	Trigger(s)	TEMPORARY: Destroy after next calibration.	x		
8580.3	UNDERWATER TARGETS RECORDS	3. Calibration Records. Files and diagrams maintained by ships and aircraft relating to calibration of sonars, magnetic detection gear, and passive listening devices.		Retain on board. Destroy after next calibration.	wnln	N1-NU-86-2 / 8580/3	
8000-32	Degaussing Summaries:	Degaussing Summaries and Watch Lists.	Trigger(s)	TEMPORARY: Destroy when superseded or ship is decommissioned.	x		
8950.10	DEPERMING AND DEGAUSSING RECORDS	10. Degaussing Summaries and Watch Lists		Retain on board. Destroy when superseded or ship is decommissioned.	wnln	N1-NU-86-2 / 8950/10	
8000-33	Occupational Vision Tests:	Occupational Vision Tests Including Vision Performance Profiles of Employees.	Trigger(s)	TEMPORARY: Destroy after transfer or separation of the employee.	x		
8020.5	AMMUNITION AND EXPLOSIVES SAFETY RECORDS	5. Occupational Vision Tests Including Vision Performance Profiles of Employees.		Retain on board. Destroy after transfer or separation of the employee.	wnln	N1-NU-86-2 / 8020/5	
8000-34	Harbor Defense - Local Area:	Information maintained by the Naval Officer having harbor defense responsibility for a seaport or ocean terminal area (usually a Base Commander, Naval Control of Shipping Officer, Harbormaster, Port Director, or Senior Officer Present Afloat (SOPA)) and subordinate activities. Files include copies of Harbor Defense Plans; local implementing and contingency plans; records of inspections of net, booms, mines, cables, etc.; periodic tests of radars and acoustic systems; training records; and force mobilization plans.	Trigger(s)	TEMPORARY: Destroy when canceled, superseded or no longer required for reference.	x		
8560.2	HARBOR DEFENSE	2. Local Area Harbor Defense Records. Records maintained by the Naval Officer having harbor defense responsibility for a seaport or ocean terminal area (usually a Base Commander, Naval Control of Shipping Officer, Harbormaster, Port Director, or Senior Officer Present Afloat (SOPA)) and subordinate activities. Files include copies of Harbor Defense Plans; local implementing and contingency plans; records of inspections of net, booms, mines, cables, etc.; periodic tests of radars and acoustic systems; training records; and force mobilization plans.		Retain on board. Destroy when canceled, superseded or no longer required for reference.	wnln	N1-NU-86-2 / 8560/2	
8000-35	Target Materials Production System (TMP):	TARGET MATERIALS PRODUCTION (TMP). The TMP system provides intelligence analysts with the capability to assist operational forces and planners exploit various targets to carry out Fire and Close Air Support missions. It enables precision fires and improved geolocation through manipulation of aerial imagery. TMP workstations utilize various intelligence imagery to perform precision targeting, very much like the Air Force ATMP and the Navy DCGS system and can be used tactically/for training or for evaluation of said missions. Inclusive dates are 20111201to ongoing.	Trigger(s)	TEMPORARY: Cut off files after current operation. Destroy when no longer needed for business purposes.	x		
8230.1	TARGET DESIGNATION SYSTEMS	TARGET MATERIALS PRODUCTION (TMP). The TMP system provides intelligence analysts with the capability to assist operational forces and planners exploit various targets to carry out Fire and Close Air Support missions. It enables precision fires and improved geolocation through manipulation of aerial imagery. TMP workstations utilize various intelligence imagery to perform precision targeting, very much like the Air Force ATMP and the Navy DCGS system and can be used tactically/for training or for evaluation of said missions. Inclusive dates are 20111201to ongoing.		Cut off files after current operation. Destroy when no longer needed for business purposes.	wnln	DAA-0127-2013-0028-0002	
8000-36	GRS 3.2 051 - Backups of Master Files and Databases, Temporary Master Files:	Electronic copy, considered by the agency to be a Federal record, of the master copy of an electronic record or file and retained in case the master file or database is damaged or inadvertently erased.	Trigger(s)	TEMPORARY: Destroy immediately after the identical records have been deleted or replaced by a subsequent backup file, but longer retention is authorized if required for business use.	x	DAA-GRS-2013-0006-0008	GRS



8010.3a	AMMUNITION AND EXPLOSIVES RECORDS	3. Conventional Ammunition Integrated Management System (CAIMS). An automated system for the inventory management of the Department of Navy expendable non nuclear ordnance. It provides a single ammunition data base, which enables logistics and operational managers to obtain current status of ammunition requirements, assets, production and repair, expenditures, costs, and technical inventory management data. CAIMS provides on line/real time data base update capability in support of total Department of the Navy non nuclear ordnance management. Data base is maintained at NAVICP Mechanicsburg, PA. a. Master file and historical data tapes.		Retain on board. Destroy after third system backup.	wnIn	N1-NU-86-2 / 8010/3/A	
8010.4a	AMMUNITION AND EXPLOSIVES RECORDS	4. Naval Ordnance Management Information System (NOMIS). NOMIS provides automated management support to the five Naval Weapons Stations (Seal Beach, CA; Yorktown, VA; Earle, NJ; Charleston, SC; and Concord, CA;). The Weapons Stations provide explosive ordnance manufacture, storage, maintenance, and supply support to the fleet. The automated system encompasses ammunition distribution and control, project planning, financial, supply, payroll, personnel, and transportation functions necessary in the operation of ordnance activities. a. Master file and historical data tapes.		Retain on board. Destroy after third system backup.	wnIn	N1-NU-86-2 / 8010/4/A	
8370.1a	SMALL ARMS AND LANDING FORCE EQUIPMENT RECORDS	1. Small Arms and Weapons Integrated Management System (SAWIMS). A data management system providing for the worldwide control of all Navy, MARCORPS, and Coast Guard small arms at the serial number level. In addition to maintaining the current inventory of Navy, MARCORPS and Coast Guard small arms weapons, the system provides the project manager with weapons requirements through the allowance lists of all activities. Data concerning spare parts usage, and service and training ammunition expenditures are provided to the project manager so that procurement actions, ammunition manufacturing requirements, and repair facilities workloads may be initiated or adjusted in a timely manner. The data base, containing approximately 1.5 million records with a projected 5 percent annual growth rate, is maintained at the Naval Weapons Support Center, Crane, IN. a. Master file and historical data tapes.		Retain on board. Destroy after third system backup.	wnIn	N1-NU-86-2 / 8370/1/A	
8370.4a	SMALL ARMS AND LANDING FORCE EQUIPMENT RECORDS	4. Navy Small Arms Registry File. A small arms and weapons management data file of all small arms issued to Navy activities. Data elements include weapon description, serial number, activity to which issued, and date. The records of small arms reported missing, lost, stolen, captured, or destroyed along with the reported circumstances is maintained in an inactive weapons section of the data base. Data base is maintained at the Naval Weapons Support Activity, Crane, IN. a. Master file and historical data tapes.		Retain on board. Destroy after third system backup.	wnIn	N1-NU-86-2 / 8370/4/A	
8370.5a	SMALL ARMS AND LANDING FORCE EQUIPMENT RECORDS	5. MARCORPS Small Arms Registry File. A small arms and weapons management data file of all small arms issued to MARCORPS activities. Data elements include weapon description, serial number, activity to which issued, and date. The record of small arms reported missing, lost, stolen, captured, or destroyed along with the reported circumstances is maintained in an inactive weapons section of the data base. Data base is maintained at Naval Weapons Support Activity, Crane, IN. a. Master file and historical data tapes.		Retain on board. Destroy after third system backup.	wnIn	N1-NU-86-2 / 8370/5/A	
8000-37	GRS 4.3 020 - Electronic Input/Source Records:	Electronic records used to create, update, or modify records in an electronic recordkeeping system. Including <ul style="list-style-type: none"><li>• electronic files that duplicate information from a source electronic system for input into another electronic system</li><li>• electronic records received from another agency and used as input/ source records by the receiving agency (see exclusions)</li><li>• computer files or records containing uncalibrated and unvalidated digital or analog data collected during observation or measurement activities or research and development programs and used as input for a digital master file or database</li><li>• metadata or reference data, such as format, range, or domain specifications which is transferred from a host computer or server to another computer for input, updating, or transaction processing operations</li></ul> Exclusion 1: Original electronic records maintained in the source system. Exclusion 2: Electronic input records required for audit and legal purposes. Exclusion 3: Electronic input records produced by another agency under the terms of an interagency agreement or records created by another agency in response to the specific information needs of the receiving agency. <b>Not media neutral. Applies to electronic records only.</b>	Trigger(s)	<b>TEMPORARY:</b> Destroy immediately after data have been entered or otherwise incorporated into the master file or database and verified, but longer retention is authorities if required for business use.	x	DAA-GRS-2013-0001-0004	GRS
