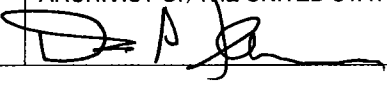| REQUEST FOR RECORDS DISPOSITION AUTHORITY	JOB NUMBER N1-545-11- 1

To: NATIONAL ARCHIVES & RECORDS ADMINISTRATION 8601 ADELPHI ROAD COLLEGE PARK, MD 20740-6001	Date received 1/24/11

1 FROM (Agency or establishment) U.S Department of Agriculture	**NOTIFICATION TO AGENCY**
2 MAJOR SUBDIVISION Grain Inspection and Packers and Stockyards Administration	In accordance with the provisions of 44 U S C 3303a, the disposition request, including amendments, is approved except for items that may be marked "disposition not approved" or "withdrawn" in column 10
3 MINOR SUBDIVISION	

4 NAME OF PERSON WITH WHOM TO CONFER Cathy McDuffie	5. 301-851-2636	DATE 1-Aug 11	ARCHIVIST OF THE UNITED STATES

6 AGENCY CERTIFICATION
I hereby certify that I am authorized to act for this agency in matters pertaining to the disposition of its records and that the records proposed for disposal on the attached ____3__ page(s) are not needed now for the business for this agency or will not be needed after the retention periods specified, and that written concurrence from the General Accounting Office, under the provisions of Title 8 of the GAO Manual for Guidance of Federal Agencies,

☒ is not required ☐ is attached, or ☐ has been requested

DATE 1/4/2011	SIGNATURE OF AGENCY REPRESENTATIVE Cathy McDuffie	TITLE Records Officer

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	Grain Inspection and Weighing Information System (GIWIS) See attached sheet		

7 ITEM NO	8 DESCRIPTION OF ITEM AND PROPOSED DISPOSITION	9 GRS OR SUPERSEDED JOB CITATION	10 ACTION TAKEN (NARA USE ONLY)
	GRAIN INSPECTION AND WEIGHING INFORMATION SYSTEM (GIWIS) **Agency:** United States Department of Agriculture (USDA), Grain Inspection, Packers and Stockyard Administration (GIPSA), Federal Grain Inspection Service **Name of the System:** Grain Inspection and Weighing Information System (GIWIS) **Agency:** Federal Grain Inspection Service (FGIS) **Unit** FGIS was created by Congress in 1976 to manage the national grain inspection system, which was initially established in 1916, and to institute a national grain weighing program FGIS is responsible for the effective performance of the official inspection and weighing system **Restriction** Privacy Act **Description** GIWIS is a unique public-private partnership overseen by USDA, GIPSA, and FGIS The system includes Federal, State Departments of Agriculture, and other Official Inspection Agencies (OIA) authorized by FGIS to provide official inspection and weighing services to the domestic and export grain trade. It collects the number of inspection and weighing services performed under the United States Grain Standards Act (USGSA) by type of carrier on a monthly basis The USGSA ensures consistency of test results and services, from elevators to elevators, and State to State		

Item 1. MASTER FILE
Database consists of grain inspection and weighing
records such as field office name, official agency
name, and service point name, inspection report and
number of inspections, official criteria report and
number of official criteria tests and reports, weighing
report and number of official criteria tests, weighing
report and number of weighing with inspections,
weighing only report and number of weighing only,
and name of preparer and date when form was
completed

DISPOSITION **TEMPORARY** Cut off at
end of fiscal year in which data is entered into
system Delete or destroy 3 years after cut off

Two copies, including original, to be submitted
to the National Archives and Records Administration