



# Partnerships in Preservation

## NARA Initiatives on E-Records and Pre-Accessioning

RACO 2006

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# Background

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E-Records Plan reflects critical needs of NARA and Federal agencies

- Exponential increase of volume of e-records
- Growth of E-Gov agenda and related records
- Need to manage e-records more efficiently and effectively

# Objectives

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## E-Records Plan Objectives

- NARA Bulletin 2006-02 Implementing Section 207(e) of E-Gov Act
- Raise profile of identifying, scheduling, and transferring e-records
- Assess and improve internal NARA work processes
- Develop new policy and scheduling approaches

## **Schedule, Appraise, and Transfer E-records**

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- 8,525 unscheduled systems/series of records
- As of October 2005, NARA has identified 1,805 series of e-records overdue for transfer
- Critical to success of ERA and for preserving the historically valuable records of agencies
- NARA and agencies need to work together to identify and effect the timely scheduling and transfer of permanent e-records

# Policy and Scheduling Initiatives

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- Proposals to use GRS-20 to lessen agency scheduling burden and promote faster and more efficient processing of schedules
- Approaches to increase significantly the volume of records that can be scheduled and appraised using NARA's Flexible Scheduling guidance

# References

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- NARA RM Pages

<http://www.archives.gov/records-mgmt/>

- Implementing E-Government Act of 2002

<http://www.archives.gov/records-mgmt/bulletins/2006/2006-02.html>