8010.3b	AMMUNITION AND EXPLOSIVES RECORDS	3. Conventional Ammunition Integrated Management System (CAIMS). An automated system for the inventory management of the Department of Navy expendable non nuclear ordnance. It provides a single ammunition data base, which enables logistics and operational managers to obtain current status of ammunition requirements, assets, production and repair, expenditures, costs, and technical inventory management data. CAIMS provides on line/real time data base update capability in support of total Department of the Navy non nuclear ordnance management. Data base is maintained at NAVICP Mechanicsburg, PA. b. Input data tapes and paper record.		Retain on board. Destroy when no longer required.	wnIn	N1-NU-86-2 / 8010/3/B	
8010.4b	AMMUNITION AND EXPLOSIVES RECORDS	4. Naval Ordnance Management Information System (NOMIS). NOMIS provides automated management support to the five Naval Weapons Stations (Seal Beach, CA; Yorktown, VA; Earle, NJ; Charleston, SC; and Concord, CA;). The Weapons Stations provide explosive ordnance manufacture, storage, maintenance, and supply support to the fleet. The automated system encompasses ammunition distribution and control, project planning, financial, supply, payroll, personnel, and transportation functions necessary in the operation of ordnance activities. b. Input data tapes and paper record.		Retain on board. Destroy when no longer required.	wnIn	N1-NU-86-2 / 8010/4/B	

8370.1b	SMALL ARMS AND LANDING FORCE EQUIPMENT RECORDS	1. Small Arms and Weapons Integrated Management System (SAWIMS). A data management system providing for the worldwide control of all Navy, MARCORPS, and Coast Guard small arms at the serial number level. In addition to maintaining the current inventory of Navy, MARCORPS and Coast Guard small arms weapons, the system provides the project manager with weapons requirements through the allowance lists of all activities. Data concerning spare parts usage, and service and training ammunition expenditures are provided to the project manager so that procurement actions, ammunition manufacturing requirements, and repair facilities workloads may be initiated or adjusted in a timely manner. The data base, containing approximately 1.5 million records with a projected 5 percent annual growth rate, is maintained at the Naval Weapons Support Center, Crane, IN. b. Input data tapes and paper record.		Retain on board. Destroy when no longer required.	wnln	N1-NU-86-2 / 8370/1/B	
8370.4b	SMALL ARMS AND LANDING FORCE EQUIPMENT RECORDS	4. Navy Small Arms Registry File. A small arms and weapons management data file of all small arms issued to Navy activities. Data elements include weapon description, serial number, activity to which issued, and date. The records of small arms reported missing, lost, stolen, captured, or destroyed along with the reported circumstances is maintained in an inactive weapons section of the data base. Data base is maintained at the Naval Weapons Support Activity, Crane, IN. b. Input data tapes and paper record.		Retain on board. Destroy when no longer required.	wnln	N1-NU-86-2 / 8370/4/B	
8370.5b	SMALL ARMS AND LANDING FORCE EQUIPMENT RECORDS	5. MARCORPS Small Arms Registry File. A small arms and weapons management data file of all small arms issued to MARCORPS activities. Data elements include weapon description, serial number, activity to which issued, and date. The record of small arms reported missing, lost, stolen, captured, or destroyed along with the reported circumstances is maintained in an inactive weapons section of the data base. Data base is maintained at Naval Weapons Support Activity, Crane, IN. b. Input data tapes and paper record.		Retain on board. Destroy when no longer required.	wnln	N1-NU-86-2 / 8370/5/B	
8000-38	GRS 4.3 031 - Output Records, Data File Outputs:	Output records are records derived directly from the system master record. Examples include system generated reports (in hardcopy or electronic format), online displays or summary statistical information, or any combination of the above. By contrast, reports created using system information but not created directly from the system itself are not system output records, for example an annual report that agency staff prepares based on reviewing information in the system.  <b>Exclusion 1:</b> Query results or electronic reports created for a specific business need such as an established reporting requirement or a response to a formal request from a higher level office of the agency or an entity external to the agency. Such records should be filed with an appropriate related series when applicable. If not applicable, these records must be scheduled. <b>Exclusion 2:</b> Any hard copy records printed directly from the electronic systems that are not described below. Such records should be filed with an appropriate related series when applicable. If not applicable, these records must be scheduled.  <b>Data file outputs.</b> Data files or copies of electronic records created from databases or unstructured electronic records for the purpose of information sharing or reference, including: • data files consisting of summarized or aggregated information (See exclusions) • electronic files consisting of extracted information (See exclusions) • print file (electronic files extracted from a master file or database without changing it and used solely to produce hard-copy publications and/or printouts of tabulations, ledgers, registers, and statistical reports) • technical reformat files (electronic files consisting of copies of a master file or part of a master file used for information exchange) (See exclusions)  <b>Exclusion 1:</b> Data files that are created as disclosure-free files to allow public access to the data. <b>Exclusion 2:</b> Data files consisting of summarized information from unscheduled electronic records or records scheduled as permanent but that no longer exist or can no longer be accessed. <b>Exclusion 3:</b> Data extracts produced by an extraction process which changes the informational content of the source master file or database. <b>Exclusion 4:</b> Technical reformat files created for transfer to NARA. <b>Exclusion 5:</b> Data extracts containing Personally Identifiable Information (PII). Such records require additional tracking and fall under GRS 4.2, item 15a (DAA-GRS-2013-0007-0012).	Trigger(s)	TEMPORARY: Destroy when business use ceases.	x	DAA-GRS-2013-0001-0006	GRS
8010.3c	AMMUNITION AND EXPLOSIVES RECORDS	3. Conventional Ammunition Integrated Management System (CAIMS). An automated system for the inventory management of the Department of Navy expendable non nuclear ordnance. It provides a single ammunition data base, which enables logistics and operational managers to obtain current status of ammunition requirements, assets, production and repair, expenditures, costs, and technical inventory management data. CAIMS provides on line/real time data base update capability in support of total Department of the Navy non nuclear ordnance management. Data base is maintained at NAVICP Mechanicsburg, PA. c. Output data and reports computer and paper.		Retain on board. Destroy when no longer required for reference.	wnln	N1-NU-86-2 / 8010/3/C	
8010.4c	AMMUNITION AND EXPLOSIVES RECORDS	4. Naval Ordnance Management Information System (NOMIS). NOMIS provides automated management support to the five Naval Weapons Stations (Seal Beach, CA; Yorktown, VA; Earle, NJ; Charleston, SC; and Concord, CA;). The Weapons Stations provide explosive ordnance manufacture, storage, maintenance, and supply support to the fleet. The automated system encompasses ammunition distribution and control, project planning, financial, supply, payroll, personnel, and transportation functions necessary in the operation of ordnance activities. c. Output data and reports COM and paper.		Retain on board. Destroy when no longer required for reference.	wnln	N1-NU-86-2 / 8010/4/C	

