

Request for Records Disposition Authority

Records Schedule Number **DAA-AFU-2021-0005**
Schedule Status **Approved**

Agency or Establishment **Department of the Air Force**
Record Group / Scheduling Group **Air Force Undifferentiated**
Records Schedule applies to **Agency-wide**
Schedule Subject **Financial Management (65 Series) - Financial Management - Auditing
(T 65 - 03)**

Internal agency concurrences will be provided **No**

Background Information **This schedule covers records created by Federal agencies in carrying out the work of financial management: procuring goods and services, paying bills, collecting debts, accounting for all financial transactions, and monitoring agencies' net worth. Information related to Air Force-level and installation-level audits. Includes information related to accounts or records for which the report disclosed deficiencies involving monies owed to the US Government, suspected fraud, falsification of documents or criminal conduct.**

Item Count

Number of Total Disposition Items	Number of Permanent Disposition Items	Number of Temporary Disposition Items	Number of Withdrawn Disposition Items
1	0	1	0

GAO Approval

Outline of Records Schedule Items for DAA-AFU-2021-0005

Sequence Number

1	Audit Program and Working Paper Files Disposition Authority Number: DAA-AFU-2021-0005-0001
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Records Schedule Items

Sequence Number					
1	<p>Audit Program and Working Paper Files</p> <p>Disposition Authority Number DAA-AFU-2021-0005-0001</p> <p>Information related to Air Force-level and installation-level audits. Includes information related to accounts or records for which the report disclosed deficiencies involving monies owed to the US Government, suspected fraud, falsification of documents or criminal conduct.</p> <p>Final Disposition Temporary</p> <p>Item Status Active</p> <p>Is this item media neutral? Yes</p> <p>Do any of the records covered by this item currently exist in electronic format(s) other than e-mail and word processing? Yes</p> <p>Do any of the records covered by this item exist as structured electronic data? Yes</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 50%;">Manual Citation</th> <th style="width: 50%;">Manual Title</th> </tr> </thead> <tbody> <tr> <td>T 65-03 R02.00</td> <td>Audit Program and Working Paper Files</td> </tr> </tbody> </table> <p>GRS or Superseded Authority Citation T 65-03 R07.00 N1-AFU-90-03, item 175/1/22</p> <p>Disposition Instruction</p> <p>Cutoff Instruction Cut off at the end of fiscal year</p> <p>Retention Period Destroy 7 year(s) after cutoff</p> <p>Additional Information</p> <p>GAO Approval Not Required</p>	Manual Citation	Manual Title	T 65-03 R02.00	Audit Program and Working Paper Files
Manual Citation	Manual Title				
T 65-03 R02.00	Audit Program and Working Paper Files				

Agency Certification

I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal in this schedule are not now needed for the business of the agency or will not be needed after the retention periods specified.

Signatory Information

Date	Action	By	Title	Organization
04/13/2021	Certify	Tommy Lee	Air Force Records Officer	AFU 0341 0461 0342 - AFU 0341 0461 0342
09/12/2022	Submit for Concurrence	Carly Docca	Archives Specialist	National Archives and Records Administration - ACRA
09/15/2022	Concur	Margaret Hawkins	Director of Records Management Services	National Records Management Program - ACNR Records Management Services
09/15/2022	Concur	Laurence Brewer	Chief Records Officer	National Records and Archives Administration - National Records and Archives Administration
09/16/2022	Approve	Debra Wall	Deputy Archivist	National Archives and Records Administration - ND Archives I Office