

Bin & Shredding Service

Introducing the new bin and shredding service from NARA's Federal Records Centers



The Chicago Federal Records Center of the National Archives and Records Administration is now offering full-service shredding for your agency's sensitive documents. This service includes delivery of locked bins to your worksite, prompt pickup of full bins, and secure, witnessed disposal of documents.

■ **Cost effective** We offer flat rate pricing per FRC tote, making it easy to fit into your agency budget plans.

■ **Flexible** We are available when you need us. We can schedule pick up of your agency material daily, weekly, or monthly depending on your agency needs.

■ **Convenient** Locked FRC security totes will be placed at your worksite to collect your sensitive materials. Totes come in two convenient office sizes and are equipped with one-way slots to allow for documents to be stored safely until our driver transports them for disposal.

■ **Secure** Experienced FRC staff, not contractors, pick up and witness the shredding of your agency material ensuring security at all times. Your sensitive documents never leave Federal custody.

For more details contact :

Pamela A. Wegner
Director, Chicago Federal Records Center
Phone: 773-948-9007
Fax: 773-948-9056
E-mail: pamela.wegner@nara.gov



FEDERAL RECORDS CENTERS
of the National Archives and Records Administration

NARA GREAT LAKES REGION
7358 S. PULASKI ROAD
CHICAGO, IL 60629-5898