8370.1c	SMALL ARMS AND LANDING FORCE EQUIPMENT RECORDS	1. Small Arms and Weapons Integrated Management System (SAWIMS). A data management system providing for the worldwide control of all Navy, MARCORPS, and Coast Guard small arms at the serial number level. In addition to maintaining the current inventory of Navy, MARCORPS and Coast Guard small arms weapons, the system provides the project manager with weapons requirements through the allowance lists of all activities. Data concerning spare parts usage, and service and training ammunition expenditures are provided to the project manager so that procurement actions, ammunition manufacturing requirements, and repair facilities workloads may be initiated or adjusted in a timely manner. The data base, containing approximately 1.5 million records with a projected 5 percent annual growth rate, is maintained at the Naval Weapons Support Center, Crane, IN. c. Output data and reports computer and paper.		Retain on board. Destroy when no longer required for reference.	wnIn	N1-NU-86-2 / 8370/1/C	
8370.4c	SMALL ARMS AND LANDING FORCE EQUIPMENT RECORDS	4. Navy Small Arms Registry File. A small arms and weapons management data file of all small arms issued to Navy activities. Data elements include weapon description, serial number, activity to which issued, and date. The records of small arms reported missing, lost, stolen, captured, or destroyed along with the reported circumstances is maintained in an inactive weapons section of the data base. Data base is maintained at the Naval Weapons Support Activity, Crane, IN. c. Output data and reports computer and paper.		Retain on board. Destroy when no longer required for reference.	wnIn	N1-NU-86-2 / 8370/4/C	
8370.5c	SMALL ARMS AND LANDING FORCE EQUIPMENT RECORDS	5. MARCORPS Small Arms Registry File. A small arms and weapons management data file of all small arms issued to MARCORPS activities. Data elements include weapon description, serial number, activity to which issued, and date. The record of small arms reported missing, lost, stolen, captured, or destroyed along with the reported circumstances is maintained in an inactive weapons section of the data base. Data base is maintained at Naval Weapons Support Activity, Crane, IN. c. Output data and reports COM and paper.		Retain on board. Destroy when no longer required for reference.	wnIn	N1-NU-86-2 / 8370/5/C	
8000-39	GRS 3.1 051 - Data Administration Records, All Documentation for Temporary Electronic Records and Documentation not Necessary for Preservation of Permanent Records:	Data Administration includes maintenance of data standards, corporate data models, registries, and data definitions and dictionaries. Records relate to administrative support for the maintenance of data standards, data definitions and data dictionaries. This schedule includes records that explain the meaning, purpose, logical relationships, and use and origin of data. It also includes any documentation related to electronic records, whether the records are part of an electronic system or stand-alone, that allows a user to understand or access the information.  Data administration records and documentation relating to electronic records that are scheduled as temporary in the GRS or in a NARA-approved agency schedule or any types of data administration records not listed as permanent in item DAA-GRS-2013-0005-0002, including  <ul style="list-style-type: none"> <li>• data/database dictionary records</li> <li>• data systems specifications</li> <li>• file specifications</li> <li>• code books</li> <li>• record layouts</li> <li>• metadata</li> <li>• user guides</li> <li>• output specifications</li> </ul> and also the following records for all electronic records whether scheduled as temporary or permanent  <ul style="list-style-type: none"> <li>• software operating manuals</li> <li>• data standards</li> <li>• table and dependency descriptions</li> <li>• taxonomies</li> <li>• schemas</li> <li>• registries</li> <li>• source code</li> </ul>	Trigger(s)	TEMPORARY: Destroy 5 years after the project / activity / transaction is completed or superseded, or the associated system is terminated, or data is migrated to a successor system, but longer retention is authorized if required for business use.		DAA-GRS-2013-0005-0003 GRS	
8010.3d	AMMUNITION AND EXPLOSIVES RECORDS	3. Conventional Ammunition Integrated Management System (CAIMS). An automated system for the inventory management of the Department of Navy expendable non nuclear ordnance. It provides a single ammunition data base, which enables logistics and operations managers to obtain current status of ammunition requirements, assets, production and repair, expenditures, costs, and technical inventory management data. CAIMS provides on line/real time data base update capability in support of total Department of the Navy non nuclear ordnance management. Data base is maintained at NAVICP Mechanicsburg, PA. d. Systems documentation to include description of data elements, file layout, code books, and operator and user manuals.		Retain on board. Destroy when superseded or no longer needed for reference.	wnIn	N1-NU-86-2	
8010.4d	AMMUNITION AND EXPLOSIVES RECORDS	4. Naval Ordnance Management Information System (NOMIS). NOMIS provides automated management support to the five Naval Weapons Stations (Seal Beach, CA; Yorktown, VA; Earle, NJ; Charleston, SC; and Concord, CA;). The Weapons Stations provide explosive ordnance manufacture, storage, maintenance, and supply support to the fleet. The automated system encompasses ammunition distribution and control, project planning, financial, supply, payroll, personnel, and transportation functions necessary in the operation of ordnance activities. d. Systems documentation to include description of data elements, file layout, code books, and operator and user manuals.		Retain on board. Destroy when superseded or no longer needed for reference.	wnIn	N1-NU-86-2 / 8010/4/D	

8370.1d	SMALL ARMS AND LANDING FORCE EQUIPMENT RECORDS	1. Small Arms and Weapons Integrated Management System (SAWIMS). A data management system providing for the worldwide control of all Navy, MARCORPS, and Coast Guard small arms at the serial number level. In addition to maintaining the current inventory of Navy, MARCORPS and Coast Guard small arms weapons, the system provides the project manager with weapons requirements through the allowance lists of all activities. Data concerning spare parts usage, and service and training ammunition expenditures are provided to the project manager so that procurement actions, ammunition manufacturing requirements, and repair facilities workloads may be initiated or adjusted in a timely manner. The data base, containing approximately 1.5 million records with a projected 5 percent annual growth rate, is maintained at the Naval Weapons Support Center, Crane, IN. d. System Documentation to include description of data elements, file layout, code books, and operator and user manuals.		Retain on board. Destroy when superseded or no longer needed for reference.	wnIn	N1-NU-86-2 / 8370/1/D	
8370.3b(2)	SMALL ARMS AND LANDING FORCE EQUIPMENT RECORDS	3. Small Arms and Weapons Inventory and Management. Routine inventory reports, receipt, turn in, and survey files b. Naval Weapons Support Activity, Crane, IN. (2) Film copies.		Retain on board. Destroy when no longer needed for reference.	wnIn	N1-NU-86-2 / 8370/3/B/2	
8370.4d	SMALL ARMS AND LANDING FORCE EQUIPMENT RECORDS	4. Navy Small Arms Registry File. A small arms and weapons management data file of all small arms issued to Navy activities. Data elements include weapon description, serial number, activity to which issued, and date. The records of small arms reported missing, lost, stolen, captured, or destroyed along with the reported circumstances is maintained in an inactive weapons section of the data base. Data base is maintained at the Naval Weapons Support Activity, Crane, IN. d. System documentation to include description of data elements, file layout, code books, and operator and user manuals.		Retain on board. Destroy when superseded or no longer needed for reference.	wnIn	N1-NU-86-2 / 8370/4/D	
8370.5d	SMALL ARMS AND LANDING FORCE EQUIPMENT RECORDS	5. MARCORPS Small Arms Registry File. A small arms and weapons management data file of all small arms issued to MARCORPS activities. Data elements include weapon description, serial number, activity to which issued, and date. The record of small arms reported missing, lost, stolen, captured, or destroyed along with the reported circumstances is maintained in an inactive weapons section of the data base. Data base is maintained at Naval Weapons Support Activity, Crane, IN. d. System documentation to include description of data elements, file layout, code books, and operator and user manuals.		Retain on board. Destroy when superseded or no longer needed for reference.	wnIn	N1-NU-86-2 / 8370/5/D	

11000-X	Fire Control Program:	Information relating to the manufacture, testing, delivery, and installation of fire control systems that are maintained by shore establishment activities and contractors.	Trigger(s)	TEMPORARY: Cutoff at end of calendar year. Destroy 10 years after cutoff.	x		This series will be cross-walked to a new series in chapter 11. This series better aligns with the functional area of Installations and Facilities Ashore.
