

**REQUEST FOR AUTHORITY  
TO DISPOSE OF RECORDS**

*(See Instructions on Reverse)*

LEAVE BLANK	
DATE RECEIVED <b>JUL 9 1975</b>	JOB NO. <b>NC - AU - 76 - 3</b>
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "with-drawn" in column 10.	
9-17-75 (Date)	<i>James B. R. Wade</i> Archivist of the United States

*1 item*  
TO: **GENERAL SERVICES ADMINISTRATION  
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408**

1. FROM (AGENCY OR ESTABLISHMENT)

DEPARTMENT OF THE ARMY

2. MAJOR SUBDIVISION

Office of The Adjutant General

3. MINOR SUBDIVISION

Records Management Division

4. NAME OF PERSON WITH WHOM TO CONFER

Mr. R. E. Bonnell

5. TEL. EXT.

693-1939

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

7 July 75 *S. J. Pomrenze*  
Date (Signature of Agency Representative)

Chief, Records Management Division  
(Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
<i>1.</i>	<p><u>Principal Project Cost Files. (File Number 309-08)</u></p> <p>Documents accumulating in Corps of Engineers offices which reflect costs of approved military projects. Included are revised final project cost summary reports, including revised-final interim supporting statements, revised-final detail cost statements, final approved contract payment estimates, and any final progress reports or final layout maps submitted with the revised-final project cost summaries (for construction and other activities reported on a project-as-a-whole basis, mainly military construction authorized prior to 1 July 1946); monthly project cost summary reports for June of each year, commencing with June 1947, including interim supporting statements, final construction and design progress reports, and final approved contract payment estimates applicable thereto prepared during the fiscal year (for construction and other activities reported on a continuing basis); and feature and subfeature cost ledger sheets applicable to the foregoing reports.</p> <p>Cut off at end of Fiscal Year of financial completion. Destroy in CFA after 10 years.</p>		

*Copy to Agency & All Centers 9-22-75 DW*