Schedule Number: NN-174-000059

All items in this schedule are inactive. Items are either obsolete or have been superseded by newer NARA approved records schedules.

Description:

In 1989, Air Force submitted N1-AFU-90-003 to cover all of their temporary items in AFR 12-50, Volume II, Disposition of Air Force Records (dated 1987) under a single job number. This schedule contains only temporary items, has not otherwise been superseded, and significantly predates the 1987 manual. Therefore it is assumed that this schedule is superseded by N1-AFU-90-003.

INACTIVE - ALL ITEMS SUPERSEDED OR OBSOLETE

NARS Air Force Undifferentiated 46 items

REQUEST FOR AUTHORITY TO DISPOSE OF RECORDS

(See Instructions on Reverse)

LEAVE BLANK	
DATE RECEIVED	JOB NO.
28 SEP 1973	NN 174-059

TO: **GENERAL SERVICES ADMINISTRATION, NATIONAL ARCHIVES AND RECORDS SERVICE, WASHINGTON, D.C. 20408**

1. FROM (AGENCY OR ESTABLISHMENT)
DEPARTMENT OF T E AIR FORCE, HQ USAF

2. MAJOR SUBDIVISION
Directorate of Administration

3. MINOR SUBDIVISION
Documentation Systems Division

4. NAME OF PERSON WITH WHOM TO CONFER
Mr. C.J. Phillips

5. TEL. EXT.
11/29209e

6. CERTIFICATE OF AGENCY REPRESENTATIVE:

NOTIFICATION TO AGENCY

In accordance with the provisions of 44 U.S.C. 3303a the disposal request, including amendments, is approved except for items that may be stamped "disposal not approved" or "withdrawn" in column 10.

10-18-73 Walt Robert Jr.
Date acting Archivist of the United States

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposal of the agency's records; that the records proposed for disposal in this Request of 2 page(s) are not now needed for the business of this agency or will not be needed after the retention periods specified.

HERBERT G. GEIGER, Chief
Documentation Systems Division
Directorate of Administration

21 SEP 1973 — Herbert G. Geiger
(Date) (Signature of Agency Representative) (Title)

7. ITEM NO.	8. DESCRIPTION OF ITEM (With Inclusive Dates or Retention Periods)	9. SAMPLE OR JOB NO.	10. ACTION TAKEN
	JOINT UNIFORM MILITARY PAY SYSTEMS (JUMPS) DOCUMENTATION (Table 177-30) (Applicable Air Force-wide)	NN 172-182	
	Proposed revision of present DLT 177-30 which was approved under your NN 172-182 on 9 May 72 provides revised and more complete disposition standards for JUMPS documentation accumulated at base level. Table was prepared and submitted by the Air Force Accounting and Finance Center (AFAFC) at Denver and is deemed adequate to meet our needs.		
	(Copy being forwarded to General Accounting Office for review under provisions of 44 U.S.C. 3309.)		

STANDARD FORM 115
Revised November 1970
Prescribed by General Services Administration
FPMR (41 CFR) 101-11.4
115-105

Table 177-30

Joint Uniform Military Pay System (JUMPS) Military Pay Documentation

RULE	A If documents are or pertain to	B consisting of	C which are	D then
1	substantiating documents	original of part I, daily transaction listing with supporting documents such as leave transactions, MPOs, etc. (AFO transaction listings for B-263 bases)	at military pay subject matter areas	forward to AFAFC/ following end of m (see note 1)
2		originals and copies of documents not required for submission to AFAFC including parts II and IV of the daily transaction listing and attachments		destroy after 3 mo ment by updated da
3		copies of part I, daily transaction listing, military pay supporting documents and management notices.		destroy after 6 mo
4		part III of daily transaction listing (AFO and AFAFC rejects listing for B263 bases)		destroy 3 months cleared.
5		leave request/authorization		destroy copies 2 after final actio to be attached to action listing (s
6		leave certification		attach to copy 4 authorization for AFAFC. See rulee
7		report of travel/time leave		attach original t voucher (see tabl attach duplicate action listing (s