8200.3	GENERAL FIRE CONTROL AND OPTICS RECORDS	3. General Technical Records. Files relating to the manufacture, testing, delivery, and installation of fire control systems that are maintained by shore establishment activities and contractors.		Transfer to nearest FRC when 4 years old. Destroy when 10 years old.	10	N1-NU-86-2 / 8200/3	

SSIC	Series Title	Description	Disposition	DAU	Reason Deleted
8000.3a	GENERAL ORDNANCE MATERIAL RECORDS	3. Duplicate Records. a. Records duplicated in other files. Files and records that are duplicated or summarized in records described above.	Retain on board. Destroy when 2 years old.	N1-NU-86-2	duplicates
8000.4	GENERAL ORDNANCE MATERIAL RECORDS	4. Unidentified Records. Records relating to Navy ordnance that are not described in this chapter.	DO NOT DESTROY. Disposition is NOT authorized.	DO NOT DESTROY	not a real record series
8000.6a(3)	GENERAL ORDNANCE MATERIAL RECORDS	6. Ordnance Technical Instructions. Documents that contain descriptions and instructions for installation and alignment, operation, maintenance, and overhaul of weapon systems and equipment. a. Ordnance Pamphlets (OPs) and Ordnance Data (ODs). (3) Record copy, paper has been filmed.	Destroy when film is verified.	N1-NU-86-2	duplicates
8000.6a(4)	GENERAL ORDNANCE MATERIAL RECORDS	6. Ordnance Technical Instructions. Documents that contain descriptions and instructions for installation and alignment, operation, maintenance, and overhaul of weapon systems and equipment. a. Ordnance Pamphlets (OPs) and Ordnance Data (ODs). (4) All other copies, paper, including copies for which silver film exists and all other film copies.	Retain on board. Destroy when no longer needed for reference.	N1-NU-86-2	duplicates
8000.6b(1)(b)	GENERAL ORDNANCE MATERIAL RECORDS	6. Ordnance Technical Instructions. Documents that contain descriptions and instructions for installation and alignment, operation, maintenance, and overhaul of weapon systems and equipment. b. Special Weapons Ordnance Publications (SWOPs) (1) All series, except 6 and 8. Publications relate to handling, maintenance, testing, storage and transportation of nuclear weapons. (b) All other copies at any activity.	Retain on board. Destroy when no longer needed for reference.	N1-NU-86-2	duplicates
8000.6b(2)(b)	GENERAL ORDNANCE MATERIAL RECORDS	6. Ordnance Technical Instructions. Documents that contain descriptions and instructions for installation and alignment, operation, maintenance, and overhaul of weapon systems and equipment. b. Special Weapons Ordnance Publications (SWOPs) (2) Series 6, explosive disposal rendering safe procedures (nuclear weapons), and Series 8, explosive ordnance disposal weapons trainer rebuild procedures (nuclear weapons). (b) All other copies at any activity.	Retain on board. Destroy when no longer needed for reference.	N1-NU-86-2	duplicates
8000.7	GENERAL ORDNANCE MATERIAL RECORDS	7. Ordnance Reports and Related papers. Copies of reports submitted to COMNAVSEASYCOM Headquarters or higher authority and not covered elsewhere in this chapter. These records are accumulated by preparing activities such as weapons testing facilities and fleet units.	Destroy when 2 years old.	N1-NU-86-2	duplicates
8000.8a(1)(a)	GENERAL ORDNANCE MATERIAL RECORDS	8. Design, Development, Testing, and Evaluation for New Designs and Conversions of Air, Surface, and Undersea Warfare Systems. Component systems, equipment, and materials and high energy lasers which have a mission to destroy targets. a. Documentation of the design and development of new and improved products from concept formulation through full scale production and delivery to the fleet. Documentation includes development concept paper, support of system, plan for program, logistics objectives, plans, performance parameters, areas of risk, alternatives, Defense Acquisition Review Council (DSARC) submissions and approvals, estimate of costs, life cycle costs, potential benefits, fiscal guidance, and review confirming need for system. (1) Office of the COMNAVSEASYCOM Project Manager for designated projects, the acquisition management office for non designated projects, and technical manager. (a) Cognizance transferred.	Transfer to new cognizant office.	N1-NU-86-2	no disposition/navy-to-navy
8000.8b(1)	GENERAL ORDNANCE MATERIAL RECORDS	8. Design, Development, Testing, and Evaluation for New Designs and Conversions of Air, Surface, and Undersea Warfare Systems. Component systems, equipment, and materials and high energy lasers which have a mission to destroy targets. b. Documentation of project scheduling, progress reporting and contract administration. Records include intensive management, technical direction, engineering, control, and life cycle management. Documents include work tasks, schedules, cost reports, progress reports, and contract administration documents other than those, which belong in the official contract file. (These files are located in the office of the project manager for the designated project and the acquisition management office for designated project.) These records relate to individual milestones or tasks within a project. (1) Cognizance transferred.	Transfer to new cognizant office.	N1-NU-86-2	no disposition/navy-to-navy

8000.10a(2)	GENERAL ORDNANCE MATERIAL RECORDS	10. Specifications for Ordnance Equipment. Records such as history (case) files for ordnance specifications; weapon specifications; and military specifications, standards, and handbooks for ordnance equipment consisting of copy of the specification and pertinent back up documentation. a. Paper copies. (2) Record copy, when filmed.	Destroy after film has been verified.		N1-NU-86-2	duplicates
8000.10a(3)	GENERAL ORDNANCE MATERIAL RECORDS	10. Specifications for Ordnance Equipment. Records such as history (case) files for ordnance specifications; weapon specifications; and military specifications, standards, and handbooks for ordnance equipment consisting of copy of the specification and pertinent back up documentation. a. Paper copies. (3) All other copies.	Retain on board. Destroy when no longer needed for reference.		N1-NU-86-2	duplicates
8000.10b(2)	GENERAL ORDNANCE MATERIAL RECORDS	10. Specifications for Ordnance Equipment. Records such as history (case) files for ordnance specifications; weapon specifications; and military specifications, standards, and handbooks for ordnance equipment consisting of copy of the specification and pertinent back up documentation. b. Film. (2) All other copies.	Retain on board. Destroy when no longer needed for reference.		N1-NU-86-2	duplicates
8000.12a(1) a)	GENERAL ORDNANCE MATERIAL RECORDS	12. Ordnance Equipment Engineering Plans and Drawings for All Ordnance, Weapons, and Material. Records relating to conventional ordnance, missiles, underwater ordnance, ordnance tools, spare parts, etc. a. Originals on linen, Mylar, or similar medium. (1) Design agent for the equipment (no silver film exists). (a) Equipment sold.	Transfer one set of copies with equipment.		N1-NU-86-2	no disposition/navy-to-navy
