

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

4/20/81

ONE BLANK

TO: GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE ARMY

2. MAJOR SUBDIVISION

The Adjutant General's Office

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

John G. Vos

5. TEL. EXT.

325-6044

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

A Request for immediate disposal.

B Request for disposal after a specified period of time or request for permanent retention.

C. DATE 27Sep81	D. SIGNATURE OF AGENCY REPRESENTATIVE Guy B. Oldaker	E. TITLE Chief, Records Management Division
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7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
1.	<p>FOREIGN TRAINING PROGRAM FILES (FN 1009-01, AR 340-18-10). Documents relating to the development of programs for the training of foreign nationals by US Army schools, facilities, mobile training teams, contractor technicians, and training missions and groups. Included are communications on training requirements with the foreign Army concerned, training program requirements reports, foreign training conference reports, program guidance, refined programs, and related documents.</p> <p><u>Disposition:</u> a. Office performing Army-wide responsibility, and MAAGs and Missions: Permanent. <i>Offer when 20 years old.</i>* b. US Army Institute for Military Assistance: Permanent. Retire after 7 years at the installation. <i>Offer when 20 years old.</i>* c. Offices of major command headquarters: <i>Years old.</i>* Destroy after 5 years. d. Other offices: Destroy after 2 years.</p>		
2.	<p>TRAINING ASSISTANCE FILES (FN 1009-05, AR 340-18-10). Documents related to training furnished foreign nations by mobile training teams and contractor technicians. Included are requests for training teams, comments of major commands, acceptances, cancellations, foreign training effectiveness reports, and related documents.</p>		

(cont'd.....)

7 Years

115-107

* CHANGER CONCURRED IN C-19-81 BY P. BURKHAM, TAG, AND
R. W. STORM, JR. NED — RPL/NMM

Closed Out: 7-13-81: K.T.
Copy to AFRCs, Army & NNM

STANDARD FORM 115
Revised April, 1975
Prescribed by General Services
Administration
FPMR (41 CFR) 101-11.4

• Request for Records Disposition Authority – Continuation

JOB NO.

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2 of 2

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	<p><u>Disposition:</u> a. Office performing Army-wide responsibility: Permanent. <i>Office when 20 years old.</i> *</p> <p>b. US Army Institute for Military Assistance: Permanent. Retire after 7 years at the installation. <i>Office when 20 Years old.</i> *</p> <p>c. Other offices: Destroy after 2 years.</p> <p><u>BACKGROUND:</u> (applies to both record series above)</p> <p>This SF-115 replaces NC1-AU-81-14 dated 18 December 1980, which was received by NARS 1-8-81. This request is submitted to request a change from the approved standard for these records, to allow for such records as are created by the US Army Institute for Military Assistance, Fort Bragg, North Carolina, to be designated as permanent (to be retired after 7 years at the installation). The existing disposition standards for these two record series were approved by NC1-AU-78-1 on 21 July 1978.</p> <p>The Security Assistance Training Management Office (SATMO) within the US Army Institute for Military Assistance (USAIMA) serves as the point of contact for training between the training establishments in the continental United States, on the one hand, and the various Military Assistance Advisory Groups, Missions, and Unified Commands on the other, and thus is the office of record for all Technical Assistance Teams, Mobile Training Teams, Field Training Service Teams, and surveys performed overseas under the Foreign Military Sales and International Military Education programs. There exists, within these record series, extensive information and statistical data that is used by SATMO, by students in the Foreign Area Officers Course, and by other Army-wide offices in the security assistance arena; hence the requirement for on-site availability for seven years. A preliminary opinion put forth by NARS/NCD on 12 January 1981 (Mr. Staubach) indicated that NARS considers that these records, as are maintained by USAIMA, "...appear to have permanent value from an historic and archival point of view".</p> <p>As USAIMA has an important and highly visible mission in the security assistance area, we recommend that this request be approved. These records at Fort Bragg constitute approximately 20 linear feet.</p>		

115-203

* Changes concurred in by P. Burman, DAB, and R.W. Staubach, NCD, 6-19-81, AUS/144M

GPO 1975 O - 579-387

STANDARD FORM 115-A
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