USAF OFFICIAL COPY

Table 177-30 (Continued)

RULE	A If documents are or pertain to	B consisting of	C whichdare	
8	document control logs	logs of numbered source documents		destroy 3 m they pertai
9	leave and earnings statements	monthly statement of members leave and earnings (duplicate copy filed in PFR)		destroy 6 m period to w
R 10	daily transaction record	computer output microfiche		destroy aft
11	input transaction cards	EAM cards prepared for JUMPS input transactions		destroy aft
12	pay service reference file	EAM cards		destroy 1 F transferred
13	collection and disbursement vouchers	copies		destroy 1 y of FY in wh are no outs which corre scribed by
14	transmittal letters	forms and form letters used to transmit military pay documents, PFR, etc.		destroy 6 m period to w
15	posting media	documents (other than source data) such as journal vouchers, posting data transfer forms, similiar forms, and specialized posting media used for machine applications	used to provide input data to the accounts control area	destroy aft discrepanci months afte
16	voucher control log		used to record disbursement and collection voucher numbers	destroy 1 y of FY in wh
17	emergency payment authorization	forms records	filed in members PFR	destroy whe cancelled

Table 177-30 (Continued)

RULE	A If documents are or pertain to	B consisting of	C which are	
1	personal financial record (PFR)		maintained at base level in accordance with AFR 177-373, Vol II	forwardd to AF Vol II, where 2 years (see
19	file control update listing (PCN N 373992)	listings	maintained at military pay SMAs	destroy after
20	ADSN rejects by file control (PCN N 373012)			
21	one time pay authorization cancellation list (PCN N 373071)			
22	one time military payroll money list (PCN N 373070)			
23	pay authorization file balance sheet (PCN N 373083)			
24	deletion listing (PCN N 373100)			
25	pay authorization reversal summary (PCN N 373101)			
26	IBP summary payroll list (PCN N 373530)			
27	quarterly IBP list (PCN N 373570)			
28	daily transaction file listing (PCN N 373930)			
29	JFCS (Pay) conversion listing (PCN N 373690)			
30	separation leave balances (PCN N 373172)			

Table 177-30 (Continued)

RULE	A If documents are or pertain to	Bd consisting of	C which are	
31	BAS MPO for leave (PCN N 373082)			
32	~~pay service~~ file (monthly listing) (PCN N 373981)			destroy other copies
33	inquiry replies (PCN N 373171)			destroy
34	document control file suspense listing (PCN N 373130)			
35	document control and leave file reconstruction/update listing (PCN N 373121)			
36	PSF-LES mismatch listing (PCN N 373232)			
37	pay suppression file mismatch (PCN N 373411)			
38	money lists (copies other than AFO retained file of disbursement and collection vouchers (PCN N 373491)			
39	error records listing (PCN N 373001)			
40	document control and leave file listing (PCN N 373982)			
41	~~bank name~~ - company code equivalency table (PCN N373637 conversion)			
42	~~JUMPS central payee~~ exception listing (PCN N373632 conversion)			
43	~~JUMPS (Pay) conversion sus-~~ pense listing (PCN N 373650 conversion)			
44	~~JUMPSd (Pay)~~ input exception listing (PCN N 373670 conversion)			
45d	~~JUMPS (Pay)~~ exception listing (PCN N 373691 conversion)			

Table 177-30 (Continued)

RULE	A	B	C	
	If documents are or pertain to	consisting of	which are	
46	microfiche products such as JUMPS company code directory, JTR location codes, JUMPS locator, quarterly alpha file, etc	computer output microfiche		destroy

Note 1. AFAFC/SUADA transfers to Federal Records Center, Denver, Colo with original accounts per table 177-5.

Note 2. AFAFC advises AFOs of outstanding discrepancies within specified retention period. In the absence of such records.

Note 3. AFAFC transfers to Federal Records Center, Denver, Colo per Rule 1, table 177-22.