8000.12b(2)	GENERAL ORDNANCE MATERIAL RECORDS	12. Ordnance Equipment Engineering Plans and Drawings for All Ordnance, Weapons, and Material. Records relating to conventional ordnance, missiles, underwater ordnance, ordnance tools, spare parts, etc. b. Film copies at design agent. (2) Other copies.	Retain on board. Destroy when equipment is removed from active fleet.		N1-NU-86-2	duplicates
8000.12b(3)	GENERAL ORDNANCE MATERIAL RECORDS	12. Ordnance Equipment Engineering Plans and Drawings for All Ordnance, Weapons, and Material. Records relating to conventional ordnance, missiles, underwater ordnance, ordnance tools, spare parts, etc. b. Film copies at design agent. (3) Equipment sold.	Transfer one set of copies with equipment or material.		N1-NU-86-2	no disposition/navy-to-navy
8000.12c	GENERAL ORDNANCE MATERIAL RECORDS	12. Ordnance Equipment Engineering Plans and Drawings for All Ordnance, Weapons, and Material. Records relating to conventional ordnance, missiles, underwater ordnance, ordnance tools, spare parts, etc. c. All other copies, any medium, located at Navy Inventory Control Point (NAVICP), Mechanicsburg, PA and other activities.	Retain on board. Destroy when no longer needed for reference.		N1-NU-86-2	duplicates
8000.13b	GENERAL ORDNANCE MATERIAL RECORDS	13. Technical Report Files Prepared in Connection with a Project or Task. These reports summarize the progress, findings, and conclusions reached relative to specific projects. They may clarify and supplement information contained in work laboratory notebooks and other source data. b. All other copies.	Retain on board. Destroy when no longer needed for reference.		N1-NU-86-2	duplicates
8000.14b	GENERAL ORDNANCE MATERIAL RECORDS	14. Commanding Officer's Narrative Reports. Evaluation by commanding officers of the missile systems and other weapon systems including system problems or operational experience. b. All other copies at all other activities.	Retain on board. Destroy when no longer needed for reference.		N1-NU-86-2	duplicates
8000.15b	GENERAL ORDNANCE MATERIAL RECORDS	15. Photomicrographs of Metals Used in Manufacture of Naval Nuclear Weapons and Materials. b. All other copies.	Retain on board. Destroy when no longer needed for reference.		N1-NU-86-2	duplicates
8010.1a(2)	AMMUNITION AND EXPLOSIVES RECORDS	1. Actions of Navy Member on the Coordination of the Conventional Ammunition Logistics Programs and Activities Board. a. Documentation of board decisions and recommendations including background information on conventional ammunition, ammunition production base, and ammunition storage and distribution facilities. (2) All other copies.	Retain on board. Destroy when superseded or no longer needed for reference.		N1-NU-86-2	duplicates
8010.2a(2)	AMMUNITION AND EXPLOSIVES RECORDS	2. Smokeless Powder (SPDN) and Flashless Power (SPDF). The propellants used in gun ammunition. Each lot of powder is sampled, tested, and evaluated against predetermined standards for performance to determine if the powder meets the required performance specifications. a. Test and evaluation reports describing how the powder performed against the prescribed standards. (2) All other copies.	Retain on board. Destroy when no longer needed for reference.		N1-NU-86-2	duplicates

8020.2b	AMMUNITION AND EXPLOSIVES SAFETY RECORDS	2. Data on Weapon Systems Related to Explosive Safety (Description, Safety, and Environmental Test and Evaluation) Upon Which Explosives Safety Decisions are made in Weapon System Development From Concept Through Design, Production, and Approval For Service Use. b. All other copies at any activity.	Retain on board. Destroy when no longer needed for reference.		N1-NU-86-2	duplicates
8020.6a(3)	AMMUNITION AND EXPLOSIVES SAFETY RECORDS	6. Packaging, Handling, Stowage, Loading, and Transportability Management of Department Of Defense Weapons, Ammunition, and Explosives. a. Documentation of design, development and machines, packaging, handling, stowage, and transport equipment including specialized handling equipment and shipping containers for weapons, weapon systems, ammunition, and explosives. (3) All other copies at all other activities.	Retain on board. Destroy when no longer needed for reference.		N1-NU-86-2	duplicates
8021.	Packaging and Cargo Loading	Packaging and Cargo Loading	Should Be Retired To FRC Under SSIC 8020 and the Appropriate Subcategory Noted Below.		N1-NU-86-2	refers to other SSIC
8022.	Cargo Ship Loading	Cargo Ship Loading	Should Be Retired To FRC Under SSIC 8020 and the Appropriate Subcategory Noted Below.		N1-NU-86-2	refers to other SSIC
8023.	Handling and Transportation	Handling and Transportation	Should Be Retired To FRC Under SSIC 8020 and the Appropriate Subcategory Noted Below.		N1-NU-86-2	refers to other SSIC
8024.	Stowage	Stowage	Should Be Retired To FRC Under SSIC 8020 and the Appropriate Subcategory Noted Below.		N1-NU-86-2	refers to other SSIC
8025.	Casualties and Malfunctions	Casualties and Malfunctions	Should Be Retired To FRC Under SSIC 8020 and the Appropriate Subcategory Noted Below.		N1-NU-86-2	refers to other SSIC
8026.	Disposition of Ammunition	Disposition of Ammunition	Should Be Retired To FRC Under SSIC 8020 and the Appropriate Subcategory Noted Below.		N1-NU-86-2	refers to other SSIC
8030.1b(2)	GUN AMMUNITION RECORDS	1. Ammunition for All Naval Guns. Records relate to saluting guns, line throwing guns, aircraft guns, all types of rockets, pyrotechnics, demolition material, and bombs. b. Configuration status of ammunition throughout the Life Cycle of ammunition. Files include waivers, deviations, letters, and messages concerning the ammunition. (2) Paper copies at Naval Ammunition Production Engineering Center, Naval Weapons Support Activity, Crane, IN.	Destroy after film has been verified.		N1-NU-86-2	duplicates
8031.	20MM and 40MM Gun Ammunition	20MM and 40MM Gun Ammunition	Should be retired to nearest FRC under SSIC 8030 and the appropriate subcategory listed below		N1-NU-86-2	refers to other SSIC
8032.	3 INCH and 76MM Gun Ammunition	3 INCH and 76MM Gun Ammunition	Should be retired to nearest FRC under SSIC 8030 and the appropriate subcategory listed below		N1-NU-86-2	refers to other SSIC
8033.	5 INCH and 127MM Gun Ammunition	5 INCH and 127MM Gun Ammunition	Should be retired to nearest FRC under SSIC 8030 and the appropriate subcategory listed below		N1-NU-86-2	refers to other SSIC
8034.	6 INCH and Larger Gun Ammunition	6 INCH and Larger Gun Ammunition	Should be retired to nearest FRC under SSIC 8030 and the appropriate subcategory listed below		N1-NU-86-2	refers to other SSIC
