

REQUEST FOR RECORDS DISPOSITION AUTHORITY
(See Instructions on reverse)

TO GENERAL SERVICES ADMINISTRATION,
NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, DC 20408

1 FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF THE ARMY
2 MAJOR SUBDIVISION
THE ADJUTANT GENERAL'S OFFICE
3 MINOR SUBDIVISION
RECORDS MANAGEMENT DIVISION

4 NAME OF PERSON WITH WHOM TO CONFER

5 TEL EXT

6 CERTIFICATE OF AGENCY REPRESENTATIVE

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records, that the records proposed for disposal in this Request of 1 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified

A Request for immediate disposal

B Request for disposal after a specified period of time or request for permanent retention

C DATE	D SIGNATURE OF AGENCY REPRESENTATIVE	E TITLE	
19 Aug 82	GUY B. OLDAKER	Chief, Records Management Division	
7 ITEM NO.	8 DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9 SAMPLE OR JOB NO	10 ACTION TAKEN
1	<p>Selected General Correspondence, Office of the Chief of Engineers, 1918-45, ca. 60 feet.</p> <p>Records relating to fiscal accounting matters, civilian personnel actions, procurement, and the shipment of supplies and equipment. Records are filed under Decimals 112-168, Decimals 230.1-253, Decimal 400.12, Decimals 400.1202-400.93, and Decimals 500-583 (excluding records filed under Decimal 537.3).</p> <p>Transfer to Office of the Chief of Engineers. Destroy when no longer needed for historical research projects.</p> <p>Records comprise WNRC Accession 77-52A0288, Boxes 26-34, 47-52, 143-173, 244, 246-250 and Accession 77-52A0041, Boxes 23-25. These records were offered NARS in Accession Job NC3-77-82-3, but were appraised as temporary.</p> <p>Note: A relatively small amount of material, interspersed with permanent files, will be segregated during archival processing and sent to OCE.</p> <p>For transfer instructions, contact Ward Sevilla, 272-0658.</p>		

115-107

Closed out: 9-20-82:CM
Copies to Agency, NNM & NNMF

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JOB NO	NC1-77-82-1
DATE RECEIVED	9/2/82
NOTIFICATION TO AGENCY	
In accordance with the provisions of 44 U.S.C. 3303a the disposal request including amendments is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10	
Date	9-14-82 <i>Roger M. Way</i> Archivist of the United States