
NARA Notice 2022-115: Nationwide Reentry into the Post-Pandemic Workplace

Monday, March 28, 2022



To: All Employees.

Attention supervisors: If you have employees who do not have access to a computer, please ensure that those employees receive a copy of this notice. This includes employees on LWOP or paid leave.

I am pleased to announce that beginning today, March 28, 2022, all occupancy limits have been lifted at all NARA facilities. We no longer have occupancy limits for staff and contractors, museum visitors, researchers, or other visitors at any NARA facility. All of our research rooms will open to the public this week with no occupancy limits for researchers. All museum exhibits have been open without occupancy limits since March 14.

Today is the beginning of a new phase in our response to the COVID-19 pandemic. The proliferation of COVID-19 vaccines and increased availability of treatment have allowed us to relax many of our workplace safety measures without compromising the health of our staff. Employee health and safety is our top priority, and we will remain vigilant in protecting our workforce from any resurgence of the virus. We will continue to monitor local public health conditions each week, and we will apply additional workplace safety measures, described below, if COVID-19 metrics degrade at any NARA facility. We will also continue to monitor on-site exposures, and we are prepared to take immediate action if we see an increase in workplace exposures.

NARA will continue to apply COVID-19 workplace safety measures at all NARA facilities, based on the CDC community level for each facility. Additional information is included in [NARA's Reentry Plan dated March 28, 2022](#) and [NARA Notice 2022-098](#). The following requirements are effective immediately:

- In HIGH community levels: Face coverings, COVID-19 testing, and vaccine attestations are required. In-person meetings are not permitted in NARA facilities, and occupancy limits will be established for small, enclosed, interior spaces, such as break rooms, restrooms, and elevators. Nonessential official business travel is prohibited. On-site public programs and volunteer programs are suspended. Museum stores, on-site ticketing, and food service are closed. Six-foot physical distancing is required.
- In MEDIUM community levels: Face coverings are permitted but not required. COVID-19 testing and attestations remain required. In-person meetings are permitted in NARA facilities and occupancy limits may be lifted for small, enclosed, interior spaces. Nonessential official business travel may resume with some limitations. On-site public programs may resume (although virtual programs are encouraged) but other, on-site volunteer programs will remain suspended. Museum stores, on-site ticketing, and food service may resume operations. Six-foot physical distancing is required.
- In LOW community levels: Face coverings are permitted but not required. COVID-19 testing and attestations are not required. In-person meetings are permitted with no interior occupancy limits. Nonessential official business travel may resume with some limitations. On-site public programs and all on-site volunteer programs may resume. Six-foot physical distancing is required.

Please continue to respect the personal health choices of your coworkers. Not everyone will be ready to stop wearing a face covering or attend in-person meetings just because a facility is in Medium or Low community levels. In periods of High community transmission, all facility occupants must wear a face covering at all times. In periods of Medium and Low community transmission, all NARA employees, contractors, and visitors must be permitted to make their own decision about whether to wear a face covering or not without fear of intimidation or harassment. When face coverings are optional, please do not pressure others to wear or remove a face covering. As we return to NARA facilities across the

country, please continue to treat each other with civility and respect.

Please take care of yourselves and each other. If you need support or assistance during this time, please take advantage of the Employee Assistance Program (EAP). EAP services are free, confidential, and available to all NARA employees, supervisors, and family members. EAP counselors are available 24 hours a day, seven days a week, by telephone 24/7 at 1-800-222-0364 (TTY 1-888-262-7848) or online at www.FOH4YOU.com. EAP information can also be found at the [NARA@work EAP page](#).

Thank you for your flexibility and continued cooperation.

DAVID S. FERRIERO
Archivist of the United States

If you have questions about this notice, contact:

Micah Cheatham, Chief of Management and Administration
micah.cheatham@nara.gov
Room 5200
National Archives at College Park
Phone: 301-837-2992