8035.	Saluting Gun Ammunition	Saluting Gun Ammunition	Should be retired to nearest FRC under SSIC 8030 and the appropriate subcategory listed below		N1-NU-86-2	refers to other SSIC

8036.	Line Throwing Gun Ammunition	Line Throwing Gun Ammunition	Should be retired to nearest FRC under SSIC 8030 and the appropriate subcategory listed below	N1-NU-86-2	refers to other SSIC
8037.	Aircraft Gun Ammunition	Aircraft Gun Ammunition	Should be retired to nearest FRC under SSIC 8030 and the appropriate subcategory listed below	N1-NU-86-2	refers to other SSIC
8039.	Guided Projectiles	Guided Projectiles	Should be retired to nearest FRC under SSIC 8030 and the appropriate subcategory listed below	N1-NU-86-2	refers to other SSIC
8041.	Surface Rockets	Surface Rockets	Should be retired to FRC under SSIC 8040.	N1-NU-86-2	refers to other SSIC
8042.	Aircraft Rockets	Aircraft Rockets	Should be retired to FRC under SSIC 8040.	N1-NU-86-2	refers to other SSIC
8043.	Ground Rockets	Ground Rockets	Should be retired to FRC under SSIC 8040.	N1-NU-86-2	refers to other SSIC
8051.	Surface Pyrotechnics	Surface Pyrotechnics	Should be retired to FRC under SSIC 8050	N1-NU-86-2	refers to other SSIC
8052.	Igniters	Igniters	Should be retired to FRC under SSIC 8050	N1-NU-86-2	refers to other SSIC
8053.	Subsurface Pyrotechnics	Subsurface Pyrotechnics	Should be retired to FRC under SSIC 8050	N1-NU-86-2	refers to other SSIC
8054.	Ground Pyrotechnics	Ground Pyrotechnics	Should be retired to FRC under SSIC 8050	N1-NU-86-2	refers to other SSIC
8061.	Amphibious and Underwater Demolition	Amphibious and Underwater Demolition	Should be retired to FRC under SSIC 8060	N1-NU-86-2	refers to other SSIC
8071.	Nuclear Warfare Material	Nuclear Warfare Material	Should be retired to FRC under SSIC 8070.	N1-NU-86-2	refers to other SSIC
8072.	Biological Warfare Material	Biological Warfare Material	Should be retired to FRC under SSIC 8070.	N1-NU-86-2	refers to other SSIC
8073.	Chemical Warfare Material	Chemical Warfare Material	Should be retired to FRC under SSIC 8070.	N1-NU-86-2	refers to other SSIC
8081.	Towed Artillery	Towed Artillery	Should be retired to FRC under SSIC 8080.	N1-NU-86-2	refers to other SSIC
8082.	Self Propelled Artillery	Self Propelled Artillery	Should be retired to FRC under SSIC 8080.	N1-NU-86-2	refers to other SSIC
8083.	Rocket Artillery	Rocket Artillery	Should be retired to FRC under SSIC 8080.	N1-NU-86-2	refers to other SSIC
8084.	Cannons	Cannons	Should be retired to FRC under SSIC 8080.	N1-NU-86-2	refers to other SSIC
8085.	Artillery Fire Control and Optics	Artillery Fire Control and Optics	Should be retired to FRC under SSIC 8080.	N1-NU-86-2	refers to other SSIC
8091.	Small Arms Ammunition	Small Arms Ammunition	Should be retired to FRC under SSIC 8090.	N1-NU-86-2	refers to other SSIC
8092.	Land Mines	Land Mines	Should be retired to FRC under SSIC 8090.	N1-NU-86-2	refers to other SSIC
8093.	Grenades	Grenades	Should be retired to FRC under SSIC 8090.	N1-NU-86-2	refers to other SSIC
8095.	Mortars	Mortars	Should be retired to FRC under SSIC 8090.	N1-NU-86-2	refers to other SSIC



8110.4a(1)	NUCLEAR ORDNANCE/SPECIAL WEAPONS SAFETY RECORDS	The records described in this series relate to Nuclear Ordnance/Special Weapons Safety for nuclear ordnance type functions and materials. These records are accumulated by ordnance activities and offices and by internal units or departments, activities, or offices that are concerned with nuclear ordnance type functions and materials during development, manufacture, storage, and use of nuclear ordnance/special weapons for all Naval Forces. 4. Design, Development, Testing, and Evaluation for New Safety Designs and Safety Conversions to Nuclear Ordnance/Special Weapons. a. Documentation of the design and development of new and improved products for Nuclear Ordnance/Special Weapon Safety from concept formulation through full scale production and delivery to the fleet. Documentation includes development concept paper, support to system, plan for program, logistics objectives, plans, performance parameters, areas of risk, alternatives, Defense Systems Acquisitions Review Council submissions and approvals, estimates of cost, life cycle costs, potential benefits, fiscal guidance, and review confirming need for system. (These files are maintained at the office of the project manager for the designated project, the acquisition management office for non designated projects, and technical manager.)	Transfer to new office.	N1-NU-86-2	no disposition/navy-to-navy
8110.8a(1)	NUCLEAR ORDNANCE/SPECIAL WEAPONS SAFETY RECORDS	The records described in this series relate to Nuclear Ordnance/Special Weapons Safety for nuclear ordnance type functions and materials. These records are accumulated by ordnance activities and offices and by internal units or departments, activities, or offices that are concerned with nuclear ordnance type functions and materials during development, manufacture, storage, and use of nuclear ordnance/special weapons for all Naval Forces. 8. Plans and Drawings. Ordnance equipment engineering plans and drawings for all nuclear ordnance/special weapons and safety devices and materials. Exclude safety-related weapons components. This item pertains to slings, straps, restraining devices, shipping containers, and similar handling equipment. a. Originals on linen, Mylar, or other material, aperture cards. (1) Design agent is transferred	Transfer to new agent.	N1-NU-86-2	no disposition/navy-to-navy
8110.8b(1)	NUCLEAR ORDNANCE/SPECIAL WEAPONS SAFETY RECORDS	The records described in this series relate to Nuclear Ordnance/Special Weapons Safety for nuclear ordnance type functions and materials. These records are accumulated by ordnance activities and offices and by internal units or departments, activities, or offices that are concerned with nuclear ordnance type functions and materials during development, manufacture, storage, and use of nuclear ordnance/special weapons for all Naval Forces. 8. Plans and Drawings. Ordnance equipment engineering plans and drawings for all nuclear ordnance/special weapons and safety devices and materials. Exclude safety-related weapons components. This item pertains to slings, straps, restraining devices, shipping containers, and similar handling equipment. b. All other paper and film copies. (1) Equipment is disposed of by sale or transfer	Transfer plans to new owner.	N1-NU-86-2	no disposition/navy-to-navy
8110.8b(2)	NUCLEAR ORDNANCE/SPECIAL WEAPONS SAFETY RECORDS	The records described in this series relate to Nuclear Ordnance/Special Weapons Safety for nuclear ordnance type functions and materials. These records are accumulated by ordnance activities and offices and by internal units or departments, activities, or offices that are concerned with nuclear ordnance type functions and materials during development, manufacture, storage, and use of nuclear ordnance/special weapons for all Naval Forces. 8. Plans and Drawings. Ordnance equipment engineering plans and drawings for all nuclear ordnance/special weapons and safety devices and materials. Exclude safety-related weapons components. This item pertains to slings, straps, restraining devices, shipping containers, and similar handling equipment. b. All other paper and film copies. (2) All other cases	Retain on board. Destroy when obsolete or no longer needed for reference.	N1-NU-86-2	duplicates
8141.	High Energy Laser	High Energy Laser	Should be retired to FRC under SSIC 8140.	N1-NU-86-2	refers to other SSIC
8142.	Charged Particle Beam	Charged Particle Beam	Should be retired to FRC under SSIC 8140.	N1-NU-86-2	refers to other SSIC
8143.	High Power Microwave	High Power Microwave	Should be retired to FRC under SSIC 8140.	N1-NU-86-2	refers to other SSIC
8144.	Free Electron Laser	Free Electron Laser	Should be retired to FRC under SSIC 8140.	N1-NU-86-2	refers to other SSIC
8145.	Pulsed Power	Pulsed Power	Should be retired to FRC under SSIC 8140.	N1-NU-86-2	refers to other SSIC

8146.	Dew Anti Stealth	Dew Anti Stealth	Should be retired to FRC under SSIC 8140.	N1-NU-86-2	refers to other SSIC
8147.	Electromagnetic Launchers	Electromagnetic Launchers	Should be retired to FRC under SSIC 8140.	N1-NU-86-2	refers to other SSIC
8148.	Strategic Defense Initiative (SDI) Lethality and Target Hardness (LTH)	Strategic Defense Initiative (SDI) Lethality and Target Hardness (LTH)	Should be retired to FRC under SSIC 8140.	N1-NU-86-2	refers to other SSIC
8300.3b	GENERAL GUNS AND MOUNTS RECORDS	3. Gun Manufacturing Records. Files consisting of data on gun barrel, gun yoke, gun housing, breech block, and breech plugs. Records include gaging instructions and miscellaneous data, forging production information and test results, gage measurements, swage autofrettage information, star gauge measurements and other information as directed by COMNAVSEASYSKOM. (Arranged by serial number of the gun.) b. All other copies at any activity.	Retain on board. Destroy when no longer needed for reference.	N1-NU-86-2	duplicates
8300.3c	GENERAL GUNS AND MOUNTS RECORDS	3. Gun Manufacturing Records. Files consisting of data on gun barrel, gun yoke, gun housing, breech block, and breech plugs. Records include gaging instructions and miscellaneous data, forging production information and test results, gage measurements, swage autofrettage information, star gauge measurements and other information as directed by COMNAVSEASYSKOM. (Arranged by serial number of the gun.) c. Gun transferred to another activity.	Transfer with the gun.	N1-NU-86-2	no disposition/navy-to-navy
8310.	3 Inch Guns	3 Inch Guns	Should be retired to the nearest FRC under SSIC 8300.	N1-NU-86-2	refers to other SSIC
8311.	3 Inch/50 Caliber	3 Inch/50 Caliber	Should be retired to the nearest FRC under SSIC 8300.	N1-NU-86-2	refers to other SSIC
8312.	3 Inch/70 Caliber	3 Inch/70 Caliber	Should be retired to the nearest FRC under SSIC 8300.	N1-NU-86-2	refers to other SSIC
8313.	76mm/62 Caliber	76mm/62 Caliber	Should be retired to the nearest FRC under SSIC 8300.	N1-NU-86-2	refers to other SSIC
8320.	5 Inch Guns and Gun Mounts	5 Inch Guns and Gun Mounts	Should be retired to the nearest FRC under SSIC 8300.	N1-NU-86-2	refers to other SSIC
8321.	5 Inch/25 Caliber	5 Inch/25 Caliber	Should be retired to the nearest FRC under SSIC 8300.	N1-NU-86-2	refers to other SSIC
8322.	5 Inch/38 Caliber	5 Inch/38 Caliber	Should be retired to the nearest FRC under SSIC 8300.	N1-NU-86-2	refers to other SSIC
8323.	5 Inch/54 Caliber	5 Inch/54 Caliber	Should be retired to the nearest FRC under SSIC 8300.	N1-NU-86-2	refers to other SSIC
8330.	6 Inch and Larger Guns and Gun Mounts	6 Inch and Larger Guns and Gun Mounts	Should be retired to the nearest FRC under SSIC 8300.	N1-NU-86-2	refers to other SSIC
8331.	6 Inch/ 47 Caliber	6 Inch/ 47 Caliber	Should be retired to the nearest FRC under SSIC 8300.	N1-NU-86-2	refers to other SSIC
8332.	8 Inch/55 Caliber	8 Inch/55 Caliber	Should be retired to the nearest FRC under SSIC 8300.	N1-NU-86-2	refers to other SSIC
8333.	12 Inch/50 Caliber	12 Inch/50 Caliber	Should be retired to the nearest FRC under SSIC 8300.	N1-NU-86-2	refers to other SSIC
8334.	14 Inch/50 Caliber	14 Inch/50 Caliber	Should be retired to the nearest FRC under SSIC 8300.	N1-NU-86-2	refers to other SSIC

8335.	16 Inch/45 and L6 Inch/50 Caliber	16 Inch/45 and L6 Inch/50 Caliber	Should be retired to the nearest FRC under SSIC 8300.	N1-NU-86-2	refers to other SSIC
8340.1	CLOSE-IN WEAPON SYSTEMS RECORDS	1. Primary Program Records. Files containing memos, reports, studies that document the development and operation of the Close-In Weapon System. These records are maintained by the Naval Sea Systems Command, Close-In Weapon Systems Program Office	PERMANENT. Apply SSIC 8000.1a.	N1-NU-86-2	refers to other SSIC
8340.2	CLOSE-IN WEAPON SYSTEMS RECORDS	2. General Records. Plans, policies, and procedures relating to internal organization of the Program Office.	Apply SSIC 8000.2b.	N1-NU-86-2	refers to other SSIC
8340.3	CLOSE-IN WEAPON SYSTEMS RECORDS	3. General Technical Records. Files relating to the manufacture, testing, delivery, and installation of the Close-In Weapon System, that are maintained by the Program Office, field activities, and contractors.	Apply SSIC 8200.3.	N1-NU-86-2	refers to other SSIC
8350.	Line Throwing Guns	Line Throwing Guns	Should be retired to the nearest FRC under SSIC 8300.	N1-NU-86-2	refers to other SSIC
8360.	Machine Guns (Surface)	Machine Guns (Surface)	Should be retired to the nearest FRC under SSIC 8300.	N1-NU-86-2	refers to other SSIC
8361.	30 Caliber and 50 Caliber	30 Caliber and 50 Caliber	Should be retired to the nearest FRC under SSIC 8300.	N1-NU-86-2	refers to other SSIC
8362.	20MM	20MM	Should be retired to the nearest FRC under SSIC 8300.	N1-NU-86-2	refers to other SSIC
8363.	40MM	40MM	Should be retired to the nearest FRC under SSIC 8300.	N1-NU-86-2	refers to other SSIC
8365.	20MM Surface to Air Automatic	20MM Surface to Air Automatic	Should be retired to the nearest FRC under SSIC 8300.	N1-NU-86-2	refers to other SSIC
8370.3b(1)	SMALL ARMS AND LANDING FORCE EQUIPMENT RECORDS	3. Small Arms and Weapons Inventory and Management. Routine inventory reports, receipt, turn in, and survey files. b. Naval Weapons Support Activity, Crane, IN. (1) Paper copies.	Retain on board. Destroy after microfilming and microfilm has been verified for accuracy.	N1-NU-86-2	duplicates
8381.	Guns	Guns	Should be retired to FRC under SSIC 8380	N1-NU-86-2	refers to other SSIC
8382.	Bomb Racks	Bomb Racks	Should be retired to FRC under SSIC 8380	N1-NU-86-2	refers to other SSIC
8383.	Rocket Racks and Launchers	Rocket Racks and Launchers	Should be retired to FRC under SSIC 8380	N1-NU-86-2	refers to other SSIC
8391.	Air and Surface Launchers	Air and Surface Launchers	Should be retired to FRC under SSIC 8390.	N1-NU-86-2	refers to other SSIC
8392.	Depth Charge Release Tracks	Depth Charge Release Tracks	Should be retired to FRC under SSIC 8390.	N1-NU-86-2	refers to other SSIC
8393.	Rocket Launchers	Rocket Launchers	Should be retired to FRC under SSIC 8390.	N1-NU-86-2	refers to other SSIC
8394.	Guided Missile Launchers	Guided Missile Launchers	Should be retired to FRC under SSIC 8390.	N1-NU-86-2	refers to other SSIC
8395.	Torpedo Tubes	Torpedo Tubes	Should be retired to FRC under SSIC 8390.	N1-NU-86-2	refers to other SSIC
8397.	Other Launchers	Other Launchers	Should be retired to FRC under SSIC 8390.	N1-NU-86-2	refers to other SSIC
8411.	Personnel and Cargo Carriers	Personnel and Cargo Carriers	Should be retired to FRC under SSIC 8410.	N1-NU-86-2	refers to other SSIC
8412.	Command Vehicles	Command Vehicles	Should be retired to FRC under SSIC 8410.	N1-NU-86-2	refers to other SSIC
8413.	Assault Gun Vehicles	Assault Gun Vehicles	Should be retired to FRC under SSIC 8410.	N1-NU-86-2	refers to other SSIC
8414.	Engineer Vehicle	Engineer Vehicle	Should be retired to FRC under SSIC 8410.	N1-NU-86-2	refers to other SSIC

8415.	Amphibious Recovery Vehicles	Amphibious Recovery Vehicles	Should be retired to FRC under SSIC 8410.	N1-NU-86-2	refers to other SSIC
8421.	Gun Tank (90MM and Smaller)	Gun Tank (90MM and Smaller)	Should be retired to FRC under SSIC 8420.	N1-NU-86-2	refers to other SSIC
8422.	Gun Tanker (Larger Than 99MM)	Gun Tanker (Larger Than 99MM)	Should be retired to FRC under SSIC 8420.	N1-NU-86-2	refers to other SSIC
8423.	Flamethrower Tanks	Flamethrower Tanks	Should be retired to FRC under SSIC 8420.	N1-NU-86-2	refers to other SSIC
8424.	Tank Recovery Vehicles	Tank Recovery Vehicles	Should be retired to FRC under SSIC 8420.	N1-NU-86-2	refers to other SSIC
8510.1a(1)	TORPEDO RECORDS	1. Torpedo Maintenance Data. a. Torpedo maintenance data form submitted by maintenance activities and ships. (1) Copies maintained at Navy Undersea Warfare Center Division, Newport (NAVUNSEAWARCENDIV).	Retain on board. Destroy 2 years after data has been entered into summary file.	N1-NU-86-2	duplicates
8510.1a(2)	TORPEDO RECORDS	1. Torpedo Maintenance Data. a. Torpedo maintenance data form submitted by maintenance activities and ships. (2) All other copies.	Destroy when 2 years old or no longer needed for reference, whichever is earlier.	N1-NU-86-2	duplicates
8510.3a	TORPEDO RECORDS	3. Torpedo Record Books. Record of FIR components for the torpedo, history of events, exercise firing, intermediate maintenance, and malfunctions. a. Activity having custody of the torpedo.	Forward to NAVUNSEAWARCENDIV, Newport, when the torpedo is lost, damaged beyond repair, scrapped, or declared obsolete.	N1-NU-86-2	no disposition/navy-to-navy
8512.	Aircraft Launched Torpedoes	Aircraft Launched Torpedoes	Should be retired to FRC under the appropriate subsection of SSIC 8510.	N1-NU-86-2	refers to other SSIC
8513.	Submarine Launched Torpedoes	Submarine Launched Torpedoes	Should be retired to FRC under the appropriate subsection of SSIC 8510.	N1-NU-86-2	refers to other SSIC
8514.	Surface Launched Torpedoes	Surface Launched Torpedoes	Should be retired to FRC under the appropriate subsection of SSIC 8510.	N1-NU-86-2	refers to other SSIC
8535.	Depth Bombs	Depth Bombs	Should be retired to FRC under the appropriate subsection of SSIC 8530.	N1-NU-86-2	refers to other SSIC
8551.	Aircraft Laid Mines	Aircraft Laid Mines	Should be retired to FRC under the appropriate subsection of SSIC 8550.	N1-NU-86-2	refers to other SSIC
8553.	Submarine Laid Mines	Submarine Laid Mines	Should be retired to FRC under the appropriate subsection of SSIC 8550.	N1-NU-86-2	refers to other SSIC
8554.	Surface Laid Mines	Surface Laid Mines	Should be retired to FRC under the appropriate subsection of SSIC 8550.	N1-NU-86-2	refers to other SSIC
8555.	Antisubmarine Mines	Antisubmarine Mines	Should be retired to FRC under the appropriate subsection of SSIC 8550.	N1-NU-86-2	refers to other SSIC
8581.	Underwater Mobile Targets	Underwater Mobile Targets	Should be retired to FRC under the appropriate subsection of SSIC 8580.	N1-NU-86-2	refers to other SSIC
8591.	Underwater Range Support Equipment	Underwater Range Support Equipment	Should be retired to FRC under the appropriate subsection of SSIC 8590.	N1-NU-86-2	refers to other SSIC
8592.	Mobile Underwater Ranges	Mobile Underwater Ranges	Should be retired to FRC under the appropriate subsection of SSIC 8590.	N1-NU-86-2	refers to other SSIC
8600.	General Aviation Ordnance	General Aviation Ordnance	Should be retired to FRC under SSIC 8800.	N1-NU-86-2	refers to other SSIC

8610.	Rocket and Missile Propulsion Systems	Rocket and Missile Propulsion Systems	Should be retired to FRC under SSIC 8800.		N1-NU-86-2	refers to other SSIC
8805.	Missile Technical Information and Modifications	Missile Technical Information and Modifications	Should be retired to FRC under SSIC 8800.		N1-NU-86-2	refers to other SSIC
8810.	Aerial Intercept Missiles	Aerial Intercept Missiles	Should be retired to FRC under SSIC 8800.		N1-NU-86-2	refers to other SSIC
8815.	Surface to Air Missiles	Surface to Air Missiles	Should be retired to FRC under SSIC 8800.		N1-NU-86-2	refers to other SSIC
8820.	Surface Attack Missiles	Surface Attack Missiles	Should be retired to FRC under SSIC 8800.		N1-NU-86-2	refers to other SSIC
8830.	Underwater Attack Missiles	Underwater Attack Missiles	Should be retired to FRC under SSIC 8800.		N1-NU-86-2	refers to other SSIC
8832.	ASW Standoff Weapons	ASW Standoff Weapons	Should be retired to FRC under SSIC 8800.		N1-NU-86-2	refers to other SSIC
8840.	Drones	Drones	Should be retired to FRC under SSIC 8800.		N1-NU-86-2	refers to other SSIC
8850.	Training Missiles	Training Missiles	Should be retired to FRC under SSIC 8800.		N1-NU-86-2	refers to other SSIC
8950.9c	DEPERMING AND DEGAUSSING RECORDS	9. Range Tapes. c. Range tapes that are invalid. Invalidation occurring because the presence of other ship's fields, ranging with improperly set coils, or vessel missed range or passed over inoperative instrument.	Destroy immediately after determination of invalidation.	wnln	N1-NU-86-2	obsolete
8950.9b	DEPERMING AND DEGAUSSING RECORDS	9. Range Tapes. b. Range tapes for degaussed foreign naval and merchant vessels.	Forward to respective foreign country in accordance with established instructions of that country.		N1-NU-86-2	no disposition/navy-to-navy
8981.	Swimmer Ordnance and Weapons Systems	Swimmer Ordnance and Weapons Systems	Should be retired to FRC under SSIC 8980		N1-NU-86-2	refers to other SSIC
8982.	Antiswimmer Ordnance and Weapons System	Antiswimmer Ordnance and Weapons System	Should be retired to FRC under SSIC 8980		N1-NU-86-2	refers to